



BRANT HALDIMAND NORFOLK Catholic District School Board

Agenda
Catholic Education Centre
322 Fairview Drive
Brantford, ON N3T 5M8

Committee of the Whole
Tuesday, November 18, 2014 ♦ 7:00 pm
Boardroom

Members: **Trustees:**
June Szeman (Chair), Rick Petrella (Vice Chair), Dennis Blake, Cliff Casey, Dan Dignard,
Bonnie McKinnon, Kim Gubbels (Student Trustee)

Senior Administration:
Chris N. Roehrig (Director of Education), Tom Grice (Superintendent of Business & Treasurer),
Jamie McKinnon, Michelle Shypula and Leslie Telfer (Superintendents of Education)

-
- 1. Opening Business**
 - 1.1 Opening Prayer
 - 1.2 Attendance
 - 1.3 Approval of the Agenda Pages 1-2
 - 1.4 Declaration of Interest
 - 1.5 Approval of Committee of the Whole Meeting Minutes – October 21, 2014 Pages 3-8
 - 1.6 Business Arising from the Minutes
 - 2. Presentations - Nil**
 - 3. Delegations – Nil**
 - 4. Consent Agenda**
 - 4.1 Unapproved Regional Catholic Parent Involvement Committee Meeting Minutes – October 20, 2014 Pages 9-10
 - 4.2 Unapproved Student Transportation Services Brant Haldimand Norfolk Board of Directors' Meeting Minutes – October 28, 2014 Pages 11-15
 - 4.3 Unapproved Special Education Advisory Committee Meeting Minutes – November 5, 2014 Pages 16-18
 - 5. Committee and Staff Reports**
 - 5.1 Board Enrolment as of October 31, 2014 Pages 19-20
Presenter: Tom Grice, Superintendent of Business & Treasurer



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- 5.2 Insurance Renewal Pages 21-23
Presenter: Tom Grice, Superintendent of Business & Treasurer
- 5.3 Ontario Catholic School Trustees' Association Annual Membership Fee Page 24
Presenter: June Szeman, Chair of the Board
- 5.4 Trustee Conferences Pages 25-26
Presenter: Chris N. Roehrig, Director of Education & Secretary
- 5.5 Trustee Expenses Online Pages 27-28
Presenter: Tom Grice, Superintendent of Business & Treasurer
6. **Information and Correspondence**
7. **Notices of Motion**
8. **Trustee Inquiries**
9. **Business In-camera**
207. (2) Closing of certain committee meetings. A meeting of a committee of a board, including a committee of the whole board, may be closed to the public when the subject-matter under consideration involves,
- a. The security of the property of the board;
 - b. The disclosure of intimate, personal or financial information in respect of a member of the board or committee, an employee or prospective employee of the board or a pupil or his or her parent or guardian;
 - c. The acquisition or disposal of a school site;
 - d. Decisions in respect of negotiations with employees of the board; or
 - e. Litigation affecting the board.
10. **Report on the In-camera Session**
11. **Future Meetings and Events** Pages 29-30
12. **Closing Prayer**
- Heavenly Father, we thank you for your gifts to us: for making us, for saving us in Christ, for calling us to be your people. As we come to the end of this meeting, we give you thanks for all the good things you have done in us. We thank you for all who have shared in the work of this Board, and ask you to bless us all in your love. We offer this prayer, Father, through Christ our Lord. **Amen***
13. **Adjournment**
-



Committee of the Whole
Tuesday, October 21, 2014 ♦ 7:00 pm
Boardroom

Trustees:

Present: Rick Petrella (Chair), Dennis Blake, Cliff Casey, Dan Dignard, Bonnie McKinnon, Kim Gubbels (Student Trustee)

Absent: June Szeman

Senior Administration:

Chris N. Roehrig (Director of Education & Secretary), Tom Grice (Superintendent of Business & Treasurer), Jamie McKinnon, Michelle Shypula and Leslie Telfer (Superintendents of Education)

1. Opening Business

1.1 Opening Prayer

The meeting was opened with prayer led by Trustee McKinnon.

1.2 Attendance – As noted above.

1.3 Approval of the Agenda

Moved by: Bonnie McKinnon
Seconded by: Cliff Casey

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board approves the agenda of the October 21, 2014 meeting.

Carried

1.4 Declaration of Interest - Nil

1.5 Approval of Committee of the Whole Meeting Minutes – September 16, 2014

Moved by: Cliff Casey
Seconded by: Dan Dignard

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board approves the minutes of the September 16, 2014 Committee of the Whole meeting.

Carried

1.6 Business Arising from the Minutes - Nil

2. Presentations - Nil

3. Delegations – Nil



4. Consent Agenda

- 4.1** THAT the Committee of the Whole refers the approved minutes of the Special Education Advisory Committee Meeting of September 10, 2014 to the Brant Haldimand Norfolk Catholic District School Board for receipt.
- 4.2** THAT the Committee of the Whole refers the unapproved minutes of the Special Education Advisory Committee Meeting of October 8, 2014 to the Brant Haldimand Norfolk Catholic District School Board for receipt.
- 4.3** THAT the Committee of the Whole refers the unapproved minutes of the Catholic Education Advisory Committee Meeting of October 8, 2014 to the Brant Haldimand Norfolk Catholic District School Board for receipt.
- 4.4** THAT the Committee of the Whole refers the unapproved minutes of the Mental Health Leadership Team Meeting of October 9, 2014 to the Brant Haldimand Norfolk Catholic District School Board for receipt.

Moved by: Dan Dignard

Seconded by: Bonnie McKinnon

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board receives all reports and approves all motions under the Consent Agenda.

Carried

5. Committee and Staff Reports

5.1 Strategic Plan 2012-2015: Catholicity Update

Director Roehrig provided an update on the Catholicity pillar of the 2012-2015 Strategic Plan. He highlighted the focus areas in both the Religion & Family Life and Faith Formation programs for the coming year. Director Roehrig added that the Board's work in the area of Christian Meditation with Children is drawing attention province-wide.

Moved by: Dennis Blake

Seconded by: Dan Dignard

THAT the Committee of the Whole refers the Strategic Plan 2012-2015: Catholicity Update to the Brant Haldimand Norfolk Catholic District School Board for receipt.

Carried

5.2 Primary and Junior/Intermediate Class Size

Superintendent McKinnon provided details of the Board's compliance with Ministry regulations with respect to Primary and Junior/Intermediate class sizes. He added that four teachers were added in response to enrolment being 90 students higher than originally projected in the elementary panel.

Moved by: Dan Dignard

Seconded by: Dennis Blake

THAT the Committee of the Whole refers the Primary and Junior/Intermediate Class Size report to the Brant Haldimand Norfolk Catholic District School Board for receipt.

Carried



5.3 System Plan to Improve Student Achievement in Elementary Mathematics

Superintendent Shypula presented staff's plan to address identified needs and gaps in student achievement in elementary mathematics. She reviewed trends across the system, including areas of strength and challenges, and outlined the many strategies and programs that have been put in place or expanded to help build teacher capacity and to assist students in improving their understanding and execution of mathematics. Superintendent Shypula distributed copies of an at-a-glance reference resource and Parents Tips sheet that have been developed. A discussion ensued and many trustee inquiries were addressed with respect to assistance being provided by members of the central office Student Achievement Team, sharing of best practices through the collaborative inquiry process, capacity building for teachers and principals, accountability for student achievement results, methods of assessment and measuring improvement based on evidence, and teacher qualifications in the area of mathematics. Director Roehrig acknowledged that staff are well aware of the areas of concern, which are not only at the district level, but across the province. He added that Board results are very good relative to many Catholic Boards and that the Grade 9 mathematics assessments are commendable. He emphasized that it takes time to build capacity; case in point, literacy having been an area of focus for over a dozen years and the results reflecting this long-term effort. He noted that goals have been identified and that staff will continue to work diligently towards achieving these goals.

Moved by: Dan Dignard

Seconded by: Bonnie McKinnon

THAT the Committee of the Whole refers the System Plan to Improve Student Achievement in Elementary Mathematics to the Brant Haldimand Norfolk Catholic District School Board for receipt.

Carried

5.4 Integrated Accessibility Plan – Annual Report 2013-14

Superintendent Telfer advised that all public sector organizations are required to comply with legislated standards outlined in the *Ontarians with Disabilities Act* that aims to, over the course of several years, remove barriers and improve access and opportunities for people with disabilities. Superintendent Telfer provided a progress report on work that was completed during the 2013-14 school year to address barriers in the areas of employment, information and communications, student transportation, and facilities. She advised that the next step is for the Accessibility Committee to identify and act on areas or components that have yet to be addressed prior to the next compliance date of January 1, 2016.

Moved by: Dennis Blake

Seconded by: Bonnie McKinnon

THAT the Committee of the Whole refers the Integrated Accessibility Plan Annual Report 2013-14 to the Brant Haldimand Norfolk Catholic District School Board for receipt.

Carried

5.5 Incorporation of the Friends of the Educational Archives

Director Roehrig reviewed a proposed amendment to the existing Co-operative Agreement for Archival Support between the Board, the Grand Erie District School Board, and the Friends of the Educational Archives. Currently, the Agreement requires an annual renewal signature by all parties. This section has been revised to include an evergreen clause which allows the agreement to remain in effect indefinitely until written notification of non-renewal or termination is issued by any of the parties.



Moved by: Dan Dignard

Seconded by: Cliff Casey

THAT the Committee of the Whole refers the Co-operative Agreement for Archival Support between the Brant Haldimand Norfolk Catholic District School Board, the Grand Erie District School Board, and the Friends of the Educational Archives to the Brant Haldimand Norfolk Catholic District School Board for approval.

Carried

6. Information and Correspondence

Acting Chair Petrella drew trustee attention to an invitation to the annual St. John's College Remembrance Day service on November 10, 2014.

Trustee McKinnon extended the Board's congratulations to Celina Kubisch, a Grade 4 student at St. Patrick's School in Caledonia, for placing 2nd in a world-wide Knights of Columbus poster contest.

Moved by: Dan Dignard

Seconded by: Dennis Blake

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board receives the information and correspondence items since the last meeting.

Carried

7. Notices of Motion

Acting Chair Petrella stated that he would be voting on these motions.

7.1 Trustee Blake presented the following notice of motion that he made at the September 16, 2014 Committee of the Whole meeting, as follows:

THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board approves the posting of Trustee monthly expense reports on the Board's website on a quarterly basis.

Moved by: Dennis Blake

Seconded by: Dan Dignard

Discussion ensued with respect to the format of the report, expense submission deadline expectations, logistics for implementing this practice, and determining the start date, which was suggested to be December 1, 2014 with the new Board of Trustees.

The following motion was put forth; Trustee Blake requested a recorded vote:

Moved by: Dan Dignard

Seconded by: Cliff Casey

THAT the Committee of the Whole moves to postpone the motion that Trustee monthly expense reports be posted on the Board's website on a quarterly basis pending a report from staff at the November Committee of the Whole meeting on what the presentation of the expense report will look like.

Trustee Blake: No

Trustee Casey: Yes

Trustee Dignard: Yes

Trustee McKinnon: Yes

Trustee Petrella: No

Carried



- 7.2** Trustee Blake presented the following notice of motion that he made at the September 16, 2014 Committee of the Whole meeting, as follows:

THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board approves that Trustees be limited to attending two conferences per year, with the exception of new Trustees.

Moved by: Dennis Blake

Seconded by: Dan Dignard

Discussion followed, in particular what the definition of a "conference" is as trustees attend a wide variety of regional, provincial and national events including meetings, professional development training and trustee associations' events. The following motion was proposed; Trustee Casey requested a recorded vote:

Moved by: Dan Dignard

Seconded by: Dennis Blake

THAT the Committee of the Whole moves to postpone the motion that Trustees be limited to attending two conferences per year, with the exception of new Trustees, pending a report from staff at the November Committee of the Whole meeting.

Trustee Blake: Yes

Trustee Casey: No

Trustee Dignard: Yes

Trustee McKinnon: No

Trustee Petrella: Yes

Carried

- 8. Trustee Inquiries - Nil**

- 9. Business In-Camera**

Moved by: Dan Dignard

Seconded by: Bonnie McKinnon

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board moves to an In-Camera Session.

Carried

- 10. Report on the In-Camera Session**

Moved by: Dan Dignard

Seconded by: Cliff Casey

THAT the Brant Haldimand Norfolk Catholic District School Board approves the business of the in-camera session.

Carried

- 11. Future Meetings**

The list of 2014-15 meetings and events was reviewed.

- 12. Closing Prayer**

A closing prayer was recited in unison.



13. Adjournment

Moved by: Cliff Casey

Seconded by: Dan Dignard

THAT the Brant Haldimand Norfolk Catholic District School Board adjourns the meeting of October 21, 2014.

Carried



REGIONAL CATHOLIC PARENT INVOLVEMENT COMMITTEE MEETING
Monday, October 20, 2014 – 7:00 p.m.
Boardroom

Present: See attached sign-in list.

1. Welcome

Michelle Shypula, Superintendent of Education and Edith Heleniak, Chair of the Regional Catholic Parent Involvement Committee welcomed all attendees of behalf of the Board and Trustees.

2. Opening Prayer

Superintendent Shypula led the meeting with a prayer.

3. Board and School Council Communication

Tracey Austin, Manager of Communications, described the implementation of the Board's Twitter initiative. Administration was trained in its use in June and schools officially launched their Twitter sites in September 2014. The Board Twitter account has approximately 1000 followers and this number continues to increase. Schools are regularly communicating student learning, faith formation and school events via Twitter. Individuals can access the Board Twitter account even if they do not have their own account by simply following www.twitter.com/@bhncdsb and bookmarking the site.

Renewed school websites remain under development and are in their final stage. The anticipated go-live date for these sites is the end of November. Sites contain features requested by parents and school staff such as a notification option presented as a subscription service. All sites currently reside on an improved and secured server eliminating the likelihood of sites crashing during times of high traffic (i.e., inclement weather days).

Desire to Learn (D2L) is a student learning management system that is currently in development and being piloted in various schools across the district. Historically, our online student learning management systems have been used at the secondary level, but this is being expanded to elementary schools. She requested parent input on what information they would find useful to access online.

Parents have been asked to provide feedback on issues they have experienced when using School Cash Online via email taustin@bhncdsb.ca.

Ms. Austin will be investigating a method to create an exchange email address for each school council chair. The expectation is that each chair manage their own school distribution list (made up of council members/principal) when information needs to be communicated to council members.



4. Praxis of Faith

Mary Theresa Coene, Religion and Family Life Consultant, gave an overview of her role. She discussed this year's Praxis of Faith Series, which provides opportunities to gather both individually and as a community to enter more deeply into one's faith journey, and described each of the upcoming events that community/parent members are welcome to attend. The committee also received information regarding the Board's introduction of Christian meditation with children in all schools and its positive impact on students, families and staff.

5. Ontario Association of Parents in Catholic Education (OAPCE)

Edith Heleniak has represented our Board at OAPCE meetings. Chair Heleniak provided an overview of the role of OAPCE. The organization consists of parent volunteers from across the province whose children attend English Catholic Schools. They are the voice of parents and guardians and believe that student success is achieved through active collaboration between the school, the home and the parish. They meet approximately three to four times a year and participate on Ministry of Education working tables (i.e., Curriculum Review, Student Achievement, Healthy Schools, and EQAO), and are contributing members on the Institute for Catholic Education (ICE) and Friends and Advocates of Catholic Education (FACE) committees. Information will be forthcoming from Chair Heleniak regarding the next conference to be held in Pembroke, Ontario. The conference will consist of keynote speakers, faith celebrations, workshops to support student learning/parenting and navigating and enhancing the Catholic education system. Further information can be obtained from Chair Heleniak or from their website: www.oapce.on.ca.

6. Break

7. Our Vision and Work Moving Forward ~ Break Out Sessions

Superintendent Shypula provided the committee with an overview of the role of RCPIC members. Following this, members went into breakout sessions to discuss and record their thinking about their vision/focus for the 2014-15 school year based on supporting faith formation, student achievement and parent engagement. Each small group then shared with the large group ideas that were generated. The information/feedback was collected and will be used by the executive to determine next steps in planning for future RCPIC meetings.

8. Closing Remarks

Members were thanked for their participation and the meeting was adjourned by Chair Heleniak.

**Board of Directors' Meeting
Tuesday, October 28, 2014 at 1:00 p.m.**

Grand Erie District School Board – Norfolk Room
349 Erie Avenue, Brantford

STSBHN Board of Directors in Attendance:

- GEDSB:** Jamie Gunn, Superintendent of Business & Treasurer – President
Philip Kuckyt, Manager of STSBHN – Secretary & Treasurer
Don Werden, Trustee – Director
- BHNCDSB:** Tom Grice, Superintendent of Business & Treasurer – Director
Dan Dignard, Trustee – Director
- CSDCCS:** Mario Nantel, Director of Transportation – Director

STSBHN Recording Secretary
Kathryn Underwood, Assistant to the Superintendent of Business GEDSB

MINUTES

- 1.0 Call to Order, Welcome and Introductions**
The meeting was called to order by the President at 1:00 pm.

- 2.0 Approval of Agenda for October 28, 2014**

Moved by: D Dignard
Seconded by: D Werden

“That the agenda for May 27, 2014 be approved.

CARRIED.

- 3.0 Approval & Signing of Minutes**
3.1 May 27, 2014

Moved by: D Werden
Seconded by: M Nantel

“That the minutes of May 27, 2014 be approved as distributed.”

CARRIED.

4.0 Business Arising from Previous Meeting

4.1 Policies and Procedures Update from May 27, 2014

4.1.1 Signing Authorities for Member Boards

The Manager explained that the STSBHN by laws note under 15.2 that any “instrument may be signed on behalf of the Corporation by any two (2) of the directors and officers of the Corporation”.

4.1.2 Internal Procedures

The Manager reported that there is a listing of internal procedures and is will to share them with the Board when requested.

4.2 Policy and Procedures Approval: 044-049 (attached) – P Kuckyt

The committee reviewed the comments and the suggested changes of the procedures. D Werden suggested to look at the grammar and the need to be consistent with the language of Member Boards.

Moved by: Dan

Seconded by: Mario

“That STSBHN approves 044-049 procedures as amended.”

CARRIED.

4.3 Inclement Weather Memo

P Kuckyt highlighted the background and need for the memo. The P Kuckyt explained that the memo was vetted through the Communications Managers.

The committee discussed the distribution of the memo and the different options. The committee agreed that the memo is to be circulated to the schools directly for distribution, to be posted on the STSBHN website and shared with the Trustees. J Gunn stated that this memo should be reviewed annually at the fall Board meeting.

The committee questioned if there has been an increase on hits on the STSBHN website in regards to inclement weather. P Kuckyt explained that there is a definite spike around inclement weather and continually suggest to parent to subscribe to email notification for the most current notices.

5.0 Standing Business

5.1 KPI's

P Kuckyt highlighted the significant changes in the areas of; Financial, Service Performance, Safety, General Ridership and Communication.

Financials

P Kuckyt identified the vehicle variances year to year.

Service Performance

P Kuckyt highlighted that the average ride time has dropped from previous years and stated that although bussing has decreased, more efficiencies have been found and a higher level of service is being offered.

Safety

The P Kuckyt highlighted that the total number of accidents in September was four and explained that there were anomalies and odd circumstances surrounding the accidents. He reported that there were no student injuries as a result of the accidents. Bus patrollers and bus evacuation training will have 100% participation for this year for the Elementary schools. The committee questioned who was delivering the training. P Kuckyt explained that the service providers deliver the training and that he attends to ensure the quality of the delivery of the training.

General Ridership

P Kuckyt reported that courtesy ridership trend dropped from 1.5% for GEDSB and 1% for BHNCDNB and anticipates that this will go up as new requests are received and considered.

Communication

P Kuckyt highlighted the Communication data reported for September 2014. P Kuckyt reported that the phone system is still not able to track incoming and outgoing calls and would like to have this in the future and highlighted the benefits of the tracking.

5.2 Goals and Objectives-Update and Review

P Kuckyt highlighted the Goals and Objectives and updated the group on the progress.

P Kuckyt highlighted the changes and challenges with the website and is hoping to share the launch of the website at the AGM meeting.

P Kuckyt reported that as a result of the RFP for Taxi Services not being successful, staff procured the services through the historical means by approaching the service providers with the individual route requests and getting quotes to ensure value for money.

Bus Patroller program continues to not have a presence in Haldimand and Norfolk Counties. STSBHN staff is working with CAA to seek additional support to assist with the training of students from the two areas.

P Kuckyt explained that email notification did not filter data sufficiently resulting in unnecessary emails and negative feedback from parents. The email notification has been disabled until filters can be implemented for this tool.

A question from the committee was brought forward in regards the contract extension clauses currently in the operator agreement and when notice need to be given. P Kuckyt explained that notice needs to be given to the provider by December 2016 to extend or the intent that the Board wishes to go through the procurement process.

5.3 Budget Analysis Report

P Kuckyt reported that there is no current information for this school year. For the 2013-14 year end, the preliminary information shows that the actual costs fell just under the budgeted amounts. P Kuckyt reported that there are variances in fuel costs that will be funded by the Ministry through fuel escalation grants.

6.0 New Business

6.1 Policy and Procedures Review: 001-006 (attached)- P Kuckyt

The committee received the policies and procedures as information only. P Kuckyt reported and highlighted the initial adjustments and asked that further feedback received from the member boards on or before February 10, 2015.

6.2 RFP Review-Ministry Memorandum and Supply Chain Ontario (attached)-J. Gunn

The committee reviewed and received the Memorandum from the Ministry of Education and the memo from Supply Chain Ontario in regards to Student Transportation Competitive Procurement Review.

6.3 2013-14 STSBHN Survey Results (attached)- P Kuckyt

P Kuckyt highlighted the 2013-14 STSBHN Survey Results and comments. He reported that there was a higher response rate than in previous year and the responses in general were down from the previous year.

6.4 Membership

Don Werden communicated that although his term as Trustee is ending he reminded the Board of Directors that he would continue on the STSBHN Board until the member board directs a new representative to replace him.

7.0 Adjournment – J Gunn

Moved by: D Dignard
Seconded by: D Werden

“That the October 28, 2014 STSBHN Board of Directors meeting be adjourned at 2:15 pm.”

CARRIED.

Next Meeting: Tuesday February 24, 2015, GEDSB-Norfolk Room. 1:00 p.m.

DRAFT



SPECIAL EDUCATION ADVISORY COMMITTEE
Wednesday, November 5, 2014 – 6:00 p.m.
Haldimand Room

Present: Lisa Stockmans (Chair), Dennis Blake, Jill Esposto, Carmen McDermid, Christine Pearce, Heather Shisler, Leslie Telfer, Teresa Westergaard-Hager

Regrets: Catherine Custodio, Colleen Demarest, Krista Emmerson, Paul Sanderson, Tracey Taylor

1. Opening Prayer

Carmen McDermid led the group in the opening prayer.

2. Approval of Agenda

Moved by: Jill Esposto

Seconded by: Heather Shisler

THAT the SEAC Committee approves the agenda of the November 5, 2014 meeting.

Carried

3. Approval of Minutes – October 8, 2014

Moved by: Jill Esposto

Seconded by: Lisa Stockmans

THAT the SEAC Committee approves the minutes of the meeting of October 8, 2014.

Carried

4. Community Agency Updates

Jill Esposto of Brant Family and Children Services discussed the importance of finding good foster families for children in care. This is an on-going challenge that their agency faces.

Heather Shisler of Lansdowne Children's Centre referenced the School Health Support Services letter from the Hamilton Niagara Haldimand Brant Local Health Integration Network (LHIN) and the Mississauga Halton LHIN to the Halton District School Board SEAC chair regarding access to school health support services. The letter outlined the priorities of the two LHINs and how they are currently managing their largest waitlists, which are in the areas of Occupational Therapy (OT) and Speech Language Pathology (SLP) services. The letter explained how the LHIN dollars were being allocated in trying to reduce wait times for OT, Physical Therapy and SLP services as capacity to increase support. This is good news because the LHINs are looking at children's services.

Christine Pearce of Woodview Mental Health and Autism Services advised that every Wednesday from 12:00-8:00 p.m., there is a walk-in clinic at Woodview for families who are currently on Woodview's waitlist. This is an important service for families in need of immediate support. Christine is now responsible for the day services (Woodview 8 to 8) program. She also noted that Marie Crockett has been hired by Woodview as a transition worker for students transitioning back to school. She will



observe the student, make the necessary connections with school personnel and establish service coordination meetings every month.

5. Dennis Blake, Trustee

The Committee graciously thanked Trustee Blake for his over 10 years of service on SEAC. Mr. Blake stated that he will miss working with the SEAC committee.

6. Presentation - Gifted Program

Patti Mitchell, System SERT, shared a reflection of last year's modules. Modules are developed based on student interests and feedback from the students. Modules are refined each year to meet the needs of the students. Patti shared a digital presentation of last year's module showing gifted programming and students in action. The focus of the supplementary gifted modules are on developing the whole child. The Committee reviewed a video showcasing the Float Your Boat – Skills Ontario provincial competition. Patti also shared a detailed overview of the modules being offered at each grade level for the 2014-15 school year. Modules are offered for Grades 4-8. Based on interest and related to system math goals are the On-Line Math Challenges through D2L.

In the discussion that followed, Jill Esposto asked how children are identified as exceptional learners in the area of Giftedness. Patti indicated that CCAT is one of the assessment tools used as a screening for an identification. We currently have 94 exceptional (gifted) students in the system from Grades 4-8. Trustee Blake asked about reaching ahead opportunities for Grade 8 students and enquired about gifted programming at secondary. He shared concerns of parents regarding gifted programming at the secondary level.

7. Reports

7.1 Superintendent of Education

Superintendent Telfer advised that Scott Sincerbox, Superintendent with the Grand Erie District School Board (GEDSB) has requested to defer Joint SEAC until next year. The Committee agreed. GEDSB will host the joint SEAC in December 2015.

The Committee had a fulsome conversation about the challenges in the Early Years to support the needs of our youngest learners.

Superintendent Telfer reported that she and Carmen McDermid are attending the Regional Special Education Council (RSEC) meeting with colleagues from the London Region School Boards on November 6, 2014 seeking information from other Boards in regards to whether they are experiencing similar difficulties in the Early Years and how they are supporting these students.

7.2 Student Achievement Leader: Special Education

Carmen McDermid reported that a Confirmation Retreat will be held at St. Mary Catholic Learning Centre for any special needs student who would be making their Confirmation this year.



Carmen shared information about the Professional Development Day for Educational Assistants scheduled for November 14, 2014 at St. Mary Catholic Learning Centre. Sessions will include training in the following areas: First Aid certification, Nonviolent Crisis Intervention certification, Information Technology, Self-Regulation, ABA Strategies, Phonological Awareness, yoga, Fetal Alcohol Spectrum Disorder and data/observation tracking.

8. Closing Remarks

Superintendent Telfer presented Trustee Blake with a gift of acknowledgement for his commitment to the SEAC Committee.

**REPORT TO THE BRANT HALDIMAND NORFOLK CATHOLIC
DISTRICT SCHOOL BOARD COMMITTEE OF THE WHOLE**

Prepared by: Thomas R. Grice, Superintendent of Business & Treasurer
Presented to: Committee of the Whole
Submitted on: November 18, 2014
Submitted by: Chris N. Roehrig, Director of Education & Secretary

BOARD ENROLMENT AS OF OCTOBER 31, 2014
Public Session

BACKGROUND INFORMATION:

The October 31st enrolment report, which is submitted to the Ministry of Education, is important as it impacts grants that the Board receives to maintain its programs. The Average Daily Enrolment (ADE) is used by the Ministry for grant purposes.

DEVELOPMENTS:

Attached is the enrolment report, which indicates students attending our schools as of October 31, 2014. Actual enrolment for June and October 2014 are provided, as well as Ministry projections for October 2014. A column is provided to show enrolment variance at October between actual and projected enrolments, as well as a column to show enrolment variance between actual June and actual October student enrolment.

In the elementary panel, the actual Full-Time Equivalent (FTE) enrolment on October 31, 2014 is higher than projected in Estimates by 90 students. In the secondary panel, the actual FTE enrolment is lower than projected in Estimates by 43.16 students. With respect to net increase/decrease of students from June 2014, the actual FTE enrolment on October 31, 2014 is higher by 89 students in the elementary panel and 79.75 students higher in the secondary panel.

RECOMMENDATION:

THAT the Committee of the Whole refers the Board Enrolment report to the Brant Haldimand Norfolk Catholic District School Board for receipt.

**BRANT HALDIMAND NORFOLK CATHOLIC DISTRICT SCHOOL BOARD
ENROLMENT AT OCT 31, 2014**

ELKP at .5 FTE Appendix A

	Oct 31 2014										Actual FTE Includes Spec Ed	Actual ADE OnSIS 2013-2014	Ministry Projected Estimates FTE	Variance from Ministry Projected Estimates	Jun 30 2014	Oct 31 2014 Variance from Jun 30 2014
	J	K	ONE	TWO	THREE	FOUR	FIVE	SIX	SEVEN	EIGHT						
Blessed Sacrament	11	13	16	15	18	21	24	19	28	186.0	119.75	219.0	-33.00	119.00	67.0	
Christ the King	20	15	10	17	16	11	18	14	11	142.0	126.25	136.0	6.00	127.50	14.5	
Holy Cross	25	22	28	23	29	20	23	19	22	243.0	223.00	244.0	-1.00	222.50	20.5	
Holy Family	15	13	16	16	13	15	17	7	10	144.0	129.75	143.0	1.00	130.00	14.0	
Jean Vanler	35	54	34	39	36	29	26	42	33	357.0	315.25	369.0	-12.00	309.00	48.0	
Notre Dame (Brantford)	32	33	28	30	36	25	35	24	31	324.0	292.25	305.0	19.00	295.50	28.5	
Notre Dame (Caledonia)	24	26	18	21	30	34	33	33	26	272.0	265.00	261.0	11.00	269.50	2.5	
Our Lady of Fatima (Courtland)	7	15	12	8	12	12	15	8	12	113.0	99.50	114.0	-1.00	101.00	12.0	
Our Lady of LaSalette	4	8	5	8	8	9	11	4	11	85.0	90.75	87.0	-2.00	89.00	-4.0	
Our Lady of Providence	33	35	31	34	30	45	38	36	41	364.0	343.75	366.0	-2.00	347.00	17.0	
Resurrection	13	11	14	12	6	15	20	17	17	137.0	132.00	142.0	-5.00	132.50	4.5	
Sacred Heart (Langton)	15	20	18	21	21	23	32	22	36	233.0	233.00	243.0	-10.00	227.50	5.5	
Sacred Heart (Paris)	30	26	26	31	28	32	22	27	18	269.0	230.50	265.0	4.00	232.50	36.5	
St. Anthony Daniel										0.0	78.25	0.0	0.00	74.00	-74.0	
St. Basil	29	33	41	47	36	30	29	31	30	335.0	292.75	361.0	-26.00	291.50	43.5	
St. Bernard of Clairvaux	11	14	11	13	16	16	20	21	24	167.0	154.50	149.0	18.00	156.00	11.0	
St. Cecilia's	7	11	15	16	11	12	17	20	23	153.0	152.00	165.0	-12.00	152.00	1.0	
St. Frances Cabrini	27	29	24	22	26	26	16	17	30	243.0	219.50	242.0	1.00	219.50	23.5	
St. Gabriel	24	42	48	49	49	45	42	50	49	446.0	404.50	438.0	8.00	405.00	41.0	
St. Joseph	36	37	41	41	52	50	45	45	54	459.0	400.00	432.0	27.00	406.00	53.0	
St. Leo	25	15	33	25	24	17	21	24	16	229.0	193.75	217.0	12.00	195.50	33.5	
St. Mary (Hagersville)	12	10	11	11	16	13	20	7	18	132.0	110.75	122.0	10.00	111.50	20.5	
St. Michael's (Dunnville)	20	22	22	19	28	15	20	22	19	205.0	169.00	181.0	24.00	174.00	31.0	
St. Michael's (Walsht)	8	8	9	9	12	7	8	9	9	93.0	84.00	93.0	0.00	84.00	9.0	
St. Patrick (Brantford)	8	12	8	12	10	9	19	20	14	129.0	129.00	130.0	-1.00	129.50	-0.5	
St. Patrick (Caledonia)	11	11	21	10	15	14	21	14	18	147.0	133.50	151.0	-4.00	130.00	17.0	
St. Peter	11	17	17	26	12	21	13	18	14	159.0	141.50	149.0	10.00	141.50	17.5	
St. Pius	31	30	24	28	27	29	21	18	28	263.0	221.75	248.0	15.00	217.50	45.5	
St. Stephen	12	9	12	10	11	12	20	12	18	128.0	119.00	119.0	9.00	120.5	7.5	
St. Theresa	24	14	18	15	16	12	20	18	17	168.0	136.00	144.0	24.00	144.0	24.0	
560	605	609	628	644	644	619	663	623	683	6,325.0	5,740.50	6,235.0	90.00	5,754.50	570.5	
91.0	108.0										475.50			481.50	-481.5	
469.0	497.0									6,325.0	6,216.00	6,235.0	90.0	6,236.0	89.0	

	Full-time					Part-time					Oct 31 2014 Actual FTE Includes Spec Ed	Actual ADE OnSIS 2013-2014	Ministry Projected Estimates FTE	Variance from Ministry Projected Estimates	Jun 30 2014	Oct 31 2014 Variance from Jun 30 2014
	Gr 9	Gr 10	Gr 11	Gr 12	Total	Number of Students	High-Credit FTE	Regular FTE	High-Credit FTE	Number of Students						
At Oct 31, 2014	325	312	327	408	1,372	1,337	1,337.00	0.00	16.25	35	1,355.25	1,320.75	1,379.25	-26.00	1,281.00	72.3
Assumption	204	222	215	290	931	905	905.00	0.00	10.50	26	915.50	958.25	932.68	-17.18	931.25	-15.8
Holy Trinity	266	270	249	343	1,128	1,082	1,082.00	0.00	20.50	46	1,102.50	1,113.00	1,102.47	0.03	1,079.25	23.3
St. John's																
785	804	791	1,041	3,431	3,324	3,324.00	0.00	47.25	0.00	107	3,371.25	3,392.00	3,414.41	-43.16	3,291.50	79.75
TOTAL Board											9,696.25	9,608.00	9,649.41	46.84	9,527.50	168.75

REPORT TO THE BRANT HALDIMAND NORFOLK CATHOLIC DISTRICT SCHOOL BOARD COMMITTEE OF THE WHOLE

Prepared by: Thomas R. Grice, Superintendent of Business & Treasurer
Presented to: Committee of the Whole
Submitted on: November 18, 2014
Submitted by: Chris Roehrig, Director of Education & Secretary

INSURANCE RENEWAL

Public Session

BACKGROUND INFORMATION:

The Board's property and liability insurance is currently covered by the Ontario School Boards' Insurance Exchange (OSBIE), which is a reciprocal cooperative established in 1987. Premiums are established annually based on OSBIE's overall experience. OSBIE insures most school boards and several joint ventures in Ontario.

DEVELOPMENTS:

For 2015, based on actuarial estimates, OSBIE has approved the following general rate adjustments:

Liability	+1.8%
Property	0%
Boiler	+5%
Crime	0%
Automobile	0%

Increased claims frequency has resulted in a nominal increase in liability insurance and reinsurance costs have contributed to the increase in boiler insurance. Appendix A contains a summary, which includes a history of OSBIE premiums, as well as the current premiums for our Board.

For 2015, OSBIE has introduced a new Cyber Liability Product – Privacy Data Liability Insurance. The cost of this insurance is based on the Board's current student enrolment, plus a 10% estimate for all Board employees. This insurance will protect the Board against the following:

Security and Privacy Liability Insurance	Responds to important third party liability for claims arising from a failure either of the Board's network security or to protect personal identification information from misappropriation.
Regulatory Action Defence Expenses and Penalties	Coverage for the legal costs and any penalties, which the Board becomes legally obligated to pay as a result of a claim from a government regulatory body as a result of a violation of a privacy law.

Media Content Coverage	Addresses the liability faced by companies that develop or distribute media content. Provides coverage for claims arising from copyright, infringement, plagiarism, defamation, libel and slander due to electronic, digital or digitized content displayed on the Board's website; including advertising, audio, video and written content.
Event Management Notification Costs	Responds to the costs to retain public relations services to assist in managing and mitigating the covered privacy or network security incident; including costs to notify consumers of a release of private information and the cost of credit-monitoring or other remediation services to help minimize damages to those victimized.

In addition to their regular insurance program, OSBIE provides an incentive program to help reduce fees even further.

RECOMMENDATION:

THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board approves the 2015 insurance renewal premium, payable to the Ontario School Boards' Insurance Exchange, in the amount of \$192,476, excluding PST.

Brant Haldimand Norfolk Catholic District School Board

OSBIE INSURANCE

Insurance Premium Excluding Taxes					
Description	2012	2013	2014	2015	% Increase / Decrease
Property	100,091.00	103,083.00	109,774.00	96,509.00	-12.9
Crime	5,132.00	4,985.00	4,874.00	4,935.00	+1.3
Boiler and Machinery	3,838.00	3,894.00	4,362.00	4,579.00	+5.0
Liability	88,156.00	75,823.00	76,855.00	72,975.00	-5.0
Non-Owned Auto	890.00	766.00	776.00	737.00	-5.0
Subtotal	198,107.00	\$188,551.00	196,641.00	179,735.00	
Fleet Automobile	11,007.70	11,008.00	11,097.00	9,832.00	-11.4
Privacy Data Liability	0.00	0.00	0.00	2,909.00	n/a
Total Insurance Premium	\$209,114.70	\$199,559.00	\$207,738.00	\$192,476.00	
Coverages:					
• Total Property	Unlimited				
• Crime	\$500,000				
• Deductible	\$10,000 / claim				
• Boiler and Machinery	Unlimited				
• Auto Limit	\$20 million				
• Liability	\$24 million				
• Privacy Data	\$2 million				

**REPORT TO THE BRANT HALDIMAND NORFOLK CATHOLIC
DISTRICT SCHOOL BOARD COMMITTEE OF THE WHOLE**

Prepared by: Chris N. Roehrig, Director of Education & Secretary
Presented to: Committee of the Whole
Submitted on: November 18, 2014
Submitted by: June Szeman, Chair of the Board

**ONTARIO CATHOLIC SCHOOL TRUSTEES' ASSOCIATION –
ANNUAL MEMBERSHIP FEES**

Public Session

BACKGROUND INFORMATION:

The Ontario Catholic School Trustees' Association (OCSTA) continues to be a strong guiding and unifying force for Catholic education in our province. They work with partner organizations to promote and protect Catholic education. On a yearly basis, the Board has remitted a membership fee.

DEVELOPMENTS:

There is no change to the OCSTA membership fees for the 2014-15 school year. The annual fee for our Board is calculated on a base amount of \$8,160 plus a cost of \$3.805 per student. Based on our 2013-14 student enrolment of 9,540 ADE (Average Daily Enrolment), the membership fee for this year is \$44,459.

Last year, a special F.A.C.E. levy for promoting and protecting Catholic education was introduced and this levy will continue for 2014-15. The levy is calculated at 9.8 cents per pupil, for a total of \$935. HST does not apply to either the Membership Fees or F.A.C.E. Levy.

It is important to note that OCSTA has secured funds from the province to cover the additional costs associated with the Association serving as the designated bargaining agent for the 29 Catholic District School Boards during the current bargaining process. No additional fees have been charged as a result of this new role for OCSTA.

RECOMMENDATION:

THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board approves continued membership with the Ontario Catholic School Trustees' Association and remits the annual fee of \$45,394 for the 2014-15 school year.

REPORT TO THE BRANT HALDIMAND NORFOLK CATHOLIC DISTRICT SCHOOL BOARD COMMITTEE OF THE WHOLE

Prepared by: Chris N. Roehrig, Director of Education & Secretary
Presented to: The Board of Trustees
Submitted on: November 18, 2014
Submitted by: Chris N. Roehrig, Director of Education & Secretary

TRUSTEE CONFERENCES

Public Session

BACKGROUND INFORMATION:

In response to a Notice of Motion submitted in September, the Board discussed (in October) the concept of limiting the number of conferences that a trustee may attend. The Board postponed the motion until the November Committee of the Whole pending a report from the Director of Education.

The attendance of trustees at conferences is embedded in Policy 100.10. The conferences that are noted in the policy serve as professional development for trustees that address ongoing issues in the increasingly complex education sector.

Section 4.0, "Professional Development" (as noted below), addresses attendance of trustees at conferences. In particular, section 4.2 indicates that a number of conferences are pre-approved for attendance:

4.0 Professional Development

- 4.1 *Registration fees for conferences and workshops related to Board business will be paid directly by the Board or reimbursed, if approved by the Chair of the Board.*
- 4.2 *Trustees will be reimbursed for travel to conferences, workshops and other events as approved by the Board. Attendance at the Annual General Meeting and Regional Meetings and other events sponsored by the Ontario Catholic School Trustees' Association (OCSTA), the Annual General Meeting of the Canadian Catholic School Trustees' Association (CCSTA) and When Faith Meets Pedagogy Conference **are deemed approved for all trustees when these events are held in Canada.** Attendance at the Annual Chair and Vice-Chair Conference **is deemed approved** for the Chair and Vice-Chair of the Board when held in Canada. Moderate and reasonable consumption of alcohol at these events is permissible.*
- 4.3 *Other costs related to Board business, which are incurred while attending conferences and workshops, will be reimbursed if approved by the Chair of the Board.*
- 4.4 *If the conference or workshop fee includes meals, trustees will not be reimbursed for meal costs they choose to incur.*

DEVELOPMENTS:

In considering changes to the Board Policy, trustees should consider the current context before making a decision. Given that this is a 'bargaining year' for all collective agreements, it is likely that trustees (especially the Chair of the Board) will be required to attend an unknown number of events to support the Ontario Catholic School Trustees' Association (OCSTA) with Central Bargaining issues. Secondly, given that an inaugural Board meeting will occur with

inexperienced trustees starting, additional and ongoing training will be required to assist their decision making during their term of office. Finally, it is unknown what issues may arise in the future requiring the attendance of trustees at conferences to support their work in local Boards.

Policy 100.10 dictates that a certain number of conferences and events are pre-approved by the Board as noted in Section 4.2. In order to make changes to the pre-approved conferences, the Board would need to change Board Policy 100.10. While Board Policy can be changed by a motion from the Board without consideration of the Policy Committee, that process would be highly irregular. In other words, the Board is advised that all changes to Board Policy should be considered by the Policy Committee. At that time the Board may want to consider, but is not limited to, the following:

- Create a clear definition of ‘conferences’ to delineate the difference between conferences (professional development, e.g., When Faith Meets Pedagogy) and meetings (Regional OCSTA Meetings). The definition would need to address those conferences that blend professional development and meetings (e.g., Annual General Meetings).
- Uphold the current policy.
- Change the policy to include pre-approval of the existing conferences and limit the number of ADDITIONAL conferences to two.
- Revise section 4.2 to specify the two conferences that each trustee is pre-approved to attend.
- Create different limitations for different trustees (e.g., new trustees vs. experienced trustees; the Chair vs. non-executive trustees).

Given that the issue of trustee conferences is noted in Board Policy, the Director recommends that the Policy Committee consider any and all changes to policy including those in Policy 100.10.

RECOMMENDATION:

THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board refers the matter of limiting trustee attendance at conferences to the Policy Committee for consideration.

**REPORT TO THE BRANT HALDIMAND NORFOLK CATHOLIC
DISTRICT SCHOOL BOARD COMMITTEE OF THE WHOLE**

Prepared by: Thomas R. Grice, Superintendent of Business & Treasurer
Presented to: Committee of the Whole
Submitted on: November 18, 2014
Submitted by: Chris N. Roehrig, Director of Education & Secretary

TRUSTEE EXPENSES ONLINE
Public Session

BACKGROUND INFORMATION:

Board Policy 100.10 details provisions with respect to *Trustee Expenses*. Section 7.7 states that *trustee expenses will be reported to the Board in a public session annually*. At the Committee of the Whole meeting of September 16, 2014, Trustee Blake presented a Notice of Motion recommending *that the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board approves the posting of trustee monthly expense reports on the Board's website on a quarterly basis*. After further discussion, the Committee of the Whole requested that a template of the Trustee Expenses report be brought to the November Committee of the Whole meeting.

DEVELOPMENTS:

The table, as presented in Appendix A, summarizes trustee expenses. If it is the intention of trustees to capture all trustee expenses to allow for comparison, in year reporting frequencies, such as quarterly, become problematic. Trustees submit expenses at different frequencies in compliance with Section 7.1 of Policy 100.10 and, as such, expenses submitted for a specific period of time may not be submitted, allocated and / or processed until a period of time (up to three months) has passed following the requested frequency date.

Administration is recommending that trustee expenses be reported annually for consistency and accuracy of data and to align with the current policy. They are also recommending that the report be discussed in public session following the closing of the books at each fiscal year end.

RECOMMENDATION:

THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board approves the posting of Trustee monthly expense reports on the Board's website on an annual basis in compliance with Policy 100.10: *Trustee Expenses* and in a format detailed in Appendix A.



**Annual Trustee Expense Report
for the Period
September 1, 2014 to August 31, 2015**

Trustee	Travel	Internet	Cell Phone	Professional Development	Service Equipment (computer, modem, printer / scanner / copier)	Other	Total
Chair							
Vice-Chair							
Trustee 1							
Trustee 2							
Trustee 3							
Trustee 4							
Student Trustee							
Student Trustee 1							
Total							

2014-15
Trustee Meetings and Events

Date	Time	Meeting/Event	New / Revised
November 25, 2014	7:00 pm	Board Meeting	
December 1, 2014	7:00 pm	Audit Committee Meeting	NEW
December 2, 2014	6:30 pm	Inaugural Meeting Mass (Bishop Bergie)	
	7:00 pm	Inaugural Board Meeting	
December 3, 2014	9:00 am	Executive Council Mtg.	
December 3, 2014	9:00 am	SAL Committee Mtg. (Holy Trinity)	
December 3, 2014	6:00 pm	SEAC Meeting	
December 4, 2014	9:00 am	SAL Committee Mtg. (St. John's College)	
December 4, 2014	1:00 pm	SAL Committee Mtg. (Assumption College School)	
December 9, 2014	3:00 pm	Budget Committee Meeting	NEW
December 9, 2014	7:00 pm	Board Meeting	
<i>December 22, 2014 - January 2, 2015</i>		<i>CHRISTMAS BREAK</i>	
January 7, 2015	9:00 am	SAL Committee Mtg. (Holy Trinity)	
January 8, 2015	9:00 am	SAL Committee Mtg. (St. John's College)	
January 8, 2015	1:00 pm	SAL Committee Mtg. (Assumption College School)	
January 13, 2015	9:00 am	Executive Council Mtg. (<i>to be confirmed</i>)	
January 14, 2015	6:00 pm	SEAC Meeting	
January 15, 2015	TBD	Trustee Orientation (hosted by Ministry - Toronto)	
January 20, 2015	7:00 pm	Committee of the Whole	
January 27, 2015	7:00 pm	Board Meeting	
February 4, 2015	9:00 am	SAL Committee Mtg. (Holy Trinity)	
February 5, 2015	9:00 am	SAL Committee Mtg. (St. John's College)	
February 5, 2015	1:00 pm	SAL Committee Mtg. (Assumption College School)	
February 10, 2015	9:00 am	Executive Council Mtg. (<i>to be confirmed</i>)	
February 10, 2015	7:00 pm	SEAC Meeting	
February 17, 2015	7:00 pm	Committee of the Whole	
February 23, 2015	7:00 pm	Regional Catholic Parent Involvement Committee Mtg.	
February 24, 2015	1:00 pm	STSBHN Governance Mtg.	
February 24, 2015	7:00 pm	Board Meeting	
March 4, 2015	9:00 am	SAL Committee Mtg. (Holy Trinity)	
March 5, 2015	9:00 am	SAL Committee Mtg. (St. John's College)	
March 5, 2015	1:00 pm	SAL Committee Mtg. (Assumption College School)	
March 10, 2015	9:00 am	Executive Council Mtg. (<i>to be confirmed</i>)	
March 11, 2015	6:00 pm	SEAC Meeting	
<i>March 16-20, 2015</i>		<i>MARCH BREAK</i>	
March 24, 2015	7:00 pm	Committee of the Whole	
March 31, 2015	7:00 pm	Board Meeting	
April 1, 2015	9:00 am	SAL Committee Mtg. (Holy Trinity)	
April 2, 2015	9:00 am	SAL Committee Mtg. (St. John's College)	
April 2, 2015	1:00 pm	SAL Committee Mtg. (Assumption College School)	
April 8, 2015	6:00 pm	SEAC Meeting	
April 14, 2015	9:00 am	Executive Council Mtg. (<i>to be confirmed</i>)	
April 21, 2015	7:00 pm	Committee of the Whole	
April 28, 2015	7:00 pm	Board Meeting	
April 29-30, May 1 2015		Board Art Show	
April 30, May 1-2, 2015		OCSTA AGM (Toronto)	
<i>May 3-8, 2015</i>		<i>Catholic Education Week</i>	
May 5, 2015	6:00 pm	Celebration of the Arts – art viewing	
	6:30 pm	Celebration of the Arts - performances	
May 6, 2015	9:00 am	SAL Committee Mtg. (Holy Trinity)	
May 6, 2015	5:15 pm	Catholic Student Leadership Awards (SJC - Bishop Fabbro)	

Date	Time	Meeting/Event	New / Revised
May 7, 2015	9:00 am	SAL Committee Mtg. (St. John's College)	
May 7, 2015	1:00 pm	SAL Committee Mtg. (Assumption College School)	
May 12, 2015	9:00 am	Executive Council Mtg. <i>(to be confirmed)</i>	
May 19, 2015	7:00 pm	Committee of the Whole	
May 20, 2015	6:00 pm	SEAC Meeting	
May 24, 2015	1:00 pm	STSBHN Governance Mtg.	
May 24, 2015	7:00 pm	Regional Catholic Parent Involvement Committee Mtg.	
May 26, 2015	7:00 pm	Board Meeting	
May 28, 2015	10:00 am	<i>Have a Go track meet at Holy Trinity (secondary) (rain date June 12)</i>	
June 3, 2015	9:00 am	SAL Committee Mtg. (Holy Trinity)	
June 4, 2015	9:00 am	SAL Committee Mtg. (St. John's College)	
June 4, 2015	1:00 pm	SAL Committee Mtg. (Assumption College School)	
June 9, 2015	9:00 am	Executive Council Mtg. <i>(to be confirmed)</i>	
June 11-13, 2015		CCSTA AGM (Newfoundland)	
June 15, 2015	10:00 am	<i>Have a Go track meet at Assumption College (elementary) (rain date June 16)</i>	
June 16, 2015	7:00 pm	Committee of the Whole	
June 17, 2015	6:00 pm	SEAC Meeting	
June 23, 2015	7:00 pm	Board Meeting	
TBD	4:45 pm	Assumption College Graduation	
June 25, 2015	7:00 pm	St. John's College Graduation	
June 25, 2015	6:30 pm	Holy Trinity Graduation	

Meetings to be scheduled: Catholic Education Advisory Committee meetings

Meetings scheduled at the Call of the Chair: Audit Committee, Budget Committee, Accommodations Committee, Policy Committee