



Board Meeting
Tuesday, February 28, 2012 7:00 p.m.
Boardroom

Members:

Trustees:

Cliff Casey (Chair), June Szeman (Vice Chair), Dennis Blake, Dan Dignard, Bonnie McKinnon, Rick Petrella, Maxine Smitiuch (Student Trustee)

Senior Administration:

Cathy Horgan (Director of Education), Bill Chopp, Trish Kings and Chris Roehrig (Superintendents of Education)

1. Opening Business

1.1 Opening Prayer – Cliff Casey

Memorial Statements will be read in memory of students Chandler DaSilva, St. Gabriel School and Jamie Buchanan, St. John's College.

1.2 Attendance

1.3 Approval of the Agenda

1.4 Declaration of Interest

2. Presentations – Nil

3. Delegations - Nil

4. Consent Agenda

4.1 Approval of Board Meeting Minutes – January 24, 2012

Pages 3-5

5. Committee and Staff Reports

5.1 Unapproved Minutes and Recommendations from the Committee of the Whole Meeting – February 21, 2012

Pages 6-13

Presenter: June Szeman, Vice Chair of the Board

- Joint Use Agreement St. Basil and Walter Gretzky Schools (pgs. 14-27)
- 2012-13 School Year Calendar (pgs. 28-31)
- Surplus Accommodation – Grand Erie District School Board (pg. 32)
- Excursion – Mission Trip to Grassy Narrows, First Nation (pg. 33)
- Excursion – Columbus, OH (pg. 34)



5.2 Student Trustee Report
Presenter: Maxine Smitiuch, Student Trustee

Page 35

6. Information and Correspondence

6.1 OCSTA Update

7. Notices of Motion

8. Trustee Inquiries

9. Business In-camera

207. (2) Closing of certain committee meetings. A meeting of a committee of a board, including a committee of the whole board, may be closed to the public when the subject-matter under consideration involves,

- a. The security of the property of the board;
- b. The disclosure of intimate, personal or financial information in respect of a member of the board or committee, an employee or prospective employee of the board or a pupil or his or her parent or guardian;
- c. The acquisition or disposal of a school site;
- d. Decisions in respect of negotiations with employees of the board; or
- e. Litigation affecting the board.

10. Report on the In-Camera Session

11. Future Meetings and Events

Page 36

12. Closing Prayer

13. Adjournment



Board Meeting
Tuesday, January 24, 2012 7:00 pm
Boardroom

Trustees:

Present: Cliff Casey (Chair), Dennis Blake, Dan Dignard, Bonnie McKinnon, Rick Petrella, Maxine Smitiuch (Student Trustee)

Absent: June Szeman (Vice Chair)

Senior Administration:

Cathy Horgan (Director of Education & Secretary), Tom Grice (Superintendent of Business & Treasurer), Bill Chopp, Trish Kings and Chris Roehrig (Superintendents of Education)

1. Opening Business

1.1 Opening Prayer

The meeting was opened with a prayer led by Cliff Casey.

1.2 Attendance – as noted above

1.3 Approval of the Agenda

Moved by: Rick Petrella

Seconded by: Bonnie McKinnon

THAT the Brant Haldimand Norfolk Catholic District School Board approves the Agenda of the January 24, 2012 meeting.

Carried

1.4 Declaration of Interest – Nil

2. Presentations

Chair Casey welcomed members of the Youth Ambassadors for Christ (YAC) Committee from Notre Dame Catholic Elementary School in Caledonia and introduced Brooke Mendoza and Kyler Kragten, YAC student leaders, Alana Kras, Gabriella Porco, and Rita Raposo, YAC teacher advisors, as well as Principal Louis Yacobucci. The students gave a presentation on the school community's contributions to the local and global social communities over the past two years. In recognition of their efforts, the Free the Children organization awarded the school a \$2000 Big Dreamer's Award in support of their Brick by Brick campaign, and sponsored a motivational speaker and peace advocate who shared his story of being a child soldier and raised awareness of how children around the world encounter hunger, loss and deplorable working conditions as child labourers. Following questions from trustees, Director Horgan extended her thanks to the YAC Committee for demonstrating what this year's Board theme, "Because we believe ... our faith comes into alive in our community" is all about.

3. Delegations – Nil



4. Consent Agenda

4.1 THAT the Brant Haldimand Norfolk Catholic District School Board approves the minutes from the December 13, 2011 Board meeting.

4.2 THAT the Brant Haldimand Norfolk Catholic District School Board approves the Minutes from the December 22, 2011 Special Meeting of the Board.

Moved by: Bonnie McKinnon

Seconded by: Rick Petrella

THAT the Brant Haldimand Norfolk Catholic District School Board receives all reports and approves all motions under the Consent Agenda.

Carried

5. Committee and Staff Reports

5.1 Unapproved Minutes and Recommendations from the Committee of the Whole meeting of January 17, 2012

Trustee Petrella reviewed the business of the Committee of the Whole meeting of January 17, 2012. Two recommendations were presented for Board approval:

THAT the Committee of the Whole refers the Home Instruction Policy 200.17 to the Brant Haldimand Norfolk Catholic District School Board for approval.

THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board approves the 2011-12 revised budget estimates, in the amount of \$121,596,393.

Moved by: Dan Dignard

Seconded by: Bonnie McKinnon

THAT the Brant Haldimand Norfolk Catholic District School receives the unapproved minutes from the January 17, 2012 Committee of the Whole meeting.

Carried

THAT the Brant Haldimand Norfolk Catholic District School approves the recommendations from the January 17, 2012 Committee of the Whole meeting.

Carried

6. Information and Correspondence - Nil

7. Notices of Motion - Nil



8. Trustee Inquiries

Trustee Blake requested that the start time for Board meetings be discussed during the by-laws review at the next Policy Committee meeting.

9. Business In-Camera

Moved by: Bonnie McKinnon

Seconded by: Rick Petrella

THAT the Brant Haldimand Norfolk Catholic District School Board moves to an in-camera session.

Carried

10. Report on the In-Camera Session

Moved by: Dan Dignard

Seconded by: Bonnie McKinnon

THAT the Brant Haldimand Norfolk Catholic District School Board approves the business from the in-camera session.

Carried

11. Future Meetings

The list of upcoming year-end meetings and events was reviewed by Trustees.

12. Closing Prayer

A closing prayer was recited in unison.

13. Adjournment

Moved by: Bonnie McKinnon

Seconded by: Rick Petrella

THAT the Brant Haldimand Norfolk Catholic District School Board adjourns the meeting of January 24, 2012.

Carried

RECOMMENDATIONS FOR THE BOARD FROM THE COMMITTEE OF THE WHOLE

February 21, 2012

AGENDA ITEM	MOTION
5.2	THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board approves the Joint Use Agreement for St. Basil Catholic Elementary School and Walter Gretzky School.
5.3	THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board approves the proposed 2012-13 School Year Calendars for elementary schools and secondary schools, as presented.
5.6	THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board advises the Grand Erie District School Board that the Brant Haldimand Norfolk Catholic District School Board has no interest in the following property: <ul style="list-style-type: none"> • Former Victoria Public School, 40 Richmond Street, Brantford, Ontario.
5.10	THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board approves the request from Assumption College School, Holy Trinity Catholic High School and St. John's College for an excursion, "Mission Trip" to Grassy Narrows from Saturday, June 16, 2012 to Sunday, June 24, 2012.
5.11	THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board approves the request from Assumption College School for an excursion to Columbus, OH from Friday, April 27, 2012 to Sunday, April 29, 2012.

RECOMMENDATION:

THAT the Brant Haldimand Norfolk Catholic District School Board receives the unapproved minutes from the Committee of the Whole Meeting of February 21, 2012.

THAT the Brant Haldimand Norfolk Catholic District School Board approves the recommendations from the Committee of the Whole Meeting of February 21, 2012.



Brant Haldimand Norfolk
Catholic District School Board

Minutes

Catholic Education Centre
322 Fairview Drive
Brantford, ON N3T 5M8

Committee of the Whole
February 21, 2012 7:00 pm
Boardroom

Present: Trustees:

Cliff Casey (Chair), June Szeman (Vice Chair), Dennis Blake, Dan Dignard, Bonnie McKinnon, Rick Petrella, Maxine Smitiuch (Student Trustee)

Absent:

Senior Administration:

Cathy Horgan (Director of Education & Secretary), Tom Grice (Superintendent of Business & Treasurer), Bill Chopp and Trish Kings (Superintendents of Education)

1. Opening Business

1.1 Opening Prayer

The meeting was opened with a prayer led by Cliff Casey.

1.2 Attendance – As noted above.

1.3 Approval of the Agenda

Moved by: Rick Petrella
Seconded by: June Szeman

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board approves the Agenda of the February 21, 2012 meeting.
Carried

1.4 Declaration of Interest - Nil

2. Presentations - Nil

3. Delegations - Nil

4. Consent Agenda

4.1 THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board approves the Minutes from the January 17, 2012 meeting.

4.2 THAT the Committee of the Whole refers the unapproved minutes from the Special Education Advisory Committee Meeting of January 11, 2012 to the Brant Haldimand Norfolk Catholic District School Board for receipt.



Moved by: Bonnie McKinnon
Seconded by: Rick Petrella

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board receives all reports and approves all motions under the Consent Agenda.

Carried

5. Committee and Staff Reports

5.1 Financial Report – November 2011

Superintendent of Business Grice reviewed the quarterly financial report. In his remarks he clarified various expenditures to date and gave the rationale as to why some items may be higher at this time of year and will level out towards the end of the year.

Moved by: Bonnie McKinnon

Seconded by: June Szeman

THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board receives the Financial Report – November 2011.

Carried

5.2 Joint Use Agreement St. Basil and Walter Gretzky Schools

Superintendent of Business Grice reviewed the Joint Use Agreement for the construction and operational costs and responsibilities for the St. Basil/Walter Gretzky facility.

Moved by: Bonnie McKinnon

Seconded by: Rick Petrella

THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board approves the Joint Use Agreement for St. Basil Catholic Elementary School and Walter Gretzky School.

Carried

5.3 2012-13 School Year Calendar

Superintendent of Education Chopp reviewed the proposed School Year Calendar for 2012-13. Mr. Chopp detailed the professional development dates and compared our dates to the Grand Erie District School Board dates.

Moved by: Rick Petrella

Seconded by: June Szeman

THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board approves the proposed 2012-13 School Year Calendars for elementary schools and secondary schools, as presented.

Carried



5.4 Integration Committee Report St. Mary and Holy Cross Schools

Trustee Dan Dignard, Chair of the Integration Committee for St. Mary and Holy Cross schools, provided trustees with an update of Committee meetings to date. In his comments, he stated that transportation was the biggest concern for parents and that their concerns have been answered by the Transportation Department. It was also announced that Neil Chopp will remain the principal at Holy Cross School.

Moved by: Bonnie McKinnon

Seconded by: June Szeman

THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board receives the Integration Committee report regarding St. Mary and Holy Cross schools.

Carried

5.5 Integration Committee Report St. Bernard and St. Pius Schools

Trustee Cliff Casey and Chair of the Integration Committee for St. Bernard and St. Pius schools provided trustees with an overview of the Committee meetings to date. The meetings have been positive. A question arose with regards to the name of the replacement school. Director Horgan replied that policy (400.17) will be followed. A committee will be struck by the Superintendent of Education.

Moved by: Bonnie McKinnon

Seconded by: Rick Petrella

THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board receives the Integration Committee report regarding St. Bernard and St. Pius schools.

Carried

5.6 Surplus Accommodation – Grand Erie District School Board

Grand Erie District School Board advised the Board that the former Victoria Public School on Richmond Street in Brantford was available. The Board determined that it does not have any use for this facility.

Moved by: June Szeman

Seconded by: Rick Petrella

THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board advises the Grand Erie District School Board that the Brant Haldimand Norfolk Catholic District School Board has no interest in the following property:

- Former Victoria Public School, 40 Richmond Street, Brantford, Ontario.

Carried

5.7 Information and Communication Technology Operation Plan

Superintendent of Business Grice presented a comprehensive plan to address technology as it relates to the Board's Strategic Plan, School Improvement Plans and the IBM review that was conducted a few years ago. The supporting document for this action plan addresses wireless communications, new technologies and how a classroom should look in the 21st century. The plan provided strategies and outcomes in the following areas:



- Wireless Learning Environment
- Board Portal
- Upgrading Learning Spaces
- eLearning
- Managing Students and Board Administrative Data
- Technology to Support Innovation and Special Projects
- Evidence-Informed Decision Making
- Promoting Safe, Effective, and Appropriate Use through Governance and Policy
- Building System Capacity
- Enterprise Applications and Corporate Communications
- Disaster Recovery Strategy
- Infrastructure Reliability
- Improving Technical Support Mechanisms and Teaming

Moved by: June Szeman

Seconded by: Rick Petrella

THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board receives the Information and Communication Technology Operation Plan.

Carried

5.8 Kindergarten Registration Campaign 2012

Superintendent of Education Kings reviewed the activities undertaken during the 2012 Kindergarten Registration Campaign. Manager of Communications and Community Relations Tracey Austin provided a presentation of the various advertising, materials, and surveys put together and used throughout the campaign. The information retrieved from the survey will be used to assess this year's campaign. Trustees suggested that a checklist be added to the package and that one of the questions on the survey should include whether or not we were found on the web. A better estimate of JK/K registrations will be known in March and trustees will be advised at that time.

Moved by: June Szeman

Seconded by: Rick Petrella

THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board receives the information on the Kindergarten Registration Campaign 2012.

Carried



5.9 Wood Street School

Superintendent of Business Grice reviewed the site and floor plans for the replacement school on Wood Street. In his presentation, Mr. Grice advised that in meetings with parents, some suggestions for change were made and incorporated into the plans by the architect. Trustees requested a status on completion dates as they are achieved. Trustees discussed the amount of room for the playground as well as room for portables should they be required in the future.

Moved by: Bonnie McKinnon

Seconded by: Rick Petrella

THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board receives the Wood Street School report.

Carried

5.10 Excursion – Mission Trip to Grassy Narrows, First Nation

Director of Education Cathy Horgan reviewed the request from the three secondary schools for a mission trip to Grassy Narrows in northern Ontario. Trustees requested that MPPs be made aware of this excursion.

Moved by: Rick Petrella

Seconded by: June Szeman

THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board approves the request from Assumption College School, Holy Trinity Catholic High School and St. John's College for an excursion, "Mission Trip" to Grassy Narrows from Saturday, June 16, 2012 to Sunday, June 24, 2012.

Carried

5.11 Excursion – Columbus, OH

Director of Education Cathy Horgan reviewed the request from Assumption College School for the Girls' Rugby team to participate in a tournament in Columbus, Ohio.

Moved by: Rick Petrella

Seconded by: June Szeman

THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board approves the request from Assumption College School for an excursion to Columbus, OH from Friday, April 27, 2012 to Sunday, April 29, 2012.

Carried

5.12 Educational Field Trip Summary Report

Superintendent of Education Bill Chopp reviewed the bi-annual summary report for educational field trips in both the elementary and secondary panels.

Moved by: June Szeman

Seconded by: Rick Petrella

THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board receives the educational field trip summary report.

Carried



6. Information and Correspondence

6.1 OCSTA Update

OCSTA has circulated the Drummond Commission report and a summary of educational recommendations prepared by People for Education. Trustees were asked to review the material. Director Horgan advised trustees that the impact to school boards will not be known until the provincial government passes the budget in March. Director Horgan commented that she is hopeful that it will not impact the excellent progress being made in student achievement.

Information from OECTA has been circulating with regards to Wi-fi in the schools. A letter was distributed from the local Health Unit. Premier McGuinty has stated that schools are well within the safe guidelines as outlined by health professionals.

OCSTA has produced a document, *Respecting Differences*. This is a collaborative report with the Assembly of Catholic Bishops of Ontario (ACBO). Trustees are encouraged to read the document.

6.2 Director of Education Cathy Horgan distributed a portion of the Catholic Register showing the Board's announcement of congratulations on the installation of Archbishop Thomas Collins as Cardinal.

Director of Education Cathy Horgan provided an update on the progress of the new Strategic Plan. She distributed a document outlining timelines, a checklist and key questions to determine where we are and the four stages of the plan. A committee has been struck to deal with the materials, to assess the Board's status, and to determine if our commitments are still viable.

Moved by: Bonnie McKinnon

Seconded by: Rick Petrella

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board receives the information and correspondence items since the last meeting.

Carried

7. Notices of Motion - Nil

8. Trustee Inquires

Trustee June Szeman visited St. Basil School and requested information regarding the use of the entire gymnasium and library. Superintendent of Business Grice responded that the stage is currently waiting on tile to be delivered and installed. The equipment taking up space in that area will be moved/installed in the near future. Mr. Grice will get further information from the principal regarding the plans for the completion of the library (by the technicians).

Trustee June Szeman enquired about the mileage rate and asked that it be reviewed.

Trustee Rick Petrella asked if it is still the practice to have a plaque placed on new additions and buildings. Senior administration will look into this and advise trustees.



Trustee Dan Dignard spoke about an article that appeared in the newspapers whereby it pitted Catholic Boards against Public Boards and the cost savings of amalgamating boards. Chair of the Board Cliff Casey stated that the Mayor of Norfolk has raised the same issue and that he has a meeting to discuss this. Tracey Austin will provide the Chair with the breakdown of lack of savings if boards were in fact to amalgamate as one, as researched through FACE.

9. Business In-camera

Moved by: June Szeman
Seconded by: Rick Petrella

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board moves to an in-camera Session.

Carried

10. Report on the In-camera session

Moved by: Rick Petrella
Seconded by: June Szeman

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board approves the business from the in-camera session.

Carried

11. Future Meetings and Events

The list of future meetings and events was reviewed by trustees.

12. Closing Prayer

The closing prayer was recited in unison.

13. Adjournment

Moved by: Bonnie McKinnon
Seconded by: Rick Petrella

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board adjourns the meeting of February 21, 2012.

Carried

Next Meeting: March 20, 2012 7:00 pm

REPORT TO THE BRANT HALDIMAND NORFOLK CATHOLIC DISTRICT SCHOOL BOARD COMMITTEE OF THE WHOLE

Prepared by: Tom Grice, Superintendent of Business & Treasurer
Presented to: Committee of the Whole
Submitted on: February 21, 2012
Submitted by: Cathy Horgan, Director of Education & Secretary

JOINT USE AGREEMENT ST. BASIL AND WALTER GRETZKY SCHOOLS Public Session

BACKGROUND INFORMATION:

St. Basil Catholic Elementary School and Walter Gretzky School share a common parcel of property in southwest Brantford. The two schools were constructed such that they are joined; sharing a common building footprint. Within the combined building, there are areas that are utilized exclusively for individual school use and there are common areas that are shared jointly. The shared areas largely include the gymnasium, staff rooms and the library. The design and construction of the school has been a successful, cooperative effort, managed under a simple cost-sharing agreement. St. Basil Catholic Elementary School and Walter Gretzky School opened concurrently on January 9, 2012.

Moving from the development phase to the operational phase of this partnership with the Grand Erie District School Board, there is a need to formalize procedural and operational issues around the joint use of the new facility.

DEVELOPMENTS:

Both Boards entered into this new partnership with experience gained from their collaboration on the Branlyn / Notre Dame Schools partnership for many years. Day-to-day operational issues and unique challenges of a joint use facility are not new to either Board. We are fortunate that we have a model to follow and a template for success.

Following the Branlyn / Notre Dame exemplar, Administration from both boards have worked together to develop a Joint Use Agreement for the St. Basil Catholic Elementary School and the Walter Gretzky School. The proposed Agreement is attached for Board review and approval. This Agreement has been developed with guidance and review of Trepanier, Verity LLP to ensure it meets the legal requirements for a partnership of this type and protects the interests of both parties to the Agreement.

The key components of the Agreement are as follows:

- Cost of Acquisition Development and Construction
- Ownership and Exclusive Use
- Shared Use Areas of the Building
- Procedures for Operations
- Sharing of Costs
- Semi-Annual Review
- Procedures for Acquisition and Divestment
- Insurance and Liability
- Dispute Resolution

In general terms, as co-owners of the land, each Board has exclusive rights to use of their portion of the building. Our Board is responsible for day-to-day caretaking, facility operations and maintenance of the building on a cost-sharing basis. The Agreement specifies a requirement for a semi-annual review of the operation of the facility, the costs of operations, equipment and maintenance and a review of the Agreement for possible amendments thereto.

RECOMMENDATION:

THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board approves the Joint Use Agreement for St. Basil Catholic Elementary School and Walter Gretzky School.

THIS AGREEMENT made as of the day of December, 2011

BETWEEN:

**BRANT HALDIMAND NORFOLK CATHOLIC
DISTRICT SCHOOL BOARD**

(hereinafter called the "Catholic Board")

OF THE FIRST PART

- and -

GRAND ERIE DISTRICT SCHOOL BOARD

(hereinafter called the "Grand Erie Board")

OF THE SECOND PART

WHEREAS the Catholic Board and the Grand Erie Board (collectively referred to herein as the "School Boards") are owners as tenants in common each as to an undivided one-half interest of the lands and premises described as part of the Clench Tract, City of Brantford, designated as Part 3 on Reference Plan 2R-7119, which lands and premises are more particularly described in Schedule A hereto attached (the "Subject Lands").

AND WHEREAS the Catholic Board and the Grand Erie Board have constructed on the Subject Lands a single structure (the "Building"), which comprises 96,890 square feet.

AND WHEREAS it is intended that the Building house one Catholic elementary school to be known as St. Basil Catholic Elementary School ("St. Basil School") and one public elementary school to be known as Walter Gretzky Public School ("Gretzky School").

AND WHEREAS certain portions of the Building are intended to be for the exclusive use of the respective School Boards, and certain portions of the Building and the playing fields and other exterior portions of the Subject Lands are intended to be areas of shared use between the respective School Boards.

AND WHEREAS the School Boards wish to enter into this Agreement (the "Operating Agreement") to define their rights and obligations as co-owners of the Subject Lands and responsibilities of each in respect of the costs of operating and maintaining the exclusive use portions and the shared use portions of the Building and adjacent areas of the Subject Lands.

NOW THEREFORE in consideration of the mutual covenants set forth herein, and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged by the parties hereto the School Boards covenant and agree as follows:

1. Costs of Acquisition Development and Construction

- 1.1 The Catholic Board and the Grand Erie Board have contributed equally to the cost of the original acquisition of the Subject Lands and are registered owners thereof as tenants in common each as to an undivided one-half interest, which ownership interest may be amended from time to time pursuant to the provisions of paragraph 9 of this Agreement..
- 1.2 The costs of development of the Subject Lands and construction of the Building, including, without limiting the generality of the foregoing all architect's fees, consulting engineer's fees, legal fees, and all costs of the construction of the Building and preparation of the site, including driveways, parking areas, landscaped areas and playing fields, have been paid by the respective School Boards in the manner set forth in Schedule B hereto attached.

2. Ownership and Exclusive Use of Schools

- 2.1 Notwithstanding the equal co-ownership of the Subject Lands, the Catholic Board is the sole owner of and has the exclusive right to use and occupy that portion of the Building in which St. Basil School is located, as outlined in green on the sketch attached hereto as Schedule C.
- 2.2 Notwithstanding the co-ownership of the Subject lands and the Grand Erie Board is the sole owner of and has the exclusive right to use and occupy that portion of the Building in which Gretzky School is located, as outlined in orange on the sketch attached hereto as Schedule C.
- 2.3 Unless otherwise agreed between the parties hereto, those parking areas adjacent to St. Basil School shall be for the exclusive use of the Catholic Board, its employees and invitees; those parking areas adjacent to Gretzky School shall be for the exclusive use of the Grand Erie Board, its employees and invitees.
- 2.4 Those areas designated on the site plan for future placement of portable classrooms shall become exclusive use areas of either the Catholic Board or the Grand Erie Board, as the case may be, upon the placement of portable classrooms on such area, subject to the provisions of this Agreement.

3. Shared Use Areas of Building

- 3.1 The School Boards shall have ownership in common and shall have joint and common use of those portions of the Building as outlined in yellow on the sketch attached hereto as Schedule C.
- 3.2 The School Boards shall make available to each other the use of their indoor and outdoor exclusive areas within the limitations of suitability, previous agreements, other commitments

and other reasonable considerations.

- 3.3 The Catholic Board shall be responsible for co-ordinating the use of the gymnasium, showers, change rooms, stage, meeting rooms and the outdoor sports facilities, including the major equipment appurtenant thereto that is jointly owned by the School Boards. In the event of a conflict between the parties as to right to use the within facilities, such conflict shall be referred for resolution pursuant to the provisions set forth in paragraph 11 of this Agreement. The principals of each of the schools shall make their requests for uses known to each other no later than June 30 for the upcoming school year.
- 3.4 Community use of the facility shall be coordinated by the Catholic Board and such use shall be subject to the facility use policies of the Catholic Board.

4. Equipment

- 4.1 "Capital Equipment " means equipment purchased jointly by the School Boards that has a value in excess of \$1,000.00 and a projected lifetime of at least three (3) years.
- 4.2 The original purchase price and replacement costs of Capital Equipment which will be used by both School Boards will be shared equally and the title to the said Capital Equipment will be held by the School Boards equally.
- 4.3 An intrusion alarm/fire alarm/heat loss alarm system to protect the halls, offices, libraries, and computer areas of the Building is to be installed in accordance with the provisions of the Ontario Building Code, with the costs thereof to be shared equally between the School Boards.
- 4.4 Each School Board shall be responsible for the cost of installation and operation of their own telephone equipment and service.
- 4.5 The original purchase price and replacement cost of consumable supplies, such as balls, bats, nets, racquets, pucks, gloves, protective, padding, masks, etc. shall be the responsibility of the party whose activity requires them.

5. Portable Classrooms

- 5.1 Each School Board shall be responsible for the original cost and the cost of operations, including, without limiting the generality of the foregoing, utilities, of any portable classroom that it requires. Each School Board will construct its portable classrooms on its own exclusive areas only in accordance with the provisions of the site plan for the Subject Lands.

6. Procedures for Operations

- 6.1 The Catholic Board shall be designated as the party responsible to carry out caretaking and operations responsibilities of the Building and adjacent grounds, including daily grounds litter pickup and snow clearing of sidewalks and entranceways, the costs of which shall be borne between the School Boards on the basis of the area percentages set forth in Schedule B to this

Agreement, as amended from time to time.

6.2 Notwithstanding the generality of the foregoing, the Catholic Board shall be responsible for the following:

- (a) maintenance and care of the grounds and open areas, front gardens and tree maintenance of the campus;
- (b) maintenance and care of sports fields and specified sports equipment, including fixtures such as goal posts, baseball backstops and line fences;
- (c) snow removal and sanding as required for all parking areas, hard surface play areas, and hard surface walkways.

The costs of the foregoing shall be borne equally between the School Boards.

6.3 The caretaking staff are to be employees under the direction of the Catholic Board.

The maintenance staff shall respond immediately to any emergency or urgent need upon request of either school principal, vice-principal or caretaker on duty.

The work orders of maintenance staff shall be kept for all repairs or maintenance work done on the Building or grounds.

6.4 Reports of vandalism, unusual occurrence or accidents shall be filled out and submitted to the Catholic Board. Personal injury reports shall be completed by the principal or supervisor of the injured party and sent to the appropriate party hereto in accordance with that party's normal procedure.

6.5 The restitution of the costs of vandalism or other damage which is caused by any outside agency, group, individual or group of individuals should be sought where responsibility can be determined and the Catholic Board shall take all necessary steps to obtain restitution from the party responsible for the damage on its own behalf or as agent for the Grand Erie Board, as the case may be.

6.6 An annual report of operations, including itemized comparison summary accounting of costs of the maintenance and operation of the facility shall be prepared in advance of the June review meeting as described in paragraph 8 hereof.

7. Sharing of Costs

7.1 Save and except for those items specifically exempted therefrom in this Agreement, all building operations costs, including, without limiting the generality of the foregoing, the costs of caretaking, washroom supplies, utilities and insurance (fire, liability and boiler), shall be charged to the Catholic Board for settlement. Thereafter, the Catholic Board will assess the

total costs, with no inclusion for administrative charges, arising from this Agreement, between itself and the Grand Erie Board on the basis as set forth in paragraph 1.1 of this Agreement, as amended from time to time. Specialized services required exclusively for the benefit of either of the School Boards or their Qualified Affiliates will be paid directly by that party. The Catholic Board shall deliver an annual billing to the Grand Erie Board issued prior to the June review meeting and due and payable no later than September 15th of each year of the term of this Agreement.

- 7.2 Unless otherwise agreed between the parties, the costs of operating portable classrooms shall be exempted from the assessment in paragraph 7.1 hereof and shall be the responsibility of the School Board operating and maintaining such portable classroom, as provided in paragraph 5.1 of this Agreement.
- 7.3 The costs of repairing damage to the facility and equipment arising from negligence or vandalism that can be definitively attributed to the operations or programs of one of the School Boards, including their Qualified Affiliates, shall be exempted for the assessment in paragraph 7.1 hereof and shall be paid by that School Board.
- 7.4 The costs of operating the outside grounds, sports fields, parking lots, walkways, equipment, fences and other items as set forth in paragraph 6.2 hereof shall be shared equally between the School Boards. Specialized services required exclusively for the benefit of one of the School Boards or its Qualified Affiliates will be paid directly by that party. The Catholic Board shall prepare annual statements of the contribution of each School Board to the cost of such operation and shall deliver and invoice to the Grand Erie Board to be paid by it no later than fifteen (15) days thereafter.
- 7.5 Information on the cost of operations on a year to date basis shall be supplied by the Catholic Board to the Grand Erie Board upon request.
- 7.6 The sharing of costs of operations shall be reviewed on an annual basis and shall be adjusted in the manner provided for in paragraph 8 hereof.

8. Semi-Annual Review

- 8.1 The Senior Business Official of each of the School Boards shall constitute a committee which will meet at the call of the Catholic Board to prepare and submit a report with a copy to be delivered to each School Board, by January 15th and June 1st of each year commencing 2012, to review the actual operation of the facility, the costs of operations, equipment and maintenance of the facility and to review the Operating Agreement and recommend amendments thereto.
- 8.2 These reviews (hereinafter called the "Semi-Annual Review") shall determine the needs of each of the School Boards for more or less space and/or use of the facility and shall assess the need for the acquisition, refurbishing or replacement of equipment, or the Building, adjacent grounds or structural components of the facility.

- 8.3 At the January review, the policies of insurance relevant to the facility shall be assessed to determine whether the coverage, policy limit and terms and conditions of insurance are adequate for the coming year.
- 8.4 Minutes of the review meetings shall be taken, kept and circulated to the School Boards.
- 8.5 The School Boards shall determine in the aforementioned review meetings whether either School Board ought to acquire or divest itself of the ownership of any portion of the Building, or control of any exclusive use portion of the Building to the other, or to expand its ownership or exclusive use portion by new construction. The procedure for acquisition or divesting of ownership and exclusive use portion and for approving new construction shall be governed by the provisions of paragraph 9 hereof.
- 8.6 The School Boards shall apportion at the review meetings the operating costs of equipment and adjust the percentage participation in the operations costs of such equipment resulting from any change in apportionment.

9 Procedure for Acquisition and Divestment

- 9.1 In the event that either School Board shall be willing to acquire a part of the other School Board's ownership and exclusive use portion of the Building it may do so at a price to be determined by negotiation of replacement cost in accordance with the regulations under the Education Act. Any acquisition or divestment in excess of five per cent (5%) of the original area of the facility shall have the effect of altering the percentage ownership of the Subject Lands as set out in paragraph 1.1 of this Agreement, in accordance with Provincial regulations. Thereafter the responsibility to contribute to operations costs as set out in paragraph 7.1 shall also be adjusted accordingly.
- 9.2 The parties acknowledge that an acquisition pursuant to the preceding paragraph of this Agreement may include a portion or portions of the shared areas so that such portion or portions would then become part of the exclusive use area of one of the School Boards. The parties covenant and agree that, upon mutual consent, one of the School Boards can acquire title and exclusive use to a former shared use area, in which event such area would then be redesignated as an exclusive use area of the acquiring School Board, and the proportions of ownership would be adjusted accordingly.
- 9.3 If the parties are unable to agree upon a purchase price it shall then be determined by arbitration pursuant to paragraph 11 of this Agreement. In arriving at a price, the arbitrator shall consider replacement cost and depreciation in accordance with Provincial Regulations, and such other matters as he or she may deem just in all the circumstances in determining both the price and other conditions of disposition and acquisition of the facility.
- 9.4 In the event that either School Board determines that it requires additional space at the facility that the other is not willing to surrender from its portion, the expanding party may prepare a proposal for new construction. The cost of the preparation of the proposal and all other costs for the development of the proposal and construction costs of the additions shall be the sole

responsibility of the expanding party. The expansion shall not commence unless the other School Board consents to the form and content of the proposed development. The completion of the construction of the new portion of the facility will result in a proportionate change in ownership of and proportion of payment of operations costs within the formula set forth in paragraph 8.2 hereof.

- 9.5 In the event that either School Board wishes to sell or otherwise dispose of any of its interest in the facility (other than a license for use by a Qualified Affiliate pursuant to paragraph 3.3 hereof) to an individual, entity or corporation other than the other School Board, it shall prepare a proposal outlining the terms and conditions of its proposed disposition and submit it to the other School Board. The cost of developing the proposal and all costs of the disposition shall be the sole responsibility of the School Board seeking the disposition. No disposition shall take place unless the other School Board consents to the form and content of the proposed disposition, and it shall be a term thereof that the new acquiring party or parties consent to the terms of this Agreement and become a signatory thereto. Should the other School Board fail or refuse to consent to the proposed disposition, it shall purchase the interest of the proposed selling School Board at a price to be determined in accordance with the provisions of this paragraph 9. The disposition of a portion of the facility by either School Board may result in a change in the participation of payment of operations costs within the formula set forth in paragraph 8.2 hereof, and the proportions of ownership as provided in paragraph 1.1 hereof.

10. Insurance and Indemnity

- 10.1 Each School Board shall indemnify the other and save it harmless from all demands, claims, damages, actions, or causes of action with respect to third party liability which may arise of a School Board's use of the Subject Lands, and each School Board shall obtain and maintain third party public liability and property damage insurance in the minimum amount of \$10,000,000.00 to this effect.
- 10.2 The Catholic Board shall be responsible to obtain insurance coverage to insure the Building against fire, theft and other damage, the boiler for damage and explosion for loss, which policy of insurance shall name the School Boards as co-insureds each as to an undivided one-half interest. In the event that the percentage of ownership is altered pursuant to any provision of this Agreement or otherwise the percentages of insurable interest shall be adjusted accordingly.
- 10.3 Each School Board will maintain its comprehensive legal liability policy respecting this facility endorsed to include the other as an additional insured.
- 10.4 Each School Board shall file with the other an insurance certificate indicating that its comprehensive legal liability policy has been endorsed in accordance with paragraphs 10.1 and 10.3 hereof. It is further agreed that in the event of the cancellation of or change to the comprehensive legal liability policy as it applies to this Agreement, notice shall be given in writing within seven (7) days of the change or cancellation to the other School Board.

- 10.5 Each School Board shall be responsible for arranging any other insurance coverage required, including contents coverage.

11. Dispute Resolution

- 11.1 With respect to any dispute with respect to any matter arising from this Agreement, the dispute shall first be referred to the then current principals of St. Basil School and Gretzky School, who shall in good faith attempt to resolve such dispute.
- 11.2 In the event that there is no resolution of the matter or matters in dispute after referring same to the principals of the schools in accordance with paragraph 11.1 hereof, the matter or matters shall be referred to the Senior Business Officials of the respective School Boards, who shall in good faith attempt to resolve such dispute.
- 11.3 In the event that there is no resolution of the matter or matters in dispute after referring same to the Senior Business Officials in accordance with paragraph 11.2 hereof, the matter or matters shall be referred to the Directors of Education of the respective School Boards, who shall in good faith attempt to resolve such dispute.
- 11.4 In the event that there is no resolution of the matter or matters in dispute after referring same to the Directors of Education in accordance with paragraph 11.3 hereof, the matter or matters shall be referred to the Board of Trustees of the respective School Boards, who shall in good faith attempt to resolve such dispute.
- 11.5 In the event that there is no resolution of the matters in dispute after having undertaken the foregoing process, the matter or matters in dispute shall be referred to arbitration in accordance with the provisions of the Arbitrations Act (Ontario).

12. Successors and Assigns

This Agreement shall be binding upon and enure to the benefit of the parties hereto and their respective successors and assigns.

13. Trespass to Property Act

- 13.1 Each party appoints the other, its Board and employees and agents with full authority to enforce the provisions of the Trespass to Property Act (Ontario) while using or occupying the Subject Lands or the exclusive use area of the appointing party pursuant to the terms of this Agreement
- 13.2 Each School Board shall indemnify and save it harmless from and against any and all demands, claims, actions, causes of action and the costs thereof arising out of the enforcement or attempted enforcement of the Trespass to Property Act.

14. Legislation

This Agreement shall be subject to any current or future applicable legislation.

15. Term of Agreement

This Agreement shall become effective on the date of execution by the parties hereto and shall continue in force until December 31, 2016, continuing thereafter from year to year until either party gives notice in writing to the other that it wishes to terminate this Agreement on its next anniversary, effective on January 1st in the following year.

IN WITNESS WHEREOF the parties hereto have executed this Agreement by their property and duly authorized officers.

SIGNED, SEALED AND DELIVERED)

in the presence of)

BRANT HALDIMAND NORFOLK
CATHOLIC DISTRICT SCHOOL BOARD
per:

Chair

Director of Education

GRAND ERIE DISTRICT SCHOOL
BOARD
per

Chair

Director of Education

SCHEDULE A

SUBJECT LANDS

PIN 32068-0494 LT

Part of Clench Trace Designated as Part 3 on Reference Plan 2R-7119; City of Brantford.

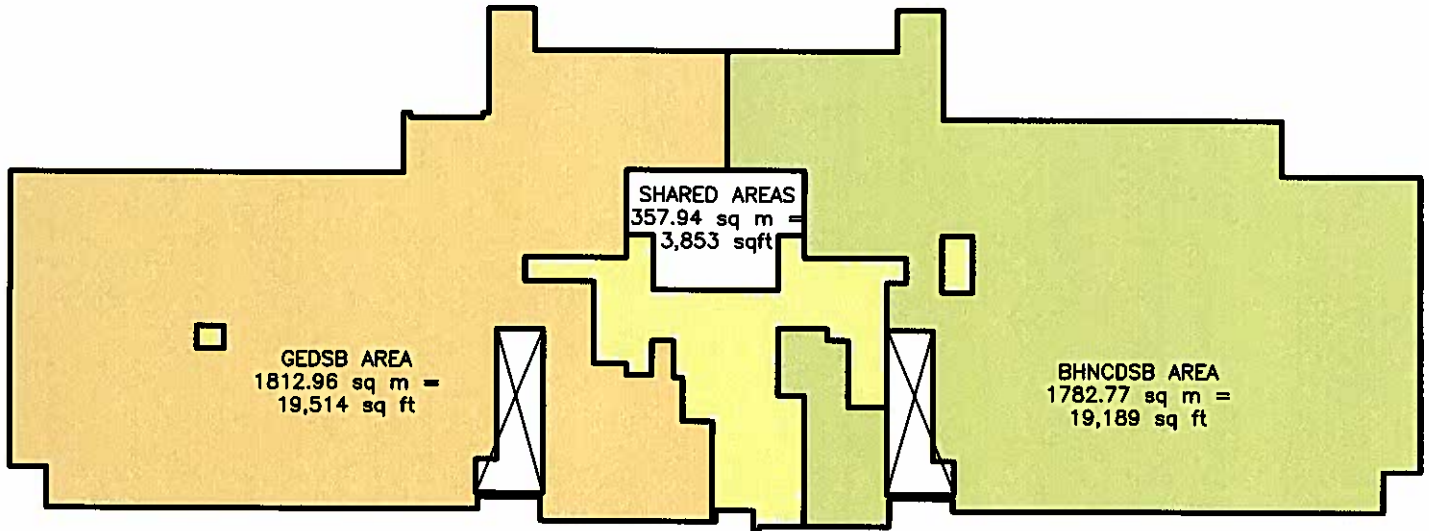
Schedule B

NEW South West Brantford School Construction Cost

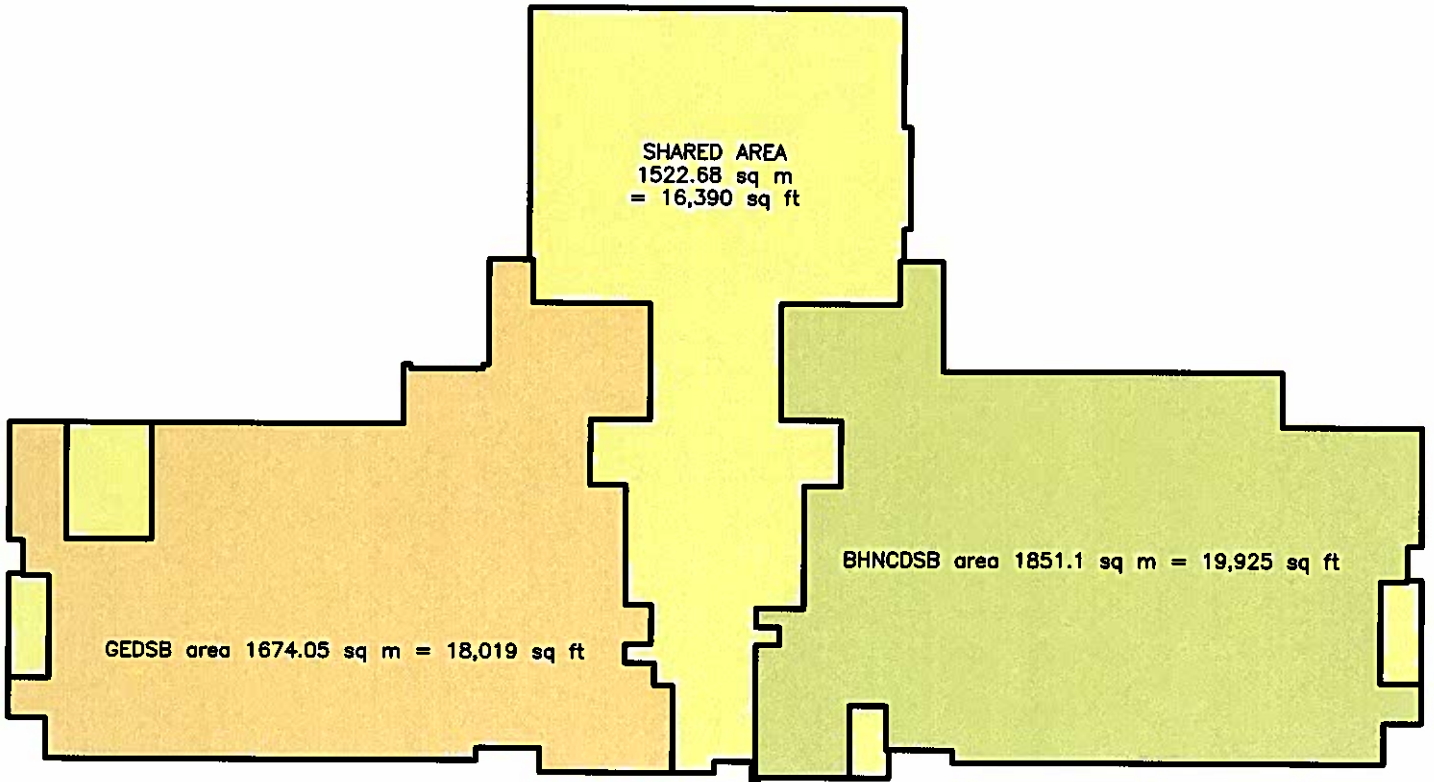
Area of School (sq ft)	By Board	Shared	Total	%
GEDSB	37,533.0	10,121.5	47,654.5	49.2%
BHNCDSB	39,114.0	10,121.5	49,235.5	50.8%
Total	<u>76,647.0</u>	<u>20,243.0</u>	<u>96,890.0</u>	

		Revised Total Cost	Cost per Board	
			GEDSB	BHNCDSB
Construction	Base Cost	14,370,000	7,067,759	7,302,241
	Contingency	125,000	61,480	63,520
		<u>14,495,000</u>	<u>7,129,239</u>	<u>7,365,761</u>
Architect / Engineering		563,131	276,971	286,160
Furniture and Equipment (\$6.50 / sq ft)		624,000	312,000	312,000
Miscellaneous		250,000	122,960	127,040
NET GST		254,914	125,377	129,537
TOTAL		<u>16,187,045</u>	<u>7,966,548</u>	<u>8,220,498</u>
Grant	GEDSB	7,676,749		
	BHNCDSB	8,400,000		
Total Grant		<u>16,076,749</u>		
SHORTFALL		110,296		

Schedule C



BHNCDSB TOTAL = 39,114 sq ft + 10,121.5 = 49,235.5 sq ft
 GEDSB TOTAL = 37,533 sq ft + 10,121.5 = 47,654.5 sq ft
 SHARED TOTAL = 20,243 sq ft = 10,121.5 sq ft each



SOUTH WEST BRANTFORD
 JOINTUSE ELEMENTARY SCHOOLS
 ASSIGNED AREAS – NOV. 9, 2009

REPORT TO THE BRANT HALDIMAND NORFOLK CATHOLIC DISTRICT SCHOOL BOARD COMMITTEE OF THE WHOLE

Prepared by: Bill Chopp, Superintendent of Education
Presented to: Committee of the Whole
Submitted on: February 21, 2012
Submitted by: Cathy Horgan, Director of Education & Secretary

2012-13 SCHOOL YEAR CALENDAR

Public Session

BACKGROUND INFORMATION:

Regulation 304 of the Education Act outlines the requirements for preparation and submission of school year calendars. Each Ontario School Board is to submit their school year calendars by May 1st of each year.

Based on Regulation 304:

- For 2012-13, there are 194 school days between September 1, 2012 and June 30, 2013.
- The school year shall include a minimum of 194 school days of which two must be designated as professional activity (PA) days that must be devoted to specific provincial education priorities. Boards may designate up to four additional days as PA days.
- The remaining school days shall be instructional days.

DEVELOPMENTS:

The School Year Calendar Committee, consisting of two representatives from the Board of Trustees, OECTA, OSSTF, Principals' Association, Curriculum and Special Education Departments, Senior Administration and three parent representatives met on January 25, 2012 to review a draft copy of the school year calendar as well as discuss options for the 2012-13 school year.

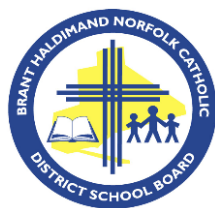
Each year efforts are made to coordinate our School Year Calendar with the Grand Erie District School Board in order to achieve efficiencies in transportation. After reviewing our calendar with the Grand Erie District School Board, it is not economically feasible to have different elementary professional development days. The committee discussed possible professional development days and Board designated holidays and support the following submission to the Ministry of Education:

- Six professional activity days have been allocated, of which a minimum of two will be devoted to the 2012-13 provincial education priorities (Appendix A).

Attached (Appendix B) are the proposed calendars for elementary schools and secondary schools.

RECOMMENDATION:

THAT the Brant Haldimand Norfolk Catholic District School Board approves the proposed 2012-13 School Year Calendars for Elementary schools and Secondary schools, as presented.



BRANT HALDIMAND NORFOLK CATHOLIC DISTRICT SCHOOL BOARD
2012-13 SCHOOL YEAR CALENDAR
 Professional Activity Days

Elementary	Secondary
October 5, 2012	October 5, 2012
November 16, 2012	November 16, 2012
January 14, 2013	
	February 1, 2013
April 26, 2013	April 26, 2013
	May 14, 2013
June 7, 2013	
June 28, 2013	June 28, 2013



BRANT HALDIMAND NORFOLK CATHOLIC DISTRICT SCHOOL BOARD

2012-13 SCHOOL YEAR CALENDAR

ELEMENTARY SCHOOLS

	1 st Week					2 nd Week					3 rd Week					4 th Week					5 th Week				
	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F
September ()	3 H	4	5	6	7	10	11	12	13	14	17	18	19	20	21	24	25	26	27	28					
October ()	1	2	3	4	5 P	8 H	9	10	11	12	15	16	17	18	19	22	23	24	25	26	29	30	31		
November ()				1	2	5	6	7	8	9	12	13	14	15	16 P	19	20	21	22	23	26	27	28	29	30
December ()	3	4	5	6	7	10	11	12	13	14	17	18	19	20	21	24 B	25 H	26 H	27 B	28 B	31 B				
January ()		1 H	2 B	3 B	4 B	7	8	9	10	11	14 P	15	16	17	18	21	22	23	24	25	28	29	30	31	
February ()					1	4	5	6	7	8	11	12	13	14	15	18 H	19	20	21	22	25	26	27	28	
March ()					1	4	5	6	7	8	11 B	12 B	13 B	14 B	15 B	18	19	20	21	22	25	26	27	28	29 H
April ()	1 H	2	3	4	5	8	9	10	11	12	15	16	17	18	19	22	23	24	25	26 P	29	30			
May ()			1	2	3	6	7	8	9	10	13	14	15	16	17	20 H	21	22	23	24	27	28	29	30	31
June ()	3	4	5	6	7 P	10	11	12	13	14	17	18	19	20	21	24	25	26	27	28 P					

The 2012-2013 School Year Calendar provides for 194 Instructional Days of which 6 are Professional Activity Days.



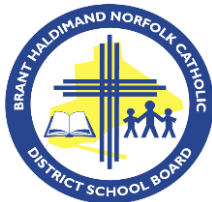
Professional Activity Day – ALL
Professional Activity Day – ELEM



Board/School Holiday
Statutory Holiday

- Professional Activity includes:**
- Special Education Focus
 - Student Assessment and Reporting
 - Interviews/Reporting to Parents
 - School Improvement Planning
 - Focus on Numeracy
 - Focus on Bullying Prevention
 - Professional Learning Communities
 - Staff Professional Development

- Dates**
- October 5, 2012
 - November 16, 2012
 - January 14, 2013
 - April 26, 2013
 - June 7, 2013
 - June 28, 2013



2012-13 SCHOOL YEAR CALENDAR

SECONDARY SCHOOLS

	1 st Week					2 nd Week					3 rd Week					4 th Week					5 th Week				
	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F
September ()	3 H	4	5	6	7	10	11	12	13	14	17	18	19	20	21	24	25	26	27	28					
October ()	1	2	3	4	5 P	8 H	9	10	11	12	15	16	17	18	19	22	23	24	25	26	29	30	31		
November ()				1	2	5	6	7	8	9	12	13	14	15	16 P	19	20	21	22	23	26	27	28	29	30
December ()	3	4	5	6	7	10	11	12	13	14	17	18	19	20	21	24 B	25 H	26 H	27 B	28 B	31 B				
January ()		1 H	2 B	3 B	4 B	7	8	9	10	11	14	15	16	17	18	21	22	23	24	25	28 E	29 E	30 E	31 E	
February ()					1 P	4	5	6	7	8	11	12	13	14	15	18 H	19	20	21	22	25	26	27	28	
March ()					1	4	5	6	7	8	11 B	12 B	13 B	14 B	15 B	18	19	20	21	22	25	26	27	28	29 H
April ()	1 H	2	3	4	5	8	9	10	11	12	15	16	17	18	19	22	23	24	25	26 P	29	30			
May ()			1	2	3	6	7	8	9	10	13	14 P	15	16	17	20 H	21	22	23	24	27	28	29	30	31
June ()	3	4	5	6	7	10	11	12	13	14	17	18	19	20 E	21 E	24 E	25 E	26 E	27 E	28 P					

The 2012-2013 School Year Calendar provides for 194 Instructional Days of which 6 are Professional Activity Days.

- Professional Activity Day - ALL
- Professional Activity Day - SEC
- Statutory Holiday

- Board/School Holiday
- Secondary Examination Day

Professional Activity includes:

- Special Education Focus
- Student Assessment and Reporting
- Interviews/Reporting to Parents
- School Improvement Planning
- Focus on Numeracy
- Focus on Bullying Prevention
- Professional Learning Communities
- Staff Professional Development

Dates

- October 5, 2012
- November 16, 2012
- February 1, 2013
- April 26, 2013
- May 14, 2013
- June 28, 2013

REPORT TO THE BRANT HALDIMAND NORFOLK CATHOLIC DISTRICT SCHOOL BOARD COMMITTEE OF THE WHOLE

Prepared by: Tom Grice, Superintendent of Business & Treasurer
Presented to: Committee of the Whole
Submitted on: February 21, 2012
Submitted by: Cathy Horgan, Director of Education & Secretary

SURPLUS ACCOMMODATION – GRAND ERIE DISTRICT SCHOOL BOARD

Public Session

BACKGROUND INFORMATION:

In accordance with Regulation 444/98 under the Education Act, the Grand Erie District School Board has issued a proposal to certain publicly-funded organizations to dispose of property which they have declared surplus. The Grand Erie District School Board has requested that we reply within 90 calendar days regarding our interest in the property.

DEVELOPMENTS:

The property which the Grand Erie District School Board has declared as surplus is:

- Former Victoria Public School, 40 Richmond Street, Brantford, Ontario

The Board does not have need of elementary student accommodation in this area; therefore, Administration recommends that the Board advises the Grand Erie District School Board that we have no interest in this property.

RECOMMENDATION:

THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board advises the Grand Erie District School Board that the Brant Haldimand Norfolk Catholic District School Board has no interest in the following property:

- Former Victoria Public School, 40 Richmond Street, Brantford, Ontario.

**REPORT TO THE BRANT HALDIMAND NORFOLK CATHOLIC
DISTRICT SCHOOL BOARD**

Prepared by: Chris N. Roehrig, Superintendent of Education
Presented to: Board of Trustees
Submitted on: February 21, 2012
Submitted by: Cathy Horgan, Director of Education & Secretary

**EXCURSION - MISSION TRIP TO
GRASSY NARROWS, FIRST NATION**

Public Session

BACKGROUND INFORMATION:

A request has been received on behalf of Assumption College School, Holy Trinity Catholic High School and St. John's College for an excursion, "Mission Trip" to Grassy Narrows, ON during the period of Saturday, June 16, 2012 to Sunday, June 24, 2012.

DEVELOPMENTS:

Up to twenty (20) Grades 11 and 12 students will be selected through an application process to participate. This trip would be similar to other mission trips taking part in humanitarian work and would be the third trip to Grassy Narrows (May 2003 and June 2005). Students will be responsible for general construction and clean up. The cost of the trip will be covered through donations received. Supervising male teachers will include Dante Dalia, Peter Polillo and Peter Svec; the additional male and female chaperones are experienced community members. Arrangements will be made to ensure that all classroom and evaluation responsibilities are met.

This is the 16th mission trip of its type that has been organized by Board staff.

All information has been provided in accordance with Board policy and procedures.

RECOMMENDATION:

THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board approves the request from Assumption College School, Holy Trinity Catholic High School and St. John's College for an excursion, "Mission Trip" to Grassy Narrows from Saturday, June 16, 2012 to Sunday, June 24, 2012.

**REPORT TO THE BRANT HALDIMAND NORFOLK CATHOLIC
DISTRICT SCHOOL BOARD COMMITTEE OF THE WHOLE**

Prepared by: Chris N. Roehrig, Superintendent of Education
Presented to: Committee of the Whole
Submitted on: February 21, 2012
Submitted by: Cathy Horgan, Director of Education & Secretary

EXCURSION – COLUMBUS, OH

Public Session

BACKGROUND INFORMATION:

Assumption College School is requesting approval for the Girls' Rugby team to travel to Columbus, OH from Friday, April 27, 2012 to Sunday, April 29, 2012 (1 school day).

DEVELOPMENTS:

Approximately forty (40) Grades 9-12 female students will be participating in this field trip. Supervising teachers will include Kelly Soboleski, Jessica Poos, and a teacher advisor that is yet to be determined. The anticipated cost of the trip for each student is approximately \$300.

This excursion will provide the students an opportunity to participate in an international rugby experience. The team will compete on both days of the excursion.

All information has been provided in accordance with Board policy and procedures.

RECOMMENDATION:

THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board approves the request from Assumption College School for an excursion to Columbus, OH from Friday, April 27, 2012 to Sunday, April 29, 2012.

REPORT TO THE BRANT HALDIMAND NORFOLK CATHOLIC DISTRICT SCHOOL BOARD

Prepared by: Maxine Smitiuch, Student Trustee
Presented to: Board of Trustees
Submitted on: February 28, 2012
Submitted by: Cathy Horgan, Director of Education & Secretary

Student Trustee Report

Public Session

BACKGROUND INFORMATION:

The Student Senate held its most recent meeting on Tuesday, January 17, 2012.

DEVELOPMENTS:

At the meeting, students discussed further plans, with the help of Dan Moynihan for the Annual Leadership Symposium.

Mr. Roehrig reviewed with the Senate two policies; "Supervised Alternative Learning" and "Selection of Learning Materials." The senators reviewed the policy and provided feedback.

School News:

- Assumption College School ran their annual "Pennies for Heaven" campaign throughout the Christmas season and the money raised went to needy families in their community.
- Holy Trinity had their Christmas assembly and also celebrated with a Christmas turkey lunch which included lots of Christmas spirit. Students worked in the communities in their neighbourhoods as part of an initiative called, "The Giving Tree". This program provided gifts and money to help support the less fortunate. In January the school participated in an event called "Souper-Bowl" where soup is collected for the local food banks.
- St. John's College had a successful "Angel Campaign" which saw money collected from each home room. This money was used to provide Christmas baskets for needy families. The goal set was \$10,000 and through generous donations, the goal was surpassed almost doubling it to \$19,000. St. John's also had a turkey lunch and pep rally with teachers performing their annual "Teacher Dance" and students participated in the first ever flash mob.

All three secondary schools spent the month of January preparing for exams and seeking assistance from teachers for extra help, if required.

RECOMMENDATION:

THAT the Brant Haldimand Norfolk Catholic District School Board receives the Student Trustee Report.



2011-12 Trustee Meetings and Events

Date	Time	Meeting/Event	New / Revised
February 28, 2012	7:00 pm	Board Meeting	
February 29, 2012	2:00 pm	Policy Committee	New
March 6, 2012	9:30 am	Executive Council Mtg.	
March 6, 2012	2:00 pm	Catholicity Committee Mtg.	Date change
March 6, 2012	7:00 pm	Budget Committee Mtg.	New
<i>March 12 – 16, 2012</i>		<i>MARCH BREAK</i>	
March 20, 2012	7:00 pm	Committee of the Whole	
March 21, 2012	7:00 pm	SEAC Meeting	
March 23-24, 2012	3:30 pm	Trustee Retreat with Bishop Fabbro	
March 27, 2012	7:00 pm	Board Meeting	
April 10, 2012	9:00 am	Executive Council Mtg.	
April 11, 2012	7:00 pm	Official Opening & Blessing – St. Basil – Bishop Crosby	
April 11, 2012	7:00 pm	SEAC Meeting	
April 17, 2012	7:00 pm	Committee of the Whole	
April 24, 2012	7:00 pm	Board Meeting	
April 26 - 28, 2012		OCSTA AGM	
May 1, 2012	12:00 pm	Presentation on Governance by Calgary Catholic District	New
May 2 – 4, 2012		Board Art Show	
May 3, 2012	5:00 pm	Catholic Student Leadership Awards; with Bishop Fabbro	
<i>May 6 – 11, 2012</i>		<i>Catholic Education Week</i>	
May 8, 2012	2:00 pm	Executive Council Mtg.	
May 8, 2012	6:00 pm 6:30 pm	Celebration of the Arts – art viewing Celebration of the Arts - performances	
May 15, 2012	7:00 pm	Committee of the Whole	
May 16, 2012	7:00 pm	SEAC Meeting	
May 17, 2012	6:30 pm	St. Pius X School Closing Open House	New
May 22, 2012	7:00 pm	Board Meeting	
May 23, 2012	1:00 pm	Catholicity Committee Mtg.	
May 29, 2012	1:30 pm	Faith Advisory Committee Mtg.	
June 7-9, 2012		CCSTA Convention	
June 12, 2012	9:00 am	Executive Council Mtg.	
June 13, 2012	7:00 pm	SEAC Meeting	
June 14, 2012	7:00 pm	Official School Closing Ceremony – St. Mary School (B)	
June 19, 2012	7:00 pm	Committee of the Whole	
June 25, 2012	4:45 pm	Assumption College Graduation	
June 26, 2012	7:00 pm	Board Meeting	
June 28, 2012	7:00 pm	St. John's College Graduation	
June 28, 2012	7:00 pm	Holy Trinity Graduation	