



Board Meeting
Tuesday, March 26, 2013 ♦ 7:30 p.m.
Boardroom

Members:

Trustees:

June Szeman (Chair), Rick Petrella (Vice Chair), Dennis Blake, Cliff Casey, Dan Dignard, Bonnie McKinnon, Ryan Cattrysse (Student Trustee)

Senior Administration:

Chris N. Roehrig (Director of Education & Secretary), Tom Grice (Superintendent of Business & Treasurer), Bill Chopp, Jamie McKinnon and Leslie Telfer (Superintendents of Education)

1. Opening Business

- 1.1 Opening Prayer – June Szeman
- 1.2 Attendance
- 1.3 Approval of the Agenda
- 1.4 Declaration of Interest

2. Presentations

The Board will receive an update on the 2013 “Souper Bowl” fundraiser.

3. Delegations - Nil

4. Consent Agenda

- 4.1 Approval of the Special Meeting of the Board Minutes – February 28, 2013 Pages 3-7
- 4.2 Approval of the Special Meeting of the Board Minutes – March 19, 2013 Pages 8-11

5. Committee and Staff Reports

- 5.1 Unapproved Minutes and Recommendations from the Committee of the Whole Meeting – March 19, 2013 Pages 12-17
Presenter: Rick Petrella, Vice Chair of the Board
 - Excursion – France & Italy (pg. 18)
 - Excursion – Massillon, OH (pg. 19)
- 5.2 Alternative Education Programming Pages 20-21
Presenter: Jamie McKinnon, Superintendent of Education



- 5.3 Student Trustee Report**
Presenter: Ryan Cattrysse, Student Trustee

Pages 22

6. Information and Correspondence

- 6.1 Committee of the Whole and Board meetings will start at 7:00 pm commencing April, 2013.

7. Notices of Motion

8. Trustee Inquiries

9. Business In-camera

207. (2) Closing of certain committee meetings. A meeting of a committee of a board, including a committee of the whole board, may be closed to the public when the subject-matter under consideration involves,

- a. The security of the property of the board;
- b. The disclosure of intimate, personal or financial information in respect of a member of the board or committee, an employee or prospective employee of the board or a pupil or his or her parent or guardian;
- c. The acquisition or disposal of a school site;
- d. Decisions in respect of negotiations with employees of the board; or
- e. Litigation affecting the board.

10. Report on the In-Camera Session

11. Future Meetings and Events

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12. Closing Prayer

*Heavenly Father, we thank you for your gifts to us: for making us, for saving us in Christ, for calling us to be your people. As we come to the end of this meeting, we give you thanks for all the good things you have done in us. We thank you for all who have shared in the work of this Board, and ask you to bless us all in your love. We offer this prayer, Father, through Christ our Lord. **Amen***

13. Adjournment



**Special Meeting of the Board
Thursday, February 28, 2013 ♦ 1:00 p.m.
Trustees' Meeting Room**

Trustees:

Present: June Szeman (Chair), Rick Petrella (Vice Chair)

Via Teleconference: Dennis Blake, Cliff Casey, Bonnie McKinnon

Absent: Dan Dignard

Senior Administration:

Chris N. Roehrig (Director of Education & Secretary), Tom Grice (Superintendent of Business & Treasurer)

1. Opening Business

1.1 Opening Prayer

The meeting was opened with prayer led by Chair Szeman.

1.2 Attendance – as noted above.

1.3 Approval of the Agenda

Moved by: Dennis Blake
Seconded by: Cliff Casey

THAT the Brant Haldimand Norfolk Catholic District School Board approves the agenda of the Special Meeting of the Board of February 28, 2013.

Carried

1.4 Declaration of Interest - Nil

2. Committee and Staff Reports

2.1 Long-Term Debenture Financing

Superintendent Grice reported that the Ontario Financing Authority (OFA) has the responsibility to arrange financing for all capital projects like new schools or additions in the province. The OFA has arranged financing for St. Basil, Sacred Heart (Paris) and St. John's College in the amount of \$16,156,020, to be made available as of March 20, 2013

Moved by: Bonnie McKinnon
Seconded by: Rick Petrella

THAT the Brant Haldimand Norfolk Catholic District School Board approves By-Law Number 2013-A1 as follows:



A by-law to authorize a loan from the Ontario Financing Authority in the principal amount of \$16,156,020 pursuant to a loan agreement under section 7 of Ontario Regulation 41/10

WHEREAS subsection 247 (1) of the Education Act R.S.O. 1990, c. E.2, as amended (the "Education Act") and the regulations made thereunder, provides that, subject to any other provision of the Education Act and, specifically, the regulations made under subsection 247 (3) of the Education Act, a district school board may by by-law borrow money or incur debt for permanent improvements and may issue or execute any instrument prescribed under clause 247 (3) (f) of the Education Act in respect of the money borrowed or the debt incurred;

AND WHEREAS section 7 of Ontario Regulation 41/10 (the "Regulation"), provides that (1) a board may by by-law borrow money for permanent improvements by way of a loan with an initial maturity of more than one year from the Ontario Financing Authority and that (2) a board that obtains a loan described in section 7 of the Regulation shall ensure that the proceeds of it are used for permanent improvements;

AND WHEREAS the Brant Haldimand Norfolk Catholic District School Board, which under the Education Act constitutes a district school board (the "Board"), has undertaken capital projects with respect to instructional spaces at existing elementary or secondary schools, or to construct new elementary or secondary schools for the board, some of which projects are described in Schedule "A-1" attached to the Loan Agreement, as hereinafter defined (individually a "NPP Eligible Project", collectively the "NPP Eligible Projects") and each NPP Eligible Project constitutes a "permanent improvement" as defined in subsection 1(1) of the Education Act. In the event that the Board will borrow the principal amount specified in paragraph 2.1 under the said Loan Agreement in respect of a single NPP Eligible Project, the term "NPP Eligible Projects" means that NPP Eligible Project;

AND WHEREAS the Board, has participated in one or more programs referred to as the Consolidated Capital Programs (as described below) (the "Consolidated Capital Programs") involving capital projects that are described in the Schedule(s) referred to in recital (d) of the Loan Agreement, as hereinafter defined (individually a "Consolidated Capital Eligible Project", collectively the "Consolidated Capital Eligible Projects") and each Consolidated Capital Eligible Project constitutes a "permanent improvement" as defined in subsection 1(1) of the Education Act. In the event that the Board will borrow the principal amount specified in paragraph 2.1 under the said Loan Agreement in respect of a single Consolidated Capital Eligible Project, the term "Consolidated Capital Eligible Projects" means that Consolidated Capital Eligible Project;

AND WHEREAS the Consolidated Capital Programs include:

- (i) capital projects required for primary class size reduction (the "PCS Program") for the purpose of addressing the reduction in primary class size to 20 or fewer students and under the PCS Program the Board has undertaken projects, some of which projects are described in Schedule "A-2" attached to the said Loan Agreement; and
- (ii) capital projects to provide for construction projects (the "CP Program") described in Column 3 of Table 22.1 of Ontario Regulation 155/09, in the municipalities set out in



Column 2 of that Table opposite the name of the Board, and under the CP Program has undertaken projects, some of which projects are described in Schedule “A-6” attached to the said Loan Agreement;

AND WHEREAS the Board, has participated in a program referred to as the Best Start Program involving capital projects at new schools to provide child care spaces, some of which projects are described in Schedule “A-7” attached to the Loan Agreement, as hereinafter defined (individually a “Best Start Eligible Project”, collectively the “Best Start Eligible Projects”) and each Best Start Eligible Project constitutes a “permanent improvement” as defined in subsection 1(1) of the Education Act. In the event that the Board will borrow the principal amount specified in paragraph 2.1 under the said Loan Agreement in respect of a single Best Start Eligible Project, the term “Best Start Eligible Projects” means that Best Start Eligible Project;

AND WHEREAS the NPP Eligible Projects, the Consolidated Capital Eligible Projects and the Best Start Eligible Projects are collectively referred to as the “Eligible Projects”. In the event that the Board will borrow the principal amount specified in paragraph 2.1 under the said Loan Agreement in respect of a single Eligible Project, the term “Eligible Projects” means that Eligible Project. The NPP Program, the Consolidated Capital Programs and the Best Start Program are collectively referred to as the “Programs”. In the event that the Board will borrow the principal amount specified in paragraph 2.1 under the said Loan Agreement in respect of a single Program, the term “Programs” means that Program;

AND WHEREAS the Board has in part financed the Eligible Projects by way of temporary borrowing from a financial institution or from a restricted purpose revenue account (formerly referred to as a reserve account or a reserve fund account) of the Board and the Board intends to borrow money from the Ontario Financing Authority for the purpose of financing the Eligible Projects on a long-term basis, and in this connection the Board intends to borrow by way of a loan with an initial maturity of more than one year from the Ontario Financing Authority the principal amount of \$16,156,020 (the “Loan”) pursuant to a loan agreement in the form attached hereto as Schedule “A” (the “Loan Agreement”) which Loan Agreement constitutes an instrument prescribed under clause 247 (3) (f) of the Education Act and which sets out the terms and conditions on which the Ontario Financing Authority will make the Loan available to the Board;

NOW THEREFORE THE BRANT HALDIMAND NORFOLK CATHOLIC DISTRICT SCHOOL BOARD ENACTS AS FOLLOWS:

1. The Board hereby authorizes the Loan on the basis that it constitutes a loan under section 7 of the Regulation and authorizes the entering into of the Loan Agreement that is prescribed for the purposes of clause 247(3)(f) of the Education Act.
2. The Board is hereby authorized to enter into the Loan Agreement pursuant to which the Loan will be made available to the Board and the Chair of the Board and the Treasurer of the Board are hereby authorized to execute for and on behalf of the Board the Loan Agreement which provides for instalments of interest only and of combined (blended) principal and interest as hereinafter set forth, substantially in the form of Schedule “A”, with such changes thereto as may



be suggested by the Ontario Financing Authority and as such authorized officials of the Board shall approve.

3. The Director of Education of the Board, the Treasurer of the Board and any other financial officer of the Board are hereby each individually authorized generally to do all things and execute all other documents, instruments and agreements in the name of the Board in order to give effect to the Loan Agreement.
4. The Loan shall be paid in instalments of interest only and of combined (blended) principal and interest over a 25 year amortization period on the specified dates set out in Schedule "B" to the Loan Agreement with the first interest only payment on May 15, 2013 and thereafter instalments of combined (blended) principal and interest to November 15, 2037 in each of the years during the currency of the Loan as set forth in such schedule with the final payment of combined (blended) principal and interest on March 19, 2038. The Loan shall bear interest at the rate of 3.799% on the outstanding principal amount owing thereunder from time to time from the date thereof, which interest shall be payable in arrears as part of the instalments of interest only and of combined (blended) principal and interest payable on such days in each year of the currency of the Loan as are set out in Schedule "B" to the Loan Agreement.
5. In accordance with the provisions of the Education Act and the regulations made thereunder, during the currency of the Loan, the Board shall provide in its estimates for each fiscal year for the setting aside out of its general revenue in the fiscal year the amount necessary to pay the principal and interest coming due on the Loan in the fiscal year and, on or before each due date in each such year, the Board shall pay out of its general revenue the principal and interest coming due on the Loan in the year. Such sums of principal and interest payable on the Loan shall be provided for in accordance with subsection 247(5) of the Education Act. Subject to the foregoing, on or before each due date in each year during the currency of the Loan, the Board shall pay out of its general revenue the amount necessary to pay the specific sums of principal and interest payable on the Loan shown for the respective year as set forth in Schedule "B" to the Loan Agreement; but such amount shall be paid out of the Board's general revenue only to the extent required after taking into account funds available from other sources.
6. Any amounts payable by the Board in respect of the Loan including interest on overdue principal and interest in respect of the Loan together with fees and other amounts payable by the Board under the Loan Agreement, if applicable, shall be paid out of the Board's general revenue or any other available funds.
7. The proceeds of the Loan shall be used to finance the Eligible Expenditures, as defined in the Loan Agreement, in respect of the Eligible Projects on a long-term basis and for no other purpose except as permitted by the Education Act and the regulations made thereunder.

Carried



3. Business In-Camera

Moved by: Dennis Blake
Seconded by: Rick Petrella

THAT the Brant Haldimand Norfolk Catholic District School Board moves to an in-camera session of the Special Meeting of the Board.

Carried

4. Report on the In-Camera Session

Chair Szeman and Trustee Casey declared a conflict of interest in item 2.2 of the in-camera session and left the meeting. They did not take part in the consideration or discussion of, or vote on any question with relation to this item.

Moved by: Rick Petrella
Seconded by: Bonnie McKinnon

THAT the Brant Haldimand Norfolk Catholic District School Board approves the business of the in-camera session of the Special Meeting of the Board.

Carried

5. Adjournment

Moved by: Dennis Blake
Seconded by: Bonnie McKinnon

THAT the Brant Haldimand Norfolk Catholic District School Board adjourns the Special Meeting of the Board of February 28, 2013.

Carried



Special Meeting of the Board

(To complete the business of the February 26, 2013 Board Meeting, which was cancelled due to inclement weather)

Tuesday, March 19, 2013 ♦ 7:00 pm

Boardroom

Trustees:

Present: June Szeman (Chair), Rick Petrella (Vice Chair), Dennis Blake, Cliff Casey, Dan Dignard, Bonnie McKinnon, Ryan Cattrysse (Student Trustee)

Absent:

Senior Administration:

Chris N. Roehrig (Director of Education & Secretary), Tom Grice (Superintendent of Business & Treasurer), Bill Chopp, Jamie McKinnon and Leslie Telfer (Superintendents of Education)

1. Opening Business

1.1 Opening Prayer

The meeting was opened with a prayer led by June Szeman, with a special prayer intention offered for Pope Francis as he begins his new journey as leader of the Holy Catholic Church.

1.2 Attendance – As noted above.

1.3 Approval of the Agenda

Moved by: Dennis Blake

Seconded by: Dan Dignard

THAT the Brant Haldimand Norfolk Catholic District School Board approves the agenda of the Special Meeting of the Board of March 19, 2013.

Carried

1.4 Declaration of Interest – Nil

2. Presentations - Nil

3. Delegations – Nil

4. Consent Agenda

4.1 THAT the Brant Haldimand Norfolk Catholic District School Board approves the minutes of the January 29, 2013 meeting.

4.2 THAT the Brant Haldimand Norfolk Catholic District School Board receives the unapproved minutes of the Special Education Advisory Committee meeting of February 13, 2013.



In response to Trustee Blake's inquiry regarding item 8.2.3 of the SEAC minutes of February 13, 2013, Superintendent Chopp confirmed that an administrative procedure is being developed regarding classroom observations by non-school personnel. This procedure will be shared with trustees prior to publication.

Moved by: Cliff Casey
Seconded by: Bonnie McKinnon

THAT the Brant Haldimand Norfolk Catholic District School Board receives all reports and approves all motions under the Consent Agenda.

Carried

5. Committee and Staff Reports

5.1 Unapproved Minutes and Recommendations from the Committee of the Whole Meeting of February 19, 2013

Vice Chair Petrella provided a review of the business of the February 19, 2013 Committee of the Whole meeting and brought forward the following recommendations for approval:

THAT the Committee of the Whole refers the Goals for 2013-14 Budget report to the Brant Haldimand Norfolk Catholic District School Board for approval.

THAT the Brant Haldimand Norfolk Catholic District School Board approves St. Pius X Catholic Elementary School as the name of the new school being built on Wood Street in Brantford.

THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board approves the proposal to investigate the viability of implementing an Early French Immersion Program at St. Leo School, as of September 2014.

THAT the Committee of the Whole refers the Co-operative Agreement for Archival Support between the Brant Haldimand Norfolk Catholic District School Board, the Grand Erie District School Board, and the Friends of the Educational Archives to the Brant Haldimand Norfolk Catholic District School Board for approval.

THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board advises the Grand Erie District School Board that the Brant Haldimand Norfolk Catholic District School Board has no interest in the following properties:

- Former Coronation Public School, 54 Ewing Drive, Brantford, Ontario
- Former Dunnville Central Public School, 121 Alder Street West, Dunnville, Ontario

Trustee Casey raised several questions regarding the Friends of the Educational Archives partnership including the process that will be followed to establish the Board of Directors, access to archive personnel and archival materials by boards and the public, and the storage location(s) of archived materials. Director Roehrig will seek clarification and advise trustees accordingly.



Questions of clarification were raised regarding the proposed investigation of an Early French Immersion program being offered in the north-end of Brantford, which were addressed by Director Roehrig. Trustee Casey requested that following the investigation, any proposed program is to be brought to the Board for final approval. Trustees also discussed the possibility of conducting a similar investigation of interest in Norfolk and Haldimand counties and requested that staff bring back a proposal for consideration at the next meeting.

Moved by: Cliff Casey

Seconded by: Dennis Blake

THAT the Brant Haldimand Norfolk Catholic District School receives the unapproved minutes of the Committee of the Whole meeting of February 19, 2013.

Carried

THAT the Brant Haldimand Norfolk Catholic District School approves the recommendations of the Committee of the Whole meeting of February 19, 2013.

Carried

4. Notices of Motion

Trustee Petrella withdrew the following Notice of Motion that he made at the February 19, 2013 Committee of the Whole Meeting, as meeting times are specified in the Board by-laws.

THAT the Committee of the Whole recommends that the BHCNDSB adheres to sections 6.2.2.1 and 6.2.1.1 of the Board By-Laws whereby Committee of the Whole meetings and Board meetings start at 7:00 p.m., or amends subject By-Laws upon the affirmative vote of a two-thirds (2/3) majority of all members of the Board. This motion is to be considered at the February 26, 2013 Board meeting for implementation as of March 2013.

5. Business In-Camera

Moved by: Rick Petrella

Seconded by: Bonnie McKinnon

THAT the Brant Haldimand Norfolk Catholic District School Board moves to an in-camera session of the Special Meeting of the Board.

Carried

6. Report on the In-Camera Session

Moved by: Bonnie McKinnon

Seconded by: Rick Petrella

THAT the Brant Haldimand Norfolk Catholic District School Board approves the business of the in-camera session of the Special Meeting of the Board.

Carried



7. Adjournment

Moved by: Dan Dignard
Seconded by: Cliff Casey

THAT the Brant Haldimand Norfolk Catholic District School Board adjourns the Special Meeting of the Board of March 19, 2013.

Carried

RECOMMENDATIONS FOR THE BOARD FROM THE COMMITTEE OF THE WHOLE

March 19, 2013

AGENDA ITEM	MOTION
5.4	THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board approves the request from Assumption College School and St. John's College for an excursion to France and Italy from Thursday, March 6 to Sunday, March 16, 2014.
5.5	THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board approves the request from St. John's College for an excursion to Massillon, Ohio from Friday, September 20 to Saturday, September 21, 2013.

RECOMMENDATION:

THAT the Brant Haldimand Norfolk Catholic District School Board receives the unapproved minutes of the Committee of the Whole Meeting of March 19, 2013.

THAT the Brant Haldimand Norfolk Catholic District School Board approves the recommendations of the Committee of the Whole Meeting of March 19, 2013.



Committee of the Whole
Tuesday, March 19, 2013 ♦ 7:30 pm
Boardroom

Trustees:

Present: June Szeman (Chair), Rick Petrella (Vice Chair), Dennis Blake, Cliff Casey, Dan Dignard, Bonnie McKinnon, Ryan Cattrysse (Student Trustee)

Absent:

Senior Administration:

Chris N. Roehrig (Director of Education & Secretary), Tom Grice (Superintendent of Business & Treasurer), Bill Chopp, Jamie McKinnon and Leslie Telfer (Superintendents of Education)

1. Opening Business

1.1 Opening Prayer

The meeting was opened with prayer led by June Szeman.

1.2 Attendance – As noted above.

1.3 Approval of the Agenda

Moved by: Rick Petrella

Seconded by: Cliff Casey

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board approves the agenda of the March 19, 2013 meeting.

Carried

1.4 Declaration of Interest – Nil

2. Presentations - Nil

3. Delegations - Nil

4. Consent Agenda

4.1 THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board approves the minutes of the February 19, 2013 meeting.

4.2 THAT the Committee of the Whole refers the unapproved minutes of the Student Transportation Services Brant Haldimand Norfolk Board of Directors' Meeting of February 26, 2013 to the Brant Haldimand Norfolk Catholic District School Board for receipt.



Moved by: Bonnie McKinnon

Seconded by: Dennis Blake

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board receives all reports and approves all motions under the Consent Agenda.

Carried

5. Committee and Staff Reports

5.1 Information and Communication Technology Operation Plan Update

Superintendent Grice commented that the subject report provides an update on the progress of the information and communication technology operational plan that was presented to the Board one year ago. He introduced Norm Cicci, Manager of Information Technology and Brian Englefield, 21st Century Learning Consultant who, together with Dave Szuty, eLearning Consultant, have worked to move the Board ahead in all areas identified in the operational plan. Presenters Cicci and Englefield provided an overview of the many advancements, investments and streamlining of processes that have taken place over the past few months, with a look ahead to upcoming initiatives including the migration to Microsoft Office 365, the piloting of “bring your own devices” to school, and continuation of the three-year equipment renewal project. Trustee questions regarding standardized purchasing processes, innovative project applications, bandwidth upgrades, staff training, and integrity of the network were addressed.

Moved by: Rick Petrella

Seconded by: Cliff Casey

THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board receives the Information and Communication Technology Operation Plan Update report.

Carried

5.2 Strategic Plan Update: Leadership

Superintendent McKinnon provided an update on the progress being made in the leadership pillar of the strategic plan, primarily in the areas of instructional and personal leadership development for school administrators and teacher leaders. Several initiatives are underway including ongoing professional development for administrators, the introduction of cognitive coaching training for mentors, aspiring school leadership and student achievement leadership professional development sessions, as well as ongoing work in developing and promoting the human resources and labour relations certificate program that will be offered next fall.

Moved by: Dan Dignard

Seconded by: Bonnie McKinnon

THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board receives the Strategic Plan Update - Leadership report.

Carried



5.3 Strategic Plan Update: Student Achievement (Literacy)

Superintendent Telfer reviewed the progress being made by the Student Achievement Team on the various targeted strategies that have been implemented to improve teacher effectiveness in the area of literacy, with a focus on building student skills and improving student achievement. Limitations resulting from P/PM 155 have caused some challenges in collecting and inputting assessment data in a timely fashion. The Board may send a letter to the Minister of Education in the fall of 2013 if this continues to be problematic.

Moved by: Dennis Blake

Seconded by: Cliff Casey

THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board receives the Strategic Plan Update – Student Achievement (Literacy) report.

Carried

5.4 Excursion – France & Italy

Superintendent Chopp presented a request from Assumption College School and St. John's College for approximately 45 Grades 10-12 students to travel to France and Italy during the 2014 March Break. Students will have an opportunity to practice their language skills and will gain an appreciation of the French and Italian cultures.

Moved by: Dan Dignard

Seconded by: Dennis Blake

THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board approves the request from Assumption College School and St. John's College for an excursion to France and Italy from Thursday, March 6 to Sunday, March 16, 2014.

Carried

5.5 Excursion – Massillon, OH

Superintendent Chopp reviewed a request from St. John's College for approximately 45 members of the Senior Football Eagles team to play an exhibition game against Massillon Tigers Washington High School, take part in a football retreat, and visit the NFL Football Hall of Fame.

Moved by: Bonnie McKinnon

Seconded by: Rick Petrella

THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board approves the request from St. John's College for an excursion to Massillon, Ohio from Friday, September 20 to Saturday, September 21, 2013.

Carried

6. Information and Correspondence

Chair Szeman distributed a copy of inspirational thoughts compiled by Sr. Clare Fitzgerald at a recent OCSEA Retreat.

Chair Szeman requested that trustees provide her with suggested key issues that they would like addressed at the upcoming OCSTA Regional Meeting on May 2, 2013.



Chair Szeman distributed the Summary of Recommendations from OCSTA's Annual Financial Brief to the Minister of Education. If trustees wish to comment, she will compile the feedback and submit it to OCSTA.

Chair Szeman checked trustee availability for the St. Bernard School Closing Ceremony to be held in June 2013.

Cliff Casey volunteered to be the Board's representative on the Friends of the Educational Archives Board of Directors.

Moved by: Dan Dignard

Seconded by: Cliff Casey

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board receives the information and correspondence items since the last meeting.

Carried

7. Notices of Motion

Trustee Blake presented the Notice of Motion that he made at the February 19, 2013 Committee of the Whole meeting, as follows:

THAT all individual trustee expenses be posted on the public section of the Board website and updated quarterly.

Moved by: Dennis Blake

Seconded by: Rick Petrella

Discussion took place and trustees agreed to address this at the March 26, 2013 Policy Committee meeting. Trustee Blake withdrew his notice of motion.

8. Trustee Inquiries

Trustee Blake advised that he had received an inquiry from a soccer organization regarding the inability of players to use cleats on school sports fields, as noted in the Board's Community Use of Schools Policy. This concern was referred to the March 26, 2013 Policy Committee meeting.

9. Business In-Camera

Moved by: Dennis Blake

Seconded by: Bonnie McKinnon

THAT the Brant Haldimand Norfolk Catholic District School Board moves to an in-camera session.

Carried

10. Report on the In-Camera Session

Trustee McKinnon left following the opening business of the In-Camera session and did not return for the remainder of the meeting.

Moved by: Rick Petrella

Seconded by: Dan Dignard

THAT the Brant Haldimand Norfolk Catholic District School Board approves the business of the in-camera session.

Carried



Brant Haldimand Norfolk
Catholic District School Board

Minutes

Catholic Education Centre
322 Fairview Drive
Brantford, ON N3T 5M8

11. Future Meetings

A list of future meetings and events for trustees was reviewed.

12. Closing Prayer

A closing prayer was recited in unison.

13. Adjournment

Moved by: Cliff Casey

Seconded by: Dan Dignard

THAT the Brant Haldimand Norfolk Catholic District School Board adjourns the meeting of March 19, 2013.

Carried

**REPORT TO THE BRANT HALDIMAND NORFOLK CATHOLIC
DISTRICT SCHOOL BOARD COMMITTEE OF THE WHOLE**

Prepared by: Bill Chopp, Superintendent of Education
Presented to: Committee of the Whole
Submitted on: March 19, 2013
Submitted by: Chris N. Roehrig, Director of Education & Secretary

EXCURSION – FRANCE & ITALY
Public Session

BACKGROUND INFORMATION:

Assumption College School and St. John's College are requesting approval for an excursion to France and Italy from Thursday evening, March 6, 2014 to Sunday, March 16, 2014 (no school days missed as March 7, 2014 is a designated professional development day).

DEVELOPMENTS:

Approximately forty-five (45) Grades 10-12 students will be participating in this field trip. Supervising teachers will include Sylvia D'Eramo and Tina DiFrancesco. The anticipated cost of the trip for each student is approximately \$2,895.

This tour provides an excellent opportunity for students to practice the language skills acquired in the classroom and to be totally immersed in the French and Italian cultures. They will witness elements of history which they have learned about through their classroom studies and enhance their appreciation of other cultures. They will also strengthen their faith as they visit official pilgrimage sites in France and in Italy.

All information has been provided in accordance with Board policy and procedures.

RECOMMENDATION:

THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board approves the request from Assumption College School and St. John's College for an excursion to France and Italy from Thursday, March 6 to Sunday, March 16, 2014.

**REPORT TO THE BRANT HALDIMAND NORFOLK CATHOLIC
DISTRICT SCHOOL BOARD COMMITTEE OF THE WHOLE**

Prepared by: Bill Chopp, Superintendent of Education
Presented to: Committee of the Whole
Submitted on: March 19, 2013
Submitted by: Chris N. Roehrig, Director of Education & Secretary

EXCURSION – MASSILLON, OH
Public Session

BACKGROUND INFORMATION:

St. John's College is requesting approval for an excursion to Massillon, Ohio from Friday, September 20, 2013 to Saturday, September 21, 2013 (one school day).

DEVELOPMENTS:

Approximately forty-five (45) senior students will be participating in this two-day field trip. Supervising teachers will include Peter Pomponio and Jeff DeProsperis. The anticipated cost of the trip for each student is approximately \$21. The majority of expenses are being covered by Massillon Tigers Washington High School.

This excursion will allow the Senior Football Eagles team to participate in an exhibition game and football retreat. They will also have the chance to visit the Football Hall of Fame and if time permits, to attend a college football game. This will provide participants with a great opportunity for team building and to get a sense of the history of football as a sport.

All information has been provided in accordance with Board policy and procedures.

RECOMMENDATION:

THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board approves the request from St. John's College for an excursion to Massillon, Ohio from Friday, September 20 to Saturday, September 21, 2013.

REPORT TO THE BRANT HALDIMAND NORFOLK CATHOLIC DISTRICT SCHOOL BOARD COMMITTEE OF THE WHOLE

Prepared by: Jamie McKinnon, Superintendent of Education
Presented to: Committee of the Whole
Submitted on: February 26, 2013
Submitted by: Chris N. Roehrig, Director of Education & Secretary

ALTERNATIVE EDUCATION PROGRAMMING

Public Session

BACKGROUND INFORMATION:

Since 2004, the Ministry of Education has been committed to improving graduation rates and student success through a variety of Learning to 18 initiatives. Two areas of commitment for our Board include Alternative Education programs and Supervised Alternative Learning programs (S.A.L.).

Alternative Education programs are for students 14 years of age and older. The program is designed for students who have not experienced success in a regular secondary school setting due to academic, social or personal factors. Students work at credit accumulation in a non-traditional setting with personalized programming.

The S.A.L. program is designed for students 14 to 17 years of age. The program enables students who have not experienced success in a regular classroom to earn credits, work place certification, work habits and life skills, while volunteering or holding full or part-time employment.

Both programs attempt to keep students connected to school and progress toward graduation.

DEVELOPMENTS:

St. Mary Catholic Learning Centre opened in September 2012. St. Mary operates several alternative education programs including Alternative Education, Supervised Alternative Learning (S.A.L.), on site home instruction, as well as the Program for Suspended and Expelled Pupils. All of these programs support continuous in-take throughout the school year. There is a Principal of Continuing Education on site who also supports alternative programs at Holy Trinity Catholic High School. The alternative education programs at each site have allocated staff who support and monitor the programming and success of the students involved.

A social worker is also attached to each student registered in Alternative Education and S.A.L.. Child and Youth Worker support is obtained through a referral to the Behaviour Services Team. One System Special Education Resource Teacher is responsible for supporting teachers with Individual Education Plan (IEP) development and implementation.

To date 51 students have been engaged in the Alternative and S.A.L. programs and have earned 70+ credits toward graduation. Several students have moved to School Within A College (SWAC) programs and some have moved back to regular school programming. These students have been non-attenders in the past and earned few if any credits. They have persevered dealing with concerns such as self-motivation, peer relations, mental health issues, substance abuse, social skills and poverty.

The programs have adopted a motto of “Being, Becoming, and Belonging” based on three universal human needs and creating a Catholic community of caring and connecting.

RECOMMENDATION:

THAT the Brant Haldimand Norfolk Catholic District School Board receives the Alternative Education Programming report.

REPORT TO THE BRANT HALDIMAND NORFOLK CATHOLIC DISTRICT SCHOOL BOARD

Prepared by: Ryan Cattrysse, Student Trustee
Presented to: Board of Trustees
Submitted on: March 26, 2013
Submitted by: Chris N. Roehrig, Director of Education & Secretary

STUDENT TRUSTEE REPORT

Public Session

BACKGROUND INFORMATION:

The Student Senate held its winter retreat for secondary students' councils on February 7, 2013. The Student Senate met on February 19 and on March 19, 2013. Student senators will travel to Ottawa on April 12 to attend the Ontario Catholic Student Leadership Conference.

DEVELOPMENTS:

The winter retreat, led by members of the Student Senate, was extremely successful. The day aimed to use faith to encourage members of the students' councils to reflect and refocus for the coming semester. Key sessions were facilitated by each of the secondary school chaplains with icebreaker activities led by secondary staff members. Assumption teacher, Ron Calabrese, facilitated an icebreaker using math knowledge to make an equation of how God fits into a secondary student's life. Feedback from the day was very positive.

At their monthly meetings, senators reviewed the successes and parts of the winter retreat that could be improved for next year. The senate also discussed plans for the Annual Students' Council Leadership Symposium in May, which will once again feature a keynote from Youth Ministry Specialist Dan Moynihan of the London Diocese. The group also decided to continue its summer retreat for student leaders in August. Discussion also took place regarding Brant Haldimand Norfolk CDSB co-hosting the 2015 Ontario Catholic Student leadership conference with the London District Catholic School Board and the Huron-Perth Catholic District School Board.

Two board policies were vetted by the group--the Dress Code for Pupils and Distribution of Materials Policies and Administrative Procedures.

SCHOOL NEWS:

Holy Trinity took advantage of the phasing out of the Canadian penny to organize a penny drive, with proceeds benefitting the Norfolk Women's Shelter. Holy Trinity is hosting a black light themed dance on April 4. The school also received official confirmation that they hold a world record, which will be published in the Guinness Book of World Records. Assumption College School had a successful junior semi-formal, and will host Relay for Life on April 24. The Lions continue to run their Brick-by-Brick Campaign, with the aim to build a school in Africa. At St. John's College, over 45 Campus Ministry students, assisted by staff, cooked over 1200 pancakes for the school's Shrove Tuesday breakfast. A spring dance is being organized for April 24.

RECOMMENDATION:

THAT the Brant Haldimand Norfolk Catholic District School Board receives the Student Trustee Report.



2012-13
Trustee Meetings and Events

Date	Time	Meeting/Event	New / Revised
March 19, 2013	7:00 pm 7:30 pm	Special Meeting of the Board Committee of the Whole	
March 20, 2013	7:00 pm	SEAC Meeting	
March 26, 2013	7:30 pm	Board Meeting Policy Committee Mtg,	
April 8, 2013	7:00 pm	Regional Catholic Parent Involvement Committee Mtg.	
April 9, 2013	9:00 am	Executive Council Mtg.	
April 9, 2013	2:00 pm	Catholic Education Advisory Committee Mtg.	
April 10, 2013	7:00 pm	SEAC Meeting	
April 16, 2013	7:30 pm	Committee of the Whole	
April 23, 2013	7:30 pm	Board Meeting Policy Committee Mtg.	
April 24, 2013	<i>RESERVED</i>	<i>Generic Board Committees Meeting Day</i>	
April 26, 2013	7:00 pm	Budget Committee Mtg.	
May 1 – 3, 2013		Board Art Show	
May 2 - 4, 2013		OCSTA AGM	
<i>May 5 – 10, 2013</i>		<i>Catholic Education Week</i>	
May 6, 2013	7:30 pm	Budget Committee Mtg.	
May 7, 2013	6:00 pm 6:30 pm	Celebration of the Arts – art viewing Celebration of the Arts - performances	
May 9, 2013	5:00 pm	Catholic Student Leadership Awards; with Bishop Bergie	
May 15, 2013	3:00 pm	Executive Council Mtg.	
May 15, 2013	7:00 pm	SEAC Meeting	
May 21, 2013	7:30 pm	Committee of the Whole	
May 22, 2013	<i>RESERVED</i>	<i>Generic Board Committees Meeting Day</i>	
May 28, 2013	1:00 pm	STSBHN Governance Mtg.	
May 28, 2013	7:30 pm	Board Meeting	
May 29, 2013	7:30 pm	Budget Committee Mtg.	
June 6-8, 2013		CCSTA Convention	
June 10, 2013	7:00 pm	Audit Committee Mtg.	NEW
June 13, 2013	2:00 pm	Executive Council Mtg.	
June 12, 2013	<i>RESERVED</i>	<i>Generic Board Committees Meeting Day</i>	
June 12, 2013	7:00 pm	SEAC Meeting	
June 18, 2013	7:30 pm	Committee of the Whole	
June 19, 2013	7:00 pm	Official Closing Ceremony – St. Bernard (B)	NEW
June 25, 2013	7:30 pm	Board Meeting	
June 27, 2013	4:00 pm	Assumption College Graduation	
June 27, 2013	6:30 pm	Holy Trinity Graduation	
June 27, 2013	7:00 pm	St. John's College Graduation	