



Board Meeting
Tuesday, September 25, 2012 ♦ 7:30 p.m.
Boardroom

Members:

Trustees:

Cliff Casey (Chair), June Szeman (Vice Chair), Dennis Blake, Dan Dignard, Bonnie McKinnon, Rick Petrella, Ryan Catrysse (Student Trustee)

Senior Administration:

Chris N. Roehrig (Director of Education), Tom Grice (Superintendent of Business & Treasurer), Bill Chopp, Jamie McKinnon and Leslie Telfer (Superintendents of Education)

1. Opening Business

- 1.1 Opening Prayer – Cliff Casey
- 1.2 Attendance
- 1.3 Approval of the Agenda
- 1.4 Declaration of Interest

2. Presentations

- 2.1 The Board will receive a presentation on the 2012 Summer Literacy Learning Program, “Camp Blast” by Dalia Sciullo, Camp Coordinator.

3. Delegations - Nil

4. Consent Agenda

- 4.1 Approval of Board Meeting Minutes – June 26, 2012 Pages 3-8
- 4.2 Approval of the Special Meeting of the Board Minutes – July 17, 2012 Pages 9-12
- 4.3 Approval of the Special Meeting of the Board Minutes – August 1, 2012 Pages 13-14
- 4.4 Approval of the Special Meeting of the Board Minutes – August 22, 2012 Pages 15-16
- 4.5 Approval of the Special Meeting of the Board Minutes – August 28, 2012 Pages 17-18



5. Committee and Staff Reports

- 5.1** Unapproved Minutes and Recommendations from the Committee of the Whole Meeting – September 18, 2012 Pages 19-24

Presenter: June Szeman, Vice Chair of the Board

- Preliminary School Accommodation Review (pgs. 25-27)
- Renaming of the Former St. Mary School (pg. 28)
- Strategic Plan Process 2012-2015 (pgs. 29-30)

- 5.2** Student Trustee Report Page 31

Presenter: Ryan Cattrysse, Student Trustee

6. Information and Correspondence

7. Notices of Motion

8. Trustee Inquiries

9. Business In-camera

207. (2) Closing of certain committee meetings. A meeting of a committee of a board, including a committee of the whole board, may be closed to the public when the subject-matter under consideration involves,

- a. The security of the property of the board;
- b. The disclosure of intimate, personal or financial information in respect of a member of the board or committee, an employee or prospective employee of the board or a pupil or his or her parent or guardian;
- c. The acquisition or disposal of a school site;
- d. Decisions in respect of negotiations with employees of the board; or
- e. Litigation affecting the board.

10. Report on the In-Camera Session

- 11. Future Meetings and Events** Pages 32-33

12. Closing Prayer

Gracious God, as we prepare to conclude this meeting, we once again lift up our hearts to You. We thank you for the gifts that have been present within this act of service to the community, for the gifts of fellowship and understanding, of mutual respect and shared visions. We are grateful for the gifts of perseverance and insight into the common concerns we share. Now bless our departure and journeys homeward, in the name of the Father, Son, and Holy Spirit. Amen

13. Adjournment



Board Meeting
Tuesday, June 26, 2012 7:30 pm
Boardroom

Trustees:

Present: Cliff Casey (Chair), June Szeman (Vice Chair), Dennis Blake, Dan Dignard, Bonnie McKinnon, Rick Petrella, Maxine Smitiuch (Student Trustee)

Absent:

Senior Administration:

Cathy Horgan (Director of Education & Secretary), Tom Grice (Superintendent of Business & Treasurer), Bill Chopp, Trish Kings and Chris Roehrig (Superintendents of Education)

1. Opening Business

1.1 Opening Prayer

The meeting was opened with a prayer led by Cliff Casey.

1.2 Attendance – As noted above.

1.3 Approval of the Agenda

Chair Casey advised that the monthly report from the Student Trustee would be added as Item 5.4.

Moved by: Dennis Blake

Seconded by: Dan Dignard

THAT the Brant Haldimand Norfolk Catholic District School Board approves the agenda of the June 26, 2012 meeting, as amended.

Carried

1.4 Declaration of Interest – Nil

2. Presentations

Superintendent Chopp introduced the honoured recipients of special awards presented by the Council for Exceptional Children (Haldimand, Norfolk, Brant Chapter 824) at their 25th annual Spring Awards Gala and Chair Casey presented those present with certificates of accomplishment. This year's recipients of Student Achievement Awards were Philip DaSilva (Holy Trinity), Jun Yu (St. John's College) and Bailey Gamble (St. Theresa). Tyler Backus (Holy Trinity), Katherine Consoli (Notre Dame Caledonia) and Melanie Hoo (Holy Cross) received Teacher of the Year Awards. Educational Assistants Samantha Hamm (Our Lady of Fatima) and Clare Kane (St. Theresa) were awarded Paraprofessional Awards, while Child & Youth Worker Cindy Miller received a Professional Support Services Award.



Chair Casey extended the Board's congratulations and appreciation to John Burroughs, Principal at Assumption College School on the occasion of his retirement from the Board. Mr. Burroughs has served the system as teacher, Vice Principal and Principal in both the elementary and secondary panels since 1975.

Chair Cliff Casey extended the Board's congratulations to Slawomir Dobrowolski, Head of Technology at St. John's College, recipient of the Skills Ontario *Dick Hopkins* Award. Mr. Dobrowolski was recognized with this provincial award for being an outstanding teacher in technology who exemplifies the energy and enthusiasm for education modeled by Dick Hopkins.

Chair Casey offered words of congratulations and appreciation to Director Horgan on the occasion of her last Board meeting prior to retiring on August 31, 2012. He commended her on her strategic vision, focus on student achievement and strengthening of home-parish-school relationships, and expressed the Board's gratitude for her years of service and contributions to the success of our Catholic education system.

Vice-Chair Szeman expressed the Board's congratulations and sincerest thanks to Superintendent Kings for her years of tireless service to the system. Mrs. Kings is retiring on June 30, 2012.

3. Delegations – Nil

4. Consent Agenda

4.1 THAT the Brant Haldimand Norfolk Catholic District School Board approves the minutes of the May 22, 2012 meeting.

4.2 THAT the Brant Haldimand Norfolk Catholic District School Board approves the minutes of the Special Meeting of the Board of May 22, 2012.

Moved by: Dan Dignard

Seconded by: Dennis Blake

THAT the Brant Haldimand Norfolk Catholic District School Board receives all reports and approves all motions under the Consent Agenda.

Carried

5. Committee and Staff Reports

5.1 Unapproved Minutes and Recommendations from the Committee of the Whole Meeting of June 19, 2012

Vice Chair Szeman advised that the 2012-13 Budget recommendations would be dealt with separately. She reviewed the business of the June 19, 2012 Committee of the Whole meeting, and presented the following recommendations for Board approval:

THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board approves the position of Faith Animator, effective September 1, 2012 for a three-year term.



THAT the Committee of the Whole refers the mission, motto, strategic commitments and core values to the Brant Haldimand Norfolk Catholic District School Board for the 2012-2015 Multi-Year Plan for approval.

THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board approves the request from Assumption College School for an excursion to Lansing, MI from Friday, October 12, 2012 to Saturday, October 13, 2012.

THAT the Committee of the Whole refers to the Brant Haldimand Norfolk Catholic District School Board for approval that trustees are rotated for secondary school graduation ceremonies so that each trustee from the area which they represent has the opportunity to bring greetings and congratulations on behalf of the Board at least once every three years.

Moved by: Rick Petrella

Seconded by: June Szeman

THAT the Brant Haldimand Norfolk Catholic District School receives the unapproved minutes of the Committee of the Whole meeting of June 19, 2012.

Carried

THAT the Brant Haldimand Norfolk Catholic District School approves the recommendations of the Committee of the Whole meeting of June 19, 2012.

Carried

Vice Chair Szeman deferred to Trustee Petrella, Chair of the Budget Committee. Trustee Petrella commented that despite the challenges resulting from decreasing enrolment and reduced funding from the Ministry, the Budget Committee is presenting a balanced budget for 2012-13. Remaining focused on student achievement, the Board is prepared to move forward with the austerity measures that are necessary in this time of restraint. Trustee Blake reiterated his concerns about cuts in teaching and support staff, particularly in the area of Special Education. The following recommendations were presented for approval:

THAT the Committee of the Whole refers the 2012-13 Salaries and Benefits Budget, in the amount of \$91,028,290, to the Brant Haldimand Norfolk Catholic District School Board for approval.

THAT the Committee of the Whole refers the 2012-13 Operations Budget, in the amount of \$28,225,297, to the Brant Haldimand Norfolk Catholic District School Board for approval.

THAT the Committee of the Whole refers the 2012-13 Capital Budget, in the amount of \$9,403,440, to the Brant Haldimand Norfolk Catholic District School Board for approval.



Moved by: Bonnie McKinnon

Seconded by: Dan Dignard

THAT the Brant Haldimand Norfolk Catholic District School Board approves the recommendations of the Committee of the Whole meeting of June 19, 2012.

Carried

5.2 Special Education Services Department Annual Report 2012

Superintendent Chopp reported that Boards are required by the Ministry to prepare and make available to the community at large an annual report regarding the provision of special education programs and services. Mr. Chopp reviewed the highlights of the 2012 Annual Report including the spiritual programming being provided to exceptional students which has received provincial recognition, increased membership on the Special Education Advisory Committee, the implementation of the HELP program in Fall 2012, focused professional development and realignment of staff to ensure that services continue to meet the needs of all students.

Moved by: Rick Petrella

Seconded by: June Szeman

THAT the Brant Haldimand Norfolk Catholic District School Board approves the Special Education Services Department Annual Report 2012.

Carried

5.3 Eco Schools

Superintendent Kings reported that eight schools recently became certified as an Ontario EcoSchool as part of their school community Environmental Action Plan. To earn certification, schools are awarded points in six key areas: Teamwork & Leadership, Energy Conservation, Waste Minimization, School Ground Greening, Curriculum, and Environmental Stewardship. St. Stephen's School was awarded Gold level certification. Christ the King, Sacred Heart Langton, St. John's College, St. Mary's Hagersville and St. Michael's Dunnville all earned Silver level certification, while Assumption College School and Holy Cross earned Bronze level certifications.

Moved by: Bonnie McKinnon

Seconded by: Dan Dignard

THAT the Brant Haldimand Norfolk Catholic District School Board receives the Eco Schools report.

Carried

5.4 Student Trustee Report

Student Trustee Smitiuch reported on the accomplishments of the Student Senate during the 2011-12 school year, as well as the various year-end events at all secondary schools. She expressed her sincerest appreciation for the opportunity to serve as Student Trustee and for the positive learning experiences of the past year. Chair Casey presented Ms. Smitiuch with a letter of commendation.

Moved by: Rick Petrella

Seconded by: June Szeman

THAT the Brant Haldimand Norfolk Catholic District School receives the Student Trustee report.

Carried



6. Information and Correspondence

Superintendent Grice distributed copies of the preliminary school organization data for the 2012-13 school year.

Moved by: Dan Dignard

Seconded by: Dennis Blake

THAT the Brant Haldimand Norfolk Catholic District School receives the information and correspondence items since the last meeting.

Carried

7. Notices of Motion - Nil

8. Trustee Inquiries

In response to Trustee Blake's inquiry regarding the status of the new Board website, Communications Manager Austin advised that the site is currently being tested and feedback is being provided by a wide variety of end users. A link to the website will be provided to trustees shortly. Information will continue to be added and updated over the next few weeks with an anticipated launch of mid-late August 2012.

9. Business In-Camera

Moved by: Dennis Blake

Seconded by: Dan Dignard

THAT the Brant Haldimand Norfolk Catholic District School Board moves to an in-camera session.

Carried

10. Report on the In-Camera Session

Moved by: Rick Petrella

Seconded by: June Szeman

THAT the Brant Haldimand Norfolk Catholic District School Board approves the business of the in-camera session.

Carried

Moved by: June Szeman

Seconded by: Rick Petrella

THAT the Brant Haldimand Norfolk Catholic District School Board appoints James McKinnon and Leslie Telfer as Superintendents of Education effective August 20, 2012 and September 1, 2012, respectively.

Carried

11. Future Meetings

The list of year-end meetings and events was reviewed.

12. Closing Prayer

A closing prayer was recited in unison.



13. Adjournment

Prior to adjourning, Director Horgan offered words of appreciation for the privilege of serving the Catholic learning community of the Brant Haldimand Norfolk for the past nine years. She offered special thanks and praise to individual senior administrators and her support staff. She expressed sincere appreciation to trustees for their support of her over the years and for their ongoing focus, dedication and work on strategic planning, faith development, student achievement and governance. Chair Casey once again thanked Director Horgan and commented that it had been a pleasure and an honour to work with her.

Moved by: June Szeman

Seconded by: Rick Petrella

THAT the Brant Haldimand Norfolk Catholic District School Board adjourns the meeting of June 26, 2012.

Carried



**Special Meeting of the Board
Tuesday, July 17, 2012 1:00 p.m.
Trustees' Meeting Room**

Trustees:

Present: June Szeman (Vice Chair), Rick Petrella
Via Teleconference: Cliff Casey (Chair), Dennis Blake, Bonnie McKinnon
Absent: Dan Dignard

Senior Administration:

Cathy Horgan (Director of Education & Secretary), Tom Grice (Superintendent of Business & Treasurer), Chris Roehrig (Superintendent of Education)

1. Opening Business

1.1 Opening Prayer

The meeting was opened with a prayer led by Cathy Horgan.

1.2 Attendance – as noted above.

1.3 Approval of the Agenda

Moved by: Dennis Blake
Seconded by: June Szeman

THAT the Brant Haldimand Norfolk Catholic District School Board approves the Agenda of the Special Meeting of the Board of July 17, 2012.

Carried

2. Committee and Staff Reports

2.1 Construction of Wood Street School, Brantford

Superintendent Grice reported that tenders for the construction of the replacement school on the St. Pius school property on Wood Street were opened on Monday, July 16, 2012. Ten pre-qualified contractors submitted bids. Tambro Construction Ltd. had the lowest bid.

Moved by: Rick Petrella
Seconded by: June Szeman

THAT the Brant Haldimand Norfolk Catholic District School Board approves the awarding of the contract for the new Wood Street School, Brantford to Tambro Construction Ltd. in the amount of \$5,780,668, plus applicable taxes.

Carried



2.2 **Borrowing By-Law 2012-A1**

Superintendent Grice advised that there is a need for an interim capital loan to cover the construction period for the new elementary school on Wood Street in Brantford (\$6.6 million) and the classroom additions for the Early Learning Kindergarten Program at St. Mary's School, (Hagersville) and St. Gabriel School (\$1.4 million). This loan is keeping with the provisions of Section 247 of the Education Act.

Moved by: Bonnie McKinnon

Seconded by: Dennis Blake

THAT the Brant Haldimand Norfolk Catholic District School Board approves:

A BY-LAW authorizing the Brant Haldimand Norfolk Catholic District School Board (the "Board") to borrow money pursuant to the provisions of section 247 of the Education Act (the "Act") for the raising of funds to finance certain permanent improvements as more particularly described in this By-Law.

WHEREAS:

- A. The Board has authorized the permanent improvements as detailed in Schedule "A" attached to this By-Law;
- B. The Board wishes to apply to the Canadian Imperial Bank of Commerce ("CIBC") for a capital loan for the purpose of financing the permanent improvements;
- C. The total cost of the projects is within the Board's Debt and Financial Obligation Limit as established by the Ministry of Education and Training.

THEREFORE, BE IT RESOLVED as follows:

1. The Secretary and the Treasurer of the Board are authorized for and on behalf of the Board to borrow \$8,048,648 for permanent improvements in accordance with the Act, plus interest at a rate to be agreed upon from time to time with CIBC.
2. The Secretary and the Treasurer of the Board are authorized for and on behalf of the Board to execute and deliver all such other documents and to do such other acts and things as may be necessary to give full effect to this By-Law.

Carried

2.3 **Bank Operating Credit**

Superintendent Grice explained that due to the capital projects noted in Item 2.2, the current operating credit of \$7.0 million needs to be maintained and extended for one additional year, with a term ending on August 31, 2013. At a future meeting, the number and limits of Board credit and purchase cards will be discussed.

Moved by: June Szeman

Seconded by: Bonnie McKinnon



THAT the Brant Haldimand Norfolk Catholic District School Board approves:

A RESOLUTION AUTHORIZING THE BORROWING OF MONEY TO MEET CURRENT EXPENDITURES OF THE BRANT HALDIMAND NORFOLK CATHOLIC DISTRICT SCHOOL BOARD (THE "Board")

- A. In accordance with Subsection 243(1) of the Education Act (R.S.O. 1990) (the "Act"), the Board considers it necessary to borrow the amount of up to Seven Million, Seven Hundred Thousand Dollars (\$7,700,000) to meet, until current revenue is received, the current expenditures of the Board for the period commencing on January 1, 2010 and ending on August 31, 2013 (the "Period").
- B. Pursuant to Subsection 243(3) of the Act, the total amount borrowed pursuant to this Resolution together with the total of any similar borrowings and any accrued interest on those borrowings is not to exceed the unreceived balance of the estimated revenues of the Board for the Period.
- C. The total amount previously borrowed by the Board pursuant to Section 243 that has not been repaid is \$0.
- D. The amount borrowed for current expenditures is within the Board's Debt and Financial Obligation Limit as established by the Ministry of Education and Training from time to time.

RESOLVED THAT:

- 1. The Chair or Vice Chair and the Treasurer are authorized on behalf of the Board to borrow from time to time by way of promissory note, or overdraft, or bankers' acceptance from Canadian Imperial Bank of Commerce ("CIBC") authorized for borrowing purposes in accordance with Section 243 of the Act, a sum or sums not exceeding in the aggregate Seven Million, Seven Hundred Thousand Dollars (\$7,700,000) to meet, until current revenue is collected, the current expenditures of the Board for the Period (including the amounts required for the purposes mentioned in Subsection 243(1) and 243(2) of the Act), and to give to CIBC promissory notes or bankers' acceptances, as the case may be, sealed with the corporate seal of the Board and signed by any two of the Chair or Vice Chair and the Treasurer for the sums borrowed plus interest at a rate to be agreed upon from time to time with CIBC;
- 2. The interest charged on all sums borrowed pursuant to this Resolution plus any related charges, is not to exceed the interest that would be payable at the prime lending rate of the chartered banks listed in Schedule 1 of the Bank Act (Canada) on the date of borrowing;
- 3. The Treasurer is authorized and directed to apply in payment of all sums borrowed plus interest, all of the moneys collected or received in respect of the current revenues of the Board;



4. The Treasurer is authorized and directed to deliver to CIBC from time to time upon request a statement showing (a) the total amount of unpaid previous borrowings of the Board for current expenditures together with debt charges, if any, and (b) the uncollected balance of the estimated revenues for the current year or, where the estimates have not been adopted, the estimated revenues of the previous year less any current revenue already collected.

Carried

3. Adjournment

Moved by: Rick Petrella

Seconded by: June Szeman

THAT the Brant Haldimand Norfolk Catholic District School Board adjourns the Special Meeting of the Board of July 17, 2012.

Carried



**Special Meeting of the Board
Wednesday, August 1, 2012 7:00 p.m.
Boardroom**

Present: **Trustees:**
Cliff Casey (Chair), June Szeman (Vice Chair), Dennis Blake, Bonnie McKinnon,
Rick Petrella

Absent: Dan Dignard

Senior Administration:
Cathy Horgan (Director of Education & Secretary), Chris N. Roehrig (Superintendent of
Education)

1. Opening Business

1.1 Opening Prayer

The meeting was opened with a prayer.

1.2 Attendance – as noted above.

1.3 Approval of the Agenda

Moved by: Rick Petrella

Seconded by: Bonnie McKinnon

THAT the Brant Haldimand Norfolk Catholic District School Board approves the agenda of the Special Meeting of the Board of August 1, 2012.

Carried

1.4 Declaration of Interest - Nil

2. Committee and Staff Reports - Nil

3. Business In-Camera

Moved by: June Szeman

Seconded by: Rick Petrella

THAT the Brant Haldimand Norfolk Catholic District School Board moves to an in-camera session of the Special Meeting of the Board.

Carried

4. Report on the In-Camera Session

Moved by: Bonnie McKinnon

Seconded by: June Szeman

THAT the Brant Haldimand Norfolk Catholic District School Board approves the business of the in-camera session of the Special Meeting of the Board.

Carried



5. Closing Prayer

6. Adjournment

Moved by: Rick Petrella

Seconded by: June Szeman

THAT the Brant Haldimand Norfolk Catholic District School Board adjourns the Special Meeting of the Board of August 1, 2012.

Carried



**Special Meeting of the Board
Wednesday, August 22, 2012 ♦ 7:30 p.m.
Boardroom**

Trustees:

Present: Cliff Casey (Chair), Dennis Blake, Dan Dignard, Bonnie McKinnon, Rick Petrella

Absent: June Szeman (Vice Chair)

Senior Administration:

Chris N. Roehrig (Acting Director of Education & Secretary), Tom Grice (Superintendent of Business & Treasurer)

1. Opening Business

1.1 Opening Prayer

The meeting was opened with a prayer.

1.2 Attendance – as noted above.

1.3 Approval of the Agenda

Moved by: Dan Dignard

Seconded by: Dennis Blake

THAT the Brant Haldimand Norfolk Catholic District School Board approves the Agenda of the Special Meeting of the Board of August 22, 2012.

Carried

1.4 Declaration of Interest - Nil

2. Committee and Staff Reports - Nil

3. Business In-Camera

Moved by: Rick Petrella

Seconded by: Bonnie McKinnon

THAT the Brant Haldimand Norfolk Catholic District School Board moves to an in-camera session of the Special Meeting of the Board.

Carried



4. Report on the In-Camera Session

Moved by: Bonnie McKinnon

Seconded by: Rick Petrella

THAT the Brant Haldimand Norfolk Catholic District School Board approves the business of the in-camera session of the Special Meeting of the Board.

Carried

THAT the Brant Haldimand Norfolk Catholic District School Board accepts and signs the Memorandum of Understanding.

Carried

5. Information and Correspondence

Acting Director Roehrig reminded trustees of upcoming events and distributed copies of the 2012-13 school networks structure.

Moved by: Dan Dignard

Seconded by: Rick Petrella

THAT the Brant Haldimand Norfolk Catholic District School Board receives the information and correspondence since the last meeting.

Carried

6. Adjournment

Moved by: Rick Petrella

Seconded by: Dan Dignard

THAT the Brant Haldimand Norfolk Catholic District School Board adjourns the Special Meeting of the Board of August 22, 2012.

Carried



**Special Meeting of the Board
Tuesday, August 28, 2012 ♦ 1:00 p.m.
Trustees' Meeting Room**

Trustees:

Present: Cliff Casey (Chair), Dan Dignard, Bonnie McKinnon, Rick Petrella

Via Teleconference: June Szeman (Vice Chair), Dennis Blake

Absent:

Senior Administration:

Cathy Horgan (Director of Education & Secretary), Chris N. Roehrig (Director of Education Designate), Tom Grice (Superintendent of Business & Treasurer)

1. Opening Business

1.1 Opening Prayer

The meeting was opened with a prayer.

1.2 Attendance – as noted above.

1.3 Approval of the Agenda

Moved by: Bonnie McKinnon

Seconded by: Rick Petrella

THAT the Brant Haldimand Norfolk Catholic District School Board approves the Agenda of the Special Meeting of the Board of August 28, 2012.

Carried

1.4 Declaration of Interest - Nil

2. Committee and Staff Reports - Nil

3. Business In-Camera

Moved by: Dan Dignard

Seconded by: Rick Petrella

THAT the Brant Haldimand Norfolk Catholic District School Board moves to an in-camera session of the Special Meeting of the Board.

Carried



4. Report on the In-Camera Session

Moved by: Rick Petrella

Seconded by: Dan Dignard

THAT the Brant Haldimand Norfolk Catholic District School Board approves the business of the in-camera session of the Special Meeting of the Board.

Carried

5. Adjournment

Moved by: Rick Petrella

Seconded by: Dan Dignard

THAT the Brant Haldimand Norfolk Catholic District School Board adjourns the Special Meeting of the Board of August 28, 2012.

Carried

RECOMMENDATIONS FOR THE BOARD FROM THE COMMITTEE OF THE WHOLE

September 18, 2012

AGENDA ITEM	MOTION
5.1	<p>THAT the Committee of the Whole refers the recommendation from the Accommodations Committee Meeting of September 12, 2012 to the Brant Haldimand Norfolk Catholic District School Board for approval.</p> <p style="text-align: center;">THAT the Accommodations Committee recommends that the Committee of the Whole refers the Preliminary School Accommodation Review report to the Brant Haldimand Norfolk Catholic District School Board for approval of an Accommodation Review for Brant County Schools.</p>
5.3	THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board approves St. Mary Catholic Learning Centre as the new name for the location formerly known as St. Mary Catholic Elementary School.
5.4	THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board approves the Strategic Planning Process for 2012-2015.

RECOMMENDATION:

THAT the Brant Haldimand Norfolk Catholic District School Board receives the unapproved minutes of the Committee of the Whole Meeting of September 18, 2012.

THAT the Brant Haldimand Norfolk Catholic District School Board approves the recommendations of the Committee of the Whole Meeting of September 18, 2012.



Committee of the Whole
Tuesday, September 18, 2012 7:30 pm
Boardroom

Trustees:

Present: Cliff Casey (Chair), June Szeman (Vice Chair), Dennis Blake, Dan Dignard, Bonnie McKinnon, Rick Petrella, Ryan Cattrysse (Student Trustee)

Absent:

Senior Administration:

Chris N. Roehrig (Director of Education & Secretary), Tom Grice (Superintendent of Business & Treasurer), Bill Chopp, Jamie McKinnon and Leslie Telfer (Superintendents of Education)

1. Opening Business

1.1 Opening Prayer

The meeting was opened with prayer led by Chair Casey.

1.2 Attendance – As noted above.

1.3 Approval of the Agenda

Moved by: Dennis Blake

Seconded by: Dan Dignard

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board approves the agenda of the September 18, 2012 meeting.

Carried

1.4 Declaration of Interest – Nil

2. Presentations - Nil

3. Delegations - Nil

4. Consent Agenda

4.1 THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board approves the minutes of the June 19, 2012 meeting.

4.2 THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board receives the information regarding the recipients of the 2012 Catholic Student Award and the Father Patrick Fogarty Awards Dinner.



Moved by: Dan Dignard
Seconded by: Dennis Blake

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board receives all reports and approves all motions under the Consent Agenda.

Carried

5. Committee and Staff Reports

5.1 Unapproved Accommodations Committee Meeting Minutes and Recommendation – September 12, 2012

Trustee Blake, Chair of the Accommodations Committee, reviewed the business of the September 12, 2012 Accommodations Committee meeting including the proposed accommodation review for Brant County schools, building renovations to Notre Dame Caledonia and Our Lady of Providence to accommodate the Early Learning Kindergarten Program starting in September 2014, and transportation of out-of-boundary students resulting from an accommodation review.

Trustee Blake presented the following recommendation on behalf of the Committee:

THAT the Accommodations Committee recommends that the Committee of the Whole refers the Preliminary School Accommodation Review report to the Brant Haldimand Norfolk Catholic District School Board for approval of an Accommodation Review for Brant County Schools.

Moved by: Bonnie McKinnon
Seconded by: Rick Petrella

THAT the Committee of the Whole refers the unapproved minutes of the Accommodations Committee Meeting of September 12, 2012 to the Brant Haldimand Norfolk Catholic District School Board for receipt.

Carried

THAT the Committee of the Whole refers the recommendation from the Accommodations Committee Meeting of September 12, 2012 to the Brant Haldimand Norfolk Catholic District School Board for approval.

Carried

5.2 Start-Up Enrolment and School Organizations

Superintendent Grice shared the latest enrolment and school organizations information. The Board filed for Primary Class Size compliance on September 10, 2012. There are 34 fewer elementary students than projected in June, 2012; secondary enrolment projections are on target.

Moved by: Rick Petrella
Seconded by: Bonnie McKinnon

THAT the Committee of the Whole refers the start-up enrolment and school organizations information to the Brant Haldimand Norfolk Catholic District School Board for receipt.

Carried



5.3 Renaming of the Former St. Mary School

Superintendent Chopp reviewed the process that was followed to solicit names for the former St. Mary Catholic Elementary School that is now housing the Special Education Department, Alternative Education and Continuing Education. Fourteen submissions were reviewed by a committee and three names were short-listed: St. Mary Catholic Education Centre, St. Mary Catholic Learning Centre, and St. Mary Catholic Continuing Education Centre.

Moved by: Dan Dignard

Seconded by: Dennis Blake

THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board approves St. Mary Catholic Learning Centre as the new name for the location formerly known as St. Mary Catholic Elementary School.

Carried

5.4 Strategic Planning Process 2012-2015

Director Roehrig provided an update on the planning process to date to develop the 2012-2015 Strategic Plan. Feedback from public participation sessions will be analyzed to capture common themes and key messages, which will help in identifying goals and developing strategies for each of the four strategic commitments. January 2013 is the proposed timeframe to publish the multi-year plan.

Moved by: Rick Petrella

Seconded by: Bonnie McKinnon

THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board approves the Strategic Planning Process for 2012-2015.

Carried

5.5 EQAO Results for Primary, Junior and Grade 9

Superintendent Telfer reviewed the results of the 2011-12 Primary and Junior EQAO assessments. Although results reflect a slight decrease from 2010-11 at the primary level, the board continues to exceed provincial results and demonstrates steady growth over the past five years. At the junior level, focus will continue in the area of Mathematics, which includes the appointment of two system Mathematics teachers and the system-wide implementation of the Collaborative Inquiry for Learning Mathematics (CILM) initiative. Superintendent McKinnon reported on the notable achievements in both the Grade 9 Applied and Academic Mathematics assessments.

Moved by: Dennis Blake

Seconded by: Dan Dignard

THAT the Committee of the Whole refers the EQAO Primary, Junior and Grade 9 results for 2011-12 to the Brant Haldimand Norfolk Catholic District School Board for receipt.

Carried

6. Information and Correspondence

Director Roehrig advised that a Supervised Alternative Learning (SAL) Committee has been established to review and approve SAL applications. Trustee representation on the Committee is required. Trustee Blake expressed an interest.



In an effort to facilitate the scheduling of Board committee and miscellaneous meetings involving trustees, Director Roehrig outlined a proposal to designate one Wednesday per month as a “reserved” day to accommodate potential meetings. As has been past practice, Committee chairs will continue to set meetings dates in consultation with committee members, and Tuesday evening meetings will continue to be another viable option.

Director Roehrig distributed copies of the updated *Meet your Board of Trustees* promotional flyer and expressed appreciation to trustees for their diligence in referring parent issues to staff in a timely manner. The flyer outlines the protocol for addressing parent concerns.

Moved by: Dan Dignard

Seconded by: Dennis Blake

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board receives the information and correspondence items since the last meeting.

Carried

7. Notices of Motion

Trustee Petrella withdrew his Notice of Motion made at the June 19, 2012 Committee of the Whole meeting. In an effort to standardize the practice across the Board, Director Roehrig will draft a memorandum to all administrators regarding the introduction of trustees, elected officials and dignitaries present at all school and/or public events that they attend. The memorandum will be reviewed at the October Committee of the Whole meeting.

8. Trustee Inquiries - Nil

9. Business In-Camera

Moved by: Dan Dignard

Seconded by: Dennis Blake

THAT the Brant Haldimand Norfolk Catholic District School Board moves to an in-camera session.

Carried

10. Report on the In-Camera Session

Moved by: June Szeman

Seconded by: Rick Petrella

THAT the Brant Haldimand Norfolk Catholic District School Board approves the business of the in-camera session.

Carried

11. Future Meetings

The list of 2012-13 trustee meetings and events was reviewed.



12. Closing Prayer

A closing prayer was recited in unison.

13. Adjournment

Moved by: Dennis Blake

Seconded by: Dan Dignard

THAT the Brant Haldimand Norfolk Catholic District School Board adjourns the meeting of September 18, 2012.

Carried

REPORT TO THE BRANT HALDIMAND NORFOLK CATHOLIC DISTRICT SCHOOL BOARD ACCOMMODATIONS COMMITTEE

Prepared by: Tom Grice, Superintendent of Business & Treasurer
Presented to: Accommodations Committee
Submitted on: September 12, 2012
Submitted by: Chris Roehrig, Director of Education & Secretary

PRELIMINARY SCHOOL ACCOMMODATION REVIEW Public Session

BACKGROUND INFORMATION:

In May 2011, staff submitted a recommendation to commence Accommodation Reviews in three areas within the Board's jurisdiction. In order to make a more informed decision, the Brant Haldimand Norfolk Catholic District School Board requested updated enrolment projections and authorized the engagement of Watson & Associates to prepare the projections.

Watson & Associates undertook a comprehensive, Board-wide enrolment projection study and presented the findings to the Board on August 31, 2011. The final Enrolment Report was submitted to the Board in September 2011.

As noted in the August 31, 2011 presentation, elementary enrolment will continue to decline for the next four to five years and then increase slightly. Secondary enrolment will continue to decline through most of the 15-year projection period. During the last few years, on a system basis, declines in elementary enrolment have been partially offset by increases in secondary enrolment and more recently, declines in elementary enrolment have been partially offset through the implementation of the Early Learning Kindergarten Program (ELKP). Over the next 15 years, overall enrolment is expected to decline by approximately 350 students.

At an Accommodation Committee meeting held on December 6, 2011, the Committee requested that staff prepare a Community Consultation Process regarding accommodation issues, which would take place prior to future Accommodation Reviews. Staff attended the International Association for Public Participation training during the week of February 27 to March 2, 2012. The training provided sequential steps that could be utilized in order to engage public participation regarding issues of concern.

A public participation session was organized for Brant County Schools on June 11, 2012 to discuss accommodation issues. The session was attended by parents, school council representatives, trustees and Board staff. Resulting dialogue from the session was recorded electronically and posted on the Board website.

DEVELOPMENTS:

In the final Demographic and Enrolment Trends report dated September 15, 2011, Watson & Associates identified that the Brant County (less Brantford / Southwest Paris) review area is experiencing a decline in elementary enrolment. This decline is supported by demographic information highlighting a declining elementary student yield per household. In addition, Watson & Associates indicated that there is very little development projected for this review area over the 15-year forecasted period.

Currently, there are four elementary schools operating in Brant County; excluding the newly-rebuilt Sacred Heart Catholic Elementary School in Paris. These four schools include Blessed Sacrament School, Burford; Holy Family Catholic Elementary School, Paris; St. Anthony Daniel School, Scotland and St. Theresa School, Brantford. As of September 2011, the total facility utilization of these four schools equals 73%. Of the 710 pupil spaces available in these four schools, there are 194 surplus spaces. These 194 surplus spaces are projected to increase to 249 by 2015-16 and to increase again to 276 by 2020-21. Surplus spaces are projected to decrease to 252 by 2025-26. By the end of the 15-year forecast period, the review area utilization would decrease to 65%.

By 2025-26, Holy Family School is projected to have the highest utilization; while Blessed Sacrament School is projected to have the lowest utilization within the review area.

Administration has reviewed the enrolment and trend data and recommends the closure of St. Anthony Daniel School, Scotland with students displaced by the closure accommodated by Blessed Sacrament School, Burford.

Recommended reasons for the closure of St. Anthony Daniel School are:

- § The school will experience an adverse impact on learning opportunities for students due to declining enrolment and a very low per grade population.
- § Reorganization involving the school, or group of schools, could enhance program and learning opportunities for students.
- § Using standard staffing allocation practices, it would be necessary to assign three grades into one class.
- § The school has an average of less than 20 students per grade.
- § The student population of the school is less than 75% of the capacity as defined by the Ministry of Education.
- § The relative small physical size of the school could result in an inability to move students to this school should another school close.

Should an Accommodation Review take place in Brant County, the newly-built Sacred Heart Catholic Elementary School in Paris should be included as the Review would also include the examination of attendance boundaries for this school.

Approval by the Board of the Preliminary School Accommodation Review Report would initiate an Accommodation Review and the formation of an Accommodation Review Committee (ARC). The ARC must ensure that a wide range of school and community members are consulted. These members should include a trustee, Superintendent of Education, Superintendent of Business, school council chairs, parents/ guardians, students, teachers, principals and the parish priest. The ARC, or the Board, has the authority to enlist additional members, as required. At a minimum, ARCs are required to hold four public meetings. At the first public meeting, the Board must provide the Terms of Reference for the ARC and Board staff will also provide a School Information Profile for each of the school(s) under review. The profile will include data that addresses the following considerations about the school(s):

- Value to the Student
- Value to the School Board
- Value to the Community
- Value to the Local Economy

The ARC will produce an Accommodation Report, which will make accommodation recommendation(s) consistent with the Objectives and Reference Criteria outlined in the Terms of Reference. It will deliver its Accommodation Report to the Board's Director of Education, who will have the Accommodation Report posted on the Board's website. The ARC will present its Accommodation Report to the Board of Trustees. Board staff will examine the ARC Accommodation Report and present an analysis and recommendations to the Board of Trustees. The Board of Trustees will make the final decision regarding the future of the school(s). If the Board of Trustees votes to close a school or schools, the Board must outline clear timelines regarding when the school(s) will close.

After the intention to conduct an accommodation review of a school(s) has been announced by the Board, the first of a minimum of four public meetings must take place no less than 30 calendar days' notice after this announcement. Beginning with the first public meeting, the public consultation period must be no less than 90 calendar days.

After the ARC completes its Accommodation Report, it is to be made available to the public and submitted to Board administration. After the submission of the Accommodation Report, there must be no less than 60 calendar days' notice prior to the meeting where the Board of Trustees will vote on the recommendation(s).

The time period required for the Accommodation Review Process is, at a minimum, approximately eight months. However, should the school(s) be recommended for closure as a result of the ARC process, a period of time is allotted for the formation and operation of an Integration Committee in the final year of operation of the school(s). A more realistic target date for school closure(s) would be September 2014.

RECOMMENDATION:

THAT the Accommodations Committee recommends that the Committee of the Whole refers the Preliminary School Accommodation Review report to the Brant Haldimand Norfolk Catholic District School Board for approval of an accommodation review for Blessed Sacrament School, Burford; Holy Family Catholic Elementary School, Paris; St. Anthony Daniel School, Scotland; St. Theresa School, Brantford and Sacred Heart Catholic Elementary School, Paris.

REPORT TO THE BRANT HALDIMAND NORFOLK CATHOLIC DISTRICT SCHOOL BOARD COMMITTEE OF THE WHOLE

Prepared by: Bill Chopp, Superintendent of Education
Presented to: Committee of the Whole
Submitted on: September 18, 2012
Submitted by: Chris N. Roehrig, Director of Education & Secretary

RENAMING OF THE FORMER ST. MARY SCHOOL Public Session

BACKGROUND INFORMATION:

In accordance with the Board's *Naming of Schools* Policy 400.17, it is the responsibility of the Board of Trustees to select and approve the name for a new school. The name must reflect the Catholic identity of the school system and must be determined through a consultative process.

DEVELOPMENTS:

A memorandum was issued to school communities at large and all employees of the Board inviting suggestions for names for the reopening of the closed school at 455 Colborne Street East, Brantford, using the criteria outlined in Policy 400.17.

On September 10, 2012, a committee comprised of two trustees (June Szeman and Rick Petrella), the Principal of Continuing Education (Terre Slaght), the Student Achievement Leader: Special Education (Carmen McDermid), two parent representatives from the Holy Cross Parent Involvement Committee (Ian Rolls-Carson and Brian Kinrade), and one Superintendent of Education (Bill Chopp) met to review the fourteen names/rationale that had been submitted for consideration. Father Mariusz Durbajlo, pastor of Our Lady of Assumption Parish, was consulted.

Three names were short-listed, as follows:

- **St. Mary Catholic Education Centre**
- **St. Mary Catholic Learning Centre**
- **St. Mary Catholic Continuing Education Centre**

RECOMMENDATION:

THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board approves St. Mary Catholic Learning Centre as the new name for the location formerly known as St. Mary Catholic Elementary School.

REPORT TO THE BRANT HALDIMAND NORFOLK CATHOLIC DISTRICT SCHOOL BOARD COMMITTEE OF THE WHOLE

Prepared by: Chris N. Roehrig, Director of Education & Secretary
 Presented to: Committee of the Whole
 Submitted on: September 18, 2012
 Submitted by: Chris N. Roehrig, Director of Education & Secretary

STRATEGIC PLANNING PROCESS 2012-2015

Public Session

BACKGROUND INFORMATION:

Last year, the Board began a broad-based consultation process as a pre-cursor to a multi-year strategic plan. The data gathered from the process confirmed the course that was set in the previous strategic plan. The following are the components that were confirmed as a result of the consultation process from last year.

Mission: As a Catholic Learning Community, we provide faith formation and academic excellence, which enables our graduates to live a life of love and service in Christ.

Motto: Excellence in Learning ~ Living in Christ.

Strategic Commitments: Catholicity, Student Achievement, Leadership, and Communication.

Core Values: As a Catholic learning community, we believe ...

- In a publicly funded Catholic Education System
- Actions are guided by the teachings of our Catholic faith
- In excellence through a commitment to continuous improvement for all staff and students
- Students achieve high standards given sufficient time and support
- We provide safe and nurturing environments for learning and working
- We build positive relationships and partnerships with our parishes, parents and the broader Catholic Christian community
- Stewardship of God's gifts is a responsibility of all
- That through teamwork and cooperation, all staff provide leadership which allows our system to excel

Below is a brief overview of the actions and timelines followed in developing the 2012-2015 strategic plan.

ACTION	STATUS/TIMELINES
The chair, vice-chair, director of education and superintendent of education attended the Ministry conference on strategic planning.	January 2012
Administration submitted final report on previous plan 2009-2012.	June 2012
Strategic planning committee was created to begin developing strategies to move the strategic plan forward. The committee met a number of times between April and June 2012.	The committee reported back to the Board in June 2012.
Consultation and deliberation to review, revise and confirm the mission/vision, motto, core values and strategic priorities (see above). The mission/vision, motto, core values and strategic priorities are unchanged and will continue for the next three years.	Process took place in the spring of 2012.
Public participation sessions (internal and external environments) to do an environmental scan of strengths, weaknesses, opportunities and threat analysis.	Process completed in spring of 2012.

DEVELOPMENTS:

Staff is recommending the following timeline and process to guide the strategic planning process.

ACTIONS	TIMELINES
A working committee of leadership candidates is being recruited to complete an analysis of themes that may be addressed within each strategic priority.	September 30, 2012
Report to Board on themes from environmental scan as well as a summary of recommendations from senior administration to form general/broad components of the strategic plan.	October Committee of the Whole
Sub-committees with trustee representation to be assigned to the four strategic priorities to develop two or three goals per priority. Goals for each priority to be approved by the Board. Senior administration to work with staff to refine goals to bring back to trustees for approval.	Late October
Board to review goals for each of the four pillars.	November Committee of the Whole
Senior administration and staff to recommend indicators for each goal and develop realistic targets for each goal.	Late November
Board to approve indicators and targets for each pillar and for each goal.	December Board Meeting
Working committee of staff to develop strategies to reach each goal along with appropriate timelines, resources and assignment of responsibilities. Draft Multi-Year Plan to be completed. Communication plans to be developed.	December and January
Board to approve the strategic plan.	January Committee of the Whole
Status reports for the progress implementing the multi-year to be completed.	June Board Meeting
Status reports to be put on a schedule for Board meetings in 2013-2015.	Board Meetings

RECOMMENDATION:

THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board approves the Strategic Planning Process 2012-2015.

REPORT TO THE BRANT HALDIMAND NORFOLK CATHOLIC DISTRICT SCHOOL BOARD

Prepared by: Ryan Cattrysse, Student Trustee
Presented to: Board of Trustees
Submitted on: September 25, 2012
Submitted by: Chris N. Roehrig, Director of Education & Secretary

STUDENT TRUSTEE REPORT

Public Session

BACKGROUND INFORMATION:

On August 29 and 30, 2012, students' councils as well as student leaders from each of the three secondary schools attended a leadership retreat, planned by the student senate of 2011-12 and hosted by members of the secondary schools' teaching staff.

DEVELOPMENTS:

Our Board's student leaders attended modules on communication, conflict resolution, as well as influencing school culture led by members of our school board's secondary teaching staff. The student leaders also listened to keynote speaker Dan Moynihan, Director of Youth Ministry for the Diocese of London, who spoke on models of discernment, leadership team organization, and leadership through the eyes of faith. The students celebrated Mass together as well as networked over the two-day period to create one common leadership team throughout our board's secondary schools.

Feedback was gathered from all who attended the retreat and will be passed on to the 2012-13 Student Senate. This feedback will be used to help plan a similar retreat to be held during the summer of 2013.

SCHOOL NEWS:

On the first day of school, Assumption College wanted to keep things simple, allowing Grade 9s to adjust to a regular day in high school. A slideshow of pictures from school events from the past year was shown at lunch and Students' Council members assisted new students around the school.

St. John's College hosted an orientation assembly for Grade 9 students that included tips for having a successful high school career, as well as a fashion show to illustrate uniform "Do's and "Don'ts". Pizza was provided at lunch for all Grade 9 students.

Holy Trinity, like Assumption College, gave Grade 9s a taste of a regular school day on their first day and assisted new students unfamiliar with the school. On the second day of school, an orientation assembly was held for Grade 9 students. At this assembly, the students were introduced to members of staff, given tips on achieving success in high school, advised of sports team tryouts as well as clubs that they can get involved in, and were introduced to a number of the school's spirit cheers for the upcoming Norfolk County Fair.

RECOMMENDATION:

THAT the Brant Haldimand Norfolk Catholic District School Board receives the Student Trustee Report.



**2012-13
Trustee Meetings and Events**

Date	Time	Meeting/Event	New / Revised
September 25, 2012	5:00 pm 5:30 pm 7:30 pm	Tour of St. Mary Catholic Learning Centre New Employee Commissioning Mass Board Meeting	added
October 5, 2012	9:30 am	System-Wide Faith Day	
October 9, 2012	9:00 am	Executive Council Mtg.	
October 10, 2012	<i>RESERVED</i>	<i>Generic Board Committees Meeting Day</i>	
October 10, 2012	1:30 pm	Catholicity Committee Mtg.	
October 10, 2012	4:00 pm	Policy Committee Mtg.	added
October 10, 2012	7:00 pm	SEAC Meeting	
October 16, 2012	10:00 am	OCSTA Fall Regional Mtg.	
October 16, 2012	7:30 pm	Committee of the Whole Meeting	
October 17, 2012	1:30 pm	Faith Advisory Committee Mtg.	
October 17, 2012	6:00 pm	BHNCDSB Service Recognition Dinner	New start time
October 23, 2012	1:00 pm	STSBHN Governance Mtg.	
October 23, 2012	7:30 pm	Board Meeting	
October 25–27, 2012		When Faith Meets Pedagogy Conference	
November 7, 2012	<i>RESERVED</i>	<i>Generic Board Committees Meeting Day</i>	
November 14, 2012	3:00 pm	Executive Council Mtg.	
November 14, 2012	7:00 pm	SEAC Meeting	
Nov 15-16, 2012		<i>(tentative)</i> Trustee Retreat with Bishop Fabbro	
November 20, 2012	7:30 pm	Committee of the Whole	
November 21, 2012	1:30 pm	Catholicity Committee Mtg.	
November 27, 2012	7:30 pm	Board Meeting	
December 4, 2012	1:30 pm	Faith Advisory Committee Mtg.	
December 4, 2012	6:30 pm 7:30 pm	Annual Meeting Mass with Bishop Fabbro Annual Board Meeting	
December 5, 2012	9:00 am	Executive Council Mtg.	
December 11, 2012	7:30 pm	Board Meeting	
December 12, 2012	7:00 pm	SEAC Meeting	
<i>December 24, 2012 - January 4, 2013</i>		<i>CHRISTMAS BREAK</i>	
January 9, 2013	7:00 pm	SEAC Meeting	
January 15, 2013	9:00 am	Executive Council Mtg.	
January 16, 2013	<i>RESERVED</i>	<i>Generic Board Committees Meeting Day</i>	
January 18-19, 2013		OCSTA PD Seminar	
January 22, 2013	7:30 pm	Committee of the Whole	
January 29, 2013	7:30 pm	Board Meeting	
February 12, 2013	9:00 am	Executive Council Mtg.	
February 13, 2013	<i>RESERVED</i>	<i>Generic Board Committees Meeting Day</i>	
February 13, 2013	7:00 pm	SEAC Meeting	
February 19, 2013	7:30 pm	Committee of the Whole	
February 26, 2013	1:00 pm	STSBHN Governance Mtg.	
February 26, 2013	7:30 pm	Board Meeting	
February 27, 2013	1:30 pm	Catholicity Committee	
March 5, 2013	9:00 am	Executive Council Mtg.	
<i>March 11 – 15, 2013</i>		<i>MARCH BREAK</i>	
March 19, 2013	1:30 pm	Faith Advisory Committee Mtg.	
March 19, 2013	7:30 pm	Committee of the Whole	
March 20, 2013	7:00 pm	SEAC Meeting	
March 26, 2013	7:30 pm	Board Meeting	
March 27, 2013	<i>RESERVED</i>	<i>Generic Board Committees Meeting Day</i>	
April 9, 2013	9:00 am	Executive Council Mtg.	
April 10, 2013	7:00 pm	SEAC Meeting	
April 16, 2013	7:30 pm	Committee of the Whole	

Date	Time	Meeting/Event	New / Revised
April 23, 2013	7:30 pm	Board Meeting	
April 24, 2013	<i>RESERVED</i>	<i>Generic Board Committees Meeting Day</i>	
May 1 – 3, 2013		Board Art Show	
May 2 - 4, 2013		OCSTA AGM	
<i>May 5 – 10, 2013</i>		<i>Catholic Education Week</i>	
May 7, 2013	6:00 pm 6:30 pm	Celebration of the Arts – art viewing Celebration of the Arts - performances	
May 9, 2013	5:00 pm	Catholic Student Leadership Awards; with Bishop Bergie	
May 14, 2013	9:00 am	Executive Council Mtg.	
May 15, 2013	7:00 pm	SEAC Meeting	
May 21, 2013	7:30 pm	Committee of the Whole	
May 22, 2013	<i>RESERVED</i>	<i>Generic Board Committees Meeting Day</i>	
May 22, 2013	1:30 pm	Catholicity Committee Meeting	
May 28, 2013	1:00 pm	STSBHN Governance Mtg.	
May 28, 2013	1:30 pm	Faith Advisory Committee Mtg.	
May 28, 2013	7:30 pm	Board Meeting	
June 6-8, 2013		CCSTA Convention	
June 11, 2013	9:00 am	Executive Council Mtg.	
June 12, 2013	<i>RESERVED</i>	<i>Generic Board Committees Meeting Day</i>	
June 12, 2013	7:00 pm	SEAC Meeting	
June 18, 2013	7:30 pm	Committee of the Whole	
June 25, 2013	7:30 pm	Board Meeting	
June 27, 2013	4:45 pm	Assumption College Graduation	
June 27, 2013	6:30 pm	Holy Trinity Graduation	
June 27, 2013	7:00 pm	St. John's College Graduation	

- Add SAL Committee dates