



Brant Haldimand Norfolk Catholic District School Board

ST. MARY ~ HOLY CROSS Integration Committee Follow-Up Items December 5, 2011

	RESPONSIBLE	TIME LINE
GENERAL ITEMS UNDER DISCUSSION		
Common Student Council	Kevin, Neil	December – June
Common Church Christmas Dinner	Kevin, Neil	December
Frequency of Mass	Kevin, Neil	December – June
Common Easter Breakfast	Kevin, Neil	March
Common Year-End BBQ at Holy Cross	Kevin, Neil	June
Common Mascot and Colours	Kevin, Neil	February – June
New Name for School	Dan, Trish	February - May
Allocation of resources so they all fit into Holy Cross	Kevin, Neil	December – June
Balanced Day concern regarding staggered nutrition break and implication	Neil	December – June
Request to utilize inside classroom as a Special Education room	Tom	January - February
Community Information Meeting	Kevin, Neil	January 23 rd
TRANSPORTATION		
Consider central pick-up at St. Mary School	Tom	December – January
Bell times	Phil	January – February
When will parents be notified of pick-up time?	Phil	July – August
When will Special Education student transportation be determined?	Phil	July
Review physical lay-out of bus lanes at Holy Cross	Phil	January – February
Determine whether Dalhousie, Stanley or Colborne Streets should be designated “hazard Areas”	Tom, Phil	December
Will elementary and secondary students be on the same bus?	Phil	May - June

	RESPONSIBLE	TIME LINE
FACILITIES		
Review parent asbestos concerns in the tiles of two ceiling areas.	Don	December – January
Provide access to teachers from St. Mary School to Holy Cross School through the use of swipe cards and keys	Don	June – August 15 th
Transfer resources from classrooms, library, etc.	Don, Kevin	June – August 15 th
Transfer of school records	Kevin	June – August 15 th
Number, location and placement of portable classrooms	Don, Tom	December – March
Current Children's' Aid Society space required at Holy Cross School?	Neil, Tom	December
FINANCE		
What happens to School Council money?	Tom	December – January
What happens to School budget money?	Tom	December – January
SchoolCash system – closing of books?	Tom	June - August
HUMAN RESOURCES		
Staffing time lines for teachers.	Tom	March – June
Staffing time lines for principal	Tom	January – February
Staffing time lines for custodian	Tom	December – April
Staffing time lines for secretary	Tom	April
COMMUNICATIONS		
Include Questions and Answer Section on the Board website.	Tracey	December – August
Include posting of Integration Committee Minutes on the Board Website.	Tracey, Trish	December – August
Project Management Schedule required.	Tom	December
INFORMATION TECHNOLOGY		
Transfer of computers, ActivBoards, etc.	Norm	July – August 15 th
SPECIAL EDUCATION		
Transfer of students prior to building close	Kevin, Neil	March - June

Dan = Dan Dignard, Trustee
 Don = Don Zelem, Manager of Facilities
 Kevin = Kevin Wendling, Principal, St. Mary School
 Neil = Neil Chopp, Principal, Holy Cross School
 Norm = Norm Cicci, Manager of Information Technology

Phil = Phil Kuckyt, Manager of Transportation Services
 Tom = Tom Grice, Assistant Superintendent of Business
 Tracey = Tracey Austin, Manager of Communications
 Trish = Trish Kings, Superintendent of Education