



Board Meeting
Tuesday, November 26, 2013 ♦ 7:00 p.m.
Boardroom

Members:

Trustees:

June Szeman (Chair), Rick Petrella (Vice Chair), Dennis Blake, Cliff Casey, Dan Dignard, Bonnie McKinnon, Georgia Athanasiou (Student Trustee)

Senior Administration:

Chris N. Roehrig (Director of Education & Secretary), Tom Grice (Superintendent of Business & Treasurer), Bill Chopp, Jamie McKinnon and Leslie Telfer (Superintendents of Education)

1. Opening Business

- 1.1 Opening Prayer
- 1.2 Attendance
- 1.3 Approval of the Agenda
- 1.4 Declaration of Interest

2. Presentations

The Board will recognize John Silvestri, Information Technology System Education Resource Teacher, recipient of the 2013 *Champion of Inclusion* Award.

The Board will recognize the staff of the St. John's College Mathematics Department, recipients of the Dr. Bette M. Stephenson Recognition of Achievement Award, awarded by the Education Quality and Accountability Office (EQAO).

The Board will recognize Peter Svec, Student Achievement Consultant: Pathways and Specialist High Skills Major Lead on receiving the Institute of Public Administration of Canada's (IPAC) Innovative Management Award for his leadership in the Specialist High Skills Major program.

3. Delegations - Nil

4. Consent Agenda

- 4.1 Approval of Board Meeting Minutes – October 22, 2013

Pages 3-10



5. Committee and Staff Reports

- 5.1 Unapproved Minutes and Recommendation from the Committee of the Whole Meeting – November 19, 2013 Pages 11-17

Presenter: Rick Petrella, Vice Chair of the Board

- Insurance Renewal (pgs. 18-19)
- Surplus Accommodation – Grand Erie District School Board (pg. 20)
- Excursion – Mission Trip to Staten Island, NY (pg. 21)

- 5.2 Student Trustee Report Page 22

Presenter: Georgia Athanasiou, Student Trustee

6. Information and Correspondence

7. Notices of Motion

8. Trustee Inquiries

9. Business In-camera

207. (2) Closing of certain committee meetings. A meeting of a committee of a board, including a committee of the whole board, may be closed to the public when the subject-matter under consideration involves,

- a. The security of the property of the board;
- b. The disclosure of intimate, personal or financial information in respect of a member of the board or committee, an employee or prospective employee of the board or a pupil or his or her parent or guardian;
- c. The acquisition or disposal of a school site;
- d. Decisions in respect of negotiations with employees of the board; or
- e. Litigation affecting the board.

10. Report on the In-Camera Session

11. Future Meetings and Events Pages 23-24

12. Closing Prayer

Heavenly Father, we thank you for your gifts to us: for making us, for saving us in Christ, for calling us to be your people. As we come to the end of this meeting, we give you thanks for all the good things you have done in us. We thank you for all who have shared in the work of this Board, and ask you to bless us all in your love. We offer this prayer, Father, through Christ our Lord. Amen

14. Adjournment



Board Meeting
Tuesday, October 22, 2013 ♦ 7:00 pm
Boardroom

Trustees:

Present: Rick Petrella (Vice Chair), Dennis Blake, Cliff Casey, Dan Dignard, Bonnie McKinnon, Georgia Athanasiou (Student Trustee)

Absent: June Szeman (Chair)

Senior Administration:

Chris N. Roehrig (Director of Education & Secretary), Tom Grice (Superintendent of Business & Treasurer), Bill Chopp, Jamie McKinnon and Leslie Telfer (Superintendents of Education)

1. Opening Business

1.1 Opening Prayer

The meeting was opened with a prayer led by Trustee McKinnon. Acting Chair Petrella declared his intention to vote on all items of business.

1.2 Attendance – As noted above.

1.3 Approval of the Agenda

Moved by: Bonnie McKinnon

Seconded by: Cliff Casey

THAT the Brant Haldimand Norfolk Catholic District School Board approves the agenda of the October 22, 2013 meeting.

Carried

1.4 Declaration of Interest – Nil

2. Presentations – Nil

3. Delegations – Nil

4. Consent Agenda

4.1 THAT the Brant Haldimand Norfolk Catholic District School Board approves the minutes of the September 24, 2013 meeting.

Moved by: Dan Dignard

Seconded by: Cliff Casey

THAT the Brant Haldimand Norfolk Catholic District School Board receives all reports and approves all motions under the Consent Agenda.

Carried



5. Committee and Staff Reports

5.1 Unapproved Minutes and Recommendations from the Committee of the Whole Meeting of October 15, 2013

Trustee Casey reviewed the business of the October 15, 2013 Committee of the Whole meeting. Trustee Blake requested that the motion regarding the revised Board By-Laws be voted on separately. The following recommendations were presented for approval:

THAT the Committee of the Whole refers the Electronic Communications and Social Media Use policy to the Brant Haldimand Norfolk Catholic District School Board for approval.

THAT the Committee of the Whole refers the Hiring – Academic Staff policy to the Brant Haldimand Norfolk Catholic District School Board for approval.

THAT the Committee of the Whole refers the Board Governance Policy to the Brant Haldimand Norfolk Catholic District School Board for approval.

THAT the Committee of the Whole refers the rescinding of Advocacy Policy 700.09 to the Brant Haldimand Norfolk Catholic District School Board for approval.

THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board approves continued membership with the Ontario Catholic School Trustees' Association and remits the annual fee of \$46,144 for the 2013-14 school year.

THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board approves the request from Holy Trinity Catholic High School for an excursion to New York City from Thursday, May 15 to Monday, May 19, 2014.

Moved by: Cliff Casey

Seconded by: Dan Dignard

THAT the Brant Haldimand Norfolk Catholic District School receives the unapproved minutes of the Committee of the Whole meeting of October 15, 2013.

Carried

Moved by: Bonnie McKinnon

Seconded by: Dan Dignard

THAT the Brant Haldimand Norfolk Catholic District School approves the recommendation of the Committee of the Whole meeting of October 15, 2013.

Carried



With respect to the revised Board By-Laws, Trustee Blake proposed amendments to Sections 6.2.1.1 and 6.2.2.1, specifically changing the start time of Committee of the Whole and Board meetings from 7:00 p.m. to 7:30 p.m. Trustee Casey seconded the proposed amendment. Trustee Blake explained that due to his workday ending at 6:00 pm and the travel distance, 7:00 pm meetings are a challenge for him. He indicated that when he first became a trustee, meetings started at 7:30 pm and meeting times have been adjusted back and forth over the course of time. He also added that meetings used to last much longer than they currently do, so a 7:30 pm start is a reasonable request. In response to Trustee Blake's comment that the Chair had recently made an arbitrary decision to enforce the meeting time as noted in the Board By-Laws, Acting Chair Petrella clarified that the decision was an adherence to the By-Laws and that no one made an arbitrary decision.

The following amendment was put forward:

THAT the Brant Haldimand Norfolk Catholic District School Board amend the meeting start time to 7:30 pm in sections 6.2.1.1 and 6.2.2.1 of the proposed revised Board By-Laws.

Moved by: Dennis Blake
Secondary by: Cliff Casey

Defeated

It was noted that 2/3rd majority vote is required to approve revisions to the Board's By-Laws. The following motion was put forward:

THAT the Brant Haldimand Norfolk Catholic District School Board approves the revised Board By-Laws.

Moved by: Dan Dignard
Seconded by: Cliff Casey

Carried

5.2 St. Anthony Daniel School Closure – Brant County Schools Accommodations Review

Director Roehrig advised that, based on a request made by trustees at the September Board meeting, this report contains the requested updated enrolment numbers, as well as projected cost savings. He also drew attention to the chronological summary of the Accommodation Review Committee (ARC) process in the report, which includes a description of the tasks and outcomes. Director Roehrig made the following points:

- to date, 14 meetings to discuss this accommodation review have been held
- should students from St. Anthony Daniel School transfer to Blessed Sacrament, the projected minimum utilization of Blessed Sacrament School between now and 2026 is 86%
- by consolidating both school communities, the Board could reallocate \$326,517 to other priorities in 2014-15
- Over the next 10 years, the Board would be able to re-allocate an estimated \$3.4 million to other educational priorities
- The projected cost to maintain critical elements at St. Anthony Daniel School over the next 10 years is \$0.7 million.



In summary, he noted that staff supports the recommendation made by the Accommodation Review Committee, and added that should the Board support the recommendation, an Integration Committee would be formed to help ensure a smooth transition process for both school communities.

Discussion ensued and questions of clarification were addressed. Trustee Blake reiterated his concerns as to whether all potential options were put on the table and discussed, and whether the right school is being closed based on past and future enrolment trends. He added that in his opinion, it is important for students to be educated in their own community, and that the Board has a responsibility for keeping the face of Catholic education in all local communities. Trustee Dignard, who served on the ARC, commented that both communities are served by the same pastor, so consolidating the schools would be beneficial for sacramental preparations, school-parish events, etc. He added that school boundaries have been adjusted several times over the years in an effort to keep St. Anthony Daniel viable, and that with the low enrolment numbers, it is becoming increasingly challenging to offer viable programming for students, especially as triple grades are a real possibility. He confirmed that the ARC looked at all options and that parents voted unanimously to move all students to Blessed Sacrament School. Trustee Casey commented that although he is not in favour of closing any rural school, the Board has a responsibility for creating a level playing field for all students. He noted that when it costs significantly more to educate students in some schools versus others because of low enrolment, the Board needs to address the inequity. He added that with the projected \$0.7 million required to maintain critical items in the building over the next 10 years, it becomes very expensive to keep the school open. He remarked that the Board has received the recommendation from the members of the Accommodation Review Committee and that the Board should listen to them.

Trustee Blake requested a recorded vote.

Moved by: Dan Dignard

Seconded by: Bonnie McKinnon

THAT the Brant Haldimand Norfolk Catholic District School Board approves the closure of St. Anthony Daniel School on June 30, 2014.

THAT the Brant Haldimand Norfolk Catholic District School Board approves the transfer of all St. Anthony Daniel students to Blessed Sacrament School beginning September 1, 2014.

Trustee Blake	No
Trustee Casey	Yes
Trustee Dignard	Yes
Trustee McKinnon	Yes
Trustee Petrella	Yes

Carried

Trustee Dignard expressed his appreciation to all members of the ARC for their input, commitment and time during the process. The Committee looked at all the questions that were raised and took a lot of things into consideration. He noted that the Board has witnessed the consolidation of two separate school consolidations in recent years and it is evident that the process is working.



5.3 Additions – Our Lady of Providence Catholic Elementary School and Notre Dame Catholic Elementary School, Caledonia

Superintendent Grice advised the Board that eight tenders were received for construction of one classroom at Our Lady of Providence School and the renovation of one classroom at Notre Dame School in Caledonia to accommodate the Early Learning Kindergarten Program at these schools starting in September 2014. He advised that the lowest bid was received from Abcott Construction Ltd. and that the Ministry of Education has approved these construction projects.

Moved by: Dan Dignard

Seconded by: Bonnie McKinnon

THAT the Brant Haldimand Norfolk Catholic District School Board approves the awarding of the contract for the Early Learning Kindergarten Program (ELKP) addition at Our Lady of Providence Catholic Elementary School, Brantford and renovation at Notre Dame Catholic Elementary School, Caledonia to Abcott Construction Ltd., in the amount of \$539,776, which includes 13% HST.

Carried

5.4 Parents Reaching Out (PRO) Regional Grant

Superintendent Chopp advised that Huron-Perth Catholic District School Board, London District Catholic School Board, St. Clair Catholic District School Board, and the Brant Haldimand Norfolk Catholic District School Board submitted a joint partnership proposal to the Ministry of Education for a Parents Reaching Out (PRO) Regional Grant and that each Board has been awarded \$20,000. The monies will be used to enhance parent engagement, nurture resilience and build stronger Catholic families. Superintendent Chopp highlighted three joint parent engagements events being planned this year, and noted that parent support resources are also being purchased and distributed within our system.

Moved by: Dennis Blake

Seconded by: Cliff Casey

THAT the Brant Haldimand Norfolk Catholic District School Board receives the Parents Reaching Out (PRO) Regional Grant report.

Carried

5.4 Student Trustee Report

Student Trustee Athanasiou reported that the Student Senators have initiated their discussions regarding plans and events for the upcoming school year. She advised that Kyle Schell has been elected Alternate Student Trustee. In school news, all three locations have been building school spirit through various school events and are busy planning their Hallowe'en fundraisers. In response to Trustee Casey's inquiry from last month's Board meeting, Student Trustee Athanasiou indicated that she had spoken with a number of students regarding the Board's Nutrition policy and had received a wide variety of opinions and feedback. Many students do seem to appreciate the healthier menu choices offered in school cafeterias, although students do like the ten exemption days that are offered.

Moved by: Bonnie McKinnon

Seconded by: Dennis Blake

THAT the Brant Haldimand Norfolk Catholic District School Board receives the Student Trustee report.

Carried



6. Statutory Public Meeting – Education Development Charges (EDC)

6.1 EDC By-Law Passage Public Meeting

No conflicts of interest were declared.

If his introductory remarks, Acting Chair Petrella advised that the Board's current Education Development Charges (EDC) By-Law will expire on November 2, 2013 and reviewed the series of events that have taken place leading up to the proposed passage of the new By-Law.

Acting Chair Petrella introduced the Board's EDC consultant, Jack Ammendolia of Watson & Associates Economists Ltd., who reviewed the key elements of the process, the legislative requirements that need to be met by the Board, and the proposed charge.

Acting Chair Petrella then introduced the Board's legal counsel, Steve O'Melia of Miller Thomson LLP, who briefly commented on the text of the by-law, the process for enactment, and the appeal process. In response to Trustee Casey's inquiry, Mr. O'Melia advised that no letters of objection have been received.

Public input was received from Wilf Hogeveen, 1st Vice President of the Brantford Home Builders' Association. He reiterated his concern regarding the projected development in the Eagle Place area, which represents approximately one quarter of the projected costs for elementary school land purchases. Given current land issues in that area, the Association is of the opinion that this area will not grow, as is being projected. Mr. Hogeveen requested that stakeholders be involved earlier in the process the next time the EDC rate comes up for renewal.

Acting Chair advised that since minor changes were made to the draft by-law contained in the Background Study, the Education Act requires that the Board determine whether a further Public Meeting is required. He noted that the changes were minor and that three public meetings have already been held. He requested a motion from the floor.

Moved by: Dennis Blake

Seconded by: Bonnie McKinnon

THAT a further public meeting is not required prior to considering passage of an EDC By-law.
Carried

Acting Chair Petrella asked for a motion on the passage of the EDC By-Law that is before the Board.

Moved by: Dennis Blake

Seconded by: Dan Dignard

That the Brant Haldimand Norfolk Catholic District School Board passes an EDC by-law in the form tabled with the motion.

Carried



Acting Chair Petrella requested a motion to adjourn the EDC By-Law meeting.

Moved by: Cliff Casey

Seconded by: Bonnie McKinnon

THAT the Brant Haldimand Norfolk Catholic District School Board adjourns the EDC By-Law meeting.

Carried

7. Information and Correspondence

7.1 Trustee McKinnon announced that Chair Szeman has been acclaimed as 1st Vice President of the Retired Teachers of Ontario (RTO).

7.2 Superintendent Grice advised that the Board has received the results of the Ministry's Efficiency and Effectiveness (E&E) audit, as conducted by Deloitte, with respect to the Student Transportation Services Brant Haldimand Norfolk (STSBHN). Superintendent Grice reported that the Consortium scored "High" in all categories, in comparison to "Moderate-Low" scores in the 2009 E&E Review, which could result in additional Ministry funding.

7.3 Superintendent Grice brought to trustees' attention details of the travel accident insurance coverage available through the Ontario School Boards' Insurance Exchange (OSBIE) as an option to the coverage that is offered through the Ontario Catholic School Trustees' Association. This coverage is voluntary and trustees were asked to sign up for the coverage of their choice, if interested.

Moved by: Dan Dignard

Seconded by: Bonnie McKinnon

That the Brant Haldimand Norfolk Catholic District School Board receives the information and correspondence items since the last meeting.

Carried

8. Notices of Motion

Trustee Dignard presented the following two Notices of Motion that he made at the September 24, 2013 Board Meeting:

8.1 THAT up-to-date financial implications such as staffing and class sizes for the entire system be provided to the Brant Haldimand Norfolk Catholic District School Board prior to embarking on an Accommodation Review. The motion was seconded by Trustee McKinnon.

Trustee Dignard explained that additional data has to be provided prior to any Accommodation Review to establish an overview of the entire system; e.g., the operating cost per student within each school. Superintendent Grice advised that for the Brant County ARC, the Board did provide the operating cost/student in every building that was part of the study (1 year, 5 years, and 10 years). Trustee Casey suggested a "keep it simple" approach and agreed that this type of data is valuable and necessary.



Moved by: Dan Dignard
Seconded by: Bonnie McKinnon
Carried

- 8.2** THAT the Brant, Haldimand, Norfolk Catholic District School Board commits to developing only balanced budgets within the framework of the Education Act and Board Policy. This motion was seconded by Dennis Blake.

Trustee Dignard commented that the Board needs to ensure that the current Board, and any future Board, understand the legislative requirements when establishing annual budgets.

Moved by: Dan Dignard
Seconded by: Dennis Blake
Carried

9. Trustee Inquiries

Trustee Blake received confirmation of the details of the annual Service Recognition Dinner.

10. Business In-Camera

Moved by: Dan Dignard
Seconded by: Bonnie McKinnon

THAT the Brant Haldimand Norfolk Catholic District School Board moves to an in-camera session.
Carried

11. Report on the In-Camera Session

Moved by: Dan Dignard
Seconded by: Cliff Casey

THAT the Brant Haldimand Norfolk Catholic District School Board approves the business of the in-camera session.
Carried

12. Future Meetings

A listing of upcoming meetings and events was reviewed.

13. Closing Prayer

Trustee Blake led the closing prayer.

14. Adjournment

Moved by: Cliff Casey
Seconded by: Bonnie McKinnon

THAT the Brant Haldimand Norfolk Catholic District School Board adjourns the meeting of October 22, 2013.
Carried

Next Meeting: Tuesday, November 26, 2013, 7:00 pm - Boardroom

RECOMMENDATIONS FOR THE BOARD FROM THE COMMITTEE OF THE WHOLE

November 19, 2013

AGENDA ITEM	MOTION
5.6	THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board approves the 2014 insurance renewal premium, payable to the Ontario School Boards' Insurance Exchange, in the amount of \$207,738, plus PST.
5.8	THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board advises the Grand Erie District School Board that the Brant Haldimand Norfolk Catholic District School Board has no interest in the following property: · Former Doverwood Public School, 108 Hamilton Plank Road, Port Dover, Ontario
5.9	THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board approves the request from Assumption College School, Holy Trinity Catholic High School and St. John's College for an excursion mission trip to Staten Island, NY from Saturday, January 25 to Friday, January 31, 2014.

RECOMMENDATION:

THAT the Brant Haldimand Norfolk Catholic District School Board receives the unapproved minutes of the Committee of the Whole Meeting of November 19, 2013.

THAT the Brant Haldimand Norfolk Catholic District School Board approves the recommendations of the Committee of the Whole Meeting of November 19, 2013.



Committee of the Whole
Tuesday, November 19, 2013 ♦ 7:00 pm
Boardroom

Trustees:

Present: June Szeman (Chair), Rick Petrella (Vice Chair), Dennis Blake, Cliff Casey, Dan Dignard, Bonnie McKinnon, Georgia Athanasiou (Student Trustee)

Absent:

Senior Administration:

Chris N. Roehrig (Director of Education & Secretary), Tom Grice (Superintendent of Business & Treasurer), Bill Chopp, Jamie McKinnon and Leslie Telfer (Superintendents of Education)

1. Opening Business

1.1 Opening Prayer

The meeting was opened with prayer led by Trustee McKinnon.

1.2 Attendance – As noted above.

1.3 Approval of the Agenda

Moved by: Rick Petrella

Seconded by: Dan Dignard

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board approves the agenda of the November 19, 2013 meeting.

Carried

1.4 Declaration of Interest – Nil

2. Presentations - Nil

3. Delegations – Nil

4. Consent Agenda

Trustee Blake requested that Item 4.3 be removed from the Consent Agenda and be discussed separately.

4.1 THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board approves the minutes of the October 15, 2013 meeting.

4.2 THAT the Committee of the Whole refers the unapproved minutes of the Special Education Advisory Committee Meeting of October 9, 2013 to the Brant Haldimand Norfolk Catholic District School Board for receipt.



- 4.4 THAT the Committee of the Whole refers the unapproved minutes of the Regional Catholic Parent Involvement Committee Meeting of October 28, 2013 to the Brant Haldimand Norfolk Catholic District School Board for receipt.

Moved by: Rick Petrella

Seconded by: Dennis Blake

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board receives all reports and approves all motions under the Consent Agenda.

Carried

Item considered separately

- 4.3 With respect to the minutes from the October 22, 2013 meeting of the Student Transportation Services Brant Haldimand Norfolk Board of Directors' meeting, Superintendent Grice provided clarification to several general inquiries from Trustees Blake and Casey.

Moved by: Dennis Blake

Seconded by: Dan Dignard

THAT the Committee of the Whole refers the unapproved minutes of the Student Transportation Services Brant Haldimand Norfolk Board of Directors' Meeting of October 22, 2013 to the Brant Haldimand Norfolk Catholic District School Board for receipt.

Carried

5. Committee and Staff Reports

5.1 Structured Learning Update

Superintendent Telfer informed trustees that structured learning is a key component of the 2013-14 Special Education Plan, with the goals of building student independence and developing enhanced employability skills for special needs students. She advised that the program was introduced in the secondary Community Living and PALS classrooms four years ago, in the Secondary Job Skills and elementary Transition classes the following year, and this year is being introduced in regular classrooms in the elementary system for selected students with special education needs. She introduced Carmen McDermid, Student Achievement Leader – Special Education and Debbie Dignan, System SERT who demonstrated components of the program, which structures both the learning environment and student tasks. Discussion ensued and many trustee inquiries were responded to. Trustees congratulated presenters on their initiative and work in developing and delivering this exceptional program.

Moved by: Bonnie McKinnon

Seconded by: Dennis Blake

THAT the Committee of the Whole refers the Structured Learning Update report to the Brant Haldimand Norfolk Catholic District School Board for receipt.

Carried

5.2 Continuing Education – St. Mary Catholic Learning Centre

Superintendent McKinnon's report provided an in-depth picture of the Board's Alternative Education and Continuing Education programs, with an aim of developing and offering programming to reach a variety of different learners, from school-aged students to adults, in a variety of different settings. He explained that St. Mary Catholic Learning Centre acts as the hub



to coordinate programming offered through night school, summer school, the International Language program, as well as several non-credit programs. Superintendent McKinnon introduced Terre Slaght, Principal of Continuing Education, who described the programs currently being offered, as well as those under development or being considered for the future. Mrs. Slaght responded to several trustee inquiries and was congratulated for her role in building a viable and progressive continuing education program since its inception in September 2012.

Moved by: Dennis Blake

Seconded by: Rick Petrella

THAT the Committee of the Whole refers the Continuing Education – St. Mary Catholic Learning Centre report to the Brant Haldimand Norfolk Catholic District School Board for receipt.

Carried

5.3 Junior Intermediate Mathematics Initiatives

In an effort to support teachers and students in improving achievement in the areas of Junior Mathematics and Grade 9 Mathematics, Superintendent Telfer explained that several key initiatives, imbedded in the Board's Strategic Plan, are the focus of the work being done at the grassroots level. She introduced E.J. Hunt and Michael Skrzypek, System Mathematics Teachers, who provided details of the work being done in various Collaborative Learning Inquiry initiatives, as well as the system support being provided for Marker School projects, EQAO preparation, cross-panel learning, School Improvement Plan initiatives, as well as teacher professional development. Trustees had inquiries with respect to Ministry funding, the focus of teacher professional development, and assessing the success of these initiatives.

Moved by: Dan Dignard

Seconded by: Cliff Casey

THAT the Committee of the Whole refers the Junior Intermediate Mathematics Initiatives report to the Brant Haldimand Norfolk Catholic District School Board for receipt.

Carried

5.4 Primary Core French Program

Superintendent Telfer advised that seven schools are currently involved in a Primary Core French-as-a-Second Language (FSL) pilot, which began in September. Since Grades 1-3 FSL curriculum is not available through the Ministry, a team comprising the FSL teachers from the pilot schools and Cathy DeGoey, FSL Lead, researched and developed a curriculum focused on oral communication. These teachers also received training in the Accelerative Integrated Methodology (AIM) language learning instructional method. Superintendent Telfer commented that initial response has been very positive—students have been very enthusiastic, are engaged in their learning, and are developing a positive attitude towards learning French. She also added that the Board will be developing an action plan in response to a federal government initiative that aims at encouraging students to take French language instruction throughout their secondary school years. Several trustees voiced their support of this initiative. Trustee Casey expressed concerns with respect to the Board not approving the pilot, costs associated with the program, and what research supports this approach. Director Roehrig explained that there are no costs, extra staff or extra teacher prep time associated with this program. Superintendent Telfer will share the research with trustees.



Moved by: Rick Petrella

Seconded by: Dennis Blake

THAT the Committee of the Whole refers the Primary Core French Program report to the Brant Haldimand Norfolk Catholic District School Board for receipt.

Carried

5.5 Strategic Plan 2012-2015 – Student Achievement Update

Superintendent Telfer provided an update on the Student Achievement pillar of the Board's 2012-2015 Strategic Action Plan, with a focus on various literacy and numeracy initiatives, as well as teacher usage of netbooks to enhance classroom instruction.

Moved by: Dan Dignard

Seconded by: Rick Petrella

THAT the Committee of the Whole refers the Strategic Plan 2012-2015 - Student Achievement Update report to the Brant Haldimand Norfolk Catholic District School Board for receipt.

Carried

5.6 Insurance Renewal

Superintendent Grice reviewed details of the Board's property and liability insurance renewal for 2014. Discussion ensued regarding various factors that can impact annual insurance rates.

Moved by: Dan Dignard

Seconded by: Dennis Balke

THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board approves the 2014 insurance renewal premium, payable to the Ontario School Boards' Insurance Exchange, in the amount of \$207,738, plus PST.

Carried

5.7 Board Enrolment

Superintendent McKinnon reported that the annual October 31 enrolment report to the Ministry of Education noted 79 full-time equivalent students above projections at the elementary level, and 11.5 students above projections at the secondary level. Although enrolment did not decrease as much as was originally projected, it continues to be an ongoing concern.

Moved by: Bonnie McKinnon

Seconded by: Rick Petrella

THAT the Committee of the Whole refers the Board Enrolment report to the Brant Haldimand Norfolk Catholic District School Board for receipt.

Carried

5.8 Surplus Accommodation – Grand Erie District School Board

Superintendent Grice reported that the Grand Erie District School Board is disposing of the former Doverwood Public School in Port Dover, Ontario, and advised that this Board has no need of elementary student accommodation in this area.



Moved by: Rick Petrella

Seconded by: Bonnie McKinnon

THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board advises the Grand Erie District School Board that the Brant Haldimand Norfolk Catholic District School Board has no interest in the following property:

- Former Doverwood Public School, 108 Hamilton Plank Road, Port Dover, Ontario

Carried

5.9 Excursion – Mission Trip to Staten Island, NY

Superintendent Chopp presented a request from the three secondary schools for approximately 20 Grades 11 and 12 students to participate in a mission trip to Staten Island New York. Participants will assist the Mennonite Disaster Service with small construction and clean-up projects resulting from the ongoing aftermath of Hurricane Sandy.

Moved by: Cliff Casey

Seconded by: Bonnie McKinnon

THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board approves the request from Assumption College School, Holy Trinity Catholic High School and St. John's College for an excursion mission trip to Staten Island, NY from Saturday, January 25 to Friday, January 31, 2014.

Carried

6. Information and Correspondence

Director Roehrig distributed copies of the "You Cat" book (Youth Catechism of the Catholic Church), a youth-friendly resource that is being distributed in our secondary schools, as well as copies of the handouts from the October Regional Catholic Parent Involvement Committee meeting and information regarding upcoming regional family engagement/faith formation events. He also advised trustees that a parent has organized a rally at St. Anthony Daniel School tomorrow afternoon.

Moved by: Rick Petrella

Seconded by: Bonnie McKinnon

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board receives the information and correspondence items since the last meeting.

Carried

7. Notices of Motion – Nil

8. Trustee Inquiries

In response to the number of university graduates who cannot find employment in their area of study, Trustee Dignard inquired if information regarding alternate career paths, trades, etc., could be made available to students and parents earlier in students' school careers. Director Roehrig offered to bring a complete Pathways Program report to a future Board meeting.

Trustee Casey received confirmation that all components of the robotics and pathways program approved by the Board in the spring of 2011 are still in place. Dates for the January and June exam weeks' visits by elementary students to secondary technology areas will be shared with trustees.



Trustee Blake requested an update on school websites. Director Roehrig will bring a report to Board regarding all changes in the area of information technology in the near future.

Trustee Casey commented that he is attending the Friends of the Educational Archives Committee meetings as Board representative. He inquired if a link to the Archives website could be added to our Board's website and also asked if the Board has a protocol regarding the collection of archival items when a school closes. Director Roehrig will look into this.

9. Business In-Camera

Moved by: Dan Dignard

Seconded by: Rick Petrella

THAT the Brant Haldimand Norfolk Catholic District School Board moves to an in-camera session.

Carried

10. Report on the In-Camera Session

Trustee Dignard declared a conflict of interest in item 2.2 of the in-camera session and left the room. He did not take part in the consideration or discussion of, or vote on any question with relation to this item.

Moved by: Bonnie McKinnon

Seconded by: Dan Dignard

THAT the Brant Haldimand Norfolk Catholic District School Board approves the business of the in-camera session.

Carried

11. Future Meetings

Attention was drawn to the revised listing of 2013-14 meetings and events for trustees.

12. Closing Prayer

A closing prayer was recited in unison.

13. Adjournment

Moved by: Dennis Blake

Seconded by: Dan Dignard

THAT the Brant Haldimand Norfolk Catholic District School Board adjourns the meeting of November 19, 2013.

Carried

REPORT TO THE BRANT HALDIMAND NORFOLK CATHOLIC DISTRICT SCHOOL BOARD COMMITTEE OF THE WHOLE

Prepared by: Thomas R. Grice, Superintendent of Business & Treasurer
Presented to: Committee of the Whole
Submitted on: November 19, 2013
Submitted by: Chris Roehrig, Director of Education & Secretary

INSURANCE RENEWAL Public Session

BACKGROUND INFORMATION:

The Board's property and liability insurance is currently covered by the Ontario School Boards' Insurance Exchange (OSBIE), which is a reciprocal cooperative established in 1987. Premiums are established annually based on OSBIE's overall experience. OSBIE insures most school boards and several joint ventures in Ontario.

DEVELOPMENTS:

For 2014, based on actuarial estimates, the following rate adjustments are required:

Liability	0%
Property	+15%
Boiler	+15%
Crime	0%
Automobile	0%

Increased claims costs, in both claims experience and inflationary costs of construction, have contributed to an increase in property insurance. Deteriorating claims experience and increased inspection expenses have contributed to an increase in boiler and machinery insurance. Appendix A contains a summary, which includes a history of OSBIE premiums, as well as the current premiums for our Board.

In addition to their regular insurance program, OSBIE provides an incentive program to help reduce fees even further.

RECOMMENDATION:

THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board approves the 2014 insurance renewal premium, payable to the Ontario School Boards' Insurance Exchange, in the amount of \$207,738, plus PST.

Brant Haldimand Norfolk Catholic District School Board

OSBIE INSURANCE

Insurance Premium Excluding Taxes				
Description	2011	2012	2013	2014
Property	\$85,511.00	\$100,091.00	103,083.00	109,774.00
Crime	\$5,335.00	\$5,132.00	4,985.00	4,874.00
Boiler and Machinery	\$3,939.00	\$3,838.00	3,894.00	4,362.00
Liability	\$107,608.00	\$88,156.00	75,823.00	76,855.00
Non-Owned Auto	\$1,086.00	\$890.00	766.00	776.00
Subtotal	\$203,479.00	\$198,107.00	\$188,551.00	196,641.00
Fleet Automobile	\$9,960.00	\$11,007.70	11,008.00	11,097.00
Total Insurance Premium	\$213,439.00	\$209,114.70	\$199,559.00	\$207,738.00
Coverages:				
· Total Property	Unlimited			
· Crime	\$500,000			
· Deductible	\$10,000			
· Boiler and Machinery	Unlimited			
· Auto Limit	\$24 million			
· Liability	\$24 million			

**REPORT TO THE BRANT HALDIMAND NORFOLK CATHOLIC
DISTRICT SCHOOL BOARD COMMITTEE OF THE WHOLE**

Prepared by: Tom Grice, Superintendent of Business & Treasurer
Presented to: Committee of the Whole
Submitted on: November 19, 2013
Submitted by: Chris Roehrig, Director of Education & Secretary

**SURPLUS ACCOMMODATION –
GRAND ERIE DISTRICT SCHOOL BOARD**
Public Session

BACKGROUND INFORMATION:

In accordance with Regulation 444/98 under the Education Act, the Grand Erie District School Board has issued a proposal to certain publicly-funded organizations to dispose of property which they have declared surplus. The Grand Erie District School Board has requested that we reply within 90 calendar days regarding our interest in the property.

DEVELOPMENTS:

The property which the Grand Erie District School Board has declared as surplus is:

- Former Doverwood Public School, 108 Hamilton Plank Road, Port Dover, Ontario

The Board does not have need of elementary student accommodation in this area; therefore, Administration recommends that the Board advises the Grand Erie District School Board that we have no interest in this property.

RECOMMENDATION:

THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board advises the Grand Erie District School Board that the Brant Haldimand Norfolk Catholic District School Board has no interest in the following property:

- Former Doverwood Public School, 108 Hamilton Plank Road, Port Dover, Ontario

REPORT TO THE BRANT HALDIMAND NORFOLK CATHOLIC DISTRICT SCHOOL BOARD

Prepared by: Bill Chopp, Superintendent of Education
Presented to: Board of Trustees
Submitted on: November 19, 2013
Submitted by: Chris N. Roehrig, Director of Education & Secretary

EXCURSION – MISSION TRIP TO STATEN ISLAND, NY Public Session

BACKGROUND INFORMATION:

A request has been received on behalf of Assumption College School, Holy Trinity Catholic High School and St. John's College for a mission trip to Staten Island, NY during the period of Saturday, January 25 to Friday, January 31, 2014 (no instructional days due to exam week). This is the 20th mission trip in the past 17 years that has been organized by Board staff.

DEVELOPMENTS:

Up to twenty (20) Grades 11 and 12 students, with equitable representation from all three secondary schools, will participate in this Mission Trip. Students will be involved with the Mennonite Disaster Service in a small construction and clean-up project as a result of Hurricane Sandy. The participation of the Board and its students over the past years has been recognized nationally by the Mennonite Disaster Service. As always, the cost of the trip will be covered through donations.

As part of the selection process, students are required to complete an application form (Appendix A), approved by former Director Horgan, and submit it to the designated staff member at their school. The staff member reviews the applications based on the following criteria:

- the written reasons for wanting to participate in the mission trip
- the academic standing of the student
- the student's attendance

After evaluating the applications, the designated staff member submits the names of all eligible applicants from their school to Dante Dalia, mission trip organizer and coordinator. Mr. Dalia then meets with each student to discuss their reasons for wanting to participate in the mission trip and reviews the expectations and responsibilities of student participants. The Committee, consisting of Dante Dalia, Peter Pollilo, Kimberley Maxin and Melanie Malecki, select the students who will participate and forward those names to the secondary Principals for approval. Arrangements are made to ensure that all classroom and evaluation responsibilities are met.

Chaperones will be confirmed once the mission trip has been approved by the Board. The names of the chaperone will be approved by the school principal and the Superintendent of Education.

All information has been provided in accordance with Board policy and procedures.

RECOMMENDATION:

THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board approves the request from Assumption College School, Holy Trinity Catholic High School and St. John's College for an excursion mission trip to Staten Island, NY from Saturday, January 25 to Friday, January 31, 2014.

REPORT TO THE BRANT HALDIMAND NORFOLK CATHOLIC DISTRICT SCHOOL BOARD

Prepared by: Georgia Athanasiou, Student Trustee
Presented to: Board of Trustees
Submitted on: November 26, 2013
Submitted by: Chris N. Roehrig, Director of Education & Secretary

STUDENT TRUSTEE REPORT

Public Session

BACKGROUND INFORMATION:

The Student Senate met on November 19, 2013

DEVELOPMENTS:

The Student Senate focused their meeting discussions on the upcoming February retreat. It was agreed that the retreat should remain at the beginning of second semester and a proposed date was selected. With respect to the theme for the retreat, senators came to a consensus that the day would focus on love for self, love for others, and love for the world. Chaplains and staff advisors will be advised of the proposed date and the school chaplains will be asked to prepare an activity focusing on one of the three loves.

SCHOOL NEWS:

Assumption College held a successful Coffee House on November 14, 2013, with the theme being "Acoustic Autumn". On November 18, the Lions launched their Pennies from Heaven campaign, which will feature the school's second Pennies from Heaven Marketplace on November 26. Through donations from students and staff, they are striving to help over 30 families this Christmas season. Assumption's Senior Semi will be held on December 6 with the theme being, "A Winter's Night". The Lions are all looking forward to the 12 Days of Christmas and Spirit of Christmas this upcoming December.

The students of St. John's College will be having their Senior Semi on November 23, 2013. Their theme for the night is "Circus" and will feature souvenir student photos with circus character cut-outs, and treats such as cotton candy and ice cream. The Eagles kicked off their Angel Campaign, with a noteworthy goal of \$20 000 to help 36 families enjoy a better Christmas. On November 11, in all Religion classes, students made over 520 Christmas cards that will be sent to soldiers overseas. The Eagles are also gearing up for the day before Christmas break festivities.

Holy Trinity also held their first Coffee House on November 14, 2013, with the event being very well received by everyone who attended. The theme of their Semi to be held on November 23 is "a Rustic Winter's Eve". The Titans plan on using some of the funds raised at the dance to buy gifts for children at Sick Kids Hospital in London. Students are also looking forward to Spirit Week and the Christmas Pep Rally prior to the Christmas break.

RECOMMENDATION:

THAT the Brant Haldimand Norfolk Catholic District School Board receives the Student Trustee Report.

2013-14
Trustee Meetings and Events

Date	Time	Meeting/Event	New / Revised
November 26, 2013	3:30 pm	Policy Committee Mtg.	
November 26, 2013	7:00 pm	Board Meeting	
December 2, 2013	7:00 pm	Audit Committee Meeting	
December 3, 2013	6:30 pm 7:00 pm	Annual Meeting Mass (Bishop Miehm) Annual Board Meeting	
December 4, 2013	9:00 am	Executive Council Mtg.	
December 4, 2013	9:00 a.m.	SAL Committee Mtg. (Norfolk)	
December 5, 2013	9:00 a.m.	SAL Committee Mtg. (Brant)	
December 10, 2013	7:00 pm	Board Meeting	
December 11, 2013	7:00 pm	SEAC Meeting	
<i>December 23, 2013 - January 3, 2014</i>		<i>CHRISTMAS BREAK</i>	
January 8, 2014	9:00 a.m.	SAL Committee Mtg. (Norfolk)	
January 8, 2014	7:00 pm	SEAC Meeting	
January 9, 2014	9:00 a.m.	SAL Committee Mtg. (Brant)	
January 14, 2014	9:00 am	Executive Council Mtg. <i>(to be confirmed)</i>	
January 14, 2014	1:00 pm	Catholic Education Advisory Committee Mtg.	
January 17-18, 2014		OCSTA Professional Development Seminar	
January 21, 2014	7:00 pm	Committee of the Whole	
January 28, 2014	7:00 pm	Board Meeting	
February 5, 2014	9:00 a.m.	SAL Committee Mtg. (Norfolk)	
February 5, 2014	9:00 am	Executive Council Mtg. <i>(to be confirmed)</i>	
February 6, 2014	9:00 a.m.	SAL Committee Mtg. (Brant)	
February 12, 2014	7:00 pm	SEAC Meeting	
February 18, 2014	7:00 pm	Committee of the Whole	
February 24, 2014	7:00 pm	Regional Catholic Parent Involvement Committee Mtg.	
February 25, 2014	1:00 pm	STSBHN Governance Mtg.	
February 25, 2014	7:00 pm	Board Meeting	
March 4, 2014	9:00 am	Executive Council Mtg. <i>(to be confirmed)</i>	
March 5, 2014	9:00 a.m.	SAL Committee Mtg. (Norfolk)	
March 6, 2014	9:00 a.m.	SAL Committee Mtg. (Brant)	
<i>March 10 – 14, 2014</i>		<i>MARCH BREAK</i>	
March 18, 2014	7:00 pm	Committee of the Whole	
March 19, 2014	7:00 pm	SEAC Meeting	
March 25, 2014	7:00 pm	Board Meeting	
April 2, 2014	9:00 a.m.	SAL Committee Mtg. (Norfolk)	
April 4, 2014	9:00 a.m.	SAL Committee Mtg. (Brant)	
April 8, 2014	9:00 am	Executive Council Mtg. <i>(to be confirmed)</i>	
April 9, 2014	7:00 pm	SEAC Meeting	
April 15, 2014	7:00 pm	Committee of the Whole	
April 22, 2014	7:00 pm	Board Meeting	
April 24-26, 2014		OCSTA AGM (Niagara Falls)	
April 27, 2014	10:30 a.m.	Sacred Heart School (Langton) 75 th anniversary mass/open house	New
April 30 – May 2, 2014		Board Art Show	
May 1, 2014	9:00 a.m.	SAL Committee Mtg. (Brant)	
<i>May 4 – 9, 2014</i>		<i>Catholic Education Week</i>	
May 6, 2014	6:00 pm 6:30 pm	Celebration of the Arts – art viewing Celebration of the Arts - performances	
May 7, 2014	9:00 a.m.	SAL Committee Mtg. (Norfolk)	
May 8, 2014	5:50 pm	Catholic Student Leadership Awards (Bishop Miehm)	

Date	Time	Meeting/Event	New / Revised
May 13, 2014	9:00 am	Executive Council Mtg. <i>(to be confirmed)</i>	
May 14, 2014	7:00 pm	St. Anthony Daniel School Closing Ceremony	
May 14, 2014	7:00 pm	SEAC Meeting	
May 15, 2014	5:00 pm	St. Mary's (Hagersville) 50 th Anniversary Mass/Open House	
May 20, 2014	7:00 pm	Committee of the Whole	
May 21, 2014	7:00 pm	St. Pius X Official School Opening/Blessing (Bishop Crosby)	
May 26, 2014	7:00 pm	Regional Catholic Parent Involvement Committee Mtg.	
May 27, 2014	1:00 pm	Catholic Education Advisory Committee Mtg.	
May 27, 2014	1:00 pm	STSBHN Governance Mtg.	
May 27, 2014	7:00 pm	Board Meeting	
June 5-7, 2014		CCSTA AGM (Kingston)	
June 10, 2014	9:00 am	Executive Council Mtg. <i>(to be confirmed)</i>	
June 10, 2014	10:00 am	<i>Have a Go</i> track meet at Holy Trinity (secondary) <i>(rain date June 11)</i>	
June 11, 2014	7:00 pm	SEAC Meeting	
June 16, 2014	10:00 am	<i>Have a Go</i> track meet at Assumption College (elementary) <i>(rain date June 17)</i>	
June 17, 2014	7:00 pm	Committee of the Whole	
June 24, 2014	7:00 pm	Board Meeting	
June 25, 2014	4:45 pm	Assumption College Graduation	
June 26, 2014	6:30 pm	Holy Trinity Graduation	
June 26, 2014	7:00 pm	St. John's College Graduation	

Meetings scheduled at the Call of the Chair: Audit Committee, Budget Committee, Accommodations Committee, Policy Committee, Regional Catholic Parent Involvement Committee