



**BRANT HALDIMAND NORFOLK
Catholic District School Board**

Agenda
Catholic Education Centre
322 Fairview Drive
Brantford, ON N3T 5M8

Board Meeting
Tuesday, January 25, 2011 7:00 pm
Boardroom

Members: **Trustees:**
Cliff Casey (Chair), June Szeman (Vice Chair), Dennis Blake, Dan Dignard, Bonnie McKinnon,
Rick Petrella, Alyna Poremba (Student Trustee)

Senior Administration:
Cathy Horgan (Director of Education), Wally Easton (Associate Director, Corporate Services &
Treasurer), Bill Chopp, Trish Kings and Chris Roehrig (Superintendents of Education),
Tom Grice (Assistant Superintendent of Business)

- 1. Call to Order**
 - 1.1 Opening Prayer – Cliff Casey
 - 1.2 Attendance
- 2. Routine Matters**
 - 2.1 Approval of the Agenda
 - 2.2 Declaration of Interest
 - 2.3 Approval of Minutes from the Board Meeting – December 14, 2010 Pages 4-8
 - 2.4 Business Arising from Minutes
- 3. Presentations and Delegations - Nil**
- 4. Committee and Staff Reports**
 - 4.1 Board Branding Initiative Pages 9-11
Presenter: Cathy Horgan, Director of Education & Secretary
 - 4.2 Accommodation Review – St. Mary School, Brantford Pages 12-17
Presenter: Cathy Horgan, Director of Education & Secretary
 - 4.3 Financial Statements – Year Ended August 31, 2010 Pages 18-37
Presenter: Wally Easton, Associate Director, Corp. Services & Treasurer
 - 4.4 Naming of New School Pages 38-39
Presenter: Bill Chopp, Superintendents of Education



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4.5	Audit Committee Presenter: Wally Easton, Associate Director, Corp. Services & Treasurer	Page 40
4.6	Surplus Accommodations – GEDSB Presenter: Wally Easton, Associate Director, Corp. Services & Treasurer	Page 41
4.7	Revised Budget Estimates: 2010-11 Presenter: Wally Easton, Associate Director, Corp. Services & Treasurer	Pages 42-59
4.8	Excursion – New York City (Culinary) Presenter: Chris Roehrig, Superintendent of Education	Page 60
4.9	Excursion – New York City (Arts) Presenter: Chris Roehrig, Superintendent of Education	Page 61
4.10	Excursion – Chicago Presenter: Chris Roehrig, Superintendent of Education	Page 62
4.11	Unapproved Catholicity Committee Meeting Minutes – December 1, 2010 Presenter: June Szeman, Chair of the Catholicity Committee	Pages 63-64
4.12	Unapproved SEAC Meeting Minutes – December 8, 2010 Presenter: Dennis Blake, Trustee Representative on the SEAC	Pages 65-66
4.13	Student Trustee Report Presenter: Alyna Poremba, Student Trustee	Page 67
5.	Information and Correspondence	
5.1	OCSTA Update	
6.	Notices of Motion	
	THAT all staff or Committee members wishing to attend a conference outside the country that requires overnight stay have prior approval of the Board.	
	Moved by: Dennis Blake	
7.	Trustee Inquiries	
8.	Business In-camera	

207. (2) **Closing of certain committee meetings.** A meeting of a committee of a board, including a committee of the whole board, may be closed to the public when the subject-matter under consideration involves,
- The security of the property of the board;
 - The disclosure of intimate, personal or financial information in respect of a member of the board or committee, an employee or prospective employee of the board or a pupil or his or her parent or guardian;
 - The acquisition or disposal of a school site;
 - Decisions in respect of negotiations with employees of the board; or
 - Litigation affecting the board.



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- 9. Report on the In-camera Session
- 10. Future Meetings and Events Pages 68-69
- 11. Moment of Silent Reflection
- 12. Adjournment



Board Meeting
Tuesday, December 14, 2010 7:00 pm
Boardroom

Present: **Trustees:**
Cliff Casey (Chair), June Szeman (Vice Chair), Dennis Blake, Dan Dignard,
Bonnie McKinnon, Rick Petrella, Alyna Poremba (Student Trustee)

Absent:

Senior Administration:
Cathy Horgan (Director of Education), Wally Easton (Associate Director, Corporate Services & Treasurer), Bill Chopp, Trish Kings and Chris Roehrig (Superintendents of Education),
Tom Grice (Assistant Superintendent of Business)

1. Call to Order

1.1 Opening Prayer

The meeting was opened with prayer led by Cliff Casey.

2. Routine Matters

2.1 Approval of the Agenda

Moved by: Rick Petrella

Seconded by: Bonnie McKinnon

THAT the Brant Haldimand Norfolk Catholic District School Board approves the Agenda of the December 14, 2010 meeting.

Carried

2.2 Declaration of Interest - Nil

2.3 Approval of Minutes from the Board Meeting of November 23, 2010

Moved by: Rick Petrella

Seconded by: June Szeman

THAT the Brant Haldimand Norfolk Catholic District School Board approves the Minutes from the November 23, 2010 meeting.

Carried



2.4 Approval of Minutes from the Inaugural Meeting of the Board of December 7, 2010

Moved by: Rick Petrella

Seconded by: June Szeman

THAT the Brant Haldimand Norfolk Catholic District School Board approves the Minutes from the December 7, 2010 inaugural meeting of the Board.

Carried

2.5 Business Arising from Minutes - Nil

3. Presentations and Delegations

Although unable to attend the meeting, the Board recognized the artistic work of Amber Jung, a Grade 8 student at St. Joseph's School in Simcoe, for her winning design of the 2010 Board Christmas card.

On behalf of the Board and Senior Administration, Chair Casey presented June Szeman with a token of appreciation for her skilled leadership and dedication as Chair of the Board for the past two years.

4. Committee and Staff Reports

4.1 Strategic Action Plan (2010 – 2012)

Director Horgan reviewed the history of the strategic planning process since February 2009, including the extensive consultation that has taken place with various stakeholders. The 2010-2012 Strategic Action Plan, which fulfills the requirements of Bill 177, is a "direction" for the next two years. Director Horgan, Superintendents Kings and Roehrig, and Associate Director Easton reviewed the specific goals in the four strategic commitment areas of Catholicity, Student Achievement, Leadership, and Communications. The Plan will be closely monitored and adjusted as needed, with regular status updates provided to the Board.

Moved by: Bonnie McKinnon

Seconded by: Dennis Blake

THAT the Brant Haldimand Norfolk Catholic District School Board approves the 2010-12 Strategic Action Plan.

Carried

4.2 Accommodation Review – St. Bernard Brantford and St. Pius X Schools

Associate Director Easton reviewed the proposed timeline for the next steps in the St. Bernard Brantford and St. Pius X schools accommodation review.



Moved by: June Szeman
Seconded by: Rick Petrella

THAT the Brant Haldimand Norfolk Catholic District School Board approves the date of January 25, 2011 at 6:00 p.m. for the public meeting to hear comments regarding the Accommodation Review of St. Bernard, Brantford and St. Pius X schools and approves the date of March 29, 2011 for the Board meeting at which a final decision will be made regarding the Accommodation Review.

Carried

4.3 Excursion – “Mission Trip”, Nashville, TN

Superintendent Roehrig reviewed the plans for the 17th mission trip planned for Nashville, Tennessee involving approximately 20 students from the three secondary schools. They will assist with small construction and cleanup projects as a result of the Great Flood of May, 2010.

Moved by: Dan Dignard
Seconded by: Rick Petrella

THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board approves the request from Assumption College School, Holy Trinity Catholic High School and St. John’s College for an excursion, “Mission Trip” to Nashville, TN from Saturday, January 29, 2011 to Saturday, February 5, 2011.

Carried

4.4 Unapproved STSBHN Committee Meeting Minutes – November 5, 2010

Trustee Representative on the STSBHN Governance Committee, Cliff Casey, reviewed the minutes from the Committee’s November 5, 2010 meeting. Mr. Casey reported that all transportation policies have been reviewed and that the amended strategic goals and objectives have been approved. He also provided an update on the work of the Effectiveness and Efficiency team, which will directly impact future funding received from the Ministry.

Moved by: Dan Dignard
Seconded by: Dennis Blake

THAT the Brant Haldimand Norfolk Catholic District School Board receives the unapproved minutes from the Student Transportation Services Brant Haldimand Norfolk Governance Committee Meeting of November 5, 2010.

Carried

4.5 Student Trustee Report

Student Trustee Alyna Poremba provided an update on Student Senate plans and activities, including a possible Student Council Symposium to encourage collaboration between the three Student Councils. She also reviewed the schools’ recent activities including Remembrance Day observations, significant sports achievements and Christmas events.



Moved by: Rick Petrella
Seconded by: June Szeman

THAT the Brant Haldimand Norfolk Catholic District School Board receives the Student Trustee Report for December 2010.

Carried

5. Information and Correspondence:

Chair Casey read a thank you card from Bishop Bergie for the Board's gift following his installation as Bishop of St. Catharines.

Chair Casey requested that trustees review the list of committees requiring trustee representation and to submit their choices so Committee membership can be finalized early in January, 2011.

Moved by: Rick Petrella
Seconded by: Bonnie McKinnon

THAT the Brant Haldimand Norfolk Catholic District School Board receives the information and correspondence items since the last meeting.

Carried

6. Notices of Motion:

Trustee Blake provided the following Notice of Motion:

THAT all staff or Committee members wishing to attend a conference outside the country that requires overnight stay have prior approval of the Board.

7. Trustee Inquiries:

Trustee Blake reported that the St. Stephen's school sign is in poor condition. Associate Director Easton will follow-up to have this corrected.

8. Business In-Camera

Moved by: Dan Dignard
Seconded by: Bonnie McKinnon

THAT the Brant Haldimand Norfolk Catholic District School Board moves to an in-camera session of the Board.

Carried

9. Report on the In-Camera Session

Moved by: Dan Dignard
Seconded by: Rick Petrella

THAT the Brant Haldimand Norfolk Catholic District School Board approves the business of the in-camera session.

Carried



10. Future Meetings and Events

Chair Cliff Casey drew trustee attention to list of upcoming meetings and events.

11. Moment of Silent Reflection

12. Adjournment

Moved by: Rick Petrella

Seconded by: Dan Dignard

THAT the Brant Haldimand Norfolk Catholic District School Board adjourns the meeting of December 14, 2010.

Carried

REPORT TO THE BRANT HALDIMAND NORFOLK CATHOLIC DISTRICT SCHOOL BOARD

Prepared by: Cathy Horgan, Director of Education & Secretary
Presented to: Board of Trustees
Submitted on: January 25, 2011
Submitted by: Cathy Horgan, Director of Education & Secretary

BRANDING INITIATIVE

Public Session

BACKGROUND INFORMATION:

The 2009-12 Communication Plan details tasks that span over a three-year period and support the Board's strategic direction. A Branding Initiative project is an item of the plan that began with a survey in June, 2010. The survey collected staff and community partner information pertaining to our identity and information around the visual representation of 'who we are' as a system. We then collected samples of Board promotional, marketing and visual image material. In combination, the survey results and item inventory identified a clear lack of consistency across our departments and publications. This moved the project forward with two goals:

1. To provide our staff, students, parish, parents, media and Catholic community with a clear, consistent visual image of the Brant Haldimand Norfolk Catholic District School Board (BHNCD SB).
2. To strive to create and maintain a visual image and ensure that all printed and electronic communications, as well as promotional items, share a common look that depicts unity and reinforces the Board's image.

A Request for Proposal (RFP) was issued by the BHNCD SB's Coordinator of Purchasing Services. The proposal called for the creation and delivery of a branded collateral system. This collateral system is a collection of publications, templates, and standardized style sheets that, in combination, create a memorable, consistent and easily identifiable image of our Board. The purpose of the collateral system is to establish a "brand" that represents the board's mission, vision and dedication to excellence in learning. The new brand should portray the uniqueness of Catholic education and be timeless in nature. Accurate Design, a multi-media graphics solution company, was selected to assist with branding of the Brant Haldimand Norfolk Catholic District School Board. This company provided evidence that they had a clear understanding of the mission of our Catholic system. Accurate's experience and excellent design samples made them a solid choice to fill the role of 'consultant' for our Branding Initiative project.

Accurate Design began the process by writing a 'brief' that all design work would be based on. To ensure that Accurate Design had captured the essence of the Board, a focus group comprised of representatives from various areas including trustees, senior staff, teaching and non-teaching staff, and parents was assembled. The RFP indicated the Board would be keeping the existing logo, but the consultant's brief contained a recommendation that the Board logo be replaced or at minimum updated to reflect who 'we are' in the 21st Century.

Upon review, the focus group identified gaps in the brief that were subsequently corrected by Accurate Design. The focus group understood the reasoning behind the logo recommendation and requested that Accurate create an updated logo, as well as a new logo, for the Board to consider. Feeling strongly about the need for a new or updated logo, Accurate Design produced two updated logos that contain some of the elements of our existing logo, as well as two new logos, all within the original budget. The four logos, along with our existing logo, were emailed to the focus group who provided feedback via an online survey. Subsequently, the logos, accompanied by project background information, were emailed to a sampling of staff, parents, clergy, community partners and all of our trustees along with an online survey to collect feedback.

DEVELOPMENTS:

We are recommending the use of logo 'B' based on feedback from the focus group and the staff/community sampling (this group included representatives from academic and non-academic staff, priests, chaplains and community partners).

Highlights of the surveys that assisted in the decision to recommend logo 'B' include:

Which logo do you believe best represents who we are and what we do?

- 83% of focus group participants selected logos other than our current one as the best choice to represent who we are and what we do. Of those selected, 50% chose logo 'B' as the best choice.

Which logo do you believe least represents our Board?

- 33% of the focus group participants believe that our current logo least represents our Board. Logo 'B' was never selected as one that least represented our Board.

Which logo do you believe is the most visually appealing?

- 91% of the focus group participants selected a logo other than our current one as the most visually appealing.
- Even though they had five selections available, half of our staff/community sampling participants chose logo 'B' as the most visually appealing.

Which logo do you believe will connect the best with our Catholic community?

- 58% of the focus group participants believe that logo 'B' will connect best with our Catholic community.
- 78% of our staff/community sampling participants believe logo 'B' will connect best with our Catholic community.

Other rationale includes:

Logo 'B' contains elements of our existing logo including the cross, people symbols and a circular arc. Even though the counties have been removed, the tri-part cross provides a connection to the element of '3'. In this logo, the faith element is strong and so is the community connection. This logo depicts the parish-home-school triad of faith that is the root of our system.

It is clear that logo 'B' is representing the Brant Haldimand Norfolk Catholic District School Board. Our name is large, bold and easily readable even when the logo is very small. The company has used a font that works well in print or online. This logo is excellent for small applications like a logo printed on a pen, as well as in large format such as a billboard display.

The shape of logo 'B' will work well as a component of our collateral products. Whether viewed on a sign, a brochure or a computer screen, logo 'B' offers a balance of components that work well together and are recognizable 'at a glance'. This logo offers the versatility required to be a strong component as the base of a collateral project.

Our focus group supported the brief that identified the goal of becoming more relevant and recognizable. The group also believed that we need to promote ourselves as being modern, welcoming, hopeful, friendly and professional. Based on feedback from a fair sampling of participants with the Board's best interest in their hearts, we believe that logo 'B' is the best selection to base the Branding Initiative project on and that Accurate Design should continue the creation of the Board's branded image based on that selection.

RECOMMENDATION:

THAT the Brant Haldimand Norfolk Catholic District School Board approves Logo 'B' that will be used in the completion of the Branding Initiative Project.

Logo 'B'



REPORT TO THE BRANT HALDIMAND NORFOLK CATHOLIC DISTRICT SCHOOL BOARD

Prepared by: Cathy Horgan, Director of Education & Secretary
Presented to: Board of Trustees
Submitted on: January 25, 2011
Submitted by: Cathy Horgan, Director of Education & Secretary

ACCOMMODATION REVIEW – ST. MARY SCHOOL, BRANTFORD Public Session

BACKGROUND INFORMATION:

The Director of Education's report on the Accommodation Review of St. Pius X, St. Bernard and St. Mary schools was presented to the Committee of the Whole on November 16, 2010. The recommendation regarding St. Mary School to the Committee of the Whole was *"THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board approves the closure of St. Mary School, Brantford, effective June 30, 2012 and transfers the students of St. Mary School to Holy Cross School, subject to additional public input."*

Subsequent to the meeting of the Committee of the Whole, the Chair of St. Mary School Council requested permission to make a presentation to the Board of Trustees on November 23, 2010. The Chair of the School Council, Mr. Ian Rolls-Carson, presented "Significant Concerns with the Proposal to Close St. Mary School". Mr. Rolls-Carson identified nine issues in his presentation.

As a result of the presentation by Mr. Rolls-Carson, the Board of Trustees tabled the motion as presented by the Director of Education to the January 2011 Board Meeting and requested staff to prepare a response to the issues raised by Mr. Rolls-Carson.

DEVELOPMENTS:

ISSUE #1:

The presentation contends that the report of the Director neglected to mention that the Accommodation Review Committee voted 17 to 1 *"That the Brant Haldimand Norfolk Catholic District School Board continues to use St. Mary School as a school and use surplus space in the school for administration purposes."* Mr. Rolls-Carson stated the vote was conspicuously absent from the Director's report and "the constituency voiced their decision in a clear and almost unanimous way".

Response - The absence of the vote is not a significant issue. The vote was clear, but the Board's Policy and Guidelines state that *"The Board may make any accommodation decision that it deems advisable in relation to the schools under review by an Accommodation Review Committee despite a Committee recommendation to the contrary"*. There were two Trustees in attendance at the ARC meetings and they were aware of the results of the vote. The Director and the Board have an obligation to the entire school system and must consider the impacts of all decisions on the entire student population.

ISSUE #2:

The delegation of the St. Mary School Council identified communication as an issue stating that the Director of Education did not provide adequate notice to the School Council Chair regarding the report to the Board of Trustees.

RESPONSE - The report to the Committee of the Whole on November 16, 2010 was quite clear regarding the process. While Mr. Rolls-Carson was not made aware of that report prior to November 16, 2010, the process, as outlined in the Board's policy, allows ample time for constituents to voice their concerns at a public meeting identified for that purpose. In addition, the Director sent a letter dated June 9, 2010 to each ARC member thanking them for their participation. That letter stated that the final recommendation would likely go to Board in late fall 2010.

ISSUE #3:

The presentation identified alleged errors in the report to the Committee of the Whole.

- a) The recommendation of Watson and Associates was to split St. Mary students between Christ the King and Holy Cross.

RESPONSE – This is not correct. Watson did comment that this was a possibility, but it was not part of their recommendation. In addition, this was presented to the ARC but was rejected by the St. Mary representatives who stated that, if the school was to close, the students should remain together.

- b) The projected enrolment for St. Mary changed over an eleven month period.

RESPONSE - Projected enrolments do change slightly over time based on actual results. The projections for St. Mary increased by 20 students, but the projections for Holy Cross also decreased by about the same amount; therefore, the combined enrolment does not change significantly. In addition, the presentation stated that numbers do not include full day kindergarten. At the time of the accommodation review, full day kindergarten had not been implemented; however, once the Early Learning Program was announced, the ARC was updated on the program. The impact of full day kindergarten has been reviewed and considered by administration (see Appendix A).

- c) The ARC was provided a Facility Condition Report that inflated the costs of future repairs for the school.

RESPONSE - The Board's policy and the Ministry's guidelines require that the ARC be provided "*Information regarding renewal needs of each school in the review area.*" Staff provided the renewal needs identified in ReCAPP, the Ministry's facility database. The ARC was advised that this list was based on estimates of engineers appointed by the province and may not reflect actual needs. The ARC did identify that the carpet replacement costs of \$254,639 appeared high and, upon review of the ReCAPP data, it was discovered that the coding was incorrect and should have been flooring. The total costs identified by ReCAPP for St. Mary's are in excess of \$2 million. The long-term facility needs were not identified in the Director's report as a major consideration leading to the recommendation. The presentation also indicated that the ARC requested costs of operating St. Mary School and that such information was promised, but not delivered. The costs to operate the school were provided as part of the School Profiles.

- d) The presentation suggested that students will be placed in portables at Holy Cross and that Holy Cross is in need of considerable and costly renovation.

RESPONSE - There may be a need for one portable for a year or two. The costs to renovate Holy Cross will be paid for in two years with the savings from the merger of the two schools.

- e) Mr. Rolls-Carson suggested that the Board erred in its proposal to move the Board's Information Technology (IT) department to St. Mary School. He claimed this was an expensive option and the Board should have considered other options.

RESPONSE - The reason this option was suggested by Board staff is that the IT department requires new accommodation. The only other need is the accommodation of the Special Education Department; however, the number of staff in this department cannot be accommodated in the surplus space of St. Mary. There is currently no need for accommodation of other staff that cannot be accommodated in existing space. The future use of St. Mary's has not been determined.

ISSUE #4:

- a) Misrepresentation of ARC recommendation regarding St. Mary School. The Director's report suggested that the ARC made recommendations should the Board choose to close St. Mary School; Mr. Rolls-Carson stated this was not a recommendation of the Accommodation Review Committee.

RESPONSE - The report of the Director did refer to several **recommendations** should the Board decide to proceed with consolidation. This was not correct as the ARC referred to these as **possible** recommendations in a meeting of the ARC as noted in the minutes of the October 26, 2009 Working Committee meeting:

"The Committee discussed the following possible recommendations for St. Mary School:

- *wait 7 years until the School's centennial*
- *orientation for students*
- *review boundaries*
- *consider moving Holy Cross School to St. Mary School after the centennial*
- *alternate use for St. Mary School?*
- *renovate receiving school".*

- b) The delegation also referred to statements by staff that changes of boundaries were beyond the scope of the Accommodation Review.

RESPONSE - Proposed changes to boundaries of schools are outside the scope of the ARC. The policy states that staff recommendations may refer to boundary changes. The following is an excerpt from the Accommodation Review Policy.

3.1 Staff's Report to the Board

The Associate Director will review the recommendations of the Accommodation Review Committee and prepare a report to the Board. The report will include as appendices the Accommodation Review Committee's School Valuation Report and recommendations, the information package provided to the Committee, minutes of the Accommodation Review Committee meetings and any material received by the Committee or the Board from the public. The recommendation accompanying the report will be one or more of the following:

- To maintain the schools and to continue to monitor them;
- To reorganize the schools, their programs or their grade structures;
- **To change the boundaries of the schools;**
- To consolidate and/or close one or more of the schools.

ISSUE #5:

Full-Day Kindergarten

The delegation's assertion that the cost to make renovations to accommodate full-day kindergarten at St. Mary is less than the cost of portables at Holy Cross is incorrect.

RESPONSE - There is a temporary need for one portable at Holy Cross. Also, the delegation's assertion neglects to account for the savings realized by the merger of the two schools.

ISSUE #6:

Promoting Excellence in our Schools – The delegation suggests that St. Mary's high performance will be jeopardized by the merger with another school.

RESPONSE - St. Mary is a high performing school due, in a large part, to the dedication of the school staff and students. The staff and students will continue to perform in a different building. The assertion that small class size contributes to performance has no evidentiary support except when class size is consistently less than 15 pupils.

ISSUE #7:

The delegation refers to the disruption caused by the frequent changes in school administration at St. Mary.

RESPONSE - As purported in the presentation, there has been frequent changes in the administration of the school. A merger would result in a more stable environment and a full time principal.

ISSUE #8:

The delegation claims that the merger would put Holy Cross over-capacity and require portables. The delegation also states that Jean Vanier and St. Peter's schools will exceed capacity.

RESPONSE - The enrolment in the first year of the merger, 2012-13, is projected at 238, including full day kindergarten (see Appendix A). The capacity of Holy Cross is 227 currently and will be adjusted to 239 with full day kindergarten, as the class size for kindergarten will increase from 20 to 26 pupils. There may be a need for a portable in the first year or two depending on the school organization. Enrolment will decline slightly over the next few years eliminating the need for a portable in the future. Jean Vanier is not projected to exceed capacity and St. Peter's accommodation issues are being addressed without significant cost.

ISSUE #9:

The delegation asserts that the closing of St. Mary School will have a negative impact on the church. The delegation also states that St. Mary's School Valuation rating was reduced for not having a gym and that, if moved to Holy Cross, students would continue to need to dress for the weather to move from a portable to the gym/washrooms.

RESPONSE – The school does pay \$15,000 to the church for use of the parish hall. Certainly the Board of Trustees should consider this, but only as one consideration. The fact that the school does not have a gym did cost the school some marks in the School Valuation, but that is the rating system that was adopted by the Board when the Accommodation Review Policy was approved. However, the School Valuation rating did not significantly impact staff's recommendation as all three schools had relatively close ratings. Regarding student need to dress for the weather, this will only be required for the first year or two if a portable is required. Holy Cross also has change rooms attached to the gym.

RECOMMENDATIONS:

THAT the Brant Haldimand Norfolk Catholic District School Board approves the closure of St. Mary School, Brantford, effective June 30, 2012 and transfers the students of St. Mary School to Holy Cross School, subject to additional public input.

Brantford Schools Enrolment Projections
Including Implementation of Early Learning Program
Revised based on September 2010 Actual Enrolment

	2010/ 2011	2011/ 2012	2012/ 2013	2014/ 2015	2018/ 2019	2022/ 2023	Capacity	Excess Capacity
Jean Vanier	339	380	415	450	454	457	448	(9)
St. Bernard	163	160	157	162	162	164	155	(9)
St. Pius	102	104	106	99	97	99	184	85
Christ the King	116	125	130	124	121	126	193	67
Holy Cross	127	124	120	116	108	110	227	117
St. Mary	128	129	118	117	113	112	196	84
	975	1,022	1,046	1,068	1,056	1,069	1,403	334

REPORT TO THE BRANT HALDIMAND NORFOLK CATHOLIC DISTRICT SCHOOL BOARD

Prepared by: G. Wallace Easton, Associate Director, Corporate Services & Treasurer
Presented to: Board of Trustees
Submitted on: January 25, 2011
Submitted by: Cathy Horgan, Director of Education & Secretary

FINANCIAL STATEMENTS – YEAR ENDED AUGUST 31, 2010

Public Session

BACKGROUND INFORMATION:

Annually, the Board must report on the financial results for the year. Over the last five years, the government has been implementing the standards set by the Public Sector Accounting Board (PSAB). These are standards for all public sector bodies and school boards are now required to report based on the full PSAB standards, which includes tangible asset reporting.

DEVELOPMENTS:

The public Financial Statements for the year ended August 31, 2010, as well as the Audit Report by the Board's auditor, Millard, Rouse, Rosebrugh LLP, are attached. Mr. Cameron Johnston, Chartered Accountant, of Millard, Rouse & Rosebrugh, will review the financial statements and auditors' report at the meeting.

The operating results for the 2009-10 year reflect an excess of revenue over expenditures in the amount of \$45,410,406 and a cumulative surplus of \$82,817,045 as at August 31, 2010 as shown on page 3 of the financial statements. The significant surplus for the year is a result of adjustments required to bring the financial statements to PSAB standards. The most significant change is the recognition of a receivable from the province for grants for new schools built since 1998. This is a one-time adjustment of \$46,015,584. Previously, capital grants were recognized in the year the debenture payments were due.

The financial statements, as audited, are based on PSAB standards or full accrual accounting. This differs from previous reporting and from the basis on which the budget was developed. In future, the Board's budget will be based on full accrual accounting. In order to provide Trustees with a comparison to budget, a "2009-10 Variance Schedule Based on Compliance" has been attached to show the operating results without the PSAB adjustments. The results are positive although certain grants and expenditures were greater than anticipated, primarily due to in-year grants that exceeded the original estimates.

RECOMMENDATION:

THAT the Brant Haldimand Norfolk Catholic District School Board approves the Financial Statements for the year ended August 31, 2010.

**BRANT HALDIMAND NORFOLK
CATHOLIC DISTRICT SCHOOL BOARD**

**CONSOLIDATED FINANCIAL STATEMENTS
For the year ended August 31, 2010**



Millard, Rouse & Rosebrugh LLP
Chartered Accountants

**BRANT HALDIMAND NORFOLK
CATHOLIC DISTRICT SCHOOL BOARD**

For the year ended August 31, 2010

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Millard, Rouse & Rosebrugh LLP

Chartered Accountants
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Telephone: (519) 759-3511
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AUDITORS' REPORT

To the Board of Trustees of the
Brant Haldimand Norfolk
Catholic District School Board

We have audited the consolidated statement of financial position of the Brant Haldimand Norfolk Catholic District School Board as at August 31, 2010 and the consolidated statements of operations, changes in net debt and cash flows for the year then ended. These consolidated financial statements are the responsibility of the School Board's management. Our responsibility is to express an opinion on these consolidated financial statements based on our audit.

Except as explained in the following paragraph, we conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we plan and perform an audit to obtain reasonable assurance whether the consolidated financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the consolidated financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall consolidated financial statement presentation.

In common with many school boards, individual schools derive revenue from school fundraising activities held throughout the year. Adequate documentation and controls were not in place throughout the year to allow us to obtain satisfactory audit verification as to the completeness of these revenues. Accordingly, our verification of these revenues was limited to the amounts recorded in the records of the individual schools and we were not able to determine whether adjustments might be necessary to school fundraising revenue, net revenue, financial assets and net financial position.

In our opinion, except for the effect of adjustments, if any, which we might have determined to be necessary had we been able to satisfy ourselves concerning the completeness of school fundraising revenue referred to in the preceding paragraph, these consolidated financial statements present fairly, in all material respects, the financial position of the Brant Haldimand Norfolk Catholic District School Board as at August 31, 2010 and the results of its operations, changes in its net debt and its cash flows for the year then ended in accordance with Canadian generally accepted accounting principles.

Brantford, Ontario
October 28, 2010

CHARTERED ACCOUNTANTS
Licensed Public Accountants

BRANT HALDIMAND NORFOLK CATHOLIC DISTRICT SCHOOL BOARD

CONSOLIDATED STATEMENT OF FINANCIAL POSITION

As at August 31	2010	2009
		<i>(Restated Note 2)</i>
FINANCIAL ASSETS		
Cash and bank	12,622,926	9,536,028
Accounts receivable		
Municipalities	1,982,050	2,197,882
Government of Ontario - Approved Capital (Note 4)	46,015,584	-
Other (Note 3)	2,217,772	1,697,953
	62,838,332	13,431,863
FINANCIAL LIABILITIES		
Bank loan	-	3,305,020
Accounts payable and accrued liabilities	7,587,877	5,703,042
Accounts payable - other School Boards	4,120,729	4,260,729
Deferred revenue (Note 5)	677,406	2,093,599
Deferred revenue - Education development charge	704,803	563,511
Employee retirement gratuity plan (Note 6)	-	20,323
Accrued vacation pay	383,269	357,584
Accrued future paid sick leave benefits (Note 7)	7,348,112	7,056,740
Post employment/retirement benefits (Note 8)	1,031,010	1,201,717
Accrued interest on long term liabilities	1,134,699	966,532
Net long term liabilities (Note 9)	57,877,613	49,487,931
Total Financial Liabilities	80,865,518	75,016,728
Net Debt	(18,027,186)	(61,584,865)
Non-Financial Assets		
Tangible capital assets (Note 17)	100,844,235	98,411,628
Inventories and prepaid expenses	-	579,878
Net Assets (Liabilities)	100,844,235	98,991,506
Total Net Assets	82,817,049	37,406,641
Accumulated Surplus	82,817,049	37,406,641

Approved on behalf of the Board

.....
Chair of the Board

.....
Director of Education

BRANT HALDIMAND NORFOLK CATHOLIC DISTRICT SCHOOL BOARD

CONSOLIDATED STATEMENT OF OPERATIONS

For the year ended August 31	Budget	2010	2009
	<i>(unaudited)</i>		<i>(Restated Note 2)</i>
Revenues			
Local taxation	19,937,683	20,305,446	20,248,006
General legislative grants	84,925,936	129,799,676	81,080,242
Provincial grants - other	749,686	3,575,073	2,510,351
Federal grants and fees	1,061,518	1,221,809	1,058,590
Other fees and revenue	517,952	1,881,421	1,113,689
Recoveries from other school boards	-	-	363,076
Investment income	204,700	190,459	291,717
School funded activities	3,000,000	4,029,912	3,930,312
	110,397,475	161,003,796	110,595,983
Expenditures			
Instruction	83,101,389	84,706,851	80,959,609
Administration	3,833,861	3,753,384	3,865,631
Transportation	5,369,164	5,652,713	5,836,199
School operations and maintenance	9,352,378	9,934,145	9,846,656
Pupil accommodation	2,055,735	3,652,081	2,258,530
Other	146,395	146,395	281,464
School funded activities	3,000,000	4,011,875	3,981,841
	106,858,922	111,857,444	107,029,930
Net Revenues Before Amortization	3,538,553	49,146,352	3,566,053
Amortization	(4,159,057)	(3,735,944)	(4,159,057)
Annual Surplus (Deficit)	(620,504)	45,410,408	(593,004)
Accumulated Surplus - Beginning of Year (Note 2)	31,489,924	37,406,641	37,999,645
Accumulated Surplus - End of Year	30,869,420	82,817,049	37,406,641

BRANT HALDIMAND NORFOLK CATHOLIC DISTRICT SCHOOL BOARD

CONSOLIDATED STATEMENT OF CHANGES IN NET DEBT

For the year ended August 31	2010	2009
Excess of Revenues over Expenses	45,410,408	(593,004)
Amortization of tangible capital assets	3,735,944	4,159,057
Acquisition of tangible capital assets	(6,631,351)	(13,439,477)
Proceeds on sale of tangible capital assets	544,663	-
Less: Proceeds allocated to deferred revenue (gains on sale)	(81,863)	-
Change in inventory and prepaid expenses	579,878	483,694
	43,557,679	(9,389,730)
Net Debt - Beginning of Year	(61,584,865)	(52,195,135)
Net Debt - End of Year	(18,027,186)	(61,584,865)

BRANT HALDIMAND NORFOLK CATHOLIC DISTRICT SCHOOL BOARD

CONSOLIDATED STATEMENT OF CASH FLOWS

For the year ended August 31	2010	2009
		<i>(Restated Note 2)</i>
Operations		
Annual surplus (deficit)	45,410,408	(593,004)
Sources (Uses) of Cash:		
Accounts receivable	215,832	(117,560)
Accounts receivable - Government of Ontario, Approved capital	(46,015,584)	-
Accounts receivable - other	(519,819)	(450,472)
Accounts payable and accruals	1,884,835	(196,301)
Accounts payable - Government of Ontario	-	(344,036)
Accounts payable - other School Boards	(140,000)	930,578
Deferred income	(1,416,193)	1,410,758
Accrued vacation pay	25,685	54,082
Employee retirement gratuity plan	(20,323)	-
Accrued future paid sick leave	291,372	462,638
Post employment/retirement benefits	(170,707)	409,717
Accrued interest on long term liabilities	168,167	167,646
Deferred revenue - Education development charge	141,292	28,440
Inventories and prepaid expenses	579,878	483,694
	(44,975,565)	2,839,184
Non - cash charges to operations		
Amortization	3,735,944	4,159,057
Working Capital From Operations	4,170,787	6,405,237
Capital		
Acquisition of tangible capital assets	(6,631,351)	(13,439,477)
Net proceeds on disposition of tangible capital assets	462,800	-
	(6,168,551)	(13,439,477)
Financing		
Bank loan	(3,305,020)	98,020
Debt issued	9,984,397	15,023,130
Debenture repayments	(1,594,715)	(1,234,954)
	5,084,662	13,886,196
Increase (Decrease) in Cash And Cash Equivalents	3,086,898	6,851,956
Cash And Cash Equivalents - Beginning of Year	9,536,028	2,684,072
Cash And Cash Equivalents -End of Year	12,622,926	9,536,028

BRANT HALDIMAND NORFOLK CATHOLIC DISTRICT SCHOOL BOARD

NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS

For the year ended August 31, 2010

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

These consolidated financial statements have been prepared by management in accordance with generally accepted accounting principles established by the Public Sector Accounting Board of The Canadian Institute of Chartered Accountants.

(a) Reporting Entity

The consolidated financial statements reflect the assets, liabilities, revenues and expenses of the reporting entity. The reporting entity is comprised of all organizations accountable for the administration of their financial affairs and resources to the Board and which are controlled by the Board.

School generated funds, which include the assets, liabilities, revenues and expenses of various organizations that exist at the school level and which are controlled by the Board are reflected in the consolidated financial statements.

(b) Trust Funds

Trust funds and their related operations administered by the Board are not included in the consolidated financial statements as they are not controlled by the Board.

(c) Basis of Accounting

Revenues and expenses are reported on the accrual basis of accounting. The accrual basis of accounting recognizes revenues as they are earned and measurable; expenses are the cost of goods and services acquired in the period whether or not payment has been made or invoices received.

(d) Cash and Cash Equivalents

Cash and cash equivalents comprise of cash on hand, demand deposits and short term investments. Short term investments are highly liquid, subject to insignificant risk of changes in value and have a short maturity term of less than 90 days

(e) Investments

Temporary investments consist of marketable securities which are liquid short-term investments with maturities of between three months and one year at the date of acquisition, and are carried on the Consolidated Statement of Financial Position at the lower of cost or market value.

Long-term investments consist of investments that have maturities of more than one year. Long-term investments are recorded at cost, and assessed regularly for permanent impairment.

BRANT HALDIMAND NORFOLK CATHOLIC DISTRICT SCHOOL BOARD

NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS

For the year ended August 31, 2010

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

(f) Deferred Revenue

Certain amounts are received pursuant to legislation, regulation or agreement and may only be used in the conduct of certain programs or in the delivery of specific services and transactions. These amounts are recognized as revenue in the fiscal year the related expenditures are incurred or services performed.

(g) Tangible Capital Assets

Tangible capital assets are recorded at historical cost less accumulated amortization. Historical cost includes amounts that are directly attributable to acquisition, construction, development or betterment of the asset, as well as interest related to financing during construction. When historical cost records were not available, other methods were used to estimate the costs and accumulated amortization.

Leases which transfer substantially all of the benefits and risks incidental to ownership of property are accounted for as leased tangible capital assets. All other leases are accounted for as operating leases and the related payments are charged to expenses as incurred.

Tangible capital assets, except land, are amortized on a straight line basis over their estimated useful lives as follows:

Asset	Estimated Useful Life in Years
Land improvements with finite lives	15
Building and building improvements	40
Portable structures	20
Other buildings	20
First-time equipping of schools	10
Furniture	10
Equipment	5-15
Computer hardware	5
Computer software	5
Vehicles	5-10
Leasehold improvements	Over the lease term

BRANT HALDIMAND NORFOLK CATHOLIC DISTRICT SCHOOL BOARD

NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS

For the year ended August 31, 2010

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

(g) Tangible Capital Assets (continued)

Assets under construction are not amortized until the asset is available for productive use.

Land permanently removed from service and held for resale is recorded at the lower of cost and net realizable value. Cost includes amounts for improvements to prepare the land for sale or servicing. Buildings permanently removed from service cease to be amortized and the carrying value is written down to its residual value.

Works of art and cultural and historic assets are not recorded as assets in these consolidated financial statements.

(h) Government Transfers

Government transfers, which include legislative grants, are recognized in the consolidated financial statements in the period in which events giving rise to the transfer occur, providing the transfers are authorized, any eligibility criteria have been met and reasonable estimates of the amount can be made.

(i) Investment Income

Investment income is reported as revenue in the period earned.

When required by the funding government or related Act, investment income earned on externally restricted funds such as pupil accommodation, education development charges and special education forms part of the respective deferred revenue balances.

(j) Long-term Debt

Long-term debt is recorded net of related sinking fund balances.

(k) Budget Figures

Budget figures have been provided for comparison purposes and have been derived from the budget approved by the Trustees. The budget approved by the Trustees is developed in accordance with the provincially mandated funding model for school boards and is used to manage program spending with the guidelines of the funding model. Given differences between the funding model and generally accepted accounting principles established by the Public Sector Accounting Board, the budget figures presented have been adjusted to conform with this basis of accounting as it is used to prepare the consolidated financial statements. The budget figures are unaudited.

BRANT HALDIMAND NORFOLK CATHOLIC DISTRICT SCHOOL BOARD

NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS

For the year ended August 31, 2010

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

(1) Use of Estimates

The preparation of consolidated financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosures of contingent assets and liabilities at the date of the consolidated financial statements, and the reported amounts of revenues and expenses during the year. Actual results may vary from current estimates. These estimates are reviewed periodically and, as adjustments become necessary, they are reported in the periods in which they become known.

2. CHANGE IN ACCOUNTING POLICIES

The Board has implemented Public Sector Accounting Board (“PSAB”) sections 1200 Financial Statement Presentation and 3150 Tangible Capital Assets. Section 1200 establishes general reporting principles and standards for the disclosure of information in government financial statements. Section 3150 requires governments to record and amortize their tangible capital asset in their financial statements. In prior years, tangible capital asset additions were expensed in the year of acquisition or construction.

The financial information recorded includes the actual or estimated historical cost of the tangible capital assets. Historical cost includes the costs directly related to the acquisition, design, construction, development, improvement or betterment of tangible capital assets. Cost includes overheads directly attributable to construction and development.

When historical cost records were not available, other methods were used to estimate the costs and accumulated amortization of the assets. The estimates for land and buildings were determined by the Ministry of Education using an estimation methodology called the Book Value Calculator, using historical information provided by the Board. Other assets classes are recorded as historical cost where adequate information was available. If adequate information was not available, an alternative method was used to estimate a reasonable cost.

BRANT HALDIMAND NORFOLK CATHOLIC DISTRICT SCHOOL BOARD

NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS

For the year ended August 31, 2010

2. CHANGE IN ACCOUNTING POLICIES (continued)

This change has been applied retroactively and prior periods have been restated. This change in accounting policy has changed amounts reported in the prior period as follows:

Accumulated surplus at August 31, 2009:

Operating fund balance	98,424
Reserve fund balance	9,672,233
Capital fund balance	(17,772,970)
School activities fund	1,079,318
Amounts to be recovered	(44,208,568)
Accumulated surplus, as previously reported	(51,131,563)
Net book value of tangible capital assets recorded	89,131,208
Accumulated surplus, as restated, September 1, 2008	37,999,645
Annual surplus for 2009	(593,004)
	37,406,641

Annual Surplus for 2009:

Net revenues, as previously stated	(9,873,424)
Plus: Capital expenditures, previously expensed	13,439,477
Less: Amortization expense	(4,159,057)
Annual surplus (Deficit), as restated	(593,004)

3. ACCOUNTS RECEIVABLE - OTHER

	2010	2009
Other school boards	743,938	451,488
Government of Ontario	785,049	567,985
Government of Canada	535,253	378,995
Other	153,532	299,485
	2,217,772	1,697,953

BRANT HALDIMAND NORFOLK CATHOLIC DISTRICT SCHOOL BOARD

NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS

For the year ended August 31, 2010

4. GOVERNMENT OF ONTARIO - APPROVED CAPITAL

The Province of Ontario (Province) has replaced variable capital funding with a one-time debt support grant. The Board will receive a one time grant that recognizes capital debt as of August 31, 2010 that is supported by the existing capital programs. The Board will receive this grant in cash over the remaining term of the existing capital debt instruments.

The Board has an account receivable from the Province of \$46,015,584 as at August 31, 2010 with respect to this grant.

5. DEFERRED REVENUE

The use of certain funds are restricted by Provincial government regulations. It is a requirement of the public sector accounting principles of the Canadian Institute of Chartered Accountants that these funds be reported as deferred revenue.

	2010	2009
Government of Ontario	85,774	-
Gain on property	81,863	-
Program funding	509,769	2,093,599
	677,406	2,093,599

6. EMPLOYEE RETIREMENT GRATUITY PLAN

Up to 1998 the board provided for gratuities payable to certain employees on retirement or termination. Total cash payments during the year were \$nil. Cash payments and adjustments made to employees in the current period upon retirement amounted to \$20,323 (2009 - \$nil). During 1998, the board came to an agreement with a majority of employees to buy out these plans over eight years. The first annual payment was made in 1999. The final payment of \$20,323 was made during 2010.

7. ACCRUED FUTURE PAID SICK LEAVE BENEFITS

During the year, the board undertook an actuarial valuation with respect to future paid sick leave benefits for the employees of the board. The valuation, which is performed every three years, calculated a total liability of \$9,492,983 consisting of an accrued benefit obligation of \$7,348,112 (2009 - \$7,056,740) and an unamortized actuarial loss of \$2,144,871. The loss is being recorded at \$158,893 per year over the expected average remaining service life of the employee group.

BRANT HALDIMAND NORFOLK CATHOLIC DISTRICT SCHOOL BOARD

NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS

For the year ended August 31, 2010

8. POST EMPLOYMENT/RETIREMENT BENEFITS

The board offers retired employees the option to continue with the board's group dental and health insurance plan until the age of 65. In order to stay in the plan, pre August 2005, retired employees are required to pay premiums at the average rate for all members of the plan rather than the actual rate for each retired employee.

As of September 1, 2007, staff retired after August 2005 pay actual retiree rates, if they chose to stay in the plan. Staff retired prior to August 2005, are grandfathered and will continue to benefit from the reduced rates.

The board undertook an actuarial valuation with respect to future retiree benefits for the pre-August 2005 retiree group. An estimated liability of \$1,031,010 (2009 - \$1,201,717) has been recorded in the accounts.

9. NET LONG TERM LIABILITIES

Net long term liabilities reported on the Statement of Financial Position are comprised of the following:

	2010	2009
4.90% debenture payable, semi-annual payments of \$58,141 including principal and interest	1,585,958	1,623,155
6.55% debenture payable, semi-annual payments of \$772,885 including principal and interest	15,451,330	15,959,919
5.90% sinking fund debenture, annual sinking payments of \$226,287	6,111,797	6,111,797
4.867% debenture payable semi-annual payments of \$375,851	9,250,640	9,541,455
4.56% OFA debenture payable semi-annual payments of \$114,007	3,117,236	3,201,222
5.062% OFA debenture payable semi-annual payments of \$170,274	2,341,385	2,391,237
5.384% OFA debenture payable semi-annual payments of \$925,249	12,383,445	12,631,893
5.232% PCS Stage 1 loan payable semi-annual payments of \$104,966	1,452,000	-
5.232% GPL Stage 4 loan payable semi-annual payments of \$65,593	907,362	-
5.232% PTR Phase 2 loan payable semi-annual payments of \$507,842	7,025,035	-
3% promissory note payable to the Roman Catholic Episcopal Corp. payable at \$40,000 per year plus interest.	400,000	-
Interest free note payable to the Roman Catholic Episcopal Corp., payable at \$20,000 per year	200,000	-
	60,226,188	51,460,678
Less: sinking fund assets	2,348,575	1,972,747
	57,877,613	49,487,931

BRANT HALDIMAND NORFOLK CATHOLIC DISTRICT SCHOOL BOARD

NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS

For the year ended August 31, 2010

9. NET LONG TERM LIABILITIES (continued)

Of the net long term liabilities outstanding of \$57,877,613, principal and sinking fund payments are payable over the next five years as follows:

	Principal	Sinking Fund Contributions	Total
2011	1,538,764	226,287	1,765,051
2012	4,901,066	226,287	5,127,353
2013	1,711,998	-	1,711,998
2014	1,806,222	-	1,806,222
2015	1,907,832	-	1,907,832
	11,865,882	452,574	12,318,456

10. ACCUMULATED SURPLUS

Accumulated surplus consists of the following:

	2010	2009
		<i>(Restated Note 2)</i>
Invested in tangible capital assets	100,844,235	98,411,628
Amounts restricted for future use by board motion (reserves)	1,053,465	10,575,828
School generated funds	1,045,826	1,027,789
Operations	(20,126,477)	(72,608,604)
	82,817,049	37,406,641

11. RESERVES AND RESERVE FUNDS

2010

2009

The board's internally restricted reserve funds are comprised of:

Working funds	525,834	525,834
WSIB	212,148	212,102
Pupil accommodation	290,965	9,813,374
Other	24,518	24,518
	1,053,465	10,575,828

BRANT HALDIMAND NORFOLK CATHOLIC DISTRICT SCHOOL BOARD

NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS

For the year ended August 31, 2010

12. TRUST FUNDS

Trust funds administered by the Board amounting to \$32,937 (2009 - \$32,819) have not been included in the consolidated statement of financial position nor have their operations been included in the consolidated statement of operations.

13. PENSION PLAN COSTS

All non-teaching employees of the school board are eligible to be members of the Ontario Municipal Employees Retirement System which is a multi-employer final average pay contributory plan. Not shown in the financial statements of the Board are the employer's contributions to the Teachers' Pension Plan. The funding for such is provided directly by the Provincial Government.

14. TRANSPORTATION CONSORTIUM

On October 1, 2008, the Board entered into an agreement with Grand Erie District School Board and Conseil Scolaire de District Catholique Centre-Sud Board in order to provide common administration of student transportation in the Region. This agreement was executed in an effort to increase delivery efficiency and cost effectiveness of student transportation for each of the Board. Under the agreement, decisions related to the financial and operating activities of Student Transportation Services of Brant Haldimand Norfolk are shared. No partner is in a position to exercise unilateral control.

On October 14, 2010 Student Transportation Services of Brant Haldimand Norfolk was incorporated.

15. COMPARATIVE FIGURES

Certain of the prior year figures, provided for the purpose of comparison, have been reclassified to conform with the current year presentation.

16. FUTURE ACCOUNTING FOR CONTRIBUTIONS USED FOR CAPITAL

In the Ministry of Finance Addendum to the 2010 Ontario Budget: Ontario's Plan to Enhance Accountability, Transparency and Financial Management, the government provided direction to school boards on the accounting treatment of capital contributions. This addendum proposes that, effective the fiscal year beginning on September 1, 2010, school boards in Ontario will adopt accounting policies consistent with the Province of Ontario, which include a policy to recognize government transfers and external contributions used in the acquisition of tangible capital assets over the period that the asset is expected to provide service. This policy is to ensure consistency with the current practice of senior governments in Canada and other major broader public-sector organizations (hospitals, colleges and universities), and to ensure that school board operating surpluses or deficits are not distorted by capital grant revenues.

This accounting treatment is not currently a recognized option by the Public Sector Accounting Standards Board (PSAB) and could not be implemented within these financial statements.

BRANT HALDIMAND NORFOLK CATHOLIC DISTRICT SCHOOL BOARD

NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS

For the year ended August 31, 2010

17. TANGIBLE CAPITAL ASSETS

	Cost			Accumulated Amortization						
	Balance at September 1, 2009	Additions	Disposals and transfers	Balance at August 31, 2010	Balance at September 1, 2009	Amortization	Disposals, writeoffs & adjustments	Balance at August 31, 2010	Net Book Value August 31, 2010	Net Book Value August 31, 2009
Land	6,431,572	633,556	(462,800)	6,602,328	-	-	-	-	6,602,328	6,431,572
Buildings (40 years)	105,129,335	10,182,589	(538,848)	114,773,076	23,255,416	2,834,546	(538,848)	25,551,114	89,221,962	81,873,919
Portable structures	3,277,200	-	-	3,277,200	2,304,886	128,097	-	2,432,983	844,217	972,314
Equipment (5 years)	-	6,142	-	6,142	-	-	-	-	6,142	-
Equipment (10 years)	2,037,897	124,586	-	2,162,483	1,133,855	196,236	-	1,330,091	832,392	904,042
Computer hardware	3,617,873	105,686	-	3,723,559	2,497,392	463,819	-	2,961,211	762,348	1,120,481
Computer software	519,785	-	-	519,785	296,050	100,157	-	396,207	123,578	223,735
Vehicles	65,444	75,543	-	140,987	5,891	13,089	-	18,980	122,007	59,553
Construction in progress	6,826,012	2,228,718	(6,725,469)	2,329,261	-	-	-	-	2,329,261	6,826,012
	127,905,118	13,356,820	(7,727,117)	133,534,821	29,493,490	3,735,944	(538,848)	32,690,586	100,844,235	98,411,628

BRANT HALDIMAND NORFOLK CATHOLIC DISTRICT SCHOOL BOARD

NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS

For the year ended August 31, 2010

18. EXPENDITURES BY OBJECT	2010	2009
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(Restated Note 2)

The following is a summary of current expenditures reported on the Statement of Operations by object.

Current expenditures:

Salary and wages	75,933,884	72,217,135
Employee benefits	11,555,177	10,795,464
Staff development	320,163	348,711
Supplies and services	12,182,654	12,253,359
Interest on long term debt	3,047,226	2,410,382
Rental expenditures	765,127	554,481
Fees and contract services	7,822,826	7,830,321
Other	230,387	620,077
	<hr/> 111,857,444	<hr/> 107,029,930

19. ONTARIO SCHOOL BOARD INSURANCE EXCHANGE

The school board joined, effective January 1, 1987, the Ontario School Board Insurance Exchange (OSBIE), a reciprocal insurance company licensed under the Insurance Act. OSBIE insures general public liability, property damage and certain other risks.

20. WORKPLACE SAFETY INSURANCE BOARD

The Board is a Schedule 2 employer under the Workplace Safety and Insurance Act and, as such, assumes responsibility for the payment of all claims to its injured workers under the Act. The Board does not fund these obligations in advance of payments made under the Act. The benefit costs and liabilities related to this plan are included in the Board's financial statements.

21. CONTINGENCIES

The School Board has shared student transportation with the Grand Erie District School Board. There was an agreement that each Board invoiced each other at year end for transportation costs based on pre-1998 provincial funding determined by a mutually agreed calculation. The provincial funding changed in 2004 and the agreement expired August 31, 2004. The two boards reached an agreement in 2008, however any amounts owing, if any, have not been finalized. The board has recorded an estimated liability for the current year. Any adjustments to the estimate will be made when a final calculation has been agreed upon between the Boards.

The Board has received a statement of claim regarding certain employment matters. The claim is being reviewed by legal counsel. The amount and nature of the possible outcome is not determinable at this time and as a result, no provision has been made in the financial statements.

Brant Haldimand Norfolk Catholic District School Board

2009-2010 Variance Schedule based on Compliance

Expenditure Categories	Adjusted Expenditures for Compliance	Fees revenue	Other revenues	Additions on Minor Tangible Capital Assets	Net expenditures	Total GSN Revenues	Net Expenditure for Compliance	Variance
Operating								
Classroom Teachers	58,107,534	991,446	2,580,073	0	54,536,015	54,195,037	54,536,015	340978
Supply Teachers	1,531,202	0	250,000	0	1,281,202	1,269,702	1,281,202	11500
Teacher Assistants	5,294,544	80,000	0	0	5,214,544	4,666,876	5,214,544	547668
Textbooks/supplies	3,122,029	58,287	245,710	13,284	2,831,316	2,880,943	2,831,316	-49627
Computers	1,166,943	0	0	105,686	1,272,629	808,735	1,272,629	463894
Prof./Paraprof./Tech.	2,878,663	58,289	114,358	0	2,706,016	2,365,515	2,706,016	340501
Library/Guidance	2,069,890	0	133,280	0	1,936,610	2,068,604	1,936,610	-131994
Staff Development	715,126	0	0	0	715,126	451,373	715,126	263753
Department Heads	217,368	0	0	0	217,368	179,773	217,368	37595
Principals and VPs	5,021,451	0	120,000	0	4,901,451	5,587,817	4,901,451	-686366
School Office	3,028,541	58,289	0	0	2,970,252	2,958,989	2,970,252	11263
Co-or. & Consult.	1,453,220	15,000	762,576	0	675,644	1,202,041	675,644	-526397
Board Admin.	3,785,374	25,000	164,005	0	3,596,369	3,636,455	3,596,369	-40086
School Oper./Maint.	9,969,531	0	160,263	86,386	9,895,654	10,528,929	9,895,654	-633275
Continuing Ed.	0		0	0	0	0	0	0
Transportation	5,652,713		0	0	5,652,713	5,258,082	5,652,713	394631
Total operating	104,014,129	1,286,311	4,530,265	205,356	98,402,909	98,058,871	98,402,909	344038
School Renewal	671,565	0	0	0	671,565	1,507,478	671,565	-835913
Other Capital	80,774		149,541	0	-68,767	150,774	-68,767	-219541
New Pupil Places, Best Start	3,650,273		0	106,601	3,756,874	3,641,611	3,756,874	115263
Growth Schools, PCS, Cap. Trans. Adj., PTR, Cap. priorities	63,354		0	0	63,354	63,354	63,354	0
Good Places to Learn	519,603		0	0	519,603	521,053	519,603	-1450
Other Non-Oper.	146,395		0	0	146,395	146,395	146,395	0
Grand Total	109,146,093	1,286,311	4,679,805	311,957	103,491,933	104,089,536	103,491,933	-597603

Underspent School Renewal 812,394

Add back Minor Tangible Capital Assets -311,957

ADJUSTED SURPLUS FOR COMPLIANCE -97,166

REPORT TO THE BRANT HALDIMAND NORFOLK CATHOLIC DISTRICT SCHOOL BOARD

Prepared by: Bill Chopp, Superintendent of Education
Presented to: Board of Trustees
Submitted on: January 25, 2011
Submitted by: Cathy Horgan, Director of Education & Secretary

NAMING OF NEW SCHOOL

Public Session

BACKGROUND INFORMATION:

In accordance with the Board's *Naming of Schools* Policy 400.17, it is the responsibility of the Board of Trustees to select and approve the name of a new school. The name must reflect the Catholic identity of the school system and must be determined through a consultative process.

DEVELOPMENTS:

A memorandum was issued to school communities at large and all employees of the Board inviting suggestions for names for the new school being constructed on Blackburn Drive in Brantford, using the following criteria as outlined in Policy 400.17:

- Schools shall be designated as either "Catholic Elementary or Catholic Secondary School" in their official school name unless otherwise approved by the Board.
- A school shall be given the name of Our Lord, Our Lady, a Saint, a Catholic tradition, or an exemplary Catholic person of local, national, international or historic significance as approved by the local Bishop.
- The duplication of names within the Board shall be avoided.
- The possessive form shall not be used.
- The school-naming committee shall include a local trustee(s), the appropriate superintendent of schools, local pastor, a principal, a teacher and a representative(s) designated by the appropriate school council(s) within the catchment area.

On December 6, 2010, a committee comprised of two trustees, the principal of St. Gabriel School, three parent representatives from the St. Gabriel School area and the Superintendent of Education met to review school names. Father Don Sanvido, pastor of St. Basil's Church, was consulted and submitted his name preferences.

The committee reviewed the sixty (60) names/rationale submitted for consideration. Through a selection process and in keeping with the policy criteria, three names were short-listed, as follows:

- **All Saints Catholic Elementary School**
Commemorates all those who have attained sainthood. Naming the new school "All Saints" connects us with the history and spirituality of the Catholic Church.
- **St. Basil Catholic Elementary School**
A bishop, known for his care of the poor and underprivileged; patron saint of hospitals.
- **St. Thomas Aquinas Catholic Elementary School**
Patron saint of Catholic schools.

Bishop Crosby of the Diocese of Hamilton has been consulted and has approved the suitability of all three names under consideration.

RECOMMENDATION:

THAT the Brant Haldimand Norfolk Catholic District School Board approves _____ as the name of the new school being built on Blackburn Drive in Brantford.

REPORT TO THE BRANT HALDIMAND NORFOLK CATHOLIC DISTRICT SCHOOL BOARD

Prepared by: G. Wallace Easton, Associate Director, Corporate Services & Treasurer
Presented to: Board of Trustees
Submitted on: January 25, 2011
Submitted by: Cathy Horgan, Director of Education & Secretary

AUDIT COMMITTEE

Public Session

BACKGROUND INFORMATION:

In November 2010, the Board of Trustees approved the formation of an Audit Committee, in accordance with Section 253.1(1) of the Education Act, consisting of two trustees and two external members. Regulation 361/10 establishes the requirements of the Audit Committee and that Audit Committees must be organized no later than January 31, 2011. The first meeting of the Audit Committee must be held before March 31, 2011.

An advertisement was placed in local newspapers within the jurisdiction for two external members with relevant experience for the Audit Committee.

DEVELOPMENTS:

External members of the Audit Committee are to be appointed by the Board of Trustees. The two Trustee members are to be appointed by the Chair of the Board.

We received two external applications. The following is a summary of their background:

Rosemary Gonçalves

- Completed all but two courses toward Certified General Accountants' Certification.
- Bachelor of Commerce, Laurentian University.
- 12 years of business experience, including two years with a national CA firm.

Joseph McPherson

- Post-secondary courses in business.
- Completed three years toward Certified General Accountants' Certification.
- Several years of accounting and taxation experience in the private sector.
- Catholic school board trustee for 14 years.

Committees are to be appointed by January 31, 2011 and the Ministry will provide training seminars in January and February 2011.

RECOMMENDATION:

THAT the Brant Haldimand Norfolk Catholic District School Board appoints Rosemary Gonçalves and Joseph McPherson to the Audit Committee for the term February 1, 2011 to August 31, 2014.

REPORT TO THE BRANT HALDIMAND NORFOLK CATHOLIC DISTRICT SCHOOL BOARD

Prepared by: Wally Easton, Associate Director, Corporate Services & Treasurer
Presented to: Board of Trustees
Submitted on: January 25, 2011
Submitted by: Cathy Horgan, Director of Education & Secretary

SURPLUS ACCOMMODATIONS – GRAND ERIE DISTRICT SCHOOL BOARD

Public Session

BACKGROUND INFORMATION:

In accordance with Regulation 444/98 under the Education Act, the Grand Erie District School Board has issued a proposal to certain publicly-funded organizations to dispose of property which they have declared surplus. The Grand Erie District School Board has requested that we reply by February 1, 2011 regarding our interest in the properties.

DEVELOPMENTS:

The properties which the Grand Erie District School Board has declared as surplus are:

- Former Ryerson Public School, 61 Sherwood Drive, Brantford, ON
- Former Riverview Public School, 10 Wade Street, Brantford, ON
- Former Townsend Central Public School, 726 Thompson Road East, Waterford, ON
- Former W.F. Hewitt Public School, 111 Bruce Street, Waterford, ON

The Board has no need of any elementary student accommodation in these areas; therefore, Administration recommends that the Board advises the Grand Erie District School Board that we have no interest in the properties.

RECOMMENDATION:

THAT the Brant Haldimand Norfolk Catholic District School Board advises the Grand Erie District School Board that the Brant Haldimand Norfolk Catholic District School Board has no interest in the following properties:

- Former Ryerson Public School, 61 Sherwood Drive, Brantford, ON
- Former Riverview Public School, 10 Wade Street, Brantford, ON
- Former Townsend Central Public School, 726 Thompson Road East, Waterford, ON
- Former W.F. Hewitt Public School, 111 Bruce Street, Waterford, ON

**REPORT TO THE BRANT HALDIMAND NORFOLK CATHOLIC
DISTRICT SCHOOL BOARD**

Prepared by: G. Wallace Easton, Associate Director, Corporate Services & Treasurer
Presented to: Board of Trustees
Submitted on: January 25, 2011
Submitted by: Cathy Horgan, Director of Education & Secretary

REVISED BUDGET ESTIMATES – 2010-11

Public Session

BACKGROUND INFORMATION:

Each year, the Ministry requires that school boards make available their revised budgeted revenue and expenditures for the school year. The original estimates are normally approved by Board and submitted to the Ministry by June 30. Although the Ministry does not require the revised estimates to be approved by Board, our practice has been to recommend approval by the Board.

DEVELOPMENTS:

The 2010-11 Revised Budget is attached for your information as Appendix A. There are several major changes, particularly due to the decline in enrolment since the approval of the original budget. Actual enrolment at October 2010 was less than originally expected by approximately 156 elementary pupils and more than expected by 36 secondary pupils. This resulted in a net reduction of approximately \$400,000 in General Operating grants. Since the approval of the original budget, the Ministry has introduced some additional grants to fund specific curriculum initiatives in the amount of \$240,000.

The Teacher Salary budget has been reduced by 5.0 teachers to reflect the lesser enrolment, and other supplies and services have been reduced where possible. One of the more significant reductions is \$250,000 in transportation expenditures resulting from the transportation policy changes made earlier this year.

RECOMMENDATION:

THAT the Brant Haldimand Norfolk Catholic District School Board approves the 2010-11 Revised Budget Estimates, in the amount of \$112,511,889.

Brant Haldimand Norfolk Catholic District School Board
REVENUE ESTIMATES 2010-2011

	Revised 2010-11	Preliminary 2010-11	Incr (Decr)
GENERAL LEGISLATIVE GRANTS			
Foundation Allocation - Base Amount - Elementary	28,927,448	29,697,976	(770,528)
Foundation Allocation - Base Amount - Secondary	21,865,257	21,564,311	300,946
Total: Foundation Allocation (includes Primary Class size)	50,792,705	51,262,287	(761,251)
School Foundation	8,404,139	8,394,862	9,277
Special Education Allocation	10,334,133	10,508,010	(173,877)
Language Allocation	1,481,477	1,249,818	231,659
Distant Schools/Small Schools Allocation	89,459	90,122	(663)
Remote & Rural Allocation	1,273,879	1,265,209	8,670
Learning Opportunity Allocation	1,612,212	1,611,960	252
Adult & Continuing Education & Summer School	-	-	-
Teacher Compensation Allocation	6,794,256	6,858,082	(63,826)
New Teacher Induction Program (NTIP)	97,353	97,353	-
Transportation Allocation	5,076,150	5,132,374	(56,224)
Administration & Governance Allocation	3,459,376	3,481,007	(21,631)
School Operations Allocations	10,307,165	10,319,803	(12,638)
Community Use of Schools	153,389	153,389	-
Declining Enrolment Adjustment	703,250	517,074	186,176
Program Enhancement	328,100	328,100	-
First Nation Supplemental Allocation	119,086	120,309	(1,223)
Safe Schools	199,972	201,204	(1,232)
Permanent Financing of NPF	146,395	146,395	-
Total: OPERATING	101,372,496	101,737,358	(656,531)
School Renewal Allocation	1,483,959	1,486,634	(2,675)
Good Places to Learn	-	-	-
New Pupil Places Allocation	-	-	-
Pupil Accommodation Allocation-Best Start	-	-	-
Primary Class Size Short term Financing	-	-	-
Prohibitive to Repair Short term Financing	-	-	-
Debt Charges Allocation -Interest	3,084,176	3,086,290	(2,114)
Allocate to Deferrd Revenue DCC(re MTA)	(412,500)	(385,500)	(27,000)
TOTAL LEGISLATIVE GRANT	105,528,131	105,924,782	(688,320)
Amortization of DCC	3,623,008	3,617,462	5,546
OTHER REVENUE			
Tuition fees	1,390,912	1,374,898	16,014
Transportation recovery	-	-	-
Rental Revenue	93,140	73,140	20,000
Interest Earned	40,000	40,000	-
Sinking fund Interest	-	-	-
Insurance	-	-	-
Miscellaneous Revenue	90,608	50,000	40,608
Transfer from Reserve for Retiree Benefits	-	200,000	(200,000)
Transfer from Pupil Accommodation reserve fund	-	-	-
EDC Fund Revenue (re: Debenture Payment)	71,450	71,450	-
<i>Miscellaneous Gov't Grants</i>			
Early Learning Program	702,520	772,520	(70,000)
Misc Grants	362,744	563,456	(200,712)
Deferred Revenue	441,768	-	441,768
Energy Efficiency			
CODE Program	-	-	-
French Monitor Program	18,000	18,000	-
MISA	58,860	58,860	-
SCWI / SWAC	-	-	-
Ontario Youth Apprenticeship Program	90,748	90,748	-
TOTAL REVENUE	112,511,889	112,855,316	(635,096)
Prior Year Carry Forward	-	192,326	(192,326)
NET REVENUE	112,511,889	113,047,642	(535,753)
EXPENDITURE (including Amortization)	112,511,889	113,047,642	(535,753)

Brant Haldimand Norfolk Catholic District School Board 2010-2011 Revised Expenditure Estimates excluding TCA

	Prelim Budget	Revised Change	Revised Budget	Revised 2009-2010	Actual 2009-2010	Increase (Decrease)
INSTRUCTION						
Total Salaries & Wages	49,752,277	-473,699	49,278,578	47,885,339	47,800,297	1,393,239
Total Employee Benefits	5,816,929	-190,431	5,626,498	5,643,788	6,791,600	-17,290
10 315 Professional Development - Academic & S.O.'s	62,399	138,410	200,809	82,575	107,441	118,234
10 319 Religion Course	5,000		5,000	10,000	14,995	-5,000
Total Staff Development	67,399	138,410	205,809	92,575	122,436	113,234
10 320 Textbooks & Learning Materials	50,000	5,000	55,000	0	195,721	55,000
10 325 Program Supplies	531,591	3,948	535,539	531,932	725,115	3,607
10 327 Student Achievement & Leadership	250,000	-250,000	0	974,741	521,380	0
10 330 Instructional Supplies	974,741	0	974,741	0	3,467	0
10 331 Application Software	0		0	10,000	196,027	-10,000
10 333 New Classroom Set-Up	10,000	-10,000	0	200,000	1,496	0
10 335 Printing & Photocopying - Instructional	200,000		200,000	5,000	3,902	0
10 336 Printing & Photocopying - Non-instructional	5,000		5,000	59,200	64,741	1,063
10 339 First Aid Supplies	7,500		7,500	5,000	17,958	0
10 361 Automobile Reimbursement	58,000	2,263	60,263	5,000	2,093	0
10 401 Repairs - Furniture & Equipment	5,000		5,000	0	0	0
10 402 Repairs - Computer Technology	0		0	0	0	0
10 406 Telephone - Data Communications Services	298,400		298,400	0	4,092	298,400
10 414 Student Senate	3,900		3,900	3,900	55,608	0
10 540 School Trips - Transportation	10,000	18,100	28,100	10,000	1,791,602	18,100
Total Supplies & Services	2,404,132	-230,889	2,173,443	1,807,273	1,791,602	366,170
10 501 Replacement of Furniture & Equipment - General	65,000		65,000	65,000	45,206	0
10 502 Replacement of Furniture & Equipment - Computer Technology	39,000	61,296	100,296	73,940	140,206	26,356
10 503 Replacement of Furniture & Equipment - Network Connectivity	61,128		61,128	51,000	112,383	10,128
Total Replacement of F&E	165,128	61,296	226,424	189,940	297,795	36,484
10 602 Rental/Lease - Furniture & Equipment - Computer Technology	0		0	365,000	302,422	-365,000
10 603 Rental/Lease - Furniture & Equipment - Network Connectivity	0		0	65,000	186,007	-65,000
Total Rental Expenditures	0	0	0	430,000	488,428	-430,000
10 640 Instructional Advertising	10,300		10,300	10,300	11,506	0
10 654 Other Contractual Services	142,000		142,000	227,795	302,276	-85,795
10 661 Software Fees & Licenses	107,936	44,338	152,274	102,000	160,558	50,274
10 662 Maintenance Fees - Computer Technology	106,350	-50,000	56,350	92,681	76,917	-36,341
10 702 Association & Membership Fees - Individuals	1,000		1,000	1,000	0	0
Total Fees & Contractual Services	367,586	-5,662	361,924	433,786	551,256	-71,862
10 705 Student Bursaries/Awards	0		0	0	2,281	0
Total Other	0	0	0	0	2,281	0
10 790 Amortization	662,397		662,397	713,353	713,353	662,397
Total Amortization	662,397	0	662,397	713,353	713,353	662,397
Total INSTRUCTION	59,235,848	-700,775	58,535,073	56,482,701	58,559,048	2,052,372

Brant Haldimand Norfolk Catholic District School Board 2010-2011 Revised Expenditure Estimates excluding TCA

	Prelim Budget	Revised Change	Revised Budget	Revised 2009-2010	Actual 2009-2010	Increase (Decrease)
SPECIAL EDUCATION						
Total Salaries & Wages	10,620,142	226	10,620,368	10,142,328	10,090,795	478,040
Total Employee Benefits	1,937,952	1,280	1,939,232	1,863,517	1,742,036	75,715
12 315 Professional Development - Academic & S.O.'s	23,500	0	23,500	26,500	15,752	-3,000
12 317 Professional Development - Non Teaching	11,600	0	11,600	12,050	4,375	-450
Total Staff Development	35,100	0	35,100	38,550	20,128	-3,450
12 320 Textbooks & Learning Materials	13,000		13,000	0	70	13,000
12 325 Program Supplies	101,750	5,000	106,750	118,126	129,925	-11,376
12 330 Instructional Supplies	11,000		11,000	8,000	21,868	3,000
12 335 Printing & Photocopying - Instructional	0		0	0	828	0
12 336 Printing & Photocopying - Non-Instructional	10,800		10,800	10,800	5,313	0
12 361 Automobile Reimbursement	80,670		80,670	88,780	63,490	-8,110
12 402 Repairs - Computer Technology	5,000		5,000	5,000	1,417	0
12 404 Telephone - Cellular	3,375		3,375	3,125	1,682	250
12 405 Telephone - Voice	3,600		3,600	3,600	1,056	0
12 407 Postage	200		200	200	34	0
12 410 Office Supplies & Services	4,500		4,500	4,500	1,991	0
12 416 SEAC	1,000		1,000	1,000	631	0
Total Supplies & Services	234,895	5,000	239,895	243,131	228,306	-3,236
12 501 Replacement of Furniture & Equipment - General	500	128,000	128,500	500	4,762	128,000
12 502 Replacement of Furniture & Equipment - Computer Technology	192,000	15,500	207,500	192,000	329,617	15,500
Total Replacement of F&E	192,500	143,500	336,000	192,500	334,379	143,500
12 654 Other Contractual Services	49,300		49,300	55,000	46,847	-5,700
12 702 Association & Membership Fees - Individuals	200		200	200	191	0
Total Fees & Contractual Services	49,500		49,500	55,200	47,038	-5,700
Total SPECIAL EDUCATION	13,070,089	150,006	13,220,095	12,535,226	12,462,682	684,869

Brant Haldimand Norfolk Catholic District School Board 2010-2011 Revised Expenditure Estimates excluding TCA

		Prelim Budget	Revised Change	Revised Budget	Revised 2009-2010	Actual 2009-2010	Increase (Decrease)
SCHOOL MANAGEMENT							
	Total Salaries & Wages	6,752,100	-22,873	6,729,227	6,738,947	6,703,817	-9,720
	Total Employee Benefits	974,342	33,376	1,007,718	934,377	877,867	73,341
15	315 Professional Development - Academic & S.O.'s	42,900		42,900	42,900	39,789	0
15	317 Professional Development - Non Teaching	6,000		6,000	6,000	466	0
	Total Staff Development	48,900		48,900	48,900	40,255	0
15	320 Textbooks & Learning Materials	0		0	0	39,075	0
15	325 Program Supplies	0		0	17,500		-17,500
15	335 Printing & Photocopying - Instructional	0		0	0	4	0
15	336 Printing & Photocopying - Non-instructional	35,350		35,350	35,350	-12,017	0
15	361 Automobile Reimbursement	20,500		20,500	20,500	19,058	0
15	401 Repairs - Furniture & Equipment	0		0	0	500	0
15	404 Telephone - Cellular	0		0	0	10,793	0
15	405 Telephone - Voice	75,405		75,405	75,405	67,486	0
15	406 Telephone - Data Communications Services	0		0	0	2,743	0
15	407 Postage	32,046		32,046	32,046	30,394	0
15	410 Office Supplies & Services	130,954		130,954	130,954	134,172	0
15	415 School Council Supplies	8,000	30,342	38,342	8,000	22,600	30,342
	Total Supplies & Services	302,255	30,342	332,597	319,755	314,806	12,842
15	501 Replacement of Furniture & Equipment - General	10,000		10,000	10,000	21,472	0
15	502 Replacement of Furniture & Equipment - Computer Technology	0		0	0	1,347	0
15	503 Replacement of Furniture & Equipment - Network Connectivity	12,222		12,222	63,200	27,410	-50,978
15	553 Additional Furniture & Equipment - Network Connectivity	25,000		25,000	0		25,000
	Total Replacement of F&E	47,222		47,222	73,200	50,229	-25,978
15	602 Rental/Lease - Furniture & Equipment - Computer Technology	0		0	0		0
15	621 Rental/Lease - Photocopier	0		0	0	59,608	0
	Total Rental Expenditures	0		0	0	59,608	0
15	661 Software Fees & Licenses	14,406		14,406	12,500	11,566	1,906
15	662 Maintenance Fees - Computer Technology	124,750		124,750	120,000	71,999	4,750
15	719 School Courier	20,000		20,000	20,000	18,639	0
	Total Fees & Contractual Services	159,156		159,156	152,500	102,203	6,656
	Total SCHOOL MANAGEMENT	8,283,975	40,845	8,324,820	8,267,679	8,148,786	57,141
STUDENT SUPPORT SERVICES							
	Total Salaries & Wages	551,966	15,409	567,375	544,039	584,826	23,336
	Total Employee Benefits	76,457	1,404	77,861	75,596	74,891	2,265
21	315 Professional Development - Academic & S.O.'s	1,500		1,500	1,500	1,255	0
	Total Staff Development	1,500		1,500	1,500	1,255	0
21	325 Program Supplies	1,000		1,000	1,000	345	0
21	361 Automobile Reimbursement	1,000		1,000	1,000	1,823	0
21	404 Telephone - Cellular	400		400	400	779	0
	Total Supplies & Services	2,400		2,400	2,400	2,947	0
	Total STUDENT SUPPORT SERVICES	632,323	16,813	649,136	623,535	663,919	25,601

Brant Haldimand Norfolk Catholic District School Board 2010-2011 Revised Expenditure Estimates excluding TCA

	Prelim Budget	Revised Change	Revised Budget	Revised 2009-2010	Actual 2009-2010	Increase (Decrease)
COMPUTER SERVICES						
Total Salaries & Wages	885,451	-31,500	833,951	829,687	828,513	4,264
Total Employee Benefits	193,372	-3,760	189,612	187,983	176,307	1,629
Total	15,000		15,000	15,000	5,121	0
22 317 Professional Development - Non Teaching	15,000		15,000	15,000	5,121	0
Total Staff Development	15,000		15,000	15,000	5,121	0
22 325 Program Supplies	1,900		1,900	1,900	1,659	0
22 332 Books & Periodicals	500		500	500		0
22 361 Automobile Reimbursement	27,000		27,000	32,000	27,979	-5,000
22 402 Repairs - Computer Technology	21,000		21,000	15,000	43,135	6,000
22 404 Telephone - Cellular	15,000	-4,000	11,000	10,000	6,755	1,000
22 406 Telephone - Data Communications Services	15,200		15,200	228,700	282,133	-213,500
22 410 Office Supplies & Services	1,500		1,500	0	1,466	1,500
Total Supplies & Services	82,100	-4,000	78,100	288,100	363,128	-210,000
22 501 Replacement of Furniture & Equipment - General	0		0	0	329	0
22 502 Replacement of Furniture & Equipment - Computer Technology	5,000		5,000	5,000	22	0
22 503 Replacement of Furniture & Equipment - Network Connectivity	0		0	0	0	0
Total Replacement of F&E	5,000		5,000	5,000	350	0
22 653 Other Professional Fees	0		0	0	7,572	0
22 654 Other Contractual Services	23,000		23,000	7,000		16,000
22 661 Software Fees & Licenses	1,430		1,430	1,430	1,148	0
22 662 Maintenance Fees - Computer Technology	48,325		48,325	40,242	56,720	8,083
22 702 Association & Membership Fees - Individuals	0		0	0		0
Total Fees & Contractual Services	72,755		72,755	48,672	65,439	24,083
Total COMPUTER SERVICES	1,233,678	-39,260	1,194,418	1,374,442	1,438,859	-180,024

Brant Haldimand Norfolk Catholic District School Board 2010-2011 Revised Expenditure Estimates excluding TCA

	Prelim Budget	Revised Change	Revised Budget	Revised 2009-2010	Actual 2009-2010	Increase (Decrease)
LIBRARY SERVICES						
Total Salaries & Wages	832,759		832,759	810,732	803,445	22,027
Total Employee Benefits	173,172	160	173,332	168,906	162,429	4,426
23 317 Professional Development - Non Teaching	2,000		2,000	2,000	1,934	0
Total Staff Development	2,000		2,000	2,000	1,934	0
23 320 Textbooks & Learning Materials	15,000		15,000	15,000	15,125	0
23 321 Library Books	51,360		51,360	0	36,542	51,360
23 325 Program Supplies	35,000		35,000	35,000	34,002	0
23 330 Instructional Supplies	0		0	0	2,769	0
23 335 Printing & Photocopying - Instructional	2,000		2,000	2,000	2,051	0
23 361 Automobile Reimbursement	5,000		5,000	5,000	7,514	0
23 404 Telephone - Cellular	0		0	0	265	0
Total Supplies & Services	108,360		108,360	57,000	98,268	51,360
Total LIBRARY SERVICES	1,116,291	160	1,116,451	1,038,638	1,066,076	77,813
GUIDANCE SERVICES						
Total Salaries & Wages	931,885		931,885	922,357	911,004	9,528
Total Employee Benefits	95,286		95,286	92,913	90,947	2,373
24 320 Textbooks & Learning Materials	0		0	0	319	0
24 330 Instructional Supplies	0		0	0	1,022	0
24 335 Printing & Photocopying - Instructional	0		0	0	2,455	0
Total Supplies & Services	0		0	0	3,796	0
Total GUIDANCE SERVICES	1,027,171		1,027,171	1,015,270	1,005,747	11,901

Brant Haldimand Norfolk Catholic District School Board 2010-2011 Revised Expenditure Estimates excluding TCA

	Prelim Budget	Revised Change	Revised Budget	Revised 2009-2010	Actual 2009-2010	Increase (Decrease)
TEACHER SUPPORT SERVICES						
Total Salaries & Wages	1,197,686		1,197,686	1,154,234	1,081,821	43,452
Total Employee Benefits	140,942	160	141,102	136,229	114,045	4,873
Total Staff Development	19,000	-1,000	18,000	17,000	12,338	1,000
25 315 Professional Development - Academic & S.O.'s	19,000	-1,000	18,000	17,000	12,338	1,000
Total Program Supplies	23,500	10,000	33,500	21,500	643,642	12,000
25 331 Application Software	2,000		2,000	2,000		0
25 335 Printing & Photocopying - Instructional	34,500	-1,500	33,000	35,000	14,157	-2,000
25 336 Printing & Photocopying - Non-Instructional	1,200		1,200	1,200	1,157	0
25 361 Automobile Reimbursement	30,000	-500	29,500	28,500	26,205	1,000
25 404 Telephone - Cellular	5,700	-400	5,300	5,100	4,732	200
25 405 Telephone - Voice	3,500		3,500	3,500	3,577	0
25 406 Telephone - Data Communications Services	500		500	500	480	0
25 407 Postage	800		800	800	153	0
25 410 Office Supplies & Services	2,500		2,500	2,500	3,314	0
Total Supplies & Services	104,200	7,600	111,800	100,600	699,418	11,200
25 501 Replacement of Furniture & Equipment - General	0		0	0		0
25 502 Replacement of Furniture & Equipment - Computer Technology	0		0	700	583	-700
Total Replacement of F&E	0		0	700	583	-700
25 640 Instructional Advertising	0		0	0	11,311	0
25 653 Other Professional Fees	0		0	0	44,000	0
25 701 Association & Membership Fees - Board	10,000		10,000	10,000	9,704	0
25 702 Association & Membership Fees - Individuals	3,350	-50	3,300	3,850	1,526	-550
Total Fees & Contractual Services	13,350	-50	13,300	13,850	66,541	-550
Total TEACHER SUPPORT SERVICES	1,475,178	6,710	1,481,888	1,422,613	1,974,745	59,275

**Brant Haldimand Norfolk Catholic District School Board
2010-2011 Revised Expenditure Estimates excluding TCA**

	Prelim Budget	Revised Change	Revised Budget	Revised 2009-2010	Actual 2009-2010	Increase (Decrease)
GOVERNANCE/TRUSTEES						
Total Salaries & Wages	64,700		64,700	64,700	64,694	0
Total Employee Benefits	2,588		2,588	2,588	1,389	0
Total Staff Development	23,000		23,000	20,000	21,212	3,000
31 317 Professional Development - Non Teaching	23,000		23,000	20,000	21,212	3,000
Total	5,000		5,000	5,000	4,326	0
31 359 Student Trustees	10,000		10,000	7,000	5,848	3,000
31 361 Automobile Reimbursement	3,000		3,000	3,000	2,783	0
31 404 Telephone - Cellular	3,600		3,600	3,600	4,100	0
31 406 Telephone - Data Communications Services	200		200	200		0
31 407 Postage	500		500	500	1,230	0
31 410 Office Supplies & Services	0		0	8,000	2,392	0
31 501 Replacement of Furniture & Equipment - General	0	8,000	8,000	8,000	7,241	0
31 502 Replacement of Furniture & Equipment - Computer Technology	0	8,000	8,000	27,300	27,920	3,000
Total Supplies & Services	22,300		30,300	27,300	27,920	3,000
Total GOVERNANCE/TRUSTEES	163,838	16,000	179,838	165,838	164,906	14,000
31 701 Association & Membership Fees - Board	49,000		49,000	49,000	47,317	0
31 702 Association & Membership Fees - Individuals	250		250	250	0	0
31 725 Miscellaneous	2,000	8,000	10,000	2,000	2,374	8,000
Total Other	51,250	8,000	59,250	51,250	49,691	8,000

Brant Haldimand Norfolk Catholic District School Board

2010-2011 Revised Expenditure Estimates excluding TCA

	Prelim Budget	Revised Change	Revised Budget	Revised 2009-2010	Actual 2009-2010	Increase (Decrease)
GENERAL ADMINISTRATION						
Total Salaries & Wages	1,238,029	135,123	1,373,152	1,194,416	1,202,005	178,736
Total Employee Benefits	167,285	16,582	183,867	172,963	168,512	10,904
32 315 Professional Development - Academic & S.O.'s	32,000	16,992	48,992	32,000	51,546	16,992
32 316 Professional Memberships - Academic	1,000		1,000	1,000	986	0
32 317 Professional Development - Non Teaching	6,000		6,000	6,000	4,245	0
Total Staff Development	39,000	16,992	55,992	39,000	56,777	16,992
32 322 Books & Periodicals	2,500		2,500	500	2,705	2,000
32 325 Program Supplies	39,397		39,397			39,397
32 336 Printing & Photocopying - Non-Instructional	16,000		16,000	16,000	14,319	0
32 361 Automobile Reimbursement	10,500	1,000	11,500	10,500	10,458	1,000
32 404 Telephone - Cellular	11,200	1,000	12,200	11,200	7,366	1,000
32 405 Telephone - Voice	0		0	0	890	0
32 406 Telephone - Data Communications Services	600		600			0
32 410 Office Supplies & Services	9,000		9,000	9,000	13,407	0
Total Supplies & Services	89,197	2,000	91,197	47,800	48,145	43,397
32 501 Replacement of Furniture & Equipment - General	1,000	1,000	2,000	1,000	1,098	1,000
32 502 Replacement of Furniture & Equipment - Computer Technology	1,500		1,500	1,500	3,340	0
Total Replacement of F&E	2,500	1,000	3,500	2,500	4,438	1,000
32 640 Instructional Advertising	15,000	-3,100	11,900	15,000	7,531	-3,100
32 641 Community Relations	5,000	-5,000	0	5,000	230	-5,000
32 652 Legal Fees	15,000		15,000	15,000	8,642	0
32 653 Other Professional Fees	0		0	0	180	0
32 654 Other Contractual Services	10,000		10,000	10,000	6,748	0
32 661 Software Fees & Licenses	0		0	0	2,757	0
32 672 Liability Insurance	130,930		130,930	110,000	122,485	20,930
32 701 Association & Membership Fees - Board	200		200	200	249	0
Total Fees & Contractual Services	176,130	-8,100	168,030	155,200	148,824	12,830
32 702 Association & Membership Fees - Individuals	9,900	1,500	11,400	9,900	10,660	1,500
32 710 Interest	0		0	0		0
32 725 Miscellaneous	20,200	16,500	36,700	20,200	22,300	16,500
Total Other	30,100	18,000	48,100	30,100	32,960	18,000
32 790 Amortization	50,846		50,846		86,023	50,846
Total Amortization	50,846		50,846		86,023	50,846
Total GENERAL ADMINISTRATION	1,793,087	181,597	1,974,684	1,641,979	1,748,684	332,705

Brant Haldimand Norfolk Catholic District School Board 2010-2011 Revised Expenditure Estimates excluding TCA

	Prelim Budget	Revised Change	Revised Budget	Revised 2009-2010	Actual 2009-2010	Increase (Decrease)
BUSINESS ADMINISTRATION						
Total Salaries & Wages	505,978	8,585	514,563	486,368	486,885	28,195
Total Employee Benefits	111,486	1,830	113,316	109,808	105,611	3,508
33 317 Professional Development - Non Teaching	5,000		5,000	5,000	1,380	0
33 318 Professional Memberships - Non Teaching	2,000		2,000	2,000	2,026	0
Total Staff Development	7,000		7,000	7,000	3,406	0
33 336 Printing & Photocopying - Non-instructional	10,000	-6,000	4,000	10,000	-3,938	-6,000
33 361 Automobile Reimbursement	1,500		1,500	1,500	1,297	0
33 402 Repairs - Computer Technology	0		0	0	0	0
33 405 Telephone - Voice	18,000		18,000	12,000	12,717	6,000
33 406 Telephone - Data Communications Services	0		0	0	1,739	0
33 407 Postage	12,000		12,000	12,000	10,701	0
33 410 Office Supplies & Services	19,000		19,000	25,000	14,259	-6,000
Total Supplies & Services	60,500	-6,000	54,500	60,500	36,775	-6,000
33 501 Replacement of Furniture & Equipment - General	20,000	-10,000	10,000	20,000	12,140	-10,000
33 502 Replacement of Furniture & Equipment - Computer Technology	5,000		5,000	5,000	1,258	0
Total Replacement of F&E	25,000	-10,000	15,000	25,000	13,398	-10,000
33 640 Instructional Advertising	2,655		2,655	2,655	852	0
33 651 Audit Fees	45,000		45,000	45,000	34,445	0
33 653 Other Professional Fees	0		0	0	6,636	0
33 654 Other Contractual Services	71,000		71,000	71,000	68,733	0
33 661 Software Fees & Licenses	8,000		8,000	8,000	4,572	0
33 662 Maintenance Fees - Computer Technology	93,200		93,200	93,200	76,061	0
33 702 Association & Membership Fees - Individuals	2,000		2,000	2,000	806	0
Total Fees & Contractual Services	221,855		221,855	221,855	192,106	0
33 729 Foreign Exchange Gain/Loss	0		0	0	-940	0
Total Other	0		0	0	-940	0
Total BUSINESS ADMINISTRATION	931,819	-5,585	926,234	910,531	837,241	15,703

Brant Haldimand Norfolk Catholic District School Board 2010-2011 Revised Expenditure Estimates excluding TCA

	Prelim Budget	Revised Change	Revised Budget	Revised 2009-2010	Actual 2009-2010	Increase (Decrease)
HUMAN RESOURCES ADMINISTRATION						
Total Salaries & Wages	467,298		467,298	380,197	414,769	87,101
Total Employee Benefits	76,318	960	77,278	73,791	78,944	3,487
34 317 Professional Development - Non Teaching	4,500		4,500	4,500	2,981	0
34 318 Professional Memberships - Non Teaching	1,700		1,700	1,900	1,448	-200
Total Staff Development	6,200		6,200	6,400	4,429	-200
34 322 Books & Periodicals	2,000		2,000	2,000	845	0
34 361 Automobile Reimbursement	2,000		2,000	2,000	1,860	0
34 410 Office Supplies & Services	3,500		3,500	3,500	3,780	0
34 421 Recruitment of Staff	15,000		15,000	20,000	18,638	-5,000
Total Supplies & Services	22,500		22,500	27,500	25,123	-5,000
34 650 Labour Relations	80,000	50,000	130,000	80,000	164,824	50,000
34 653 Other Professional Fees	2,000		2,000	2,000	4,638	0
34 654 Other Contractual Services	29,000		29,000	29,000	22,509	0
34 661 Software Fees & Licenses	15,000	-15,000	0	30,000		-30,000
34 662 Maintenance Fees - Computer Technology	2,500		2,500	2,500	2,498	0
34 702 Association & Membership Fees - Individuals	1,400		1,400	1,400	945	0
Total Fees & Contractual Services	129,900	35,000	164,900	144,900	195,414	20,000
Total HUMAN RESOURCES ADMINISTRATION	702,216	35,960	738,176	632,788	718,679	105,388
TECHNICAL ADMINISTRATION						
Total Salaries & Wages	50,190	-10,000	40,190	48,729	48,701	-8,539
Total Employee Benefits	9,883	-1,920	7,963	9,575	8,686	-1,612
35 406 Telephone - Data Communications Services	15,200	-15,200	0			0
Total Supplies & Services	15,200	-15,200	0			0
35 503 Replacement of Furniture & Equipment - Network Connectivity	8,150		8,150	6,800	498	1,350
Total Replacement of F&E	8,150		8,150	6,800	498	1,350
35 661 Software Fees & Licenses	14,408		14,408	12,500	11,566	1,908
35 662 Maintenance Fees - Computer Technology	12,250	-12,250	0			0
Total Fees & Contractual Services	26,658	-12,250	14,408	12,500	11,566	1,908
Total TECHNICAL ADMINISTRATION	110,081	-39,370	70,711	77,604	69,451	-6,893

Brant Haldimand Norfolk Catholic District School Board 2010-2011 Revised Expenditure Estimates excluding TCA

	Prelim Budget	Revised Change	Revised Budget	Revised 2009-2010	Actual 2009-2010	Increase (Decrease)
SCHOOL OPERATIONS						
Total Salaries & Wages	3,807,617	25,000	3,832,617	3,837,571	4,094,907	195,046
Total Employee Benefits	923,045	13,294	936,339	910,155	891,270	26,184
40 317 Professional Development - Non Teaching	2,000		2,000	2,000		0
Total Staff Development	2,000		2,000	2,000		0
40 340 Plant Operations Supplies	250,235		250,235	215,000	298,897	35,235
40 341 Electricity	1,174,466	5,753	1,180,219	1,227,028	1,301,273	-46,809
40 343 Heating - Gas	438,319	-1,094	437,225	481,337	473,112	-44,112
40 346 Water & Sewage	133,538	-325	133,213	134,831	168,183	-1,618
40 361 Automobile Reimbursement	15,000		15,000	14,000	11,645	1,000
40 404 Telephone - Cellular	2,000		2,000	2,000	1,451	0
40 430 Maintenance Supplies	50,000		50,000	50,000	56,397	0
40 435 Caretakers Supplies	25,000	-25,000	0	25,000		-25,000
Total Supplies & Services	2,088,558	-20,667	2,067,891	2,149,196	2,310,958	-81,305
40 501 Replacement of Furniture & Equipment - General	45,000		45,000	45,000	13,872	0
40 502 Replacement of Furniture & Equipment - Computer Technology	2,000		2,000	2,000		0
Total Replacement of F&E	47,000		47,000	47,000	13,872	0
40 610 Rental/Lease - Instructional Accommodation	185,098		185,098	201,113	189,130	-16,015
Total Rental Expenditures	185,098		185,098	201,113	189,130	-16,015
40 654 Other Contractual Services	700,000		700,000	700,000	719,835	0
40 661 Software Fees & Licenses	20,000		20,000	18,000	35,052	2,000
40 681 Moving of Portables	10,000		10,000	15,000	26,248	-5,000
Total Fees & Contractual Services	730,000		730,000	733,000	781,134	-3,000
40 790 Amortization	3,131,607		3,131,607	2,936,568	3,131,607	3,131,607
Total Amortization	3,131,607		3,131,607	2,936,568	2,936,568	3,131,607
Total SCHOOL OPERATIONS	10,914,925	17,627	10,932,552	7,680,035	11,217,840	3,252,517

Brant Haldimand Norfolk Catholic District School Board 2010-2011 Revised Expenditure Estimates excluding TCA

	Prelim Budget	Revised Change	Revised Budget	Revised 2009-2010	Actual 2009-2010	Increase (Decrease)
SCHOOL MAINTENANCE						
Total Salaries & Wages	722,318		722,318	700,060	637,369	22,258
Total Employee Benefits	149,700	800	150,500	144,429	136,507	6,071
41 317 Professional Development - Non Teaching	2,500		2,500	2,500	7,054	0
Total Staff Development	2,500		2,500	2,500	7,054	0
41 340 Plant Operations Supplies	0		0	0	1,217	0
41 361 Automobile Reimbursement	15,000		15,000	22,000	8,439	-7,000
41 370 Vehicle Fuel	30,000		30,000	30,000	28,661	0
41 401 Repairs - Furniture & Equipment	1,000		1,000	1,000	0	0
41 404 Telephone - Cellular	6,000		6,000	6,000	5,800	0
41 430 Maintenance Supplies	125,000		125,000	125,000	167,258	0
41 431 Maintenance Services	300,000		300,000	300,000	341,715	0
41 432 Landscaping	6,000		6,000	6,000	2,410	0
41 433 School Beautification	0		0	0	0	0
41 434 Building & Grounds (School Based)	61,368		61,368	61,368	31,885	0
41 438 Municipal Improvements	5,000		5,000	5,000	631	0
41 439 Local Improvement Supplies	10,000		10,000	10,000	0	0
41 440 Vehicle Maintenance & Supplies	10,000		10,000	14,000	14,118	-4,000
41 449 Health & Safety	20,000	-8,000	12,000	20,000	13,097	-8,000
Total Supplies & Services	589,368	-8,000	581,368	600,368	615,231	-19,000
41 501 Replacement of Furniture & Equipment - General	5,000		5,000	11,000	12,028	-6,000
41 504 Replacement of Vehicle	0		0	71,000	0	-71,000
Total Replacement of F&E	5,000		5,000	82,000	12,028	-77,000
41 754 Debenture Interest - post May 15, 1998	93,778		93,778	96,786	96,786	-3,008
Total Interest Charges on Long Term Debt	93,778		93,778	96,786	96,786	-3,008
41 625 Rental/Lease - Vehicles	0		0	2,200	2,827	-2,200
Total Rental Expenditures	0		0	2,200	2,827	-2,200
41 653 Other Professional Fees	2,000		2,000	2,000	5,779	0
41 654 Other Contractual Services	8,000		8,000	8,000	4,638	0
41 661 Software Fees & Licenses	20,000		20,000	18,000	19,812	2,000
41 671 Property Insurance	88,293		88,293	60,000	81,128	28,293
41 673 Vehicle Insurance	8,000		8,000	8,000	7,420	0
41 702 Association & Membership Fees - Individuals	2,000		2,000	2,000	610	0
Total Fees & Contractual Services	128,293		128,293	98,000	119,386	30,293
41 753 Debenture Principal - post May 15, 1998	0		0	61,071	61,071	-61,071
Total Principal & Sinking Fund Payments	0		0	61,071	61,071	-61,071
Total SCHOOL MAINTENANCE	1,690,957	-7,200	1,683,757	1,787,414	1,688,260	-103,657

**Brant Haldimand Norfolk Catholic District School Board
2010-2011 Revised Expenditure Estimates excluding TCA**

	Prelim Budget	Revised Change	Revised Budget	Revised 2009-2010	Actual 2009-2010	Increase (Decrease)
SCHOOL RENEWAL						
42 760 Local Improvements	1,486,634	-2,675	1,483,959	1,511,820	1,507,478	-27,861
Total Supplies & Services	1,486,634	-2,675	1,483,959	1,511,820	1,507,478	-27,861
42 768 Energy Efficient Schools	0	0	0	782,374	782,374	0
Total Capital Expenditures	0	0	0	782,374	782,374	0
Total SCHOOL RENEWAL	1,486,634	-2,675	1,483,959	1,511,820	2,289,852	-27,861
NEW PUPIL PLACES						
43 757 Cost of Issuing Debenture	0	0	0	0	25,685	0
43 761 Capital Loan Interest	0	0	0	0	25,685	0
Total Supplies & Services	0	0	0	0	25,685	0
43 754 Debenture Interest - post May 15, 1998	2,772,129		2,772,129	2,306,928	2,357,323	465,201
Total Interest Charges on Long Term Debt	2,772,129		2,772,129	2,306,928	2,357,323	465,201
43 753 Debenture Principal - post May 15, 1998	0		0	954,790	954,791	-954,790
43 756 Debenture Sinking Fund - post May 14, 1999	0		0	226,287	375,828	-226,287
Total Principal & Sinking Fund Payments	0		0	1,181,077	1,330,619	-1,181,077
Total NEW PUPIL PLACES	2,772,129		2,772,129	3,488,005	3,713,626	-715,876

Brant Haldimand Norfolk Catholic District School Board 2010-2011 Revised Expenditure Estimates excluding TCA

	Prelim Budget	Revised Change	Revised Budget	Revised 2009-2010	Actual 2009-2010	Increase (Decrease)
OP & MAINT/CAPITAL-NON INSTRUCTIONAL						
Total Salaries & Wages	45,843		45,843	44,512	49,109	1,331
Total Employee Benefits	11,802		11,802	11,474	11,756	328
44 336 Printing & Photocopying - Non-Instructional	3,000		3,000	3,000	462	0
44 340 Plant Operations Supplies	0		0	0	18,841	0
44 341 Electricity	32,189		32,189	35,640	34,729	-3,451
44 343 Heating - Gas	12,362		12,362	13,723	14,544	-1,361
44 346 Water & Sewage	3,914		3,914	2,564	2,984	1,350
44 361 Automobile Reimbursement	0		0	0	226	0
44 405 Telephone - Voice	4,200		4,200	4,200	453	0
44 410 Office Supplies & Services	2,500		2,500	2,500	7,964	0
44 430 Maintenance Supplies	45,000		45,000	20,000	34,196	25,000
44 431 Maintenance Services	20,000		20,000	20,000	17,967	0
Total Supplies & Services	123,165		123,165	101,627	132,367	21,538
44 501 Replacement of Furniture & Equipment - General	2,000		2,000	2,000	1,171	0
Total Replacement of F&E	2,000		2,000	2,000	1,171	0
44 754 Debenture Interest - post May 15, 1998	49,122		49,122	50,698	50,698	-1,576
Total Interest Charges on Long Term Debt	49,122		49,122	50,698	50,698	-1,576
44 611 Rental/Lease - Non-Instructional Accommodation	50,500		50,500	50,000	25,134	500
Total Rental Expenditures	50,500		50,500	50,000	25,134	500
44 654 Other Contractual Services	30,000		30,000	25,000	27,772	5,000
Total Fees & Contractual Services	30,000		30,000	25,000	27,772	5,000
44 753 Debenture Principal - post May 15, 1998	0		0	31,990	31,990	-31,990
Total Principal & Sinking Fund Payments	0		0	31,990	31,990	-31,990
Total OP & MAINT/CAPITAL-NON INSTRUCTIONAL	312,432		312,432	317,301	329,997	-4,869
DIRECT CAPITAL & DEBT						
45 754 Debenture Interest - post May 15, 1998	383,497		383,497	344,535	348,567	38,962
Total Interest Charges on Long Term Debt	383,497		383,497	344,535	348,567	38,962
45 653 Other Professional Fees	0		0	0	2,438	0
Total Fees & Contractual Services	0		0	0	2,438	0
45 762 Other Capital	146,395		146,395	146,395	146,395	0
45 763 Other Capital Expenditure	0		0	0	0	0
Total Other	146,395		146,395	146,395	146,395	0
45 753 Debenture Principal - post May 15, 1998	0		0	171,037	171,036	-171,037
Total Principal & Sinking Fund Payments	0		0	171,037	171,036	-171,037
Total DIRECT CAPITAL & DEBT	529,892		529,892	661,967	668,436	-132,075

Brant Haldimand Norfolk Catholic District School Board

2010-2011 Revised Expenditure Estimates excluding TCA

	Prelim Budget	Revised Change	Revised Budget	Revised 2009-2010	Actual 2008-2010	Increase (Decrease)
TRANSPORTATION - GENERAL						
50 103 Department Managers & Supervisory Personnel	34,008	-1,010	32,998	100,588	33,659	-67,590
50 110 Technical & Specialized - Non-Instructional	50,824	13,948	64,772	0	50,344	64,772
50 112 Clerical & Secretarial	10,470	-311	10,159	0	10,371	10,159
50 115 Temporary Assistance - Clerical/Technical & Specialized	2,439	-2,439	0	5,000	10,865	-5,000
Total Salaries & Wages	97,741	10,188	107,929	105,588	105,239	2,341
50 203 Benefits - Department Managers & Supervisory Personnel	7,101	-211	6,890	23,226	8,418	-16,336
50 210 Benefits - Technical & Specialized-Non-Instructional	10,612	2,913	13,525	0	10,512	13,525
50 212 Benefits - Clerical & Secretarial	2,596	-77	2,519	0	2,571	2,519
50 215 Benefits - Temporary Assistance - Clerical/Technical & Specialized	605	-605	0	600	1,326	-600
Total Employee Benefits	20,914	2,020	22,934	23,826	22,827	-892
50 317 Professional Development - Non Teaching	6,633	623	7,256	2,000	6,633	5,256
Total Staff Development	6,633	623	7,256	2,000	6,633	5,256
50 361 Automobile Reimbursement	975	-30	945	5,000	2,330	-4,055
50 404 Telephone - Cellular	488	-14	474	1,000	820	-526
50 410 Office Supplies & Services	3,186	2,177	5,363	1,000	3,156	4,363
Total Supplies & Services	4,649	2,133	6,782	7,000	6,306	-218
50 654 Other Contractual Services	18,864	1,812	20,676	0	18,686	20,676
50 661 Software Fees & Licenses	9,494	223	9,717	40,000	9,405	-30,283
50 702 Association & Membership Fees - Individuals	512	-117	395	750	507	-355
Total Fees & Contractual Services	28,870	1,918	30,788	40,750	28,597	-9,962
Total TRANSPORTATION - GENERAL	156,807	16,882	175,689	179,164	169,603	-3,475
TRANSPORTATION - HOME TO SCHOOL						
51 654 Other Contractual Services	5,364,165	-248,081	5,116,084	5,400,000	5,414,111	-283,916
Total Fees & Contractual Services	5,364,165	-248,081	5,116,084	5,400,000	5,414,111	-283,916
Total TRANSPORTATION - HOME TO SCHOOL	5,364,165	-248,081	5,116,084	5,400,000	5,414,111	-283,916
TRANSPORTATION - SCHOOL TO SCHOOL						
52 654 Other Contractual Services	52,107	4,593	56,700	75,000	69,000	-18,300
52 725 Miscellaneous	10,000	-5,000	5,000	10,000	0	-5,000
Total Fees & Contractual Services	62,107	-407	61,700	85,000	69,000	-23,300
Total TRANSPORTATION - SCHOOL TO SCHOOL	62,107	-407	61,700	85,000	69,000	-23,300
TRANSPORTATION - OTHER						
53 654 Other Contractual Services	5,000	0	5,000	5,000	0	0
Total Fees & Contractual Services	5,000	0	5,000	5,000	0	0
Total TRANSPORTATION - OTHER	5,000	0	5,000	5,000	0	0

**Brant Haldimand Norfolk Catholic District School Board
2010-2011 Revised Expenditure Estimates excluding TCA**

	Prelim Budget	Revised Change	Revised Budget	Revised 2009- 2010	Actual 2009-2010	Increase (Decrease)
CONTINUING EDUCATION						
Total Salaries & Wages	0	0	0	0	0	0
Total Employee Benefits	0	0	0	0	0	0
55 330 Instructional Supplies	0	0	0	0	0	0
55 335 Printing & Photocopying - Instructional	0	0	0	0	0	0
Total Supplies & Services	0	0	0	0	0	0
Total CONTINUING EDUCATION	0	0	0	0	0	0
OTHER NON-OPERATING						
59 722 Claims & Settlements	0	0	0	0	0	0
Total Other	0	0	0	0	0	0
59 733 Provision for Reserve for Pupil Accommodation	0	0	0	3,641,611	3,641,611	-3,641,611
Total Provision for Reserves	0	0	0	3,641,611	3,641,611	-3,641,611
Total OTHER NON-OPERATING	0	0	0	3,641,611	3,641,611	-3,641,611
TOTAL BUDGET	113,072,642	-560,753	112,511,889	110,946,161	118,061,157	1,565,728

**REPORT TO THE BRANT HALDIMAND NORFOLK CATHOLIC
DISTRICT SCHOOL BOARD**

Prepared by: Chris N. Roehrig, Superintendent of Education
Presented to: Board of Trustees
Submitted on: January 25, 2011
Submitted by: Cathy Horgan, Director of Education & Secretary

EXCURSION - NEW YORK CITY - CULINARY

Public Session

BACKGROUND INFORMATION:

St. John's College is requesting approval for an excursion to New York City, NY from Sunday, March 12, 2011 to Wednesday, March 16, 2011 (March Break).

DEVELOPMENTS:

Approximately twenty (20) Grade 10 students will be participating in this field trip. Supervising teachers will include Jennifer Svec as the female chaperone and Tom Mercante as the male chaperone. Jennifer Mercante will also serve as an additional female chaperone. The anticipated cost of the trip for each student is approximately \$609.

The students will be exposed to the culinary culture by visiting the Culinary Institute of America, The French Culinary Institute, and several famous culinary neighbourhoods. They will experience first-hand historical, geographical, social, and cultural lessons that will bring their studies to life. They will attend mass at St. Patrick's Cathedral on Sunday morning. All information has been provided in accordance with Board policy and procedures.

RECOMMENDATION:

THAT the Brant Haldimand Norfolk Catholic District School Board approves the request from St. John's College for an excursion to New York City, NY from Sunday, March 12, 2011 to Wednesday, March 16, 2011.

**REPORT TO THE BRANT HALDIMAND NORFOLK CATHOLIC
DISTRICT SCHOOL BOARD**

Prepared by: Chris N. Roehrig, Superintendent of Education
Presented to: Board of Trustees
Submitted on: January 25, 2011
Submitted by: Cathy Horgan, Director of Education & Secretary

EXCURSION - NEW YORK CITY - ARTS

Public Session

BACKGROUND INFORMATION:

St. John's College is requesting approval for an excursion to New York City from Thursday, May 19, 2011 to Monday, May 23, 2011 (two school days).

DEVELOPMENTS:

Approximately thirty-five (35) Grades 10-12 students will be participating in this field trip. Supervising teachers will include Paula Rocha and Lynne DiStefano as the female chaperones and Laurence McKenna as the male chaperone. The anticipated cost of the trip for each student is approximately \$599.

The tour provides an excellent opportunity for art students to visit one of the major art centres of the world. They will visit museums that contain a wealth of artifacts, art works, and information from diverse cultures and time periods, bringing a greater understanding to the courses studied. Visits to the Neo-Gothic Cathedral of St. John the Divine, the Medieval Cloisters Museum, and the Empire State Building will allow students to experience the space and impact of architecture in a very real way. They will also attend a Broadway show, exemplifying the important role of the arts.

All information has been provided in accordance with Board policy and procedures.

RECOMMENDATION:

THAT the Brant Haldimand Norfolk Catholic District School Board approves the request from St. John's College for an excursion to New York City from Thursday, May 19, 2011 to Monday, May 23, 2011.

**REPORT TO THE BRANT HALDIMAND NORFOLK CATHOLIC
DISTRICT SCHOOL BOARD**

Prepared by: Chris N. Roehrig, Superintendent of Education
Presented to: Board of Trustees
Submitted on: January 25, 2011
Submitted by: Cathy Horgan, Director of Education & Secretary

EXCURSION- CHICAGO, IL
Public Session

BACKGROUND INFORMATION:

Assumption College School is requesting approval for an excursion to Chicago, IL from Thursday, May 5, 2011 to Sunday, May 8, 2011 (two school days).

DEVELOPMENTS:

Approximately thirty-five (35) Grades 11-12 students will be participating in this field trip. Supervising teachers will include Carissa Weiler as the female chaperone and Ryan O'Donoghue as the male chaperone. The anticipated cost of the trip for each student is approximately \$600.

The students will have an opportunity to experience American history, world politics, western civilization, and ancient history while enhancing their studies. They will also learn about Chicago's history, both as an urban centre and as a part of the larger United States. They will explore the history of 300 years of shipping on the Great Lakes to today's international shipping and recreational activities. All information has been provided in accordance with Board policy and procedures.

RECOMMENDATION:

THAT the Brant Haldimand Norfolk Catholic District School Board approves the request from Assumption College School for an excursion to Chicago, IL from Thursday, May 5, 2011 to Sunday, May 8, 2011.



**BRANT HALDIMAND NORFOLK
Catholic District School Board**

Minutes

Catholic Education Centre
322 Fairview Drive
Brantford, ON N3T 5M8

**Catholicity Committee Meeting
Wednesday, December 1, 2010 1:30 – 3:00 p.m.
Haldimand Room**

Present: June Szeman (Chair), Marg Boyd, Cathy Horgan, Wayne Lachapelle, Len McDonald, Bonnie McKinnon, Christina Morrison, Alyna Poremba, Father Dave Wilhelm, Joyce Young

Absent: Tracey Austin, Christina Costa, Mary Gallo, Lisa Gleason, Dalia Sciuolo

1. Opening Prayer

June Szeman opened the meeting with a prayer.

2. Approval of Agenda

Moved by: Marg Boyd

Seconded by: Bonnie McKinnon

THAT the Catholicity Committee approves the Agenda of the December 1, 2010 meeting.

Carried

3. Approval of the Minutes

Moved by: Father Dave Wilhelm

Seconded by: Bonnie McKinnon

THAT the Catholicity Committee approves the Minutes of the September 29, 2010 meeting.

Carried

4. Discussion Items

4.1 Regional F.A.C.E. Seminar Update

Cathy Horgan, Father Dave Wilhelm, June Szeman and Len McDonald attended the Regional F.A.C.E. meeting in Waterloo on November 24, 2010. The focus of the day's discussions was the public perception of the Catholic education system and the need to keep lobbying for Catholic education. Cathy shared a PowerPoint from the day's meeting. Enterprise Canada's recommendations were also presented and Lou Rocha shared the next steps for the F.A.C.E. project.

4.2 Strategic Action Plan – Catholicity Update

One specific goal that was recommended was to establish evidence of a concrete, visible connection between parish, schools and parents through the use of various communication tools, such as:

- Websites - parish, school
- email groupings and mailings
- school and parish prayer services
- establish bulletin boards
- school announcements and church announcements
- school and parish newsletters
- prayer buddies with parish



BRANT HALDIMAND NORFOLK Catholic District School Board

Minutes

Catholic Education Centre
322 Fairview Drive
Brantford, ON N3T 5M8

Measurement:

Both parish and schools will provide evidence.

Another goal that was recommended was to develop the faith dimensions of teachers and administrators and develop the knowledge and skills to work within the schools and parishes. Strategies and measures to be developed.

Cathy Horgan will incorporate these goals into the Strategic Action Plan for Catholicity.

4.3 Action Plan - Committee Goals

The Committee Plan was reviewed. Committee members were asked to add updates to the plan and to send these to the Director in preparation for the next meeting.

5.0 Information Items – Nil

Tracey has been creating awareness via ratepayers postcards; angel pins for the newly baptized will be given to pastors for distribution in Baptism packages.

6.0 Adjournment

Next meeting date, time, location: Wednesday, March 2, 2011; 1:30 - 3:00 p.m. at CEC



**Special Education Advisory Committee Meeting
Wednesday, December 8, 2010 7:00 p.m.
Fatima Resource Centre, 344 Erie Avenue, Brantford**

Present: Dennis Blake, Lisa Stockmans, Barb Mitchell, Dianne Wdowczyk, Paul Sanderson, Zig Misiak, Terre Slaght, Bill Chopp, Crystal Donohue

Absent: Catherine Daly, Cathy Pearson, Nancy Smith, Colleen Demarest, Teresa Westergaard-Hager, Ashley Jakovljevic

1. Opening Prayer

Terre Slaght opened the meeting with a prayer.

2. Opening Remarks

Dianne Wdowczyk thanked the committee members for gathering for dinner.

3. Community Agency Updates

Dennis Blake, Trustee, informed the committee that the new Chair of the Board is Cliff Casey.

Dianne Wdowczyk, Woodview Mental Health and Autism Services, notified the committee that the Woodview office will be moving at the end of January to a location on Park Road North, Brantford. She also reported that Family Day ideas are forthcoming.

4. Approval of Minutes

Moved by: Zig Misiak

Seconded by: Paul Sanderson

THAT the SEAC Committee approves the amended minutes from the November 10, 2010 meeting.

Carried

5. Approval of the Agenda

Moved by: Lisa Stockmans

Seconded by: Paul Sanderson

THAT after deferring item 8.1.1 to February, the SEAC Committee approves the agenda for the December 8, 2010 meeting.

Carried

6. Correspondence

Five responses to the SEAC questionnaire were submitted. Heather Major compiled the data and submitted it on the committee's behalf.

7. New Business – Nil.



8. Reports

8.1. Principal of Program: Special Education

Terre Slaght

8.1.1. Deferred

8.1.2. Service Animal Administrative Procedure Update

Crystal Donohue presented the initial work on an administrative procedure related to service dogs. A question and answer session followed related to renewal of information, purpose of door signage, notification of community, training issues related to others touching the dog, and allergies of staff and students.

The membership was invited to review the draft information.

8.1.3. Safety Plan Template

The Safety Plan template was presented to the membership. Feedback was welcomed after a discussion related to the purpose and use of the template.

8.2. Superintendent of Education

Bill Chopp

8.2.1. Year in Review

Bill Chopp reported on the many accomplishments and opportunities of 2010, such as the following:

- i. New SEAC members
- ii. Awards presented to staff and student
- iii. Increase in Educational Assistants
- iv. ABA Lead role introduced permanently
- v. STARS program revision
- vi. FRC – Special Education department moving to Sacred Heart, Paris, January 3-14, 2011.

9. Business for Next Meeting – To be determined.

10. Adjournment

Members were thanked for their attendance and the meeting was adjourned.

REPORT TO THE BRANT HALDIMAND NORFOLK CATHOLIC DISTRICT SCHOOL BOARD

Prepared by: Alyna Poremba, Student Trustee
Presented to: Board of Trustees
Submitted on: January 25, 2011
Submitted by: Cathy Horgan, Director of Education & Secretary

STUDENT TRUSTEE REPORT

Public Session

BACKGROUND INFORMATION:

The last meeting of the Student Senate was held on Tuesday, December 7, 2010.

DEVELOPMENTS:

The Student Senate began finalizing details about speakers for the 2011 Student Leadership Symposium. Their next step will be to plan the logistics. The Senate was also informed of the possibility of attending a Catholic Student Leadership Symposium to be hosted by the Niagara Catholic District School Board at the end of March. This event will bring together students from Student Senates and other similar committees from Catholic school boards across Ontario to celebrate their faith, learn about student leadership and to discuss Catholic education.

Student Trustee Poremba had the opportunity to attend part of the Ontario Catholic School Trustees Association Professional Development seminar earlier this month. She enjoyed the table discussions regarding school board governance and was pleased that the adult trustees valued the input of all of the student trustees present.

SCHOOL NEWS:

Assumption College School wrapped up their Pennies For Heaven campaign and well exceeded their goal of \$20 000. On the last day of school before the Christmas break, they held their annual "Spirit of Christmas" day with over 900 students and alumni in attendance. The audience enjoyed entertainment from the Special Education Department, student council, student groups, and staff. The school has introduced a new program to recycle both paper and plastic.

Holy Trinity finished a poinsettia fundraiser campaign that pitted junior students against senior students, with the seniors emerging victorious. Their semi-formal went well, as did their Christmas Dinner & Dress Up Day. The school also held their annual "giving tree" where each classroom chose a star from a tree and was responsible for buying food and gifts for that individual. Lastly, students from Holy Trinity won a construction competition in Etobicoke.

St. John's College held their annual semi-formal in December with the theme, "Welcome to the Jungle." They concluded their annual Christmas Angel fundraiser with every classroom being responsible for providing a meal and Christmas gifts for an individual. The school also held a turkey lunch on the last day before the break, which was followed by a Christmas assembly featuring a performance from the staff, as well as a school sing along. The Green Team has installed a water bottle refilling station to encourage students to use refillable water bottles.

RECOMMENDATION:

THAT the Brant Haldimand Norfolk Catholic District School Board receives the Student Trustee Report for January 2011.



2010-11 Trustee Meetings and Events

Date	Time	Meeting/Event	New / Revised
January 25, 2011	6:00 pm 7:00 pm	Accommodation Review Public Input (St. Bernard/St. Pius) Board Meeting	
February 1, 2011	2:30 pm	Executive Council Mtg.	X
February 3, 2011		PA Day (system-wide; not St. Cecilia's)	
February 9, 2011	7:00 pm	SEAC Meeting @ Sacred Heart School, Paris	
February 15, 2011	7:00 pm	Committee of the Whole	
February 15, 2011	1:00 pm	STSBHN Governance Mtg.	
February 22, 2011	7:00 pm	Board Meeting	
February 24, 2011	1:30 pm	Faith Advisory Committee Mtg.	
March 1, 2011	2:30 pm	Executive Council Mtg.	X
March 2, 2011	1:30 pm	Catholicity Committee Mtg.	
March 9, 2011	7:00 pm	SEAC Meeting @ Sacred Heart School, Paris	
March 14 – 18, 2011		MARCH BREAK	
March 22, 2011	7:00 pm	Committee of the Whole	
March 29, 2011	7:00 pm	Board Meeting	
April 5, 2011	2:30 pm	Executive Council Mtg.	X
April 7, 2011	5:00 pm	Catholic Leadership Awards (ACS; with Bishop Crosby)	
April 8, 2011		PA Day (secondary only)	
April 13, 2011	7:00 pm	SEAC Meeting @ Sacred Heart School, Paris	
April 19, 2011	7:00 pm	Committee of the Whole	
April 26, 2011	???	(Tentative) Budget Committee Meeting	
April 26, 2011	7:00 pm	Board Meeting	
April 28 – May 1, 2011		OCSTA AGM (Royal York, Toronto)	
May 1 – 6, 2011		Catholic Education Week	
May 3, 2011	2:30 pm	Executive Council Mtg.	X
May 3, 2011	5:30 pm 6:30 pm	Celebration of the Arts (Sanderson Centre) – art viewing Celebration of the Arts - performances	
May 4, 2011	TBD (eve)	St. Bernard (B) 50 th Anniversary	
May 5, 2011	1:30 pm	Faith Advisory Committee Mtg.	
May 9, 2011	???	(Tentative) Budget Committee Meeting	
May 11, 2011	7:00 pm	SEAC Meeting @ Sacred Heart School, Paris	
May 13, 2011		PA Day (St.Cecilia's only)	
May 17, 2011	7:00 pm	Committee of the Whole	
May 17, 2011	1:00 pm	STSBHN Governance Mtg.	
May 24, 2011	???	(Tentative) Budget Committee Meeting	
May 24, 2011	7:00 pm	Board Meeting	
May 25, 2011	1:30 pm	Catholicity Committee Mtg.	
May 26, 2011	6:00 pm	OECTA Retirement Dinner (Brantford Golf & Country Club)	
June 2-5, 2011		CCSTA Convention (Regina)	
June 6, 2011		PA Day (elementary only)	
June 7, 2011	2:30 pm	Executive Council Mtg.	X
June 8, 2011	7:00 pm	SEAC Meeting @ Sacred Heart School, Paris	
June 9, 2011	6:00 pm	St. Theresa – 50 th Anniversary Open House	
June 21, 2011	7:00 pm	Committee of the Whole	
June 27, 2011	4:45 pm	Assumption College Graduation	

Date	Time	Meeting/Event	New / Revised
June 28, 2011	7:00 pm	Board Meeting	
June 29, 2011		Last Day of Classes	
June 29, 2011	7:00 pm	St. John's College Graduation – Sanderson Centre	
June 29, 2011	7:00 pm	Holy Trinity Graduation	
June 30, 2011		PA Day (system-wide)	