



Board Meeting
Tuesday, March 25, 2014 ♦ 7:00 p.m.
Boardroom

Members:

Trustees:

June Szeman (Chair), Rick Petrella (Vice Chair), Dennis Blake, Cliff Casey, Dan Dignard, Bonnie McKinnon, Georgia Athanasiou (Student Trustee)

Senior Administration:

Chris N. Roehrig (Director of Education & Secretary), Tom Grice (Superintendent of Business & Treasurer), Bill Chopp, Jamie McKinnon and Leslie Telfer (Superintendents of Education)

1. Opening Business

- 1.1 Opening Prayer
- 1.2 Attendance
- 1.3 Approval of the Agenda
- 1.4 Declaration of Interest

2. Presentations

The Board will recognize Rina O’Riordan, Elementary Principal, who retired on January 31, 2014.

The Board will welcome community recipients benefitting from the 2014 “Souper Bowl” fundraiser and will recognize the top achieving schools.

3. Delegations - Nil

4. Consent Agenda

- 4.1 Approval of Board Meeting Minutes –February 25, 2014 Pages

5. Committee and Staff Reports

- 5.1 Unapproved Minutes and Recommendations from the Committee of the Whole Meeting of March 18, 2014

Presenter: Rick Petrella, Vice-Chair of the Board

- Trustee Determination and Distribution – 2014 Elections (pgs.)
- Excursion – Glasgow, Scotland (pgs.)



- 5.2** Marker School Project Pages
Presenter: Leslie Telfer, Superintendent of Education
- 5.3** Committee of the Whole and Board Meetings Schedule – March 2015 Pages
Presenter: Chris N. Roehrig, Director of Education & Secretary
- 5.4** Student Trustee Update Page
Presenter: Georgia Athanasiou, Student Trustee
- 6. Information and Correspondence**
- 7. Notices of Motion**
- 8. Trustee Inquiries**
- 9. Business In-camera**
207. (2) Closing of certain committee meetings. A meeting of a committee of a board, including a committee of the whole board, may be closed to the public when the subject-matter under consideration involves,
- a. The security of the property of the board;
 - b. The disclosure of intimate, personal or financial information in respect of a member of the board or committee, an employee or prospective employee of the board or a pupil or his or her parent or guardian;
 - c. The acquisition or disposal of a school site;
 - d. Decisions in respect of negotiations with employees of the board; or
 - e. Litigation affecting the board.
- 10. Report on the In-Camera Session**
- 11. Future Meetings and Events** Pages
- 12. Closing Prayer**
- Heavenly Father, we thank you for your gifts to us: for making us, for saving us in Christ, for calling us to be your people. As we come to the end of this meeting, we give you thanks for all the good things you have done in us. We thank you for all who have shared in the work of this Board, and ask you to bless us all in your love. We offer this prayer, Father, through Christ our Lord. **Amen***
- 13. Adjournment**



Board Meeting
Tuesday, February 25, 2014 ♦ 7:00 pm
Boardroom

Trustees:

Present: June Szeman (Chair), Rick Petrella (Vice Chair), Dennis Blake, Cliff Casey, Dan Dignard, Bonnie McKinnon, Georgia Athanasiou (Student Trustee)

Absent:

Joined Meeting: Dennis Blake (during Item 5.1); Dan Dignard (at end of public session)

Senior Administration:

Chris N. Roehrig (Director of Education & Secretary), Tom Grice (Superintendent of Business & Treasurer), Bill Chopp, Jamie McKinnon and Leslie Telfer (Superintendents of Education)

1. Opening Business

1.1 Opening Prayer

The meeting was opened with prayer led by Trustee Petrella.

1.2 Attendance – As noted above.

1.3 Approval of the Agenda

Chair Szeman advised that a report titled, "Appointment of Audit Committee Member", would be added as Item 5.4.

Moved by: Rick Petrella

Seconded by: Bonnie McKinnon

THAT the Brant Haldimand Norfolk Catholic District School Board approves the agenda of the February 25, 2014 meeting, as amended.

Carried

1.4 Declaration of Interest – Nil

2. Presentations

Chair Szeman extended the Board's congratulations to the players and support staff of the Assumption College School Lions Senior Football Team on capturing the Ontario Federation of School Athletic Associations (OFSAA) Football Bowl Championship. This is the first OFSAA title for any secondary school in our district. Certificates of accomplishments were accepted by Greg Picone, school principal, and Lesley Young, Teacher Advisor for the team.

3. Delegations – Nil



4. Consent Agenda

- 4.1** THAT the Brant Haldimand Norfolk Catholic District School Board approves the minutes of the January 28, 2014 meeting.
- 4.2** THAT the Brant Haldimand Norfolk Catholic District School receives the unapproved minutes of the January 21, 2014 Committee of the Whole meeting.

Moved by: Rick Petrella

Seconded by: Bonnie McKinnon

THAT the Brant Haldimand Norfolk Catholic District School Board receives all reports and approves all motions under the Consent Agenda.

Carried

5. Committee and Staff Reports

5.1 Child Care Modernization Act 2013

Superintendent Telfer provided an overview of new legislation, the Child Care Modernization Act 2013 (Bill 143) which, if passed, will govern child care provision in Ontario. She commented that since schools are easily accessible to most families, they have been identified by the government as essential public resources and are ideal locations for housing accessible child care and early years programs and services to support families and to contribute to the healthy development of children. The implementation of Full Day Kindergarten, before and after school care programs, and the ongoing conversion of child care spaces for infants and toddlers are all examples of this modernization initiative.

Moved by: Bonnie McKinnon

Seconded by: Rick Petrella

THAT the Brant Haldimand Norfolk Catholic District School receives the Child Care Modernization Act 2013 report.

Carried

5.2 School Year Calendar 2014-15

Superintendent Chopp presented the proposed elementary and secondary school year calendars for 2014-15, both of which have 194 school days, including six Professional Activity (PA) days, with ten exam days at the secondary level. Staff consulted with the Grand Erie District School Board to co-ordinate calendars in order to achieve efficiencies in transportation, with one secondary PA day not aligning.

Moved by: Dennis Blake

Seconded by: Bonnie McKinnon

THAT the Brant Haldimand Norfolk Catholic District School Board approves the proposed 2014-15 School Year Calendars for Elementary and Secondary schools.

Carried



5.3 Excursion – Massillon, OH

Superintendent Chopp reviewed a request from St. John's College for approximately 45 members of the Senior Football Eagles team to play an exhibition game against Massillon Tigers Washington High School, take part in a football retreat, and visit the NFL Football Hall of Fame.

Moved by: Bonnie McKinnon

Seconded by: Rick Petrella

THAT the Brant Haldimand Norfolk Catholic District School Board approves the request from St. John's College for an excursion to Massillon, Ohio from Thursday, September 18 to Saturday, September 20, 2014.

Carried

5.4 Appointment of Audit Committee Member

Superintendent Grice advised that three candidates were interviewed for the vacant volunteer External Committee member position on the Audit Committee. Christine Shea has been appointed for a three-year term as the Committee's new member.

Moved by: Rick Petrella

Seconded by: Dennis Blake

THAT the Brant Haldimand Norfolk Catholic District School Board approves the appointment of Christine Shea to the Audit Committee for the term February 1, 2014 to January 31, 2017.

Carried

5.5 Student Trustee Report

Student Trustee Athanasiou reported that the recent Student Senate's Leadership Winter Retreat, which brought together members of all Students' Councils, was a great success. She also reported on two provincial Ontario Student Trustees' Association (OSTA) conferences that she has attended, which provide student trustees with opportunities for networking and professional development. One initiative of the Catholic Board Council, which is part of OSTA, is a province-wide mass for all secondary school students scheduled for May 7, 2014. Student Trustee Athanasiou also reported on Valentine's Day activities held at all secondary schools.

Moved by: Bonnie McKinnon

Seconded by: Dennis Blake

THAT the Brant Haldimand Norfolk Catholic District School Board receives the Student Trustee report.

Carried

6. Information and Correspondence

Chair Szeman requested that trustees provide Director Roehrig with questions they would like addressed during the upcoming Ontario College of Teachers' presentation to trustees scheduled for April 15, 2014.

Chair Szeman reminded trustees of the London Diocese Bishop's Dinner being held on June 10, 2014.



Moved by: Rick Petrella

Seconded by: Bonnie McKinnon

That the Brant Haldimand Norfolk Catholic District School Board receives the information and correspondence items since the last meeting.

Carried

7. Notices of Motion - Nil

8. Trustee Inquiries - Nil

9. Business In-Camera

Moved by: Dennis Blake

Seconded by: Cliff Casey

THAT the Brant Haldimand Norfolk Catholic District School Board moves to an in-camera session.

Carried

10. Report on the In-Camera Session

Moved by: Dan Dignard

Seconded by: Rick Petrella

THAT the Brant Haldimand Norfolk Catholic District School Board approves the business of the in-camera session.

Carried

11. Future Meetings

A listing of upcoming meetings and events was reviewed.

12. Closing Prayer

A closing prayer was recited in unison.

13. Adjournment

Moved by: Rick Petrella

Seconded by: Dan Dignard

THAT the Brant Haldimand Norfolk Catholic District School Board adjourns the meeting of February 25, 2014.

Carried

RECOMMENDATIONS FOR THE BOARD FROM THE COMMITTEE OF THE WHOLE

March 18, 2014

AGENDA ITEM	MOTION
5.1	<p>THAT the Committee of the Whole recommends the Brant Haldimand Norfolk Catholic District School Board approves the following:</p> <ol style="list-style-type: none"> 1. THAT, for purposes of the 2014 election, the number of trustees is determined to be six. 2. THAT, for purposes of the 2014 election, the Brant Haldimand Norfolk Catholic District School Board has not designated any low population areas within its jurisdiction. 3. THAT, for the purposes of the 2014 election, the Brant Haldimand Norfolk Catholic District School Board has determined the distribution of trustees to be two trustees for the City of Brantford, two trustees for the County of Norfolk, one trustee for the County of Brant, and one trustee for the County of Haldimand.
5.2	<p>THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board approves the request from St. John's College for an excursion to Glasgow, Scotland from Friday, March 14, 2015 to Sunday, March 23, 2015.</p>

RECOMMENDATION:

THAT the Brant Haldimand Norfolk Catholic District School Board receives the unapproved minutes of the Committee of the Whole Meeting of March 18, 2014.

THAT the Brant Haldimand Norfolk Catholic District School Board approves the recommendations of the Committee of the Whole Meeting of March 18, 2014.



Committee of the Whole
Tuesday, March 18, 2014 ♦ 7:00 pm
Boardroom

Trustees:

Present: June Szeman (Chair), Rick Petrella (Vice Chair), Dennis Blake, Cliff Casey, Dan Dignard, Bonnie McKinnon, Georgia Athanasiou (Student Trustee)

Absent:

Senior Administration:

Chris N. Roehrig (Director of Education & Secretary), Tom Grice (Superintendent of Business & Treasurer), Bill Chopp, Jamie McKinnon and Leslie Telfer (Superintendents of Education)

1. Opening Business

1.1 Opening Prayer

The meeting was opened with prayer led by Student Trustee Athanasiou.

1.2 Attendance – As noted above.

1.3 Approval of the Agenda

Moved by: Rick Petrella

Seconded by: Bonnie McKinnon

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board approves the agenda of the March 18, 2014 meeting.

Carried

1.4 Declaration of Interest – Nil

2. Presentations - Nil

3. Delegations – Nil

4. Consent Agenda

4.1 THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board approves the minutes of the February 18, 2014 meeting.

4.2 THAT the Committee of the Whole refers the unapproved minutes of the Special Education Advisory Committee meeting of February 12, 2014 to the Brant Haldimand Norfolk Catholic District School Board for receipt.



- 4.3 THAT the Committee of the Whole refers the unapproved minutes of the Regional Catholic Parent Involvement Committee meeting of February 24, 2014 to the Brant Haldimand Norfolk Catholic District School Board for receipt.
- 4.4 THAT the Committee of the Whole refers the unapproved minutes of the Student Transportation Services Brant Haldimand Norfolk Board of Directors' meeting of February 25, 2014 to the Brant Haldimand Norfolk Catholic District School Board for receipt.
- 4.5 THAT the Committee of the Whole refers the unapproved minutes of the Mental Health Leadership Team meetings of February 26 and March 6, 2014 to the Brant Haldimand Norfolk Catholic District School Board for receipt.

With respect to Item 4.4, Superintendent Grice provided a brief overview of a presentation made by T. Dias, a parent from Norfolk County, at the February Student Transportation Services Brant Haldimand Norfolk Board of Directors' meeting with respect to inclement weather, cold weather guidelines, and bus cancellations. He explained that the Consortium is taking Ms. Dias' input into consideration, are currently doing research regarding other models, and will be reviewing procedures in the coming months. Recommendations will be brought to the Board, likely in October 2014.

Referencing Item 4.3, Trustee Blake received clarification from Superintendent McKinnon that the Advanced Placement program will be introduced at Holy Trinity Catholic High School in the fall of 2014, with a planned implementation date of September 2015, depending on student interest and availability of staff to teach the Advanced Placement course(s).

Moved by: Dan Dignard

Seconded by: Dennis Blake

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board receives all reports and approves all motions under the Consent Agenda.

Carried

5. Committee and Staff Reports

5.1 Trustee Determination and Distribution – 2014 Elections

Superintendent Grice advised that in preparation for the municipal elections to be held in October 2014, school boards are required to report to the Ministry the number and distribution of trustees based on the electoral population, and to determine whether or not to designate a trustee to low population areas. Based on ratepayer calculations, staff recommends no changes to the current number or distribution of trustees, and there is no need to designate a trustee to a low population area. Discussion ensued with respect to the declining electorate base, challenges in ensuring that eligible Catholic voters are registered as English-Separate School Supporters with the Municipal Property Assessment Corporation (MPAC), and ways in which the Board can be more proactive in this area. Director Roehrig will research best practices by other Boards, and Vice Chair Petrella suggested this concern be raised at the Annual Meeting of the Ontario Catholic School Trustees' Association in April 2014.



Moved by: Cliff Casey

Seconded by: Rick Petrella

THAT the Committee of the Whole recommends the Brant Haldimand Norfolk Catholic District School Board approves the following:

1. THAT, for purposes of the 2014 election, the number of trustees is determined to be six.
2. THAT, for purposes of the 2014 election, the Brant Haldimand Norfolk Catholic District School Board has not designated any low population areas within its jurisdiction.
3. THAT, for the purposes of the 2014 election, the Brant Haldimand Norfolk Catholic District School Board has determined the distribution of trustees to be two trustees for the City of Brantford, two trustees for the County of Norfolk, one trustee for the County of Brant, and one trustee for the County of Haldimand.

Carried

5.2 Excursion – Glasgow, Scotland

Superintendent Chopp presented a request from St. John's College for approximately 30-40 Grades 11-12 members of the school's rugby team to travel to Glasgow, Scotland. Students will participate in a rugby competition and will be given the opportunity to gain a better understanding and appreciation of Scotland's culture and customs. He added that rugby is becoming a more prominent sport and that both male and female students in all three secondary schools are developing notable skills in this sport.

Moved by: Bonnie McKinnon

Seconded by: Rick Petrella

THAT the Brant Haldimand Norfolk Catholic District School Board approves the request from St. John's College for an excursion to Glasgow, Scotland from Friday, March 14, 2015 to Sunday, March 23, 2015.

Carried

6. Information and Correspondence

6.1 Proposed OCSTA Amended and Restated By-Law 2014-01

Chair Szeman received trustee feedback on the proposed OCSTA Amended and Restated By-Law 2014-01, which will be considered at the April OCSTA Annual General Meeting.

6.2 Trustee Conference Attendance

Trustee Blake reiterated his earlier proposal that, for reasons of fiscal responsibility and restraint, trustees should limit their attendance at conferences to one or two major conferences per year. This item will be considered at the April 23, 2014 Budget meeting.



6.3 Media Relations

Director Roehrig provided an update on recent staff discussions with the Simcoe Reformer regarding accurate, fair and objective reporting. Going forward, Director Roehrig advised that staff are planning summer meet-and-greet sessions with all media contacts in Brant, Haldimand and Norfolk in an effort to foster positive relations and to assist the media in better understanding the complexities of education.

Moved by: Dan Dignard

Seconded by: Bonnie McKinnon

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board receives the information and correspondence items since the last meeting.

Carried

7. Notices of Motion – Nil

8. Trustee Inquiries

In response to Trustee Casey's inquiry, Director Roehrig will arrange for trustees to receive training on the use of Twitter at a future Board meeting.

9. Business In-Camera

Moved by: Rick Petrella

Seconded by: Dan Dignard

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board moves to an In-Camera Session.

Carried

10. Report on the In-Camera Session

Moved by: Dan Dignard

Seconded by: Rick Petrella

THAT the Brant Haldimand Norfolk Catholic District School Board approves the business of the in-camera session.

Carried

11. Future Meetings

The list of remaining 2013-14 meetings and events for trustees was reviewed.

12. Closing Prayer

A closing prayer was recited in unison.

13. Adjournment

Moved by: Dennis Blake

Seconded by: Rick Petrella

THAT the Brant Haldimand Norfolk Catholic District School Board adjourns the meeting of March 18, 2014.

Carried

REPORT TO THE BRANT HALDIMAND NORFOLK CATHOLIC DISTRICT SCHOOL BOARD COMMITTEE OF THE WHOLE

Prepared by: Thomas R. Grice, Superintendent of Business & Treasurer
Presented to: Committee of the Whole
Submitted on: March 18, 2014
Submitted by: Chris N. Roehrig, Director of Education & Secretary

TRUSTEE DETERMINATION AND DISTRIBUTION 2014 ELECTIONS Public Session

BACKGROUND INFORMATION:

The municipal elections to be held in October 2014 will include the election of school board trustees. In preparation for the election, school boards are required to determine the number of trustees to be elected and the distribution of those trustees as allowed under Regulation 412/00 of the *Education Act*. In addition, school boards must determine whether or not to designate a trustee to low population areas. The rationale for designation of a trustee to low population areas is to ensure representation to areas in which there may be insufficient population to justify a trustee based solely on the calculation.

The Education Act allows district school boards to reduce their number of elected members below the number provided for in the Act and Regulation 412/00, but not below the minimum number of five members. This can only be done by a resolution of the school board. If a school board chooses to exercise this option, the resolution must be passed before March 31st.

DEVELOPMENTS:

The Brant Haldimand Norfolk Catholic District School Board has four municipalities: the City of Brantford and the counties of Brant, Haldimand and Norfolk.

The Board must approve the following:

- 1. The Number of Trustees According to the Population of the Electoral Group:**
 - As the Brant Haldimand Norfolk Catholic District School Board has an electoral population less than 45,000, the number of trustees for the Board is six. (*Regulation 412/00*).
- 2. Low Population Representation:**
 - Based on the distribution, there is no need to designate a trustee to a low population area.
- 3. The Distribution of Trustees:**
 - Attached, as Appendix A, is a spreadsheet, which indicates the proposed allocation and the comparison to 2003. The distribution is proposed to be the same as the present allocation of trustees to municipalities.

RECOMMENDATION:

THAT the Committee of the Whole recommends the Brant Haldimand Norfolk Catholic District School Board approves the following:

1. THAT, for purposes of the 2014 election, the number of trustees is determined to be six.
2. THAT, for purposes of the 2014 election, the Brant Haldimand Norfolk Catholic District School Board has not designated any low population areas within its jurisdiction.
3. THAT, for the purposes of the 2014 election, the Brant Haldimand Norfolk Catholic District School Board has determined the distribution of trustees to be two trustees for the City of Brantford, two trustees for the County of Norfolk, one trustee for the County of Brant, and one trustee for the County of Haldimand.

Appendix A

BRANT HALDIMAND NORFOLK CATHOLIC DISTRICT SCHOOL BOARD

TRUSTEE DISTRIBUTION CALCULATION - 2014

	Electoral Population				Trustee Distribution	
	2003	2006	2010	2014	Electoral Quotient	Number of Trustees
City of Brantford	17,568	16,886	16,233	15,096	2.721	2
County of Brant	4,891	4,736	4,777	4,367	0.787	1
County of Haldimand	5,182	5,182	5,182	4,402	0.794	1
County of Norfolk	11,294	10,664	10,249	9,420	1.698	2
Total Board	38,935	37,394	36,229	33,285	6.000	6

TRUSTEE DETERMINATION - 2014

Trustee Determination by Electoral Population

- the number of trustees for Boards with an electoral population of less than 45,000 is six trustees

Trustee Determination by Population Density

- the number of trustees may be increased if the density factor is less than 4.0

- the population density = $\frac{\text{electoral population}}{\text{area in square kilometers}}$

$$= \frac{33,285}{4,067}$$

$$= 8.18$$

**REPORT TO THE BRANT HALDIMAND NORFOLK CATHOLIC
DISTRICT SCHOOL BOARD COMMITTEE OF THE WHOLE**

Prepared by: Bill Chopp, Superintendent of Education
Presented to: Committee of the Whole
Submitted on: March 18, 2014
Submitted by: Chris N. Roehrig, Director of Education & Secretary

EXCURSION – GLASGOW, SCOTLAND
Public Session

BACKGROUND INFORMATION:

St. John's College is requesting approval for an excursion for the school Rugby team to Glasgow, Scotland from Friday evening, March 14, 2015 to Sunday, March 23, 2015 (no school days missed due to March Break.) Supervising teachers will include Scott Chisholm, Laurence McKenna and Christian Miller. Cost of the trip is estimated at \$2,200 per person.

DEVELOPMENTS:

Approximately 30-40 Grades 11 and 12 students from St. John's College will travel with Air Transit from Pearson Airport to Glasgow, Scotland. All transportation within Scotland is via chartered bus. The Scotland trip will provide students with the opportunity to understand and appreciate the culture and customs of a foreign country. The students will learn the history and tradition of one of Europe's interesting nations, while having the opportunity to compete in an international athletic competition by participating in three rugby matches against high schools in Scotland.

All information has been provided in accordance with Board policy and procedures.

RECOMMENDATION:

THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board approves the request from St. John's College for an excursion to Glasgow, Scotland from Friday, March 14, 2015 to Sunday, March 23, 2015.

REPORT TO THE BRANT HALDIMAND NORFOLK CATHOLIC DISTRICT SCHOOL BOARD

Prepared by: Leslie Telfer, Superintendent of Education
Presented to: Board of Trustees
Submitted on: March 25, 2014
Submitted by: Chris N. Roehrig, Director of Education & Secretary

MARKER SCHOOL PROJECT Public Session

BACKGROUND INFORMATION:

The Marker School Project began in 2012-13 with six schools: Jean Vanier, Notre Dame (Brantford), Notre Dame (Caledonia), Our Lady of Providence, St. Gabriel and St. Joseph. These schools were selected because they are the largest schools in the system and together, represent over 30% of the student population within the Board. The four main goals of the Marker School Project are to improve:

- student achievement results;
- teacher practice;
- monitoring by principals and superintendents; and
- lateral capacity building across schools.

The Marker School Project assists the Board in maintaining a narrow focus on specific initiatives and the resulting effect on student achievement. Just as the school level monitoring of Marker Students facilitates a narrow focus on specific student achievement initiatives, so will the monitoring of Marker Schools facilitate, at the system level, a focused examination of the effectiveness of various school-level and system-level practices. This is a critical step in improving student learning – it is only through focused monitoring that we can determine if the work we are engaged in is actually making a difference in improving student learning.

Anecdotal evidence from principals and teachers involved in the Marker School Project indicated that participation in the project allowed for more precise, collaborative and strategy-specific work between teachers and principal towards meeting the school improvement goals. With these positive results in mind, the Marker School Project was expanded for 2013-14.

DEVELOPMENTS:

Six additional schools have been included in the Marker School Project for 2013-14: Holy Cross, Sacred Heart (Paris), Sacred Heart (Langton), St. Basil, St. Frances Cabrini, and St. Pius X. These six schools were selected based on enrolment. Together, the 12 Marker schools represent over 60% of the entire student population within the Board.

Marker School Improvement Focus

Each Marker School has chosen one focus area that is the basis for the year. This focus was selected by the principal, the school team, Student Achievement Leaders, System Literacy Teachers, and System Math Teachers following an analysis of evidence including EQAO data, observational data, report card data and conversations with teachers. The focus area must be aligned with the goals of the School Improvement Plan, the Board Improvement Plan for Student Achievement and the Strategic Plan.

Professional Development for Teachers and Principals

Schools are allocated approximately two full days of release time for every classroom teacher. This release time is used to support collaborative professional learning. Principals are supported by their System Literacy Teacher and other system staff in facilitating this professional learning for their staff.

Marker School principals work with each other as a professional learning team at monthly Elementary Family of Schools meetings in order to share successes and challenges, and to support each other in progressing towards their goals. System Literacy Teachers and other system staff assist in facilitating these conversations. In addition, Marker School principals share their progress with other principals so that everyone can benefit from the learnings of this initiative.

Monitoring Effectiveness

Marker Schools are monitored by the District Student Achievement Team (DSAT)¹. Every Marker School principal has presented the plans for their school to DSAT, and will present an update on the success of their work at a spring DSAT meeting. In addition, Marker School principals will each host a school visit for the Marker School Team² where they will demonstrate evidence of their progress. Supervisory Officers monitor the Marker Schools through visits and conversations with principals. The K-12 System Implementation & Monitoring Team³, supported by our Ministry Student Achievement Officers, also monitors the work of the Marker Schools.

The Marker School Project has been recognized at the regional level through our work with the Literacy and Numeracy Secretariat. Members of the K-12 System Implementation and Monitoring Team presented our system strategy for planning, implementing and monitoring the school improvement goals in each of our marker schools at the 2014 winter regional meeting. The Marker School concept is also being considered for upcoming Ministry resources to support strong district leadership.

RECOMMENDATION:

THAT the Brant Haldimand Norfolk Catholic District School Board receives the Marker School Project report.

¹ **DSAT** consists of all Senior Administrators, Student Achievement K-12 Lead, Special Education Lead and a secondary Vice-Principal.

² **Marker School Team** is comprised of three learning teams consisting of two Phase 1 and two Phase 2 Principals per Team.

³ **SIM Team** consists of two academic Superintendents, Student Achievement K-12 Lead, Special Education Lead, one secondary Vice-Principal, one Phase 1 Principal, one Phase 2 Principal, Student Achievement Consultant Literacy 7-12, System Math Teacher 7-12, and Student Work Study Teacher.

**REPORT TO THE BRANT HALDIMAND NORFOLK CATHOLIC
DISTRICT SCHOOL BOARD**

Prepared by: Chris N. Roehrig, Director of Education & Secretary
Presented to: Board of Trustees
Submitted on: March 25, 2014
Submitted by: Chris N. Roehrig, Director of Education & Secretary

**COMMITTEE OF THE WHOLE AND BOARD MEETINGS
SCHEDULE – MARCH 2015**

Public Session

BACKGROUND INFORMATION:

Article 6.2.2.1 of the Brant Haldimand Norfolk Catholic District School Board By-laws states that, “The Committee of the Whole...will meet...on the third Tuesday of each month at 322 Fairview Drive, in the City of Brantford”, while Article 6.2.1.1. of the Board By-laws states that, “Unless otherwise ordered by special motion, the Brant Haldimand Norfolk Catholic District School Board will conduct regular meetings of the board ... on the fourth Tuesday of each month at 322 Fairview Drive, in the City of Brantford”.

DEVELOPMENTS:

With March break scheduled from March 16 to March 20, 2015, it is more feasible for the Committee of the Whole meeting to take place on March 24, 2015 and for the Board meeting be scheduled on March 31, 2014.

RECOMMENDATION:

THAT the Brant Haldimand Norfolk Catholic District School Board approves an altered Board meetings schedule for March 2015, as follows:

Tuesday, March 24, 2015 – Committee of the Whole Meeting
Tuesday, March 31, 2015 – Board Meeting

REPORT TO THE BRANT HALDIMAND NORFOLK CATHOLIC DISTRICT SCHOOL BOARD

Prepared by: Georgia Athanasiou, Student Trustee
Presented to: Board of Trustees
Submitted on: March 25, 2014
Submitted by: Chris N. Roehrig, Director of Education & Secretary

STUDENT TRUSTEE REPORT

Public Session

BACKGROUND INFORMATION:

The Student Senate met on March 18, 2014.

DEVELOPMENTS:

Senators discussed a variety of topics at their March 18, 2014 meeting, including a review of the Winter Leadership Retreat they hosted on February 6, 2014. Overall, the day was deemed a success and the group hopes that a similar retreat will be offered again next year. The group also discussed the province-wide mass to be held in the three high schools on May 7, 2014 and brainstormed ideas on how to unify the three schools during the Mass. Senators also began planning their annual May Symposium, to be held on May 22, 2014.

SCHOOL NEWS:

Assumption College School (ACS) kicked off its Lenten project, *A Bed for Every Child*, on March 4, 2014. This year, the Lions are raising money to purchase bed kits for students in both their school and their wider communities. The project is in partnership with the Society of St. Vincent de Paul. To begin the campaign, the Lions held a Marketplace and will also be holding an overnight fundraising event at the school to raise money and awareness for the cause. ACS also held their annual Math and Science Olympics from March 17- March 21, 2014.

In February, St. John's College (SJC) hosted their annual Valentine's Day Outreach dance at the John Noble Home. As well, the girls' varsity hockey team captured gold for Brant County Secondary Schools' Athletic Association (BCSSAA) and have moved on to OFSSA. For their Lenten project, SJC is also raising funds, in partnership with the Society of St. Vincent de Paul, to support a *Bed for Every Child*. Each homeroom class will be responsible for raising enough money to purchase one bed kit. The Eagles are also hoping to run a food drive for the Lenten season, with all goods collected to be donated to the St. Vincent de Paul. On March 20, 2014 the Eagles participated in an event called the Carousel of Nations, where different classes prepared food relating to a specific country. The Eagles will be able to purchase tickets to sample these foods from different cultures.

During the Lenten season, Holy Trinity is also partnering with the Society of St. Vincent de Paul. The Titans will be encouraging students to bring in various toiletry products that the Society is most in need of, and will be collecting donations so the Society can purchase more necessities. Holy Trinity is hoping to collaborate with Simcoe Composite School in Simcoe to hold a year-end charity and concert event. They will be inviting the community to partake in the event and hope to have students from both high schools perform during the evening.

RECOMMENDATION:

THAT the Brant Haldimand Norfolk Catholic District School Board receives the Student Trustee Report.

2013-14
Trustee Meetings and Events

Date	Time	Meeting/Event	New / Revised
March 25, 2014	7:00 pm	Board Meeting	
March 26, 2014	9:00 am	Mental Health Leadership Team Meeting	
April 2, 2014	9:00 am	SAL Committee Meeting (Haldimand/Norfolk)	
April 3, 2014	5:00 pm	St. Mary's (Hagersville) 50 th Anniversary Mass/Open House	
April 4, 2014	9:00 am	SAL Committee Meeting (Brant)	
April 4, 2014	9:00 am	Executive Council Meeting	
April 9, 2014	7:00 pm	SEAC Meeting	
April 15, 2014	4:30 pm	Presentation from Ontario College of Teachers	
	7:00 pm	Committee of the Whole	
April 22, 2014	7:00 pm	Board Meeting	
April 23, 2014	4:00 pm	Budget Committee Meeting	
April 24-26, 2014		OCSTA AGM (Niagara Falls)	
April 26, 2014	2:00 pm	St. Michael's (Dunnville) 50 th Anniversary Open House	
April 27, 2014	10:30 am	Sacred Heart School (Langton) 75 th anniversary mass/open house	
April 30 – May 2, 2014		Board Art Show	
May 1, 2014	9:00 am	SAL Committee Meeting (Brant)	
<i>May 4 – 9, 2014</i>		<i>Catholic Education Week</i>	
May 4, 2013	TBD	Regional Catholic Parent Involvement Committee Regional Presentation: A Family Faith Festival – a day of family workshops and concert with Matt Maher at London District CSB	
May 6, 2014	6:00 pm 6:30 pm	Celebration of the Arts – art viewing Celebration of the Arts - performances	
May 7, 2014	9:00 am	SAL Committee Meeting (Haldimand/Norfolk)	
May 7, 2014	1:30 pm	Executive Council Meeting	
May 8, 2014	5:50 pm	Catholic Student Leadership Awards (Bishop Miehm)	
May 13, 2014	4:00 pm	Budget Committee Meeting	
May 14, 2014	7:00 pm	St. Anthony Daniel School Closing Ceremony	
May 14, 2014	7:00 pm	SEAC Meeting	
May 20, 2014	7:00 pm	Committee of the Whole	
May 21, 2014	7:00 pm	St. Pius X Official School Opening/Blessing (Bishop Crosby)	
May 26, 2014	4:00 pm	Budget Committee Meeting	
May 26, 2014	7:00 pm	Regional Catholic Parent Involvement Committee Meeting	
May 27, 2014	1:00 pm	Catholic Education Advisory Committee Meeting	
May 27, 2014	1:00 pm	STSBHN Governance Meeting	
May 27, 2014	7:00 pm	Board Meeting	
June 5-7, 2014		CCSTA AGM (Kingston)	
June 10, 2014	10:00 am	<i>Have a Go track meet at Holy Trinity (secondary)</i> <i>(rain date June 11)</i>	
June 11, 2014	7:00 pm	SEAC Meeting	
June 12, 2014	2:00 pm	Executive Council Meeting	
June 16, 2014	10:00 am	<i>Have a Go track meet at Assumption College (elementary)</i> <i>(rain date June 17)</i>	
June 17, 2014	7:00 pm	Committee of the Whole	
June 24, 2014	7:00 pm	Board Meeting	
June 25, 2014	4:45 pm	Assumption College Graduation	
June 26, 2014	6:30 pm	Holy Trinity Graduation	
June 26, 2014	7:00 pm	St. John's College Graduation	