



Board Meeting
Tuesday, March 29, 2011 7:00 p.m.
Boardroom

Members:

Trustees:

Cliff Casey (Chair), June Szeman (Vice Chair), Dennis Blake, Dan Dignard, Bonnie McKinnon, Rick Petrella, Ayna Poremba (Student Trustee)

Senior Administration:

Cathy Horgan (Director of Education), Wally Easton (Associate Director, Corporate Services & Treasurer), Bill Chopp, Trish Kings and Chris Roehrig (Superintendents of Education), Tom Grice (Assistant Superintendent of Business)

1. Opening Business

- 1.1 Opening Prayer – Cliff Casey, Chair
- 1.2 Attendance
- 1.3 Approval of Consent Agenda
- 1.4 Approval of the Agenda
- 1.5 Declaration of Interest

2. Presentations and Delegations

- 2.1 The Board will recognize the “Souper Bowl” contributions made to Food Banks in Brant, Haldimand and Norfolk Counties.
- 2.2 Michael Milson of St. Patrick (Brantford), who placed first in the junior public speaking contest for the St. John’s College Family of Schools, will present his speech on “Strange Sayings”.
- 2.3 Abby Procyk of St. Bernard of Clairvaux, who placed first in the junior public speaking contest for the Holy Trinity Family of Schools, will present her speech on “Flatulence”.
- 2.4 Megan Salter of St. Patrick’s (Caledonia), who placed first in the junior public speaking contest for the Assumption College School Family of Schools, will present her speech on “Bullying”.

3. Consent Agenda

- 3.1 Approval of Minutes from the Board Meeting – February 22, 2011

Pages 3-6



4. Committee and Staff Reports

- 4.1** Unapproved Minutes and Recommendations from the Committee of the Whole Meeting - March 22, 2011 Pages 7-15

Presenter: June Szeman, Vice-Chair

- St. Pius X / St. Bernard Schools Consolidation (pgs. 16-18)
- Surplus Property (pgs. 19-20)
- Excursion: Chicago, IL (REVISED) (pg. 21)
- Excursion: St. John's College Rugby Team – England and Wales, UK (pg. 22)
- Excursion: France and Italy (pg. 23)
- Client Support Officer (pgs. 24-27)
- Capital Priority Projects (pgs. 28-30)

- 4.2** Student Trustee Report Pages 31-32
Presenter: Alyna Poremba, Student Trustee

5. Information and Correspondence

- 5.1** OCSTA Update

6. Notices of Motion

7. Trustee Inquiries

8. Business In-camera

207. (2) Closing of certain committee meetings. A meeting of a committee of a board, including a committee of the whole board, may be closed to the public when the subject-matter under consideration involves,

- a. The security of the property of the board;
- b. The disclosure of intimate, personal or financial information in respect of a member of the board or committee, an employee or prospective employee of the board or a pupil or his or her parent or guardian;
- c. The acquisition or disposal of a school site;
- d. Decisions in respect of negotiations with employees of the board; or
- e. Litigation affecting the board.

9. Report on the In-Camera Session

- 10. Future Meetings and Events** Page 33

11. Moment of Silent Reflection

12. Adjournment



Board Meeting
Tuesday, February 22, 2011 7:00 pm
Boardroom

Trustees:
Present: Cliff Casey (Chair), June Szeman (Vice Chair), Dennis Blake, Dan Dignard, Bonnie McKinnon, Rick Petrella

Absent: Alyna Poremba (Student Trustee)

Senior Administration:
Wally Easton (Associate Director, Corporate Services & Treasurer), Bill Chopp, Trish Kings and Chris Roehrig (Superintendents of Education), Tom Grice (Assistant Superintendent of Business)

1. Call to Order

1.1 Opening Prayer

The meeting was opened with a prayer led by Cliff Casey.

2. Routine Matters

2.1 Approval of the Agenda

Moved by: June Szeman

Seconded by: Rick Petrella

THAT the Brant Haldimand Norfolk Catholic District School Board approves the agenda of the February 22, 2011 meeting.

Carried

2.2 Declaration of Interest - Nil

2.3 Approval of Minutes from the Board Meeting of January 25, 2011

Moved by: Rick Petrella

Seconded by: June Szeman

THAT the Brant Haldimand Norfolk Catholic District School Board approves the minutes from the January 25, 2011 meeting.

Carried

2.4 Business Arising from Minutes - Nil

3. Presentations and Delegations - Nil



4. Committee and Staff Reports

4.1 Unapproved Minutes and Recommendations from the Committee of the Whole meeting of February 15, 2011

Vice Chair June Szeman reviewed the unapproved minutes and recommendations to the Board from the February 15, 2011 meeting of the Committee of the Whole.

Approval was requested for the following recommendations:

THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board approves the School Renewal Projects for 2010-11 in the amount of \$1,018,514.

THAT the Brant Haldimand Norfolk Catholic District School Board approves the modified 2011-12 School Year Calendars for Elementary schools, Secondary schools, and St. Cecilia's school, as presented.

THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board approves the request from Holy Trinity Catholic High School for an excursion to Las Vegas, NV from Monday, March 21, 2011 to Friday, March 25, 2011.

THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board approves the revised Attendance Area for Holy Family and Sacred Heart (Paris) Schools.

THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board approves the revised Attendance Area for St. Cecilia's and St. Joseph's Schools.

THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board approves the revised Attendance Area for St. Gabriel Catholic School and establishes the Attendance Area for St. Basil Catholic Elementary School.

THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board approves the revised Attendance Area for St. Michael's (Walsh) and Sacred Heart (Langton) Schools.

THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board approves the revised Attendance Area for St. John's College and Assumption College School.

THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board approves the revised Attendance Area for St. Peter and Notre Dame (Brantford) schools.



Moved by: Bonnie McKinnon

Seconded by: Rick Petrella

THAT the Brant Haldimand Norfolk Catholic District School Board receives the unapproved minutes from the Committee of the Whole Meeting of February 15, 2011.

Carried

THAT the Brant Haldimand Norfolk Catholic District School Board approves the recommendations from the Committee of the Whole Meeting of February 15, 2011.

Carried

4.13 Student Trustee Report - Nil

5. Information and Correspondence:

Chair Casey had no information to report from OCSTA.

Trustees were provided with a copy of the 2010 Director's Annual Report.

Trustee Szeman distributed copies of two articles from the *Sunday Star* dealing with school closures and equity and inclusive education, for trustee information.

Moved by: Bonnie McKinnon

Seconded by: Dan Dignard

THAT the Brant Haldimand Norfolk Catholic District School Board receives the information and correspondence items since the last meeting.

Carried

6. Notices of Motion – Nil

7. Trustee Inquiries – Nil

8. Business In-Camera

Moved by: Bonnie McKinnon

Seconded by: Dan Dignard

THAT the Brant Haldimand Norfolk Catholic District School Board moves to an in-camera session.

Carried

9. Report on the In-Camera Session

Moved by: Rick Petrella

Seconded by: June Szeman

THAT the Brant Haldimand Norfolk Catholic District School Board approves the business from the in-camera session.

Carried

10. Future Meetings

The list of upcoming meetings and events was reviewed by Trustees.



11. Moment of Silent Reflection

12. Adjournment

Moved by: June Szeman

Seconded by: Dennis Blake

THAT the Brant Haldimand Norfolk Catholic District School Board adjourns the meeting of February 22, 2011.

Carried

RECOMMENDATIONS FOR THE BOARD FROM THE COMMITTEE OF THE WHOLE

March 22, 2011

AGENDA ITEM	MOTION								
4.3	<p>THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board closes St. Bernard School and St. Pius X School in Brantford and builds a new school on the St. Pius X school site to accommodate the students of both schools, effective September 1, 2013, provided the Ministry of Education allocates funding for this purpose.</p>								
4.4	<p>THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board declares that the former St. Jean de Brébeuf School property in the City of Brantford, Mident #800040, is not required for purposes of the Board, and</p> <p>THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board sells the former St. Jean de Brébeuf School property in accordance with Regulation 444/98 of the Education Act.</p>								
4.5	<p>THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board approves the request from Assumption College School for an excursion to Chicago, IL from Thursday, May 12, 2011 to Sunday, May 15, 2011.</p>								
4.6	<p>THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board approves the request from St. John's College for an excursion to England and Wales to compete in an international athletic competition from Friday, March 9, 2012 to Sunday, March 18, 2012.</p>								
4.7	<p>THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board approves the request from Assumption College School and St. John's College for an excursion to France and Italy from Friday, March 9, 2012 to Sunday, March 18, 2012.</p>								
4.9	<p>THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board approves the implementation of a Client Support Officer, subject to Board budget approval.</p> <p>THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board approves the position of Client Support Officer effective September 1, 2011, with an annual salary grid as listed below, subject to Board budget approval:</p> <table style="margin-left: auto; margin-right: auto;"> <tr> <td style="padding-right: 20px;">Start</td> <td>\$25.81</td> </tr> <tr> <td>Year 1</td> <td>\$26.96</td> </tr> <tr> <td>Year 2</td> <td>\$28.15</td> </tr> <tr> <td>Year 3</td> <td>\$29.32</td> </tr> </table>	Start	\$25.81	Year 1	\$26.96	Year 2	\$28.15	Year 3	\$29.32
Start	\$25.81								
Year 1	\$26.96								
Year 2	\$28.15								
Year 3	\$29.32								

4.12	<p>THAT the Committee of the Whole refers the recommendation from the Accommodations Committee Meeting of February 15, 2011, to the Brant Haldimand Norfolk Catholic District School Board for approval.</p> <p>THAT the Accommodations Committee recommends the Committee of the Whole refers the following capital priority projects to the Brant Haldimand Norfolk Catholic District School Board for approval, in the following order of priority:</p> <ol style="list-style-type: none">1. St. John's College Top-Up - \$4,910,0002. South West Brantford School Top-Up: \$700,0003. St. Pius X School/St. Bernard, Brantford School Consolidation - \$6,000,0004. Holy Cross School - \$521,000
------	--

RECOMMENDATION:

THAT the Brant Haldimand Norfolk Catholic District School Board receives the unapproved minutes from the Committee of the Whole Meeting of March 22, 2011.

THAT the Brant Haldimand Norfolk Catholic District School Board approves the recommendations from the Committee of the Whole Meeting of March 22, 2011.



**BRANT HALDIMAND NORFOLK
Catholic District School Board**

Minutes

Catholic Education Centre
322 Fairview Drive
Brantford, ON N3T 5M8

**Committee of the Whole
Tuesday, March 22, 2011 7:00 pm
Boardroom**

Present: **Trustees:**
Cliff Casey (Chair), June Szeman (Vice Chair), Dennis Blake, Dan Dignard, Bonnie McKinnon,
Rick Petrella, Alyna Poremba (Student Trustee)

Absent:

Senior Administration:

Cathy Horgan (Director of Education & Secretary), Wally Easton (Associate Director, Corporate Services & Treasurer), Bill Chopp, Trish Kings and Chris Roehrig (Superintendents of Education), Tom Grice (Assistant Superintendent of Business)

1. Call to Order

1.1 Opening Prayer

The meeting was opened with a prayer led by Cliff Casey.

2. Routine Matters

2.1 Approval of the Agenda

Chair Casey requested that the "Discussion of Consent Agenda" be dealt with during the Information and Correspondence section of the meeting.

Moved by: June Szeman

Seconded by: Rick Petrella

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board approves the agenda for the March 22, 2011 meeting.

Carried

2.2 Declaration of Interest - Nil

2.3 Approval of Minutes from the Committee of the Whole Meeting of February 15, 2011

Moved by: Bonnie McKinnon

Seconded by: Dan Dignard

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board approves the minutes from the February 15, 2011 meeting.

Carried

2.4 Business Arising from Minutes - Nil

3. Presentations and Delegations - Nil



4. Committee and Staff Reports

4.1 Tools for Tolerance for Educators

Superintendent Trish Kings provided an overview of the *Tools for Tolerance for Educators* program held in Los Angeles, California in November, 2010, and attended by a team of representatives from the Catholic Curriculum Corporation, including Mrs. Kings and Marian O'Connor, a secondary Consultant with our Board. This program offered participants the opportunity to explore the dynamics of prejudice and discrimination. Next steps involves linking learnings from the *Tools for Tolerance* experience and our approach to equity and inclusive education in the classroom.

Moved by: Dan Dignard

Seconded by: Bonnie McKinnon

THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board receives the Tools for Tolerance for Educators report.

Carried

4.2 Strategic Plan Update: Student Achievement

Superintendents Kings, Chopp and Roehrig provided feedback for trustees on our progress regarding the student achievement strategic commitment, as outlined in the Board's Strategic Action Plan.

Moved by: Rick Petrella

Seconded by: June Szeman

THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board receives the Strategic Plan Update: Student Achievement report.

Carried

4.3 St. Pius X / St. Bernard Schools Consolidation

Director Horgan reviewed the two-year process that culminated in this final report to the Board recommending the consolidation of St. Pius X and St. Bernard Schools in Brantford, in a new school facility to be constructed on St. Pius X property during the 2012-13 school year, pending Ministry of Education funding. If approved, the next step would be to develop a transition plan. An Integration Committee would then be struck to plan for various ceremonies/activities. Trustee Blake requested a recorded vote.

Moved by: Dan Dignard

Seconded by: Dennis Blake

THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board closes St. Bernard School and St. Pius X School in Brantford and builds a new school on the St. Pius X school site to accommodate the students of both schools, effective September 1, 2013, provided the Ministry of Education allocates funding for this purpose.

Trustee Blake Yes

Trustee Dignard Yes

Trustee McKinnon Yes

Trustee Petrella Yes

Trustee Szeman Yes

Carried



4.4 Surplus Property

Associate Director Easton reported that after considering possible alternative uses for the former elementary school known as St. Jean de Brébeuf, which has been vacant since October 2009, the Board cannot make effective use of the building. Staff recommends that the property be offered for sale, in accordance with Regulation 444/98 of the Education Act.

Moved by: June Szeman

Seconded by: Rick Petrella

THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board declares that the former St. Jean de Brébeuf School property in the City of Brantford, Mident #800040, is not required for purposes of the Board, and

THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board sells the former St. Jean de Brébeuf School property in accordance with Regulation 444/98 of the Education Act.

Carried

4.5 Excursion – Chicago, IL (Revised)

Superintendent Chris Roehrig reviewed a revised excursion request from Assumption College School for approximately 35 Grades 11-12 students to participate in an excursion to Chicago, IL in May, 2011 to enhance their social studies/history curriculum.

Moved by: Bonnie McKinnon

Seconded by: Dan Dignard

THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board approves the request from Assumption College School for an excursion to Chicago, IL from Thursday, May 12, 2011 to Sunday, May 15, 2011.

Carried

4.6 Excursion: St. John's College Rugby Team – England and Wales, UK

Superintendent Roehrig reviewed an excursion request for approximately forty Grades 11-12 male students to travel to England and Wales during the 2012 March Break to compete in an international rugby competition, as well as gain an appreciation of the culture and historical significance of the United Kingdom.

Moved by: Rick Petrella

Seconded by: June Szeman

THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board approves the request from St. John's College for an excursion to England and Wales to compete in an international athletic competition from Friday, March 9, 2012 to Sunday, March 18, 2012.

Carried

4.7 Excursion: France and Italy

Superintendent Roehrig reviewed an excursion request for approximately forty Grades 10-12 students from Assumption College School and St. John's College to be immersed in France and Italy's culture during the 2012 March Break.



Moved by: Dennis Blake
Seconded by: Dan Dignard

THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board approves the request from Assumption College School and St. John's College for an excursion to France and Italy from Friday, March 9, 2012 to Sunday, March 18, 2012.

Carried

4.8 Information Technology (IT) Department Reorganization

Assistant Superintendent of Business Tom Grice reviewed a recent reorganization of the Information Technology Department whereby the Information Technology Services and the Data Services departments were merged in order to enhance efficiency. Two specialist roles, a Network Administrator and a Systems Administrator, as well as a Junior Web Master/Database Integrator position, have been established while the former IT Supervisor position has been eliminated. The reorganization results in an approximate savings of \$72,000 yearly.

Moved by: Dan Dignard
Seconded by: Bonnie McKinnon

THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board receives the Information Technology Reorganization report.

Carried

4.9 Client Support Officer

Assistant Superintendent of Business Grice explained that the ongoing demand for staff resources to support the Ministry's OnSIS initiative launched in 2006, as well as the growing demand for school secretary versatility using specialized technology, there is a need for a central support role. A key responsibility would be to offer overall support and training of school secretaries. At the request of trustees, an alternative position title will be brought forward to the March 29, 2011 Board meeting.

Moved by: Rick Petrella
Seconded by: June Szeman

THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board approves the implementation of a Client Support Officer, subject to Board budget approval.

THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board approves the position of Client Support Officer effective September 1, 2011, with an annual salary grid as listed below, subject to Board budget approval:

Start	\$25.81
Year 1	\$26.96
Year 2	\$28.15
Year 3	\$29.32

Carried



4.10 Approved SEAC Meeting Minutes – February 9, 2011

June Szeman, trustee representative on the Special Education Advisory Committee reported on the group's meeting of February 9, 2011, which included a tour of the new Special Education department facility at Sacred Heart School in Paris.

Moved by: Bonnie McKinnon

Seconded by: Dan Dignard

THAT the Committee of the Whole refers the approved minutes from the Special Education Advisory Committee meeting of February 9, 2011 to the Brant Haldimand Norfolk Catholic District School Board for receipt.

Carried

4.11 Unapproved Student Transportation Services Brant Haldimand Norfolk Meeting Minutes – February 15, 2011

Dan Dignard, trustee representative on the STSBHN Governance Committee, reported on the Committee's February 15, 2011 meeting and commented on the significant efficiencies that have been realized by the consortia over the past few years.

Moved by: Rick Petrella

Seconded by: June Szeman

THAT the Committee of the Whole refers the unapproved minutes from the Student Transportation Services Brant Haldimand Norfolk meeting of February 15, 2011 to the Brant Haldimand Norfolk Catholic District School Board for receipt.

Carried

4.12 Unapproved Accommodations Committee Meeting Minutes and Recommendations – February 15, 2011

Chair of the Accommodations Committee, Dan Dignard, reported on the Committee's meeting of February 15, 2011. Trustee Dignard reviewed the list of capital projects that the Committee recommends be presented to the Ministry of Education as current capital priorities for our Board. Approval was requested for the following recommendation:

THAT the Accommodations Committee recommends the Committee of the Whole refers the following capital priority projects to the Brant Haldimand Norfolk Catholic District School Board for approval, in the following order of priority:

1. St. John's College Top-Up - \$4,910,000
2. South West Brantford School Top-Up: \$700,000
3. St. Pius X School/St. Bernard, Brantford School Consolidation - \$6,000,000
4. Holy Cross School - \$521,000

Moved by: Dennis Blake

Seconded by: Dan Dignard

THAT the Committee of the Whole receives the unapproved minutes from the Accommodations Committee Meeting of February 15, 2011.

Carried

THAT the Committee of the Whole refers the recommendation from the Accommodations Committee Meeting of February 15, 2011, to the Brant Haldimand Norfolk Catholic District School Board for approval.

Carried



4.13 Unapproved Faith Advisory Committee Meeting Minutes – February 24, 2011

June Szeman, Trustee representative on the Faith Advisory Committee, reviewed the minutes from the Committee's meeting of February 24, 2011.

Moved by: Dan Dignard

Seconded by: Bonnie McKinnon

THAT the Committee of the Whole refers the unapproved minutes from the Faith Advisory Committee meeting of February 24, 2011 to the Brant Haldimand Norfolk Catholic District School Board for receipt.

Carried

5. Information and Correspondence:

5.1 Chair Cliff Casey commented that OCSTA has started providing regular summary updates of correspondence and items of interest, which will be shared with all trustees.

5.2 Director Horgan presented a draft information flyer regarding the Board of Trustees that outlines the key duties of trustees, their role in Board governance, as well as highlights of the Board's strategic action plan. This information is timely considering the impact of Bill 177 on board governance. It is proposed that this flyer be sent home with every student. Trustees were invited to provide feedback to Director Horgan or Chair Casey.

5.3 Director Horgan presented a draft plan for trustee professional development for the remainder of this school year, as well as a look ahead to future training needs. Possible options for delivering training sessions were discussed.

5.4 Chair Cliff Casey congratulated St. Patrick's School in Caledonia who were recently awarded an *Outstanding Organization Award* in the "Business Award" category by the Caledonia Regional Chamber of Commerce. This award is given to a recipient who exemplifies the important role of leadership and inspiration within the community towards those in need.

5.5 Director Horgan provided trustees with a Memorandum explaining the rationale for using the "Consent Agenda" format at Board meetings, as well as sample agendas. Trustees will pilot the consent agenda approach for the next couple of months before officially adopting the format.

Moved by: Rick Petrella

Seconded by: June Szeman

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board receives the information and correspondence items since the last meeting.

Carried

6. Notices of Motion - Nil

7. Trustee Inquiries

Trustee Petrella inquired about the direction and timeline for updating information and refreshing the "look" of the Board's website. Associate Director Easton commented that this will be one of the priorities of the individual who will assume the role of the junior web master.



8. Business In-Camera

Moved by: Bonnie McKinnon

Seconded by: Dan Dignard

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board moves to an in-camera session.

Carried

9. Report on the In-Camera Session

Moved by: Rick Petrella

Seconded by: June Szeman

THAT the Brant Haldimand Norfolk Catholic District School Board approves the business from the in-camera session.

Carried

10. Future Meetings

The list of upcoming meetings and events was reviewed by Trustees.

11. Moment of Silent Reflection

12. Adjournment

Moved by: June Szeman

Seconded by: Rick Petrella

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board adjourns the meeting of March 22, 2011.

Carried

REPORT TO THE BRANT HALDIMAND NORFOLK CATHOLIC DISTRICT SCHOOL BOARD COMMITTEE OF THE WHOLE

Prepared by: Cathy Horgan, Director of Education & Secretary
Presented to: Committee of the Whole
Submitted on: March 22, 2011
Submitted by: Cathy Horgan, Director of Education & Secretary

ST. PIUS X / ST. BERNARD SCHOOLS CONSOLIDATION Public Session

BACKGROUND INFORMATION:

In October 2006, the Ministry of Education issued the *Pupil Accommodation Review Guidelines*, which outline the necessary steps to follow when school closures are being considered. In accordance with the new guidelines, the Brant Haldimand Norfolk Catholic District School Board established a Pupil Accommodation Review Policy, Guidelines and a Generic School Valuation Framework that were approved on February 26, 2008. The Pupil Accommodation Review Guidelines state that a group of schools facing challenges in providing a suitable and equitable range of learning opportunities for students may be considered for an Accommodation Review.

In 2007, the Board engaged Watson & Associates, Economists, Ltd. to review enrolment projections and to provide a report outlining options to address the Board's accommodations issues. Watson reported to the Board on July 10, 2008 and offered several recommendations. One of those recommendations was to consolidate St. Pius X and St. Bernard, Brantford schools and build a replacement school.

At the April 28, 2009 Board meeting, Trustees approved a recommendation to initiate an Accommodation Review process for the St. Pius X, St. Bernard and St. Mary schools in Brantford. An Accommodation Review Committee (ARC), which included parents, principals, teachers, non-teaching staff from all three schools, as well as community representatives and a trustee, was fully constituted on October 14, 2009. The mandate of the ARC was to review the current situation at St. Pius X, St. Bernard and St. Mary schools, which included declining enrolment and two prohibitive to repair facilities, and to develop an accommodation option that would ensure suitable and equitable learning environments for all students, while consistently being aware of best education practices. The report of the Committee provided the recommendations of the St. Pius X, St. Bernard and St. Mary schools Accommodation Review Committee and detailed the work completed by the ARC throughout the entire process.

Over the course of eight working group meetings, five public meetings, school tours, significant community input, as well as countless hours spent reviewing background information, the ARC developed a total of six possible accommodation options. The Committee approved the following recommendation, which was presented to the public on March 3, 2010 and submitted to the Director of Education on March 23, 2010:

"That the Brant Haldimand Norfolk Catholic District School Board closes St. Bernard School and St. Pius X School in Brantford and builds a new school on the St. Pius X school site to accommodate the students of both schools provided the Ministry of Education allocates funding for this purpose."

On April 13, 2010, representatives of St. Bernard School presented a Minority Report to the Director of Education. This report was included in the background material provided to Trustees. Article 3.1 of the Board's Administrative Procedures to the Accommodation Review Policy states:

"The Associate Director will review the recommendations of the Accommodation Review Committee and prepare a report to the Board. The report will include as appendices the Accommodation Review Committee's School Valuation Report and recommendations, the information package provided to the Committee, minutes of the Accommodation Review Committee meetings and any material received by the Committee or the Board from the public. The recommendation accompanying the report will be one or more of the following:

- *To maintain the schools and to continue to monitor them;*
- *To reorganize the schools, their programs or their grade structures;*
- *To change the boundaries of the schools;*
- *To consolidate and/or close one or more of the schools.*

The report and recommendations will be presented to the Board in public session at a regularly-scheduled meeting not less than 30 days after the Accommodation Review Committee School Valuation Report is delivered to the Director of Education."

Based on the report from the Associate Director, the Director of Education presented a report to Board in November 2010 and the Board approved the following recommendation:

"That the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board closes St. Bernard School and St. Pius X School in Brantford and build a new school on the St. Pius X school site to accommodate the students of both schools, effective September 1, 2013, provided the Ministry of Education allocates funding for this purpose, subject to additional public input."

The Board's Policy #400.16 requires that the Board seeks further input from the public at a public meeting of the Board. The public meeting was held on January 25, 2011. At the February 15, 2011 Committee of the Whole meeting, staff responded to comments received at the January 25, 2011 public meeting in a report to the Board. The policy and the Ministry guidelines also require that the decision not be finalized until 60 days after the report to the Board and 30 days after the Board meeting for public input; therefore, the Board's final decision was scheduled for March 29, 2011.

Should the Board approve the consolidation of St. Pius X and St. Bernard Schools, a transition plan would be required. Staff recommends that the current St. Pius X school closes June 2012 and those students attend St. Bernard School for the 2012-13 year. Additional portables will be required during this time period. During the 2012-13 year, subject to funding from the Ministry of Education, the existing St. Pius X school should be demolished and a new school constructed on the St. Pius X site. The students from both St. Pius X and St. Bernard will attend the new school effective September 2013 and St. Bernard School will be demolished.

It should be noted that the Accommodation Review Committee made several recommendations, which are explained in more detail in their report should the Board decide to proceed with the consolidation. A summary of those recommendations are:

- Staff should move with the students.
- Orientation for staff and students.
- Request traffic lights at the intersection of King George Road and Wood Street.
- All students should move to the new school.
- Additional time for Literacy Teacher.
- Additional computers, professional development and materials.
- Fund the music program for the additional Grade 8 students of the combined schools.

DEVELOPMENTS:

The Board has met all of the requirements of Policy #400.16 and the Ministry of Education Pupil Accommodation Review Guidelines.

Should the Board approve the consolidation, Policy #400.16 requires that a *School Integration Process* be implemented. This process of integration should be accomplished in consultation with parents and staff. The Director, or designate, must establish an Integration Committee immediately following the final decision to close a school. The Integration Committee will plan for and implement the positive integration of students and staff affected by the consolidation into their new school environment. The Chair of the Board will appoint one trustee as the Chair of the Integration Committee and a Superintendent of Education will function as secretary and resource person. Other resource personnel can be called to assist the Integration Committee. Among other responsibilities, the Integration Committee will determine whether a school closing ceremony is appropriate. If a closing ceremony is recommended, the Committee will design the format and program. The Board will provide funds up to \$250 for the event. The Integration Committee will report on the progress of integration planning to the Director of Education and through the Director to the Board of Trustees no later than February of the final year of the school and again no later than six months after the implementation of the consolidation decision.

The recommendation to consolidate is conditional upon receiving funding from the Ministry of Education to build a new school. The required applications have been made and the decision of the Ministry is pending. Staff expects to receive a decision from the Ministry before the end of this school year.

RECOMMENDATION:

THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board closes St. Bernard School and St. Pius X School in Brantford and builds a new school on the St. Pius X school site to accommodate the students of both schools, effective September 1, 2013, provided the Ministry of Education allocates funding for this purpose.

REPORT TO THE BRANT HALDIMAND NORFOLK CATHOLIC DISTRICT SCHOOL BOARD COMMITTEE OF THE WHOLE

Prepared by: G. Wallace Easton, Associate Director, Corporate Services & Treasurer
Presented to: Committee of the Whole
Submitted on: March 22, 2011
Submitted by: Cathy Horgan, Director of Education & Secretary

SURPLUS PROPERTY

Public Session

BACKGROUND INFORMATION:

The former elementary school known as St. Jean de Brébeuf was closed in October 2009 and has been vacant since that time. Administration has determined that the Board has no other viable use for the property.

DEVELOPMENTS:

Section 194 of the Education Act states that a Board has the power to sell, lease or otherwise dispose of a property on the adoption of a resolution that the property is not required for use by the Board. The disposition of the property is subject to the approval of the Lieutenant Governor in Council. Regulation 444/98 requires that an English-language separate district school board issue a proposal to sell real property to the following:

1. The French-language separate district school board in the area of jurisdiction of which includes the property.
2. The English-language public district school board or the board of district school area in the area of jurisdiction of which includes the property.
3. The French-language public district school board in the area of jurisdiction of which includes the property.
4. The board of a Protestant separate school in the area of jurisdiction of which includes the property.
5. The English language college, within the meaning of Regulation 771 of the Revised Regulation of Ontario, 1990, for the area in which the property is located.
6. The French language college, within the meaning of Regulation 771 of the Revised Regulations of Ontario, 1990, for the area in which the property is located.
7. The university named in the Schedule the head office of which is nearest to the property.
8. The municipality in which the property is located.
9. If the property is located in a regional municipality, in The District Municipality of Muskoka or in the County of Oxford, that regional municipality, The District Municipality of Muskoka or the County of Oxford, as the case may be.

10. If the property is located in the geographical area within which a local services board may exercise jurisdiction, the local services board.

11. The Crown in right of Ontario.

12. The Crown in right of Canada.

Offers must be accepted in the order listed above.

The offer to sell must be available for 90 days. The sale price must be at fair market value or some lesser amount as determined by the Regulation. If the Board does not receive an offer from the bodies listed above within the 90-day period, the Board may sell the property, subject to the approval of the Minister, to any other body or person.

RECOMMENDATION:

THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board declares that the former St. Jean de Brébeuf School property in the City of Brantford, Mident #800040, is not required for purposes of the Board, and

THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board sells the former St. Jean de Brébeuf School property in accordance with Regulation 444/98 of the Education Act.

**REPORT TO THE BRANT HALDIMAND NORFOLK CATHOLIC
DISTRICT SCHOOL BOARD COMMITTEE OF THE WHOLE**

Prepared by: Chris N. Roehrig, Superintendent of Education
Presented to: Committee of the Whole
Submitted on: March 22, 2011
Submitted by: Cathy Horgan, Director of Education & Secretary

EXCURSION - CHICAGO, IL (REVISED)
Public Session

BACKGROUND INFORMATION:

This trip was approved by the Board on January 25, 2011, but due to a change in dates and chaperones, a new request is being submitted. Assumption College School is requesting approval for an excursion to Chicago, IL from Thursday, May 12, 2011 to Sunday, May 15, 2011 (two school days).

DEVELOPMENTS:

Approximately thirty-five (35) Grades 11-12 students will be participating in this field trip. Supervising teachers will include Terry Ashby as the female chaperone and Ryan O'Donoghue as the male chaperone. The anticipated cost of the trip for each student is approximately \$600.

The students will have an opportunity to experience American history, world politics, western civilization, and ancient history while enhancing their studies. They will also learn about Chicago's history, both as an urban centre and as a part of the larger United States. They will explore the history of 300 years of shipping on the Great Lakes to today's international shipping and recreational activities.

All information has been provided in accordance with Board policy and procedures.

RECOMMENDATION:

THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board approves the request from Assumption College School for an excursion to Chicago, IL from Thursday, May 12, 2011 to Sunday, May 15, 2011.

**REPORT TO THE BRANT HALDIMAND NORFOLK CATHOLIC
DISTRICT SCHOOL BOARD COMMITTEE OF THE WHOLE**

Prepared by: Chris N. Roehrig, Superintendent of Education
Presented to: Committee of the Whole
Submitted on: March 22, 2011
Submitted by: Cathy Horgan, Director of Education & Secretary

**EXCURSION - ST. JOHN'S COLLEGE RUGBY TEAM
ENGLAND AND WALES, UK**

Public Session

BACKGROUND INFORMATION:

St. John's College is requesting approval for the Rugby team to travel to England and Wales from Friday, March 9, 2012 to Sunday, March 18, 2012 (no school days).

DEVELOPMENTS:

Approximately forty (40) Grades 11-12 male students will be participating in this field trip. Supervising teachers will include Scott Chisholm and Mathew Lynch as the chaperones. The anticipated cost of the trip for each student is approximately \$2200.

The students will have an opportunity to understand and appreciate the culture of a foreign country and historical significance of the United Kingdom. They will also have an opportunity to compete in an international athletic competition.

All information has been provided in accordance with Board policy and procedures.

RECOMMENDATION:

THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board approves the request from St. John's College for an excursion to England and Wales to compete in an international athletic competition from Friday, March 9, 2012 to Sunday, March 18, 2012.

**REPORT TO THE BRANT HALDIMAND NORFOLK CATHOLIC
DISTRICT SCHOOL BOARD COMMITTEE OF THE WHOLE**

Prepared by: Chris N. Roehrig, Superintendent of Education
Presented to: Committee of the Whole
Submitted on: March 22, 2011
Submitted by: Cathy Horgan, Director of Education & Secretary

EXCURSION - FRANCE AND ITALY

Public Session

BACKGROUND INFORMATION:

Assumption College School and St. John's College are requesting approval for an excursion to France and Italy from Friday, March 9, 2012 to Sunday, March 18, 2012 (no school days).

DEVELOPMENTS:

Approximately forty (40) Grades 10-12 students will be participating in this field trip. Supervising teachers will include Sylvia D'Eramo and Delia Berardi as the female chaperones. The male chaperones are yet to be determined. The anticipated cost of the trip for each student is approximately \$2800.

The students will practice their language skills and will be totally immersed in the culture of the French and Italians. They will witness elements of history that they have learned in the classroom. Students will enhance their appreciation of other cultures and fulfill the expectations for language learning from Ministry documents. They will also strengthen their faith as they visit official pilgrimage sites in France and Italy.

All information has been provided in accordance with Board policy and procedures.

RECOMMENDATION:

THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board approves the request from Assumption College School and St. John's College for an excursion to France and Italy from Friday, March 9, 2012 to Sunday, March 18, 2012.

**REPORT TO THE BRANT HALDIMAND NORFOLK CATHOLIC
DISTRICT SCHOOL BOARD COMMITTEE OF THE WHOLE**

Prepared by: Wally Easton, Associate Director, Corporate Services & Treasurer
Tom Grice, Assistant Superintendent of Business
Presented to: Committee of the Whole
Submitted on: March 22, 2011
Submitted by: Cathy Horgan, Director of Education & Secretary

CLIENT SUPPORT OFFICER

Public Session

BACKGROUND INFORMATION:

In the 2006 school year, the Ontario School Information System (OnSIS) was developed by the Ministry of Education for the province of Ontario. OnSIS was intended to collect school and board level enrolment and student data into large Ministry databases in order that the Ministry could make informed decisions and the funding of school boards could be based on accurate enrolment numbers. School boards were directed to be compliant with Ministry specified dates for data submissions. As the whole concept of OnSIS was new to school boards, staff were released in the system on a temporary basis and assigned to this project in order that the Board would remain compliant with Ministry submissions.

DEVELOPMENTS:

Over the years, OnSIS has grown and developed such that data that school boards now submit to the Ministry originates in many of the functional areas of the school board and school operations including enrolment, staffing, report cards, special education and suspension/expulsions. It continues to grow yearly in its demand for staff resources to support the initiative.

In addition to the demands of OnSIS, the job of a school secretary is quite different today than even a few years ago. The expectation to be conversant on a multitude of software applications has heightened with a very small allocation of support resources by the Board to manage the change. Recognizing this deficiency, it is intended that in addition to OnSIS support, a position be created to support secretarial development. This staff person would be responsible for new hire intake training for secretaries and supply secretaries. This includes the development, implementation and support of an orientation program as well as the overall support, training, documentation, guidelines and procedures as required for office duties and applications used and performed by secretaries in the schools.

Within the next 18 months, the school board will need to transition itself from the current Student Administration System (eSIS) to the next generation of Student Information System. This has been brought about due to the sale of Administrative Assistants Inc. (AAL), owners of eSIS, to the new owner (Pearson). The task of transitioning from one system to another is a major undertaking in a school board and is a job function that the staff person in this new role will be assisting with.

To a large extent, this role is cross functional in nature, complementing and acting as a bridge between the schools and a number of business areas including Human Resources, Finance, Transportation and Communications.

Attached is the draft job description for the position. The salary grid will be the same as Secretary to the Principal.

Start	\$25.81
Year 1	\$26.96
Year 2	\$28.15
Year 3	\$29.32

It must be noted that this position has been supported in the budget with approximately a 0.6 FTE equivalent since September 2006. This position will require an additional 0.4 FTE equivalent to be supported in the Board budget for 2011-2012, or approximately \$19,000.

RECOMMENDATION:

THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board approves the implementation of a Client Support Officer.

THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board approves the position of Client Support Officer effective September 1, 2011, with an annual salary grid as listed below, subject to Board budget approval:

Start	\$25.81
Year 1	\$26.96
Year 2	\$28.15
Year 3	\$29.32

BRANT HALDIMAND NORFOLK CATHOLIC DISTRICT SCHOOL BOARD

Personnel: OSSTF

Effective Date: xxx, 2011

Revised: N/A

ROLE DESCRIPTION:

Client Support Officer

REPORTS TO:

Assistant Superintendent of Business

WORK LOCATION(S) AND WORK TIME(S):

Designated building(s) of the Board. Travels to all sites within the Board (school and administration), as required.

Works a regular thirty-five [35] hour week, Monday to Friday, 12 months

PREREQUISITES FOR POSITION:

1. Successful completion of a two year community college office administration program plus a minimum of five years of related job experience, or equivalent;
2. Strong abilities in a computerized environment utilizing word processing, spreadsheets, student information systems, (preferably eSIS) and familiarity with the Ministry of Education's OnSIS reporting;
3. Demonstrated ability to function effectively in a fast-paced office environment with excellent time management, organizational and problem-solving skills;
4. Strong interpersonal communication skills with ability to function effectively with staff, students, parents, members of the public, outside agencies and others;
5. Strong written and verbal communication skills, as well as excellent telephone manners;
6. Ability to maintain discretion with confidential information;
7. Demonstrated ability to co-ordinate and monitor work assignments of other secretarial staff;
8. Awareness of the Education Act, Freedom of Information and Protection of Privacy Act and Ministry Guidelines as they relate to access to student information as well as knowledge of Board policies and procedures related to student information in schools.
9. Strong commitment to the use of technology in education.
10. Ability to prioritize workload and manage multiple assignments/projects with similar deadlines.
11. Strong analytical and problem solving skills.
12. Ability to work independently and in a team environment.
13. Self-motivated learner with the ability to learn emerging technologies, software and trends.
14. Must have reliable transportation to travel to various sites within the Board.
15. Must be flexible, determined to resolve issues and have the ability to troubleshoot, answer questions and provide training.

KEY JOB REQUIREMENTS:

1. Provide ongoing SIS support and documentation to elementary and secondary school secretaries, principals and SERTs for all yearly school related tasks.
 - School Start Up
 - Month End Enrolment
 - Year End
 - Spec Ed
 - Attendance Registers
 - Grade 8 student transition
 - Suspension/Expulsions
2. Monitoring of Staff and Student Data for all schools
 - biographical data
 - registration and attendance data
 - teacher assignments and required Ministry data
3. Ministry of Education Reporting and Data Management ensuring that all data extracted meets Ministry requirements.
4. Validate reports within the student information systems. Validate all numbers submitted and signed off for funding and grants with the Ministry.
5. Assist with the roll-out of the next generation of Student Information System (Pearson, Trillium, other)
6. Co-ordinate training, support, documentation, guidelines and procedures as required.
7. Analyze data using spreadsheets and other data management tools.
8. Assist with the research, analyzing, and identification of the needs of end users.
9. Assist secretaries in preparation and reconciliation of October, March and June Ministry Reporting.
10. Interface with OnSIS, the Human Resources Dept., the Business Analyst, the Transportation Dept. and other Central Office Departments to resolve discrepancies with school and system data.
11. Interface with the Business Analyst on functions related to Onsis and school enrolment. .
12. Interface with the Supervisor of Data Services on functions related to secondary school OnSIS.
13. Interface with the Finance Department on SchoolCash.Net and provide the standardization and consistency of categories/accounts, requisitions, paper trails, and retention of records/receipts for the schools.
14. New Hire Intake Training for new and supply secretaries, including the development, implementation and support of an Orientation Program.
15. Provide support in the area of Records Management assessing system (including central office) and school needs and implementing solutions to streamline and make the system more efficient for staff.
16. Streamline and standardize Board Registration Packages including the development, maintenance and retention of the forms.
17. Interface with the Finance Department on the implementation and school training of an electronic Purchase Order System
18. Design a process, implement and maintain the allocation of Supply Teachers' Temp Staff badges in the schools.
19. Perform other related duties as assigned by the Assistant Superintendent of Business.

REPORT TO THE BRANT HALDIMAND NORFOLK CATHOLIC DISTRICT SCHOOL BOARD ACCOMMODATIONS COMMITTEE

Prepared by: G. Wallace Easton, Associate Director, Corporate Services & Treasurer
Presented to: Accommodations Committee
Submitted on: February 15, 2011
Submitted by: Cathy Horgan, Director of Education & Secretary

CAPITAL PRIORITY PROJECTS

Public Session

BACKGROUND INFORMATION:

The Ministry of Education is requesting that school boards complete a list of capital priorities to provide them with an understanding of capital needs in the education sector. Priorities identified by school boards must be accompanied by a business case. The capital priorities must focus on one of the following needs:

- Accommodation Pressure – the need for additional pupil places in one or more areas of the school board's jurisdiction.
- Facility Condition – major repairs or retrofits.
- School Consolidations – reduce surplus accommodations to better focus resources.
- Top-Up – to provide additional funding for a project which has received Ministry approval that has extraordinary costs not recognized in benchmark funding.

DEVELOPMENTS:

Senior Administration have considered the capital needs of the system and established the following priority projects:

1. St. John's College Top-up - \$4,910,000

The Ministry has approved a New Pupil Places (NPP) allocation for an addition to St. John's College. In order to complete the addition in most efficient manner possible, it was imperative for the Board to purchase a small parcel of land and to include some upgrades to the existing school.

- i) The mechanical and electrical systems at St. John's have not been upgraded for many years. The Board engaged an engineering firm to conduct a review of those systems. The engineer noted that most of the components are at the end of their useful life and will need to be replaced within the next three years. The benefit of completing this work in the summer of 2011 is that it can be combined with the construction of the addition, which was approved by the Ministry. Tendering this work at the same time would save approximately 20% or \$500,000 compared to doing the work in separate stages over the next few years.
- ii) The St. John's College school site was partly owned by the Board and by the Diocese of Hamilton. This ownership dated back to the early 1970s when the school was considered partially private. Over the years, several additions have been made to the school and certain areas of the existing school actually sat on Diocese property. When the Board applied for site plan approval for the new addition, the City of Brantford raised concerns regarding the ownership of the property. Based on an appraisal by a qualified appraiser, the Board negotiated

the purchase of the property from the Diocese. This purchase of property does not meet the criteria for Education Development Charges (EDCs) as it is not a growth-related project.

- iii) The roof at St. John's College is over 20 years old and has been repaired many times. Due to the additions made to the school over the years, there are several sections to the roof and all are in similar condition and in need of replacement. Modifications to the roof must be completed in order to accommodate new mechanical systems. To take advantage of efficiencies, the roof could be replaced at the same time as these modifications are made. This would also reduce disruption to the school and to its staff and students. Currently, the Board has no funds available for the roof replacement.

2. South West Brantford School Top-Up - \$700,000

The South West Brantford School is a joint project with the Grand Erie District School Board. The Ministry approved an \$8.4 million NPP allocation for our Board to build the new school. Engineers, appointed by the school boards in June 2010, revealed that the load bearing capacity of the site was less than the 150 Kpa required and the site would not sustain the proposed school building. The estimated cost to remediate the site is \$1.4 million. As this is a joint school, the cost will be split with the Grand Erie District School Board, approximately \$700,000 each.

3. St. Pius X School/St. Bernard, Brantford School Consolidation - \$6,000,000

Existing enrolment at both St. Pius X School and St. Bernard School has been declining over the past several years as the communities immediately surrounding the schools continue to mature. This ongoing decline in enrolment has made it increasingly challenging for St. Pius X School to offer a straight-grade structure and the same challenges will apply to St. Bernard School, Brantford in the near future. The larger student population, as a result of amalgamating the school populations, will minimize the need for combined grades.

Both schools have significant school renewal needs, with a Facility Condition Index (FCI) over 60% for each school. Renewal costs are estimated at \$4.0 million over the next ten years to upgrade the two schools. The costs to build a new school be approximately \$6.0 million and the new school would have no significant renewal needs for the foreseeable future. There is a principal, full-time secretary and full-time caretaker at each school. Utility costs are approximately \$80,000 per year.

The Board has completed an accommodation review process and the recommendation of the Accommodation Review Committee (ARC) is to consolidate the schools, providing Ministry funding for a new school. The Board will make its final decision regarding this consolidation on March 29, 2011.

4. Holy Cross School - \$521,000

The Board has completed an accommodation review process and a decision regarding the closure of St. Mary School is pending. It is proposed by Senior Administration to close St. Mary School and transfer the students to Holy Cross School. The existing enrolment at both St. Mary and Holy Cross Schools has been declining over the past several years. This ongoing decline in enrolment has made it increasingly challenging for either school to offer a straight-grade structure. The

larger student population, as a result of amalgamating St. Mary and Holy Cross School populations; may minimize the need for combined grades.

Holy Cross School has some school renewal needs; however, combining the two schools will enable the Board to better meet those needs. Holy Cross School has a Facility Condition Index (FCI) of 56%; therefore, the school will require some upgrading in the next five years. The total capacity of the school will meet the needs of the existing community as well as any additional growth experienced as a result of new development.

RECOMMENDATION:

THAT the Accommodations Committee recommends the Committee of the Whole refers the following capital priority projects to the Brant Haldimand Norfolk Catholic District School Board for approval:

1. St. John's College Top-Up - \$4,910,000.
2. South West Brantford School Top-Up - \$700,000.
3. St. Pius X/ St. Bernard, Brantford Schools Consolidation - \$6,000,000.
4. Holy Cross School - \$521,000.

REPORT TO THE BRANT HALDIMAND NORFOLK CATHOLIC DISTRICT SCHOOL BOARD

Prepared by: Alyna Poremba, Student Trustee
Presented to: Board of Trustees
Submitted on: March 29, 2011
Submitted by: Cathy Horgan, Director of Education & Secretary

STUDENT TRUSTEE REPORT

Public Session

BACKGROUND INFORMATION:

The Student Senate last met on Tuesday, February 22.

DEVELOPMENTS:

Student Senators are looking forward to attending the Ontario Catholic Student Leadership Conference, to be hosted by the Niagara Catholic District School Board at the end of March. They will have the opportunity to meet with other Catholic school students from across the province and interact with a number of Catholic organizations.

Student Trustee Poremba attended the OSTA-AECO Board Council Conference from Feb. 11-12. Student trustees spent the majority of this conference with other members of the Catholic Board Council (CBC) or Public Board Council (PBC) respectively, to discuss issues pertinent to each branch of Ontario's publicly funded education system.

The Catholic Board Council focused on three initiatives. Kevin Welbes Godin of the TCDSB presented on equity and inclusive education in Catholic schools. Another discussion took place following a presentation by Noel Martin, Director of Catholic Education for OCSTA, on re-engaging youth in the Catholic faith. Lastly, student trustees heard from Development and Peace about the "Ban the Bottle" initiative and shared strategies to make schools more environmentally friendly.

The Catholic Board Council approved their Social Justice Report. For the past year, countless Catholic student trustees have contributed to this report which offers recommendations for schools and school boards to implement social justice in line with their Catholic faith. Student Trustee Poremba would be happy to provide trustees with a copy of the report following its official release.

OSTA-AECO is also excitedly awaiting the release of the results of the 2010 Ontario Student Survey. A partnership between OSTA-AECO, Student Vote, and Scholarships Canada, the survey asked thousands of Ontario high school students for their opinion on education issues important to students, such as late start times, cell phone use in class, sexual education, and student councils. Student Trustee Poremba has requested to view the results for students in the BNHCDSB. She encourages members of the board to review the survey upon its release to hear the student voice.

SCHOOL NEWS:

Senior students at Assumption College participated in their annual Valentine's Outreach, visiting residents at the John Noble Home. They also held a Valentine's Dance. Drama students participated in the Sears Drama Festival with the play, "Government Inspector." Their most recent "Battle of the Houses" focused on anti-bullying, and the school ran a Super Bowl Food Drive.

Holy Trinity students participated in "Pink Shirt Day" to draw attention to the issue of bullying. Band members competed in the Golden Horseshoe Regional Music Fest and achieved very high standings. The school ran a Super Bowl Food Drive and hosted a comedy night with Yuk Yuk's. Art students have been busy displaying their creations at the Norfolk Arts Festival, while teachers also had the opportunity to show off their artwork at a special Teacher Arts Festival. Both the boys' and girls' hockey teams advanced to the regional semi-finals.

The St. John's College Student Council organized a Valentine's Day themed pep rally, as well as a very successful "Glow Dance." The school celebrated "Pink Shirt Day" to raise awareness regarding bullying. Drama students participated in the Sears Drama Festival performing the play, "For a Friend," which won several awards. The Green Team has been selling reusable water bottles and SJC bracelets to support their green initiatives. The concert and intermediate bands participated in the Golden Horseshoe Regional Music Fest, winning silver and bronze standings respectively.

At the end of January, fourteen Grade 12 students from Assumption College School, Holy Trinity, and St. John's College participated in the 17th annual Mission Trip. Students travelled to Lyles, Tennessee to assist the Mennonite Disaster Service with reconstruction work following a massive flood that struck Tennessee in May 2010. Students spent the week helping to rebuild and repair homes that were destroyed or damaged in the flood, and had the chance to meet with homeowners and hear about their first-hand experience with the disaster. It was an amazing opportunity for students to act on God's call for social justice and to give hope to those in need.

RECOMMENDATION:

THAT the Brant Haldimand Norfolk Catholic District School Board receives the Student Trustee Report for March 2011.



2010-11 Trustee Meetings and Events

Date	Time	Meeting/Event	New / Revised
March 29, 2011	7:00 pm	Board Meeting	
March 30, 2011	1:00 pm	Policy Committee	
April 1, 2011	9:30 am	Budget Committee	
April 5, 2011	2:30 pm	Executive Council Mtg.	
April 5, 2011	5:00 pm	Trustee Retreat	
April 6, 2011	9:00 am		
April 7, 2011	5:00 pm	Catholic Leadership Awards (ACS; with Bishop Crosby)	
April 8, 2011		PA Day (secondary only)	
April 13, 2011	7:00 pm	SEAC Meeting @ Sacred Heart School, Paris	
April 19, 2011	7:00 pm	Committee of the Whole	
April 26, 2011	5:00 pm	Budget Committee Meeting	
April 26, 2011	7:00 pm	Board Meeting	
April 28-May 1, 2011		OCSTA AGM (Toronto)	
May 1-6, 2011		Catholic Education Week	
May 3, 2011	2:30 pm	Executive Council Mtg.	
May 3, 2011	5:30 pm 6:30 pm	Celebration of the Arts (Sanderson Centre) – art viewing Celebration of the Arts - performances	
May 4, 2011	TBD (eve)	St. Bernard (B) 50 th Anniversary	
May 5, 2011	1:30 pm	Faith Advisory Committee Mtg.	
May 9, 2011	1:00 pm	Budget Committee Meeting	
May 11, 2011	7:00 pm	SEAC Meeting @ Sacred Heart School, Paris	
May 13, 2011		PA Day (St.Cecilia's only)	
May 17, 2011	7:00 pm	Committee of the Whole	
May 17, 2011	1:00 pm	STSBHN Governance Mtg.	
May 24, 2011	5:00 pm	Budget Committee Meeting	
May 24, 2011	7:00 pm	Board Meeting	
May 25, 2011	1:30 pm	Catholicity Committee Mtg.	
May 26, 2011	6:00 pm	OECTA Retirement Dinnet	
June 2-5, 2011		CCSTA Convention	
June 6, 2011		PA Day (elementary only)	
June 7, 2011	2:30 pm	Executive Council Mtg.	
June 8, 2011	7:00 pm	SEAC Meeting @ Sacred Heart School, Paris	
June 9, 2011	6:00 pm	St. Theresa – 50 th Anniversary Open House	
June 21, 2011	7:00 pm	Committee of the Whole	
June 27, 2011	4:45 pm	Assumption College Graduation	
June 28, 2011	7:00 pm	Board Meeting	
June 29, 2011		Last Day of Classes	
June 29, 2011	7:00 pm	St. John's College Graduation – Sanderson Centre	
June 29, 2011	7:00 pm	Holy Trinity Graduation	
June 30, 2011		PA Day (system-wide)	

* Future Note: Trustee Inservice/Mass with Bishop Fabbro – Sept. 19, 5:30 – 8:30 pm, Woodstock