Holy Trinity Catholic High School

128 Evergreen Hill Road, Simcoe, ON N3Y 4K1
Phone: 519-429-3600 Fax: 519-429-3603

Dear Parent/Guardian/Applicant:

This checklist will help you to gather the materials necessary for registration and will outline the procedures to be followed.

The following documentation will be needed in order to process your application.

Everyone must provide:

- ☐ a completed Student Registration Information Form
- ☐ Attendance report, transcript (high school students) & credit counseling summary, report card from present school. (Elementary school students must provide a copy of February report card).
- ☐ Individual Education Plan (IEP) and/or Individual Placement Review Committee Report (IPRC)
- ☐ Medical Alert Form
- ☐ Concussion Awareness Form
- ☐ Consent and Technology Use Agreement Forms
- ☐ Application for Direction of School Support and Separate School Assessment Lease (if applicable)
- ☐ Student Transportation Services Form
- ☐ Document for Proof of Residence (i.e. utility bill/property tax bill)
- ☐ Copy of Birth Certificate or confirmation of Permanent Residence
- ☐ Proof of Custody (if applicable) Legal Custodian is: _____
- ☐ CWOSSA Transfer Form (grade 10 -12)

NOTE: Only completed packages will be processed.

The $55.00 Activity Fee that is normally collected at registration will be **waived** for the 2021-2022 school year.

If you have recently moved to Canada and <u>do not</u> have confirmation of Permanent Residence, please provide the following:

- ☐ Letter of permission from the Brant Haldimand Norfolk Catholic District School Board
- ☐ Citizenship certificate/Record of Landing (MM 1000) passport

If you live outside the School Boundaries:

- ☐ Completed Application for Out Of School Boundary Attendance form, if your residence is not within the school's boundaries. To confirm the school designated for your place of residence, visit our School Locator found on the Student Transportation Services webpage, http://www.stsbhn.ca