



Board Meeting
Tuesday, May 24, 2011 7:00 p.m.
Boardroom

Members:

Trustees:

Cliff Casey (Chair), June Szeman (Vice Chair), Dennis Blake, Dan Dignard, Bonnie McKinnon, Rick Petrella, Alyn Poremba (Student Trustee)

Senior Administration:

Cathy Horgan (Director of Education & Secretary), Wally Easton (Associate Director, Corporate Services & Treasurer), Bill Chopp, Trish Kings and Chris Roehrig (Superintendents of Education), Tom Grice (Assistant Superintendent of Business)

1. Opening Business

- 1.1 Opening Prayer – Cliff Casey
- 1.2 Attendance
- 1.3 Approval of the Agenda
- 1.4 Declaration of Interest

2. Presentations and Delegations

- 2.1 The Board will recognize Adam Gesjorskyj, teacher at St. John's College, recipient of the Ministry of Education's *Premier's Award for Teaching Excellence*.
- 2.2 The Board will recognize Lisa Kuyper, Program Consultant: Elementary, recipient of the Consultants/Coordinators' Association of Primary Educators (C.A.P.E.) *2010-11 Frances Poleschuk Award*.
- 2.3 The Board will recognize the Provincial Mock Trial Champions from Assumption College School: Toma Chicerman, Chris LeBlanc, Hillary Miller, Jennifer Seal, Emily Sycz, Ellen Vollebregt (students); Jennifer Tunnicliffe, Carissa Weiler (staff advisors).

3. Consent Agenda

- 3.1 Approval of Minutes from the Board Meeting – April 26, 2011

Pages 4-7



4. Committee and Staff Reports

- 4.1 Unapproved Minutes and Recommendations from the Committee of the Whole Meeting of May 17, 2011** Pages 8-17

Presenter: June Szeman, Vice-Chair

- Technology Plan Pathways (pgs. 18-19)
- Program Consultant: Elementary and Secondary (pgs. 20-24)
- ELKP Program Plan – Years 4 and 5 (pgs. 25-28)
- School Board Insurance (pgs. 29-30)
- Coalition for Children & Youth Mental Health (pg. 31)
- Hiring – Academic Staff Policy 300.10 (pg. 32)
- Hiring – Support Staff Policy 300.11 (pg. 33)
- Pupil Accommodation Review Policy 400.16 (pgs. 34-37)
- Nutrition – Creating a Healthy Environment 200.01 (Interim) (pgs. 38-39)
- Accommodations Committee Meeting Recommendations – May 4, 2011 (pgs. 40-42)
- Principal of Continuing Education (pg. 43)
- Architect Selection – St. Joseph's and St. Peter Schools (pgs. 44-45)

- 4.2 Excursion – St. John's College Varsity Boys' Soccer Team; San Diego and Anaheim** Page 46
Presenter: Chris Roehrig, Superintendent of Education

- 4.3 Student Trustee Report** Page 47
Presenter: Alyna Poremba, Student Trustee

5. Information and Correspondence

- 5.1 OCSTA Update**

6. Notices of Motion

7. Trustee Inquiries

8. Business In-camera

207. (2) Closing of certain committee meetings. A meeting of a committee of a board, including a committee of the whole board, may be closed to the public when the subject-matter under consideration involves,

- a. The security of the property of the board;
- b. The disclosure of intimate, personal or financial information in respect of a member of the board or committee, an employee or prospective employee of the board or a pupil or his or her parent or guardian;
- c. The acquisition or disposal of a school site;
- d. Decisions in respect of negotiations with employees of the board; or
- e. Litigation affecting the board.

9. Report on the In-Camera Session

- 10. Future Meetings and Events** Page 48



11. Closing Prayer

Gracious God, as we prepare to conclude this meeting, we once again lift up our hearts to You.

*We thank you for the gifts that have been present within this act of service to the community,
for the gifts of fellowship and understanding, of mutual respect and shared vision.*

We are grateful for the gifts of perseverance and insight into the common concerns we share.

Now bless our departure and journeys homeward, in the name of the Father, Son, and Holy Spirit. Amen

12. Adjournment



Board Meeting
Tuesday, April 26, 2011 7:00 pm
Boardroom

Trustees:

Present: Cliff Casey (Chair), June Szeman (Vice Chair), Dennis Blake, Dan Dignard, Bonnie McKinnon, Rick Petrella, Ayna Poremba (Student Trustee)

Absent:

Senior Administration:

Cathy Horgan (Director of Education & Secretary), Wally Easton (Associate Director, Corporate Services & Treasurer), Bill Chopp, Trish Kings and Chris Roehrig (Superintendents of Education), Tom Grice (Assistant Superintendent of Business)

1. Opening Business

1.1 Opening Prayer

The meeting was opened with a prayer led by Cliff Casey.

1.2 Attendance – as noted above

1.3 Approval of the Consent Agenda

Moved by: June Szeman

Seconded by: Rick Petrella

THAT the Brant Haldimand Norfolk Catholic District School Board approves the Consent Agenda of the April 26, 2011 meeting.

Carried

1.4 Approval of the Agenda

Moved by: Rick Petrella

Seconded by: June Szeman

THAT the Brant Haldimand Norfolk Catholic District School Board approves the Agenda of the April 26, 2011 meeting.

Carried

1.5 Declaration of Interest - Nil



2. Presentations and Delegations

Chair Cliff Casey extended the Board's congratulations to Rob Campbell, Principal of St. John's College, on receiving The Catholic Principals' Council of Ontario (CPCO) *2011 Principal of the Year* award for his outstanding school and community leadership.

Chair Cliff Casey extended the Board's congratulations to Marty Quinlan, Design & Technology teacher at St. Patrick's School, Caledonia, who was the recent recipient of the Teachers Credit Union *Beryl Roberto Teacher of the Year Award*. This award recognizes one exceptional leader in the education system in Ontario who is committed to "helping people help themselves".

Chair Cliff Casey welcomed the intermediate first place winners in the family of schools public speaking contest, as well as their families. Sarah Almeida of St. Bernard, Brantford, presented her speech on *Dreams for the Future*, while Jacob McGivern of St. Bernard of Clairvaux, Waterford, presented his speech on *Obsessive Compulsive Disorder* and Lexie Evans of St. Patrick's School, Caledonia, presented her speech on *Being Canadian*.

3. Consent Agenda

3.1 THAT the Brant Haldimand Norfolk Catholic District School Board approves the minutes from the March 29, 2011 Board meeting.

Moved by: Bonnie McKinnon

Seconded by: Dan Dignard

THAT the Brant Haldimand Norfolk Catholic District School Board approves all reports and motions under the Consent Agenda.

Carried

4. Committee and Staff Reports

4.1 Unapproved Minutes and Recommendations from the Committee of the Whole meeting of April 19, 2011

Vice Chair June Szeman reviewed the unapproved minutes from the April 19, 2011 meeting of the Committee of the Whole and presented the following recommendations for approval:

THAT the Committee of the Whole refers the recommendations from the Policy Committee Meeting of March 30, 2011 to the Brant Haldimand Norfolk Catholic District School Board for approval.

THAT the Policy Committee recommends that the Committee of the Whole refers the Educational Field Trips and Excursions Policy 500.05 (revised) to the Brant Haldimand Norfolk Catholic District School Board for approval.

THAT the Policy Committee recommends that the Committee of the Whole refers the Volunteer and Trip Drivers Policy 200.21 (revised) to the Brant Haldimand Norfolk Catholic District School Board for approval.



THAT the Committee of the Whole refers the recommendation from the Audit Committee Meeting of March 30, 2011 to the Brant Haldimand Norfolk Catholic District School Board for approval.

THAT the Audit Committee recommends that the Committee of the Whole refers to the Brant Haldimand Norfolk Catholic District School Board for approval that Audit Committee meetings be held in closed sessions.

THAT the Committee of the Whole refers the recommendations from the Budget Committee Meeting of April 1, 2011 to the Brant Haldimand Norfolk Catholic District School Board for approval.

THAT the Budget Committee recommends that the Committee of the Whole refers the Goals for 2011-12 Budget report to the Brant Haldimand Norfolk Catholic District School Board for approval.

THAT the Budget Committee recommends that the Committee of the Whole refers to the Brant Haldimand Norfolk Catholic District School Board for approval that senior staff include the reduction of program and costs saving measures as a major consideration, which will drive the expenditure lines.

Moved by: Dan Dignard

Seconded by: Dennis Blake

THAT the Brant Haldimand Norfolk Catholic District School Board receives the unapproved minutes from the Committee of the Whole Meeting of April 19, 2011.

Carried

THAT the Brant Haldimand Norfolk Catholic District School Board approves the recommendations from the Committee of the Whole Meeting of April 19, 2011.

Carried

4.2 Student Trustee Report

Student Trustee Alyna Poremba reported on the recent Ontario Catholic Student Leadership Conference, with members of the Student Senate being among 400 Catholic secondary students from Boards across the province who came together in Niagara Falls. Through a PowerPoint presentation, Alyna presented the highlights and key points that came out of the conference, including a vision for the future of Catholic education and challenges to be met. She also reported on significant accomplishments and recent events at the three secondary schools.

Moved by: Dennis Blake

Seconded by: Dan Dignard

THAT the Brant Haldimand Norfolk Catholic District School Board receives the Student Trustee Report for April, 2011.

5. Information and Correspondence

Chair Casey distributed copies of two memos dealing with equity issues in schools. Director Horgan distributed copies of a First Communion Retreat flyer for our special needs students, the initial newsletter of the Regional Catholic Parent Involvement Committee, as well as copies of a CD of various renditions of *O Canada* recorded by students across our system.



Moved by: Dennis Blake

Seconded by: Dan Dignard

THAT the Brant Haldimand Norfolk Catholic District School Board receives the information and correspondence items since the last meeting.

Carried

6. Notices of Motion – Nil

7. Trustee Inquiries

8. Business In-Camera

Moved by: Dan Dignard

Seconded by: Dennis Blake

THAT the Brant Haldimand Norfolk Catholic District School Board moves to an in-camera session.

Carried

9. Report on the In-Camera Session

Moved by: Bonnie McKinnon

Seconded by: Dan Dignard

THAT the Brant Haldimand Norfolk Catholic District School Board approves the business from the in-camera session.

Carried

10. Future Meetings

The list of upcoming meetings and events was reviewed by Trustees.

11. Moment of Silent Reflection

12. Adjournment

Moved by: Dennis Blake

Seconded by: Dan Dignard

THAT the Brant Haldimand Norfolk Catholic District School Board adjourns the meeting of April 26, 2011.

Carried

RECOMMENDATIONS FOR THE BOARD FROM THE COMMITTEE OF THE WHOLE

May 17, 2011

AGENDA ITEM	MOTION
4.2	THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board approves the Technological Pathways Plan including the closing of the Design and Technology/Family Studies <i>Program effective June 30, 2011.</i>
4.3	THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board approves the position of Program Consultant: Elementary/Secondary for the 2011-12 school year, pending budget deliberations.
4.4	<p>THAT the Committee of the Whole recommends the Brant Haldimand Norfolk Catholic District School Board approves the implementation of the Early Learning Kindergarten Program for Years 4 and 5, subject to Ministry of Education approval, at the following schools:</p> <p>Year 4 Holy Family Catholic Elementary School, Brant Our Lady of Fatima School, Norfolk Sacred Heart Catholic Elementary School, Brant St. Gabriel Catholic Elementary School, Brant St. Leo School, Brant St. Mary's School, Haldimand St. Michael's School, Norfolk</p> <p>Year 5 Blessed Sacrament School, Brant Notre Dame Catholic Elementary School, Haldimand Our Lady of LaSalette School, Norfolk Our Lady of Providence Catholic Elementary School, Brant St. Anthony Daniel School, Brant St. Bernard School, Brant St. Bernard of Clairvaux School, Norfolk St. Mary School, Brant St. Patrick School, Brant</p>
4.5	THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board approves the utilization of non-competitive procurement to allow the continuation of services provided by OSBIE for another five-year term, beginning January 1, 2012.
4.6	THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board supports in principle the Coalition's Statement of Intent and to formally join the Coalition for Children & Youth Mental Health.
4.8	<p>THAT the Committee of the Whole refers the recommendations from the Policy Committee Meetings of April 20, 2011 and of May 5, 2011 to the Brant Haldimand Norfolk Catholic District School Board for approval.</p> <p style="padding-left: 40px;">a) THAT the Policy Committee recommends that the Committee of the Whole refers the Hiring – Academic Staff Policy 300.10 to the Brant Haldimand Norfolk Catholic District School Board for approval.</p>

	<p>b) THAT the Policy Committee recommends that the Committee of the Whole refers the Hiring – Support Staff Policy 300.11 to the Brant Haldimand Norfolk Catholic District School Board for approval.</p> <p>c) THAT the Policy Committee recommends that the Committee of the Whole refers the Pupil Accommodation Review Policy 400.16 to the Brant Haldimand Norfolk Catholic District School Board for approval.</p> <p>d) THAT the Policy Committee recommends that the Committee of the Whole refers the Nutrition – Creating a Healthy Environment Policy 200.01 (Interim) to the Brant Haldimand Norfolk Catholic District School Board for approval.</p>
4.9	<p>THAT the Committee of the Whole refers the recommendations from the Accommodations Committee Meeting of May 4, 2011, to the Brant Haldimand Norfolk Catholic District School Board for approval.</p> <p>a) THAT the Accommodations Committee recommends that the Committee of the Whole refers to the Brant Haldimand Norfolk Catholic District School Board a recommendation to contract Watson and Associates Inc. to prepare enrolment projections for all schools in the Board’s jurisdiction.</p> <p>b) That the Accommodations Committee recommends that the Committee of the Whole refers to the Brant Haldimand Norfolk Catholic District School Board that the architect selection for the St. Peter and St. Joseph’s Schools Early Learning Kindergarten Program additions be completed by staff and a recommendation for the architect be submitted to Board for approval.</p>
4.10	<p>THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board approves the position of Principal of Continuing Education pending the successful search for a suitable candidate for a one-year term and on a revenue-neutral basis.</p>
4.11	<p>THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board approves Baird Sampson Neuert Architects to design the additions to St. Joseph’s and St. Peter Schools.</p>

RECOMMENDATION:

THAT the Brant Haldimand Norfolk Catholic District School Board receives the unapproved minutes from the Committee of the Whole Meeting of May 17, 2011.

THAT the Brant Haldimand Norfolk Catholic District School Board approves the recommendations from the Committee of the Whole Meeting of May 17, 2011.



Committee of the Whole
Tuesday, May 17, 2011 7:00 pm
Boardroom

Trustees:

Present: Cliff Casey (Chair), June Szeman (Vice Chair), Dennis Blake, Dan Dignard, Bonnie McKinnon, Rick Petrella, Alyna Poremba (Student Trustee)

Absent:

Senior Administration:

Wally Easton (Associate Director, Corporate Services & Treasurer), Bill Chopp, Trish Kings and Chris Roehrig (Superintendents of Education), Tom Grice (Assistant Superintendent of Business)

1. Opening Business

1.1 Opening Prayer

The meeting was opened with a prayer led by Cliff Casey.

1.2 Attendance – As noted above.

1.3 Approval of the Agenda

The minutes from the April 26, 2011 Budget Committee meeting were added to Item 3.5 of the Consent Agenda.

Moved by: Rick Petrella

Seconded by: June Szeman

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board approves the Agenda of the May 17, 2011 meeting, as amended.

Carried

1.4 Declaration of Interest - Nil

2. Presentations and Delegations - Nil

3. Consent Agenda

Items 3.2 and 3.3 were asked to be removed from the Consent Agenda.

3.1 THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board approves the minutes from the April 19, 2011 meeting.

3.4 THAT the Committee of the Whole refers the unapproved minutes from the Faith Advisory Committee Meeting of May 5, 2011 to the Brant Haldimand Norfolk Catholic District School Board for receipt.



- 3.5** THAT the Committee of the Whole refers the unapproved minutes from the Budget Committee Meeting of April 26, 2011 and May 9, 2011 to the Brant Haldimand Norfolk Catholic District School Board for receipt.

Moved by: June Szeman
Seconded by: Rick Petrella

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board approves all reports and motions under the Consent Agenda.

Carried

Items Removed from Consent Agenda

- 3.2** THAT the Committee of the Whole refers the approved minutes from the Special Education Advisory Committee meeting of April 13, 2011 to the Brant Haldimand Norfolk Catholic District School Board for receipt.

Clarification was sought regarding the goals of the Special Education department related to the Board's Strategic Plan as noted in the April 13, 2011 minutes of the SEAC Committee. Superintendent Chopp provided several examples including the recent First Communion Retreat for higher needs students and additional inservicing of elementary and secondary teachers focused on improved student achievement.

- 3.3** THAT the Committee of the Whole refers the unapproved minutes from the Catholicity Committee Meeting of April 20, 2011 to the Brant Haldimand Norfolk Catholic District School Board for receipt.

A trustee inquired about reciprocal communication between parishes and schools as noted in the April 20, 2011 minutes of the Catholicity Committee. Director Horgan clarified that staff continues to support principals in their efforts to work with their parish priest and parish community.

Moved by: June Szeman
Seconded by: Rick Petrella

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board receives the reports under Items 3.2 and 3.3.

Carried

4. Committee and Staff Reports

4.1 2011-12 Student Senate Membership and Student Trustee Elections

Superintendent of Education Roehrig commented that he was pleased with the exemplary caliber of the five candidates who participated in the elections for next year's Student Trustee. Superintendent Roehrig introduced Maxine Smitiuch, a Grade 11 student at St. John's College, who will fulfill the role of Student Trustee for the 2011-12 school year.



Moved by: Bonnie McKinnon

Seconded by: Rick Petrella

THAT the Committee of the Whole refers the 2011-12 Student Senate Membership and Student Trustee Elections report to the Brant Haldimand Norfolk Catholic District School Board for receipt.

Carried

4.2 Technological Pathways Plan

As requested at the April 19 Committee of the Whole meeting, Director Horgan advised that she had met with parents from St. Patrick's Caledonia, St. Joseph's Simcoe, and St. Mary's Hagersville to address their questions and concerns regarding the potential closing of the Design and Technology/Family Studies Program. Parents appreciated receiving background information that led to this recommendation. She emphasized that the board needs to be more attuned to students who learn in an "applied" fashion at all grade levels and to ensure that our programming meets their needs. It was reported and acknowledged that there is a need to continuously improve our communication.

Moved by: Dan Dignard

Seconded by: Bonnie McKinnon

THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board approves the Technological Pathways Plan, including the closing of the Design and Technology/Family Studies Program, effective June 30, 2011.

Carried

4.3 Program Consultant: Elementary/Secondary

Superintendent of Education Kings provided an update on the work that has been completed to date to meet the expectations of Ontario's Equity and Inclusive Education Strategy, P/PM 119, as well as the requirements of the Safe Schools Act – Keeping Our Kids Safe at School. In order to move forward and to address the action items in the eight identified focus areas, staff is recommending that a dedicated Program Consultant to support both Elementary and Secondary panels be assigned to this growing initiative. This would be a one-year term, pending budget approval.

Moved by: Dan Dignard

Seconded by: June Szeman

THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board approves the position of Program Consultant: Elementary/Secondary for the 2011-12 school year, pending budget deliberations.

Carried

4.4 Early Learning Kindergarten Program Plan Years 4 and 5

Superintendent of Education Kings advised that Boards were required to identify their proposed sites for the Early Learning Kindergarten Program in Years 4 and 5, following specific guidelines provided by the Ministry of Education, by May 6, 2011. Superintendent Kings reviewed the steps that staff had taken in reaching their recommendations, including consultation with the Grand Erie District School Board (GEDSB) and child services partners. Superintendent Kings provided trustees with the proposed sites for Years 4 and 5, as well as the sites being proposed by GEDSB for comparison purposes.



Moved by: Bonnie McKinnon

Seconded by: Dan Dignard

THAT the Committee of the Whole recommends the Brant Haldimand Norfolk Catholic District School Board approves the implementation of the Early Learning Kindergarten Program for Years 4 and 5, subject to Ministry of Education approval, at the following schools:

Year 4

Holy Family Catholic Elementary School, Brant
Our Lady of Fatima School, Norfolk
Sacred Heart Catholic Elementary School, Brant
St. Gabriel Catholic Elementary School, Brant
St. Leo School, Brant
St. Mary's School, Haldimand
St. Michael's School, Norfolk

Year 5

Blessed Sacrament School, Brant
Notre Dame Catholic Elementary School, Haldimand
Our Lady of LaSalette School, Norfolk
Our Lady of Providence Catholic Elementary School, Brant
St. Anthony Daniel School, Brant
St. Bernard School, Brant
St. Bernard of Clairvaux School, Norfolk
St. Mary School, Brant
St. Patrick School, Brant

Carried

4.5 School Board Insurance

Associate Director Easton advised that the Board's current five-year subscription with the Ontario School Boards' Insurance Exchange (OSBIE) will end on December 31, 2011. This school-board owned, non-profit insurance program insures member school boards against losses at a competitive insurance rate and provides regular support and assistance to member boards in promoting safe school practices.

Moved by: Dan Dignard

Seconded by: June Szeman

THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board approves the utilization of non-competitive procurement to allow the continuation of services provided by OSBIE for another five-year term, beginning January 1, 2012.

Carried



4.6 Coalition for Children and Youth Mental Health

Director Horgan reviewed a request from the Ontario Catholic School Trustees Association (OCSTA) for boards to support the work of the Coalition for Children and Youth Mental Health, which is essentially a lobby/focus group. This Coalition is working to unite the voices of many sectors in support of equitable and timely access to the full continuum of mental health services and supports for children and youth in Ontario. Trustees requested that in forwarding the Board's support, that a request be made of the Executive Director of OCSTA to be vigilant in monitoring future membership to this Coalition so that Catholic values are not compromised.

Moved by: Rick Petrella

Seconded by: June Szeman

THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board supports in principle the Coalition's Statement of Intent and to formally join the Coalition for Children & Youth Mental Health.

Carried

4.7 Strategic Plan Update: Leadership

Superintendent of Education Roehrig provided trustees with an update on the more recent developments in the Leadership Strategic Commitment of the Board's Strategic Plan, primarily the Teacher Leadership Seminar Series (phase 2) and the new Principal Leadership in Human Resources Certificate Program being launched in September, 2011. These initiatives are building capacity for our current leaders, as well as laying the groundwork for the professional growth of future leaders. Director Horgan expressed her appreciation for the expertise, energy and creativity of Superintendent Roehrig and Joe DiFrancesco, Principal of St. Pius School, in developing and delivering these leadership training initiatives.

Moved by: June Szeman

Seconded by: Rick Petrella

THAT the Committee of the Whole refers the monitoring report on the Strategic Commitment: Leadership to the Brant Haldimand Norfolk Catholic District School Board for receipt.

Carried

4.8 Policy Committee Meetings Minutes & Recommendations – April 20, 2011 and May 5, 2011

Trustee Blake, Chair of the Policy Committee, reported on the Committee's April 20, 2011 and May 5, 2011 meetings. Trustee Blake commented that the group had reviewed and made recommendations for changes to the policies discussed at these meetings. He presented the following recommendations for approval and requested that the Pupil Accommodation Review Policy 400.16 be voted on separately.

THAT the Policy Committee recommends that the Committee of the Whole refers the Hiring – Academic Staff 300.10 to the Brant Haldimand Norfolk Catholic District School Board for approval.

THAT the Policy Committee recommends that the Committee of the Whole refers the Hiring – Support Staff 300.11 to the Brant Haldimand Norfolk Catholic District School Board for approval.



THAT the Policy Committee recommends that the Committee of the Whole refers the Nutrition – Creating a Healthy Environment (Interim) Policy 200.01 to the Brant Haldimand Norfolk Catholic District School Board for approval.

Moved by: Dan Dignard
Seconded by: Bonnie McKinnon

THAT the Committee of the Whole refers the approved minutes from the April 20, 2011 Policy Committee Meeting and the unapproved minutes from the May 5, 2011 Policy Committee Meeting to the Brant Haldimand Norfolk Catholic District School Board for receipt.

Carried

THAT the Committee of the Whole refers the recommendations from the Policy Committee Meetings of April 20, 2011 and of May 5, 2011 to the Brant Haldimand Norfolk Catholic District School Board for approval.

Carried

Trustee Blake reiterated his concerns regarding Accommodation Reviews on individual schools and suggested that neighbouring schools that could be impacted by the Review be included on the Accommodation Review Committee. The recommendation was not supported.

Moved by: Dan Dignard
Seconded by: Bonnie McKinnon

THAT the Policy Committee recommends that the Committee of the Whole refers the Pupil Accommodation Review Policy 400.16 to the Brant Haldimand Norfolk Catholic District School Board for approval.

Carried

4.9 Unapproved Accommodations Committee Meeting Minutes & Recommendations – May 4, 2011

Trustee Dignard, Chair of the Accommodations Committee, reported on the Committee's meeting of May 4, 2011 which included a report on options for St. Mary and Holy Cross schools, the long-term accommodation plan, and a request from trustees to be involved in the architect selection process from the beginning. Trustee Dignard put forward the following recommendations for approval:

THAT the Accommodations Committee recommends that the Committee of the Whole refers to the Brant Haldimand Norfolk Catholic District School Board a recommendation to contract Watson and Associates Inc. to prepare enrolment projections for all schools in the Board's jurisdiction.

That the Accommodations Committee recommends that the Committee of the Whole refers to the Brant Haldimand Norfolk Catholic District School Board that the architect selection for the St. Peter and St. Joseph's Schools Early Learning Kindergarten Program additions be completed by staff and a recommendation for the architect be submitted to Board for approval.



Moved by: Bonnie McKinnon
Seconded by: Rick Petrella

THAT the Committee of the Whole refers the unapproved minutes from the Accommodations Committee Meeting of May 4, 2011 to the Brant Haldimand Norfolk Catholic District School Board for receipt.

Carried

THAT the Committee of the Whole refers the recommendations from the Accommodations Committee Meeting of May 4, 2011 to the Brant Haldimand Norfolk Catholic District School Board for approval.

Carried

4.10 Principal of Continuing Education

Superintendent Roehrig presented staff's recommendation that a Principal of Continuing Education position be created for a one-year term. This individual would be responsible for organizing, managing and overseeing summer school for 2011, as well as starting to develop a year-round after-school continuing education program in support of student success programs, with a vision for future growth of the after-school program offering. Trustees requested that the motion be amended to include "for a one-year term and on a revenue-neutral basis."

Moved by: Rick Petrella
Seconded by: June Szeman

THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board approves the position of Principal of Continuing Education pending the successful search for a suitable candidate for a one-year term and on a revenue-neutral basis.

Carried

4.11 Architect Selection – St. Joseph's and St. Peter Schools

Assistant Superintendent Grice reported on the six-week process that was followed to select the architect that will be designing the additions to St. Joseph's and St. Peter schools to accommodate the Early Learning Kindergarten Program starting in September, 2012. Based on a specific pre-determined scoring matrix used in all four stages of the process, the Evaluation Committee recommends the selection of Baird Sampson Neuert Architects.

Moved by: June Szeman
Seconded by: Rick Petrella

THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board approves Baird Sampson Neuert Architects to design the additions to St. Joseph's and St. Peter Schools.

Carried



5. Information and Correspondence

Chair Casey provided trustees with a copy of an article titled *Catholic Schools and their Contribution to Public Life*, by Monsignor Dennis Murphy, for their information. Director Horgan circulated a thank you card from Bishop Crosby, as well as a thank you from the Canadian Food for Children organization for our schools' significant Lenten donations of sugar, salt, soap and pasta.

Moved by: June Szeman

Seconded by: Dan Dignard

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board receives the information and correspondence items since the last meeting.

Carried

6. Notices of Motion – Nil

7. Trustee Inquiries – Nil

8. Business In-Camera

Moved by: Dan Dignard

Seconded by: Bonnie McKinnon

THAT the Brant Haldimand Norfolk Catholic District School Board moves to an in-camera session.

Carried

9. Report on the In-Camera Session

Moved by: Rick Petrella

Seconded by: June Szeman

THAT the Brant Haldimand Norfolk Catholic District School Board approves the business from the in-camera session.

Carried

10. Future Meetings

The list of upcoming meetings and events was reviewed by Trustees.

11. Closing Prayer

The closing prayer was recited in unison.

12. Adjournment

Moved by: June Szeman

Seconded by: Rick Petrella

THAT the Brant Haldimand Norfolk Catholic District School Board adjourns the meeting of May 17, 2011.

Carried

REPORT TO THE BRANT HALDIMAND NORFOLK CATHOLIC DISTRICT SCHOOL BOARD COMMITTEE OF THE WHOLE

Prepared by: Chris N. Roehrig, Superintendent of Education
Presented to: Committee of the Whole
Submitted on: April 19, 2011
Submitted by: Cathy Horgan, Director of Education & Secretary

TECHNOLOGICAL PATHWAYS PLAN

Public Session

BACKGROUND INFORMATION:

A combination of declining enrolment and a need to re-vitalize the promotion of program pathways for elementary students heading to secondary schools has led to the proposal of a new course of action to meet the needs of our students. Currently, the Design and Technology/Family Studies program costs the Board approximately a half-million dollars in salary, benefits, materials, equipment and transportation. Currently, the Board pays for the delivery of technology curriculum twice per student. Both the classroom teacher and the technology teacher deliver the curriculum. Each student receives ten days of instruction in Design and Technology/Family Studies. The Grades 7 & 8 Design and Technology/Family Studies program does not receive dedicated grants from the government and is currently funded by using funds from the general grants for students.

DEVELOPMENTS:

The economic climate for the Board and for the province continues to evolve. As an example, between 2004 and 2011, the Board has seen a reduction of over 1,000 elementary students. This reduction in students translates to over 14 million dollars in fewer grants generated by enrolment. At the same time, the Board has committed to funding future-focused programs, such as the 21st Century Learning initiative, and is committed to a strong vision of the future as it relates to promoting effective program pathways for students and offering a strong technological education program from K-12. Senior administration is endorsing a vision of the future that is consistent with the provincial strategy on science and technology that supports the three goals of the Ontario Curriculum in Science and Technology:

- ü Relate science and technology to society and the environment
- ü Develop the skills, strategies, and habits of mind required for scientific inquiry and develop technological problem solving
- ü Understand the basic concepts of science and technology

We are also endorsing a program that supports post elementary pathways to technology programs, apprenticeships, and technology-based post secondary destinations.

Senior administration is proposing a plan to re-invigorate current program pathway initiatives and support the Grades 7 & 8 Science and Technology Curriculum. Senior administration is also recommending the closing of the Design and Technology/Family Studies Program currently offered to Grades 7 & 8 students.

PROGRAM ENHANCEMENTS
Grade 8 Technology Olympics – Semester One Exam Week at Secondary Schools (Straight Grade 8 Classes and Blended 7/8 Classes)
Grade 7 Technology Olympics – Semester Two Exam Week (or alternative time) at Secondary Schools (Straight Grade 7 Classes and Blended 6/7 Classes)
VEX/LEGO Robotics Teacher Training and Competition Intermediate Division Teachers Trained in Groups (according to established networks) twice during the school year.
Reach Ahead Technology Program – Continuing Education School After school program/summer school for students to reach ahead for secondary school technology credits.
CONTINUING PROGRAMS
Skills Canada Competitions
Pathways Information Night
Pathways to Work Exposition
Career Fairs
Career Cruising Program for Classroom Teachers
Student Success Teacher and Guidance Counsellor visits to Grade 8 Classrooms

The new technology pathways plan will save the Board approximately a half-million dollars annually. New programs will be funded from current pathways and student success budgets. The reach ahead programs (continuing education) will generate self-sustaining revenue.

RECOMMENDATION:

THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board approves the Technological Pathways Plan including the closing of the Design and Technology/Family Studies Program effective June 30, 2011.

REPORT TO THE BRANT HALDIMAND NORFOLK CATHOLIC DISTRICT SCHOOL BOARD COMMITTEE OF THE WHOLE

Prepared by: Trish Kings, Superintendent of Education
Presented to: Committee of the Whole
Submitted on: May 17, 2011
Submitted by: Cathy Horgan, Director of Education & Secretary

PROGRAM CONSULTANT: ELEMENTARY/SECONDARY Public Session

BACKGROUND INFORMATION:

From the school year 2009-10 until the present, the Brant Haldimand Norfolk Catholic District School Board has put in place a number of strategies to address the requirements of the *Ontario's Equity and Inclusive Education Strategy, P/PM 119 – Developing and Implementing Equity and Inclusive Education Policies in Ontario Schools, and the Equity and Inclusive Education in Ontario Schools: Guidelines for Policy Development and Implementation.*

These strategies have included:

1. Identifying a contact person to liaise with the Ministry and other boards to share challenges, practices and resources.
2. Collaborating with a number of Catholic Boards involving the development of policies on equity and inclusive education.
3. Revising Safe Schools Policies (Student Discipline, and Bullying Prevention and Intervention) to address the requirements of the Equity and Inclusive Education Strategy.
4. Incorporating strategies in closing the achievement gap and promoting student success strategies.
5. Providing initial and ongoing training for senior staff, school administrators, school representatives, managers and supervisors on equity issues and practices, as well as revised Safe Schools Policies and Practices.
6. Developing and implementing school climate surveys for staff, students and parents.
7. Initiating a steering committee to assist with the implementation of the Board's policies and strategies to engage students, parents and the broader community.
8. Approving the interim Equity and Inclusive Education Policy.

DEVELOPMENTS:

Within each area of focus identified through the guidelines, strategies and Policy / Program Memorandum 119, action items have been identified and are expected to be completed by the end of 2011-12. These eight areas include:

1. Board policies, programs, guidelines, and practices
2. Shared and committed leadership
3. School-community relationships
4. Inclusive curriculum and assessment practices
5. Religious accommodation
6. School climate and the prevention of discrimination and harassment
7. Professional learning
8. Accountability and transparency.

Appendix A identifies the action items that have been completed and items which must be completed by the end of the 2011-12 school year.

Closely linked and incorporated within the *Equity and Inclusive Education in Ontario Schools: Guidelines for Policy Development and Implementation* are many of the Safe Schools Policies and Procedures and programs. Appendix B outlines the actions that have taken place and actions to be completed based on the Equity and Inclusive Education Policy and the requirements of the Safe Schools Act – Keeping Our Kids Safe at School.

The action items identified on both appendices require a dedicated staff member with experience in curriculum/program development and implementation, and staff development expertise related to Equity and Inclusion, Safe Schools and Assessment and Evaluation. Support materials and resources linked to the strategies must also be identified, produced and made available to staff, parents and the broader community. The consultant will have direct contact with school administration and teachers to meet the requirements of the school-related actions. In addition, many of the action items identified will involve an interdisciplinary approach as the consultant works with the Religion and Family Life Consultant, Program Consultants, Special Education staff, and E.S.L. staff. The consultant will also be expected to liaise with other consultants in other Boards to identify and utilize best practices towards an equitable and inclusive community within the Board, along with its partners in the community, including the parishes and diocese. It is also critical that the staff person be available to attend Ministry of Education meetings and liaise with other Board staff in achieving the outcomes expected by the Ministry by the end of the 2012 school year.

Another focus area includes assessing, monitoring and reporting the progress made in the implementation of the board's policies, programs, guidelines and practices related to equity and inclusion.

The program consultant would act as a resource to the Board Steering Committee, the Safe Schools Committee, and the Program and Curriculum Team to ensure all of the expectations from the Ministry of Education are adhered to.

A comprehensive communication plan must be undertaken with the support of the Manager of Communications and Community Relations.

RECOMMENDATION:

THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board approves the position of Program Consultant: Elementary/Secondary for the 2011-12 school year, pending budget deliberations.

EQUITY & INCLUSIVE EDUCATION IN ONTARIO SCHOOLS

FOCUS AREA	ACTION TAKEN	NEXT STEPS
Board policies, programs, guidelines and practices.	<p>Development of interim policies on equity and inclusive education completed.</p> <p>Implementation of equity and inclusive policies.</p> <p>Embed equity and education principles in board and school improvement plans.</p>	<p>Final approval of policies and procedures.</p> <p>Implement positive employee practices that support equitable hiring, mentoring, retention, promotion and succession planning.</p> <p>Engage students, parents and the broader community actively in the review, development and implementation of initiatives to support and promote equity and inclusive education.</p> <p>Implement board equity and inclusive education policies, programs and action plans that reflect needs of their diverse school communities.</p>
Shared and committed leadership	Opportunities for students, administrators, teachers, and support staff to participate in training and leadership initiatives, i.e., Steering Committee, Student Leadership activities, Regional School Council, SEAC	Engage all partners in education as a shared responsibility for preparing students to live in a diverse society which requires board, school, and student leadership.
School-community relationships	Build capacity to serve diverse communities by involving community members in development, implementation and monitoring of school board policies and programs, i.e., Nutrition Policy, Equity and Inclusive Education Policy.	<p>Implementation strategies that identify and remove barriers that limit engagement of students, parents and community.</p> <p>Work toward diverse groups on school/board committees.</p>
Inclusive curriculum and assessment practices	Draft Assessment and Evaluation Procedures completed by a committee based on new Ministry document, <i>Growing Success: Assessment, Evaluation and Reporting in Ontario Schools</i>.	<p>Provide/develop materials and resources that allow students to see themselves reflected in the curriculum.</p> <p>Review the draft Growing Success document and provide support for effective assessment and evaluation practices in order to address any discriminatory biases preventing students from fulfilling their learning potential.</p> <p>Support the schools' review of classroom strategies that promote school-wide equity and inclusive education policies and practices.</p>
Religious accommodation	<p>Religious Accommodations Guidelines - English Catholic Version - have been developed.</p> <p>Board and School Administrators have been in-serviced on these guidelines.</p>	Administrative Procedures in development and will be reviewed by Senior Administration.

FOCUS AREA	ACTION TAKEN	NEXT STEPS
<p>School climate and the prevention of discrimination and harassment</p>	<p>School Climate Survey implemented and completed by students (grade 4-12), parents and teachers.</p> <p>Schools accessed funds to support results and findings from School Climate Survey, i.e., presentations, resources, school-based activities.</p> <p>Safe Schools Teams are established in all schools.</p> <p>School-led activities, teams or clubs are in place to promote and encourage the understanding of healthy relationships.</p>	<p>Incorporate strategies based on School Climate Surveys within the School Improvement Plans.</p> <p>Training of principal and staff includes process to review codes of conduct to ensure codes reflect the needs of diverse Catholic Community.</p> <p>Provide additional opportunities for students in their efforts to promote social justice, equity, anti-racism, and anti-discrimination in schools and classrooms through Leadership classes.</p>
<p>Professional learning</p>	<p>On-going training provided for administrators.</p>	<p>Expand professional learning activities for staff and Board leaders including sensitivity-training in the areas of gender and sexual orientation, and training in effective early intervention and prevention strategies and practices to deal with incidents related to racism, gender-based violence, homophobia, sexual harassment and inappropriate sexual behaviour.</p>
<p>Accountability and transparency</p>	<p>The board equity and inclusive education policy is posted on the board website.</p> <p>Equity and inclusive education strategies are embedded in board improvement plans.</p> <p>Reporting on the status of the Equity and Inclusion Policy/Procedures included in the Director's annual report.</p>	<p>Training to continue on equity and inclusion as well as the Ontario Human Rights Code.</p> <p>On-going process.</p> <p>Processes must be developed that include performance indicators to monitor progress and the effectiveness of policies, programs and procedures.</p>

BOLDED TEXT: Areas that will be the direct responsibility of the Program Consultant: Elementary/Secondary.

SAFE SCHOOLS: KEEPING OUR KIDS SAFE AT SCHOOL

FOCUS	ACTION TAKEN	NEXT STEPS
Safe Schools Policies and Procedures	<p>Student Discipline Policy and procedures revised and approved.</p> <p>Bullying Prevention and Intervention Policy and Procedures revised and approved.</p> <p>Safe Schools Board Committee formed.</p> <p>Safe Schools support documents revised and posted on BHN Resource.</p> <p>Training for principals/vice principals, staff, support staff, bus drivers on new requirements of Student Discipline Policy/Bullying Prevention and Intervention as well as Threat Assessment.</p> <p>Local Board and Police Protocol has been revised.</p>	<p>Training for Safe Schools Teams to develop plans/strategies for incorporation in School Implementation Plans.</p> <p>On-going training for principals/vice principals/staff regarding progressive discipline, <i>Caring and Safe Schools in Ontario, Supporting students with Special Education Needs Through Progressive Discipline K-12.</i></p> <p>Approval for all parties. Training plans for the protocol to be developed.</p> <p>Communication strategy to be developed for all safe schools initiatives.</p>

BOLDED TEXT: Will be the direct responsibility of the Program Consultant: Elementary/Secondary

REPORT TO THE BRANT HALDIMAND NORFOLK CATHOLIC DISTRICT SCHOOL BOARD COMMITTEE OF THE WHOLE

Prepared by: G. Wallace Easton, Associate Director, Corporate Services & Treasurer
Trish Knigs, Superintendent of Education
Presented to: Committee of the Whole
Submitted on: May 17, 2011
Submitted by: Cathy Horgan, Director of Education & Secretary

EARLY LEARNING KINDERGARTEN PROGRAM PLAN YEARS 4 AND 5

Public Session

BACKGROUND INFORMATION:

The Ministry of Education has requested that school boards identify their proposed sites for the Early Learning Kindergarten Program in Years 4 and 5. Boards have been provided with information regarding the planning steps for implementation including:

- a. Planning and Reporting Guidelines
- b. Site Selection Guidelines
- c. Identification of Capital Needs
- d. Support and Information Resources

Planning and Reporting Timelines

Boards are required to submit their recommended sites for Year 4 (2013-14) and Year 5 (2014-15) before May 6, 2011 based on the allotted pupil places provided by the Ministry. Boards are also requested to submit their capital needs associated with Year 4 schools in the site selection template on or before June 24, 2011 and Year 5 capital needs on or before October 28, 2011. Approval for capital funding for Year 4 sites will be provided in late fall, while approval for Year 5 sites will be provided in early spring 2012.

Site Selection Guidelines

Site selection guidelines include the following:

- Consultation with coterminous boards and Consolidated Municipal Services Manager must take place.
- Parent support programs, such as Parenting and Family Literacy Centres and Ontario Early Years Centres are not required to relocate as a result of the site selection process.
- A board's cumulative enrolment for Years 1, 2, 3 and 4 should total 74% enrolment by 2013-14.
- Selected schools must have all Junior Kindergarten/Senior Kindergarten classes comply with the new full-day kindergarten model.
- For Years 4 and 5, school boards can submit sites that are currently involved in an Accommodation Review Committee process for consideration as new full-day kindergarten sites.
- Boards should consider geographic distribution based on the needs of all communities.

Identification of Capital Needs

- The process and the basis for evaluating the full-day kindergarten capital needs of each Year 4 and 5 schools are similar to that of the review conducted in Year 3 sites.
- The Ministry will determine the eligibility of proposed new schools as full-day kindergarten sites based on the school's capital funding status.
- Capital needs for Year 4 are to be submitted to the Ministry by June 24, 2011 and needs for Year 5 by October 28, 2011.

Support and Information Resources

- Education Officers from the Early Learning and Child Care Implementation branch are available for assistance in each Regional office.

DEVELOPMENTS:

Using the planning steps and requirements of the Ministry of Education, the following are the proposed sites for Years 4 and 5. An overview of the full five-year plan is attached as Appendix A.

Year 4

Holy Family Catholic Elementary School, Brant
Our Lady of Fatima School, Norfolk
Sacred Heart Catholic Elementary School, Brant
St. Gabriel Catholic Elementary School, Brant
St. Leo School, Brant
St. Mary's School, Haldimand
St. Michael's School, Norfolk

Year 5

Blessed Sacrament School, Brant
Notre Dame Catholic Elementary School, Haldimand
Our Lady of LaSalette School, Norfolk
Our Lady of Providence Catholic Elementary School, Brant
St. Anthony Daniel School, Brant
St. Bernard School, Brant
St. Bernard of Clairvaux School, Norfolk
St. Mary School, Brant
St. Patrick School, Brant

The Ministry of Education requests that the total number of students in Early Learning Kindergarten Programs at the beginning of 2013 be at least 74% of the number of junior and senior kindergarten students. The enrolment of the seven schools selected will bring the total number of students in Early Learning Kindergarten Programs to 77% of the total students in our Board by 2013.

Due to the tight timeline by the Ministry of Education for submissions, the proposed sites for Years 4 and 5 have been sent to the Ministry of Education, as requested, to meet the timeline of May 6, 2011.

RECOMMENDATION:

THAT the Committee of the Whole recommends the Brant Haldimand Norfolk Catholic District School Board approves the implementation of the Early Learning Kindergarten Program for Years 4 and 5, subject to Ministry of Education approval, at the following schools:

Year 4

Holy Family Catholic Elementary School, Brant
Our Lady of Fatima School, Norfolk
Sacred Heart Catholic Elementary School, Brant
St. Gabriel Catholic Elementary School, Brant
St. Leo School, Brant
St. Mary's School, Haldimand
St. Michael's School, Norfolk

Year 5

Blessed Sacrament School, Brant
Notre Dame Catholic Elementary School, Haldimand
Our Lady of LaSalette School, Norfolk
Our Lady of Providence Catholic Elementary School, Brant
St. Anthony Daniel School, Brant
St. Bernard School, Brant
St. Bernard of Clairvaux School, Norfolk
St. Mary School, Brant
St. Patrick School, Brant

**BRANT HALDIMAND NORFOLK CATHOLIC DISTRICT SCHOOL BOARD
LONG TERM PLAN FOR ELKP**

Year	Enrolment Sept 2011			Classrooms			
	J	K	Total	Required	Available		
APPROVED YEAR 1 ELKP SITES							
1	Holy Cross	Brantford Central	7	11	18	1	1
1	Jean Vanier	Brantford South	26	41	67	3	3
1	Sacred Heart	Langton	15	19	34	2	2
1	St Michael's	Dunnville	14	26	40	2	2
1	St Pius	Brantford Central	12	8	20	1	1
			<u>74</u>	<u>105</u>		<u>9</u>	
% of students in ELP at end of Year 1						16%	
APPROVED YEAR 2 ELKP SITES							
2	Christ the King	Brantford Central	13	17	30	1	1
2	St Patrick	Caledonia	7	12	19	1	1
2	St. Stephen	Cayuga	7	9	16	1	1
			<u>27</u>	<u>38</u>		<u>3</u>	
% of students in ELP at end of Year 2						22%	
APPROVED YEAR 3 ELKP SITES							
3	Notre Dame	Brantford North	24	35	59	2	2
3	Resurrection	Brantford North	7	7	14	1	1
3	St. Frances Cabrini	Delhi	20	19	39	2	2
3	St. Joseph	Simcoe	27	38	65	3	2
3	St Cecilia's	Port Dover	17	8	25	1	1
3	St. Peter	Brantford South	24	13	37	2	1
3	St Theresa	Brant County	15	14	29	1	1
3	St. Basil	Brantford South West	32	31	63	2	4
			<u>166</u>	<u>165</u>		<u>14</u>	
% of students in ELP at end of Year 3						53%	
PROPOSED YEAR 4 SITES							
4	St. Leo	Brantford North	13	18	31	1	1
4	Our Lady of Fatima	Courtland	9	13	22	1	1
4	St. Michael's	Walsh	9	15	24	1	1
4	St. Gabriel **	Brantford South West	42	44	86	3	2
4	St Mary	Hagersville	12	13	25	1	1
4	Holy Family	Paris	11	14	25	1	1
4	Sacred Heart	Paris	31	23	54	2	2
			<u>127</u>	<u>140</u>		<u>10</u>	
% of students in ELP at end of Year 4						77%	
PROPOSED YEAR 5 SITES							
5	Our Lady of LaSalette	LaSalette	7	5	12	1	1
5	St. Bernard of Clairvaux	Waterford	13	12	25	1	1
5	Our Lady of Providence	Brantford North	23	29	52	2	2
5	Notre Dame	Caledonia	22	35	57	2	2
5	St. Anthony Daniel	Scotland	6	7	13	1	1
5	Blessed Sacrament	Burford	8	11	19	1	1
5	St. Bernard	Brantford Central	15	14	29	1	1
5	St. Patrick's	Brantford North	9	9	18	1	1
5	St Mary (Brantford)	Brantford Central	10	10	20	1	1
			<u>113</u>	<u>132</u>		<u>11</u>	
			<u>507</u>	<u>580</u>	<u>1,087</u>		

Bolded schools require addition or renovation

% of students in ELP at end of Year 5

100%

REPORT TO THE BRANT HALDIMAND NORFOLK CATHOLIC DISTRICT SCHOOL BOARD COMMITTEE OF THE WHOLE

Prepared by: G. Wallace Easton, Associate Director, Corporate Services & Treasurer
Presented to: Committee of the Whole
Submitted on: May 17, 2011
Submitted by: Cathy Horgan, Director of Education & Secretary

SCHOOL BOARD INSURANCE

Public Session

BACKGROUND INFORMATION:

The Board received notice from the Ontario School Boards' Insurance Exchange (OSBIE) that our current five-year subscription will end on December 31, 2011. As per the Subscribers' Agreement, the Board must provide written notification, prior to July 1, 2011, if we choose not to renew our subscription. If the Board does not provide written notice prior to July 1, 2011, our subscription will automatically renew for another five-year term.

OSBIE is a school-board owned, non-profit insurance program with 106 members; representing 78 school boards and 28 joint ventures in Ontario. The primary goals of OSBIE are to insure member school boards against losses and to promote safe school practices. Consistent with common cooperative principles, each member in the reciprocal assumes a share of the risk carried by all members of the pool and also shares in any surplus of funds accumulated. The organization is run by a Board of Directors who is elected from the membership, based on regional representation.

DEVELOPMENTS:

In accordance with the Board's Purchasing Policy and Administrative Procedures, as well as the Broader Public Sector Procurement Directive, goods and services with a value of \$100,000 or greater must utilize an open, competitive procurement process unless an exemption, exception or non-application clause can be applied from a trade agreement. The Board's 2011 premium is \$229,630.44, including tax. Upon review, services provided to the Board through OSBIE may be classified as non-application from the Agreement on Internal Trade. The non-application clause is found in Annex 502.4, section L (b) which states *contracts with a public body or a non-profit organization*.

As a member of OSBIE, the Board has ownership in the organization. This membership includes a portion of the \$57 million guarantee fund, which has grown by \$17.9 million since the last subscription renewal. Since December 2005, subscribers have also shared in premium refunds of \$15.5 million. If the Board decides to terminate the Subscribers' Agreement, it will forfeit any portion of these benefits.

Further to competitive insurance premiums, OSBIE provides an abundance of support and assistance to the Board on a regular basis. This includes sample forms, guidelines for student activities, videos, webcasts, best practices, risk management support, etc.

RECOMMENDATION:

THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board approves the utilization of non-competitive procurement to allow the continuation of services provided by OSBIE for another five-year term, beginning January 1, 2012.

**REPORT TO THE BRANT HALDIMAND NORFOLK CATHOLIC
DISTRICT SCHOOL BOARD COMMITTEE OF THE WHOLE**

Prepared by: Cathy Horgan, Director of Education & Secretary
Presented to: Committee of the Whole
Submitted on: May 17, 2011
Submitted by: Cathy Horgan, Director of Education & Secretary

COALITION FOR CHILDREN AND YOUTH MENTAL HEALTH
Public Session

BACKGROUND INFORMATION:

The Ontario Catholic School Trustees Association (OCSTA) recently participated in a meeting of sixteen organizations to discuss children and youth mental health. One of the groups in attendance was the School Based Mental Health and Substance Abuse (SBMHSA) Consortium.

The Consortium is a team of leading researchers and practitioners with expertise in the area of children and youth mental health and substance abuse. At a recent Public Education Symposium, the work of the consortium and a video were featured. The Consortium is currently conducting a review, national survey, and national scan to support the development and implementation of supports for schools and invite the participation of school-based professionals as they prepare to deliver this material to the field. Subsequently, a coalition has been formed, essentially as a lobby/focus group. The list of members, as well as their Statement of Intent, is provided in Appendix A.

DEVELOPMENTS:

OCSTA has asked that each Board pass a motion as a sign of support for the work of the Coalition. The intention is to unite the voices of many sectors to bring a sense of urgency and action to the vital issue of mental health. The ultimate goal is to work for equitable and timely access to the full continuum of mental health services and supports for children and youth in Ontario. A memo from Kevin Kobus, Executive Director of OCSTA, provides more specific information on the Coalition (Appendix B).

RECOMMENDATION:

THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board supports in principle the Coalition's Statement of Intent and to formally join the Coalition for Children & Youth Mental Health.

**REPORT TO THE BRANT HALDIMAND NORFOLK CATHOLIC
DISTRICT SCHOOL BOARD POLICY COMMITTEE**

Prepared by: G. Wallace Easton, Associate Director, Corporate Services & Treasurer
Presented to: Policy Committee
Submitted on: April 20, 2011
Submitted by: Cathy Horgan, Director of Education & Secretary

HIRING - ACADEMIC STAFF 300.10 (revised)
Public Session

BACKGROUND INFORMATION:

The Hiring - Academic Staff policy has been revised to reflect changes to the Education Act as a result of Bill 177. The policy and procedures have also been updated to the current format.

DEVELOPMENTS:

The major change is that school principals and consultants are selected by the Director of Education and reported to the Board. The Board of Trustees continue to be involved in the selection of Supervisory Officers. The policy and administrative procedures were reviewed by Senior Administration, principals and OECTA.

RECOMMENDATION:

THAT the Policy Committee recommends that the Committee of the Whole refers the revised Hiring - Academic Staff policy (300.10) to the Brant Haldimand Norfolk Catholic District School Board for approval.

**REPORT TO THE BRANT HALDIMAND NORFOLK CATHOLIC
DISTRICT SCHOOL BOARD POLICY COMMITTEE**

Prepared by: G. Wallace Easton, Associate Director, Corporate Services & Treasurer
Presented to: Policy Committee
Submitted on: April 20, 2011
Submitted by: Cathy Horgan, Director of Education & Secretary

HIRING – SUPPORT STAFF 300.11 (revised)
Public Session

BACKGROUND INFORMATION:

The Hiring – Support Staff policy has been revised to reflect changes to the Education Act as a result of Bill 177. The policy and procedures have also been updated to the current format.

DEVELOPMENTS:

The Administrative Procedure has been revised to expedite the process for hiring casual staff. The procedure has also been amended to include “Early Childhood Educators”. The policy and administrative procedures were reviewed by Senior Administration, principals and both OSSTF units.

RECOMMENDATION:

THAT the Policy Committee recommends that the Committee of the Whole refers the revised Hiring – Support Staff policy (300.11) to the Brant Haldimand Norfolk Catholic District School Board for approval.

REPORT TO THE BRANT HALDIMAND NORFOLK CATHOLIC DISTRICT SCHOOL BOARD POLICY COMMITTEE

Prepared by: Wally Easton, Associate Director, Corporate Services & Treasurer
Tom Grice, Assistant Superintendent of Business
Presented to: Policy Committee
Submitted on: April 20, 2011
Submitted by: Cathy Horgan, Director of Education & Secretary

PUPIL ACCOMMODATION REVIEW POLICY

Public Session

BACKGROUND INFORMATION:

The purpose of the Ministry's *Pupil Accommodation Review Guideline* (PARG) is to provide direction to school boards regarding public accommodation reviews undertaken to determine the future of a school or group of schools. In March 2009, the Ministry made changes to the PARG.

The *Guideline* ensures that where a decision is taken by a school board regarding the future of a school, the decision is made with the full involvement of an informed local community and it is based on a broad range of criteria regarding the quality of the learning experience for students. Under paragraph 26, subsection 8 (1) of the *Education Act*, the Minister of Education may issue guidelines with respect to school boards' school closure policies.

Board staff have updated the Board's Pupil Accommodation Review Policy and Administrative Procedures to reflect the changes to the Ministry's PARG. Any changes to the existing Pupil Accommodation Review Policy and procedures, as a result of this update process, will be applicable to all future school accommodation reviews.

DEVELOPMENTS:

Two distinguishing differences in the Ministry's March 2009 revised *Pupil Accommodation Review Guideline* from the prior Guideline issued in October 2006 is the use of terminology referring to the Terms of Reference and the School Information Profile.

School boards are now mandated to provide the Accommodation Review Committee (ARC) with a Terms of Reference that describes the ARC's mandate. The mandate will refer to the board's educational and accommodation objectives in undertaking the ARC and reflect the board's strategy for supporting student achievement. The Terms of Reference will contain Reference Criteria that frame the parameters of the ARC discussion. The Reference Criteria include the educational and accommodation criteria for examining schools under review and accommodation options.

The Terms of Reference will identify ARC membership and the role of voting and non-voting members, including board and school administration. The Terms of Reference will also describe the procedures for the ARC including meetings; material, support, and analysis to be provided by board administration; and the material to be produced by the ARC.

The School Information Profile described in the new PARG is similar in nature to the generic School Valuation Framework found in the previous PARG. School boards are required to develop a School Information Profile to help the ARC and the community understand how well school(s) meet the objectives and the Reference Criteria outlined in the Terms of Reference. The School Information Profile includes data for each of the following four considerations about the school(s):

- Value to the student.
- Value to the community.
- Value to the school board.
- Value to the local economy.

It is recognized that the school's value to the student takes priority over other considerations about the school. A School Information Profile will be completed by board administration for each of the schools under review. If multiple schools within the same planning area are being reviewed together, the same Profile must be used for each school. The completed School Information Profile(s) will be provided to the ARC to discuss, consult on, modify based on new or improved information, and finalize.

The following are examples of factors that may be considered under each of the four considerations. Boards and ARCs may introduce other factors that could be used to reflect local circumstances and priorities, which may help to further understand the school(s).

Value to the Student

- Quality of the learning environment at the school;
- Student outcomes at the school;
- Range of course or program offerings;
- Range of extracurricular activities and extent of student participation;
- Adequacy of the school's physical space to support student learning;
- Adequacy of the school's grounds for healthy physical activity and extracurricular activities;
- Accessibility of the school for students with disabilities;
- Safety of the school;
- Proximity of the school to students/length of bus ride to school.

Value to the School Board

- Student outcomes at the school;
- Range of program or course offerings;
- Availability of specialized teaching spaces;
- Condition and location of the school;
- Value of the school if it is the only school within the community;
- Fiscal and operational factors (e.g., enrolment versus available space, cost to operate the school, cost of transportation, availability of surplus space in adjacent schools, cost to upgrade the facility so that it can meet student learning objectives).

Value to the Community

- Facility for community use;
- Range of program offerings at the school that serve both students and community members (e.g., adult ESL);
- School grounds as green space and/or available for recreational use;

- School as a partner in other government initiatives in the community;
- Value of the school if it is the only school within the community.

Value to the Local Economy

- School as a local employer;
- Availability of cooperative education;
- Availability of training opportunities or partnerships with business;
- Attracts or retains families in the community;
- Value of the school if it is the only school within the community.

The ARC will discuss and consult about the School Information Profile(s) prepared by board administration for the school(s) under review and modify the Profile(s) where appropriate. This discussion is intended to familiarize the ARC members and the community with the school(s) in light of the objectives and Reference Criteria outlined in the Terms of Reference. The final School Information Profile(s) and the Terms of Reference will provide the foundation for discussion and analysis of accommodation options.

The Ministry recommends that, wherever possible, schools should only be subject to an accommodation review once in a five-year period, unless there are exceptional circumstances.

Once an accommodation review has been initiated, the ARC must ensure that a wide range of school and community groups are consulted. These groups may include the school(s)' councils, parents, guardians, students, teachers, the local community and other interested parties. Public meetings must be well publicized, in advance, through a range of methods and held at the school(s) under review, if possible, or in a nearby facility if physical accessibility cannot be provided at the school(s). Public meetings are to be structured to encourage an open and informed exchange of views. All relevant information developed to support the discussions at the consultation is to be made available in advance.

At a minimum, ARCs are required to hold four public meetings to consult about the School Information Profile, the accommodation options, and the ARC Accommodation Report.

The ARC will produce an Accommodation Report that will make accommodation recommendation(s) consistent with the objectives and Reference Criteria outlined in the Terms of Reference. It will deliver its Accommodation Report to the Board's Director of Education, who will have the Accommodation Report posted on the Board's website. Under the new PARG, the ARC will present its Accommodation Report to the Board of Trustees. Board staff will examine the ARC Accommodation Report and present the staff analysis and recommendations to the Board of Trustees. The Board of Trustees will make the final decision regarding the future of the school(s). If the Board of Trustees votes to close a school or schools, the Board must outline clear timelines around when the school(s) will close.

After the intention to conduct an accommodation review of a school or schools has been announced by the school board, there must be no less than 30 calendar days notice prior to the first of a minimum of four public meetings. Beginning with the first public meeting, the public consultation period must be no less than 90 calendar days.

After the ARC completes its Accommodation Report, it is to make the document publicly available and submit the document to the school board administration. After the submission of the Accommodation Report, there must be no less than 60 calendar days' notice prior to the meeting where the Board of Trustees will vote on the recommendations.

These guidelines apply to schools offering elementary or secondary regular day-school programs, except as follows:

- Where a replacement school is to be rebuilt by the board on the existing site, or rebuilt or acquired within the existing school attendance boundary as identified through the board's existing policies;
- When a lease is terminated;
- When a board is planning the relocation in any school year or over a number of school years of a grade or grades, or a program, where the enrolment constitutes less than 50% of the enrolment of the school; this calculation is based on the enrolment at the time of the relocation or the first phase of a relocation carried over a number of school years;
- When a board is repairing or renovating a school, and the school community must be temporarily relocated to ensure the safety of students during the renovations;
- Where a facility has been serving as a holding school for a school community whose permanent school is over-capacity and/or is under construction or repair.

The Pupil Accommodation Review Policy and accompanying Administrative Procedure has been vetted through the consultation process and changes considered and included, where applicable.

RECOMMENDATION:

THAT the Policy Committee recommends that the Committee of the Whole refers the revised Pupil Accommodation Review Policy 400.16 to the Brant Haldimand Norfolk Catholic District School Board for approval.

REPORT TO THE BRANT HALDIMAND NORFOLK CATHOLIC DISTRICT SCHOOL BOARD POLICY COMMITTEE

Prepared by: Bill Chopp, Superintendent of Education
Presented to: Policy Committee
Submitted on: May 5, 2011
Submitted by: Cathy Horgan, Director of Education & Secretary

NUTRITION – CREATING A HEALTHY ENVIRONMENT (Interim) Public Session

BACKGROUND INFORMATION:

The Ontario government is committed to making schools healthier places for students in order to establish the conditions needed to realize the potential of all students. A healthy school environment enhances student learning and success, and enhances students' social and emotional well-being. Schools have an important role to play in helping students lead healthier lives, including teaching students the skills to make healthy choices and reinforcing those lessons through school practices.

The Ontario government introduced its School Food and Beverage Policy in January 2010, which includes nutrition standards for food and beverages sold in schools. The policy will apply to food and beverages sold:

- in all venues on school property such as cafeterias, vending machines and tuck shops;
- through all programs, including catered lunch programs; and
- at all events on school property, including bake sales and sport events.

The nutrition standards do not apply to lunches or snacks that are brought from home.

In order to comply with PPM 150 School Food and Beverage Policy as mandated by the Ministry of Education in January 2010, the Brant Haldimand Norfolk Catholic District School Board is required to have in place by September 1, 2011 a nutrition policy and administrative procedures.

DEVELOPMENTS:

A Nutrition Policy Committee consisting of superintendent Bill Chopp, principal Jo Skoblenick, teachers Jennifer Keen, Gillian Parsons, Trevor Hare, Cam Sinnesael, Joan Pringle, Carla Di Felice and public health nurses Jennifer Strome and Kathy Page was formed in January 2011 to develop the policy and administrative procedure in order to comply with PPM 150.

The Nutrition Committee determined that an interim policy should be presented to the Board of Trustees for approval. The interim policy will allow for a review of the administrative procedures by principals and school councils during the 2011-12 school year. The Amendments, if required, will be included in the final policy to be presented to the Board of Trustees in April, 2012.

RECOMMENDATION:

THAT the Policy Committee recommends that the Committee of the Whole refers the interim Nutrition – Creating a Healthy Environment policy to the Brant Haldimand Norfolk Catholic District School Board for approval.



**Accommodations Committee
Wednesday, May 4, 2011 – 1:30 p.m.
Haldimand Room, Catholic Education Centre**

Present: Dan Dignard (Chair), Dennis Blake, Cathy Horgan, Wally Easton, Tom Grice, Rick Petrella, June Szeman

1. Opening Prayer

Dan Dignard opened the meeting with prayer.

2. Approval of the Agenda

Moved by: June Szeman

Seconded by: Rick Petrella

THAT the Accommodations Committee approves the Agenda of May 4, 2011, with the following item added to the agenda: 6.3 Architect Selection.

Carried.

3. Approval of the Minutes

Moved by: Rick Petrella

Seconded by: June Szeman

THAT the Accommodations Committee approves the Minutes of March 22, 2011.

Carried

4. Declaration of Conflict of Interest: Nil.

5. Business Arising from the Minutes: Nil.

6. Information Items

6.1 St. Mary School, Brantford and Holy Cross School Organization Option

Tom Grice reviewed three options for St. Mary School, Brantford: consolidating the school with Holy Cross School, creating a primary school at St. Mary School and a junior/intermediate school at Holy Cross School, or moving students of both schools to Holy Cross School and use St. Mary School for other purposes such as Alternative Education, Continuing Education and leasing some of the space. Trustees discussed the options, and requested that further information be provided on the options.

Moved by: June Szeman

Seconded by: Rick Petrella

THAT the Accommodations Committee recommends that the Committee of the Whole refers the St. Mary School, Brantford and Holy Cross School Organization Option report to the Brant Haldimand Norfolk Catholic District School Board for receipt.

Carried



6.2 Long-Term Accommodation Plan

Wally Easton reviewed projected enrolments to 2015 and proposed Accommodation Reviews for several areas in which schools are projected to have enrolments that are less than 75% of the school capacity. The Committee requested that Watson and Associates Inc. be contracted to provide detailed enrolments projections for the entire Board.

Moved by: June Szeman

Seconded by: Dennis Blake

THAT the Accommodations Committee recommends that the Committee of the Whole refers to the Brant Haldimand Norfolk Catholic District School Board a recommendation to contract Watson and Associates Inc. to prepare enrolment projections for all schools in the Board's jurisdiction.

Carried

6.3 Architect Selection

Wally Easton explained that the Procurement Directive from the Ministry of Finance requires the Board change its practice for selecting architects. The Directive requires that all members of an Evaluation Committee be involved in the entire selection process. In the past, Trustees have not been involved in the selection for interviews and only participated in evaluating those architects that were interviewed. Administration will propose a new process; in the meantime, however, the Board requires an architect to begin work on the design for two schools which require additions for the Early Learning Kindergarten Program (ELKP) in 2012. Trustees requested that Administration review the process for architect selection and bring a recommendation regarding Trustee involvement back to the Committee.

Moved by: Dennis Blake

Seconded by: Rick Petrella

That the Accommodations Committee recommends that the Committee of the Whole refers to the Brant Haldimand Norfolk Catholic District School Board that the architect selection for the St. Peter and St. Joseph's Schools Early Learning Kindergarten Program additions be completed by staff and a recommendation for the architect be submitted to Board for approval.

Carried

7. Trustee Inquiries - Nil.

8. Move to In-Camera Session

Moved by: Dennis Blake

Seconded by: June Szeman

THAT the Accommodations Committee moves to an In-Camera Session.

Carried

9. Report on the In-Camera Session

Moved by: June Szeman

Seconded by: Dennis Blake

THAT the Accommodations Committee approves the business of the In-Camera Session.

Carried



**BRANT HALDIMAND NORFOLK
Catholic District School Board**

Minutes

Catholic Education Centre
322 Fairview Drive
Brantford, ON N3T 5M8

10. Adjournment

The meeting was adjourned at 3:25 p.m.

Next meeting: Tuesday, June 14, 2011, 4:30 p.m., Haldimand Room

**REPORT TO THE BRANT HALDIMAND NORFOLK CATHOLIC
DISTRICT SCHOOL BOARD COMMITTEE OF THE WHOLE**

Prepared by: Chris N. Roehrig, Superintendent of Education
Presented to: Committee of the Whole
Submitted on: May 17, 2011
Submitted by: Cathy Horgan, Director of Education & Secretary

PRINCIPAL OF CONTINUING EDUCATION

Public Session

BACKGROUND INFORMATION:

Over the past two years, the Board has unsuccessfully posted for the position of Principal of Continuing Education. In the past, the Principal of Continuing Education was remunerated at the rate of \$5,000 per summer school session.

The Principal of Continuing Education would be responsible for organizing, managing and overseeing the Board's Continuing Education program for the 2011 summer session. Summer school would be a venue to enhance our Student Success programs which may include: reach ahead opportunities for at-risk students in Grade 8 who are entering our Catholic secondary schools, remediation in core subjects for Grade 7/8 students entering our Catholic secondary schools, upgrading overall levels of achievement for Grade 9 students who achieve a Level 1 or 2 in core subjects, fulfilling requirements for the SHSM program in co-op, credit recovery, credit rescue, eLearning and other credit bearing options. The Principal would be responsible for developing and implementing the program(s).

The Principal would also be responsible for implementing an after-school continuing education program to support student success that would include cooperative education, credit recovery, OSSLT preparation, and reach ahead opportunities for Grade 8 students that are entering our Catholic secondary schools. This program would be year round.

DEVELOPMENTS:

Senior administration is recommending that the Board approve the position of Principal of Continuing Education pending the successful search for a suitable candidate who will receive a per diem pay structure consistent with the pay of a principal to a maximum of \$20,000/year. The funding for the salary will come from revenue generated by pupil enrolment in the program and offset, if necessary, by student success funds. The position would begin as soon as the position can be filled (after June 1, 2011) and will be for a one-year term.

RECOMMENDATION:

THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board approves the position of Principal of Continuing Education pending the successful search for a suitable candidate.

REPORT TO THE BRANT HALDIMAND NORFOLK CATHOLIC DISTRICT SCHOOL BOARD COMMITTEE OF THE WHOLE

Prepared by: Tom Grice, Assistant Superintendent of Business
G. Wallace Easton, Associate Director, Corporate Services & Treasurer
Presented to: Committee of the Whole
Submitted on: May 17, 2011
Submitted by: Cathy Horgan, Director of Education & Secretary

ARCHITECT SELECTION – ST. JOSEPH’S AND ST. PETER SCHOOLS

Public Session

BACKGROUND INFORMATION:

The Board approved that a Request for Proposal (RFP) be issued for the additions to St. Joseph’s and St. Peter Schools to accommodate the Early Learning Kindergarten Program (ELKP). Architects were invited to submit proposals.

DEVELOPMENTS:

The Architect submissions were evaluated using a four-stage process. Stage 1 involved reviewing proposals to ensure compliance with all mandatory requirements. Proposals that did not comply with all mandatory requirements were rejected without further consideration.

Stage 2 involved evaluating all proposals, which met all mandatory requirements, using clearly-defined criteria and each proposal was scored. Proponents attaining a minimum score of 65 points out of the available 75 points proceeded to Stage 3. Proponents attaining a score of less than 65 points were not evaluated any further. Four architect submissions achieved 65 points and moved to Stage 3. These architects were:

- ATA Architects Inc.
- Baird Sampson Neuert Architects
- G. Douglas Vallee Limited
- MMMC Inc. Architects

Evaluation Committee members included the Associate Director, Corporate Services & Treasurer; the Assistant Superintendent of Business; the Manager of Facilities & Construction Projects and the Coordinator of Purchasing Services.

On Friday, May 13, 2011, Stage 3 proponent interviews were held for proponents who achieved a minimum score of 65 points upon completion of Stage 2 of the evaluation process. The purpose of the interviews was to clarify proponent submissions. Each proponent interview was scored out of ten points.

Finally, upon completion of Stages 1 through Stage 3, Stage 4 involved the opening and evaluation of proponent fees. Based on the scoring matrix used in Stage 1 through Stage 4, the final architect selection was made.

RECOMMENDATION:

THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board approves Baird Sampson Neuert Architects to design the additions to St. Joseph's and St. Peter Schools.

**REPORT TO THE BRANT HALDIMAND NORFOLK CATHOLIC
DISTRICT SCHOOL BOARD**

Prepared by: Chris N. Roehrig, Superintendent of Education
Presented to: Board of Trustees
Submitted on: May 24, 2011
Submitted by: Cathy Horgan, Director of Education & Secretary

**EXCURSION - ST. JOHN'S COLLEGE
VARSITY BOYS' SOCCER TEAM
SAN DIEGO AND ANAHEIM, CALIFORNIA**

Public Session

BACKGROUND INFORMATION:

St. John's College is requesting approval for the Varsity Boys' Soccer team to travel to San Diego and Anaheim, California from Friday, March 9, 2012 to Saturday, March 17, 2012 (no school days).

DEVELOPMENTS:

Approximately eighteen (18) Grades 9-12 male students will be participating in this field trip. Supervising teachers will include Peter Pomponio, Carmine Romano, and John Petitti as the chaperones. The anticipated cost of the trip for each student is approximately \$1389.

The students will have an opportunity to refine their soccer skills by playing at a new level and will learn how to set and achieve goals. The experience will teach respect and affirm the diversity and interdependence of the world's peoples and cultures through sport. The team will play four to five games over seven days with local teams from San Diego and Anaheim. This trip will also meet some of the criteria of the Ontario Catholic School Graduate Expectations.

All information has been provided in accordance with Board policy and procedures.

RECOMMENDATION:

THAT the Brant Haldimand Norfolk Catholic District School Board approves the request from St. John's College for an excursion to San Diego and Anaheim, California to participate in local soccer competitions from Friday, March 9, 2012 to Saturday, March 17, 2012.

REPORT TO THE BRANT HALDIMAND NORFOLK CATHOLIC DISTRICT SCHOOL BOARD

Prepared by: Alyna Poremba, Student Trustee
Presented to: Board of Trustees
Submitted on: May 24, 2011
Submitted by: Cathy Horgan, Director of Education & Secretary

STUDENT TRUSTEE REPORT

Public Session

BACKGROUND INFORMATION:

The Student Senate last met on Tuesday, April 26, 2011.

On May 18, 2011 the Student Senate hosted their annual Student Leadership Symposium at Blessed Sacrament Parish in Burford.

DEVELOPMENTS:

At the Student Leadership Symposium, the outgoing and incoming student councils from all three Catholic high schools gathered to develop their leadership skills and share ideas for the upcoming year. Two guest speakers were featured. Dan Moynihan of the London Diocese spoke about integrating their Catholic faith into student council activities. David Major returned for a second year to help students learn how to motivate disengaged students and increase school spirit. The day wrapped up with the school cheer competition, which resulted in the awarding of the Spirit Cup to St. John's College. Students enjoyed the symposium and feedback is being collected for next year.

From May 12-15, 2011, Student Trustee Poremba attended the OSTA-AECO AGM. A presentation was given by Chris D'Souza on equity and inclusion, and Jennifer Corriero of TakingITGlobal discussed social entrepreneurship. The 2011 Ontario Student Survey was also launched. Working with student trustees has been an invaluable opportunity and experience, and it is hoped that future student trustees will continue to be involved with this increasingly influential organization.

SCHOOL NEWS:

All three secondary schools held various special events throughout Catholic Education Week, from school masses to environmental clean-ups and participating in the Board's Celebration of the Arts at the Sanderson Centre. Each school has held student council elections for the coming year, and also participated in a mock election organized by Student Vote coinciding with the Canadian Federal Election.

Assumption College held their senior prom and hosted a Relay for Life and a First Nations Social. Several students competed in the Ontario Skills Competition winning a gold medal in baking and bronze in 2D character animation.

Holy Trinity's students participated in So You Think You Can Dance Norfolk, and their music program held its 10th annual Spring Concert. The school also celebrated its 10th anniversary.

St. John's College students saw a presentation from Chris Vollum discussing social media safety. Their annual musical, a production of "Disco Inferno", ran from May 18-21, 2011 with great success.

RECOMMENDATION:

THAT the Brant Haldimand Norfolk Catholic District School Board receives the Student Trustee Report for May 2011.



2010-11 Trustee Meetings and Events

Date	Time	Meeting/Event	New / Revised
May 24, 2011	7:00 pm	Board Meeting	
May 25, 2011	1:30 pm	Catholicity Committee Mtg.	
May 26, 2011	6:00 pm	OECTA Retirement Dinner	
May 31, 2011	7:00 pm	Budget Committee Meeting	
June 2-5, 2011		CCSTA Convention	
June 6, 2011		PA Day (elementary only)	
June 7, 2011	2:30 pm	Executive Council Mtg.	
June 7, 2011	7:00 pm	Policy Committee Meeting	
June 8, 2011	7:00 pm	SEAC Meeting @ Sacred Heart School, Paris	
June 6, 2011	7:00 pm	Audit Committee Meeting	X
June 14, 2011	4:30 pm	Accommodations Committee	
June 21, 2011	7:00 pm	Committee of the Whole	
June 27, 2011	4:45 pm	Assumption College Graduation	
June 28, 2011	7:00 pm	Board Meeting	
June 29, 2011		Last Day of Classes	
June 29, 2011	7:00 pm	St. John's College Graduation – Sanderson Centre	
June 29, 2011	7:00 pm	Holy Trinity Graduation	
June 30, 2011		PA Day (system-wide)	