



Board Meeting
Tuesday, October 28, 2014 ♦ 7:00 p.m.
Boardroom

Members:

Trustees:

June Szeman (Chair), Rick Petrella (Vice Chair), Dennis Blake, Cliff Casey, Dan Dignard, Bonnie McKinnon, Kim Gubbels (Student Trustee)

Senior Administration:

Chris N. Roehrig (Director of Education & Secretary), Tom Grice (Superintendent of Business & Treasurer), Jamie McKinnon, Michelle Shypula and Leslie Telfer (Superintendents of Education)

1. Opening Business

1.1 Opening Prayer

- Memorial Statement for Francesca (Frances) King, former teacher and system volunteer

1.2 Attendance

1.3 Approval of the Agenda

Pages 1-2

1.4 Declaration of Interest

1.5 Approval of Board Meeting Minutes – September 23, 2014

Pages 3-6

1.6 Business Arising from the Minutes

2. Presentations

The Board will receive a presentation from Assumption College School on the Fall Student Leadership Camp.

3. Delegations – Nil

4. Consent Agenda - Nil

5. Committee and Staff Reports

5.1 Unapproved Minutes and Recommendation from the Committee of the Whole Meeting – October 21, 2014

Pages 7-13

Presenter: Rick Petrella, Vice Chair of the Board

- Incorporation of the Friends of the Educational Archives (pgs. 14-22)



5.2 St. Jerome's University Campus Renewal Campaign Page 23
Presenter: Chris N. Roehrig, Director of Education & Secretary

5.3 Student Trustee Update Pages 24-25
Presenter: Kim Gubbels, Student Trustee

6. Information and Correspondence

7. Notices of Motion

8. Trustee Inquiries

9. Business In-camera

207. (2) Closing of certain committee meetings. A meeting of a committee of a board, including a committee of the whole board, may be closed to the public when the subject-matter under consideration involves,
- a. The security of the property of the board;
 - b. The disclosure of intimate, personal or financial information in respect of a member of the board or committee, an employee or prospective employee of the board or a pupil or his or her parent or guardian;
 - c. The acquisition or disposal of a school site;
 - d. Decisions in respect of negotiations with employees of the board; or
 - e. Litigation affecting the board.

10. Report on the In-Camera Session

11. Future Meetings and Events Pages 26-27

12. Closing Prayer

Heavenly Father, we thank you for your gifts to us: for making us, for saving us in Christ, for calling us to be your people. As we come to the end of this meeting, we give you thanks for all the good things you have done in us. We thank you for all who have shared in the work of this Board, and ask you to bless us all in your love. We offer this prayer, Father, through Christ our Lord. Amen

13. Adjournment



Board Meeting
Tuesday, September 23, 2014 ♦ 7:00 pm
Boardroom

Trustees:

Present: June Szeman (Chair), Rick Petrella (Vice Chair), Dennis Blake, Cliff Casey, Dan Dignard, Bonnie McKinnon, Kim Gubbels (Student Trustee)

Absent:

Senior Administration:

Chris N. Roehrig (Director of Education & Secretary), Tom Grice (Superintendent of Business & Treasurer), Jamie McKinnon, Michelle Shypula and Leslie Telfer (Superintendents of Education)

1. Opening Business

1.1 Opening Prayer

The meeting was opened with prayer led by Trustee McKinnon.

1.2 Attendance – As noted above.

1.3 Approval of the Agenda

Moved by: Dan Dignard
Seconded by: Bonnie McKinnon

THAT the Brant Haldimand Norfolk Catholic District School Board approves the agenda of the September 23, 2014 meeting.

Carried

1.4 Declaration of Interest – Nil

1.5 Approval of Board Meeting Minutes – June 24, 2014

Moved by: Rick Petrella
Seconded by: Dennis Blake

THAT the Brant Haldimand Norfolk Catholic District School Board approves the minutes of the June 24, 2014 Board meeting.

Carried

1.6 Approval of Special Meeting of the Board Minutes – September 16, 2014

Moved by: Cliff Casey
Seconded by: Bonnie McKinnon

THAT the Brant Haldimand Norfolk Catholic District School Board approves the minutes of the Special Meeting of the Board of September 16, 2014.

Carried

1.7 Business Arising – Nil



2. **Presentations - Nil**

3. **Delegations - Nil**

4. **Consent Agenda - Nil**

5. **Committee and Staff Reports**

5.1 Unapproved Minutes and Recommendations from the Committee of the Whole meeting – September 16, 2014

Vice Chair Petrella reviewed the business of the September 16, 2014 Committee of the Whole meeting and presented the following recommendation:

THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board approves the appointment of Brian Cochrane, Shannon McMannis and Martin Titmus to the Compliance Audit Committee for the purposes of Section 81 of the Municipal Elections Act for the period December 1, 2014 to November 30, 2018.

Moved by: Rick Petrella

Seconded by: Dan Dignard

THAT the Brant Haldimand Norfolk Catholic District School Board receives the unapproved minutes of the Committee of the Whole Meeting of September 16, 2014.

Carried

THAT the Brant Haldimand Norfolk Catholic District School Board approves the recommendation of the Committee of the Whole Meeting of September 16, 2014.

Carried

5.2 Honoraria for Board Members

Superintendent Grice reported that Ontario Regulation 357/06 requires an outgoing board to establish an honoraria policy for the new term of trustees by October 15. He advised that a Ministry memo dated September 23, 2014 extends the freeze on trustee compensation until November 30, 2018. He reviewed the calculation, which is comprised of four components. Discussion ensued and the proposed motion was amended and presented as follows for approval:

Moved by: Dan Dignard

Seconded by: Bonnie McKinnon

THAT the Brant Haldimand Norfolk Catholic District School Board approves the following calculation for determining the annual trustee honoraria for the term of office December 1, 2014 to November 30, 2018, which reflects a decrease of 9.4% to comply with Ministry directive:

- i) 100% of the Base Amount or \$5,900 per year;
- ii) 100% of the Enrolment Amount or \$1.75 per student;
- iii) 100% of the extra Enrolment Amount for the Chair and Vice-Chair; and
- iv) 0% of the Attendance Amount.

Carried



5.3 Student Trustee Report

Student Trustee Gubbels reported on the formation and inaugural meeting of the 2014-15 Student Senate, as well as the Student Leadership Retreat held earlier this month. School news highlighted year start-up activities at all secondary schools including Colour Nights and various orientation events for Grade 9 students, homecoming dances and football games.

Moved by: Rick Petrella

Seconded by: Dennis Blake

THAT the Brant Haldimand Norfolk Catholic District School Board receives the Student Trustee report.

Carried

6. Information and Correspondence

Director Roehrig reviewed the content of a draft memo that he will be sending to all staff in order to provide guidelines with respect to municipal elections campaigns. This relatively brief, at-a-glance directive is in keeping with the practice of a majority of boards, outlining what is deemed appropriate and inappropriate during municipal elections.

Director Roehrig informed trustees of the upcoming Faith Day being held at Assumption College School on October 10, 2014.

Moved by: Bonnie McKinnon

Seconded by: Dan Dignard

THAT the Brant Haldimand Norfolk Catholic District School Board receives the information and correspondence items since the last meeting.

Carried

7. Notices of Motion - Nil

8. Trustee Inquiries

Trustee Blake raised concerns regarding unusually low results in the Grade 6 Mathematics EQAO assessment from last May, particularly in a couple of schools, and inquired as to the plan to improve achievement in the future. Director Roehrig explained that individual student results have just been released and that school and support staff are currently analyzing the results in order to identify needs and trends, and to develop an action plan. A follow-up report will be presented at the October Committee of the Whole meeting, which will include school-by-school results.

Trustee Casey had several inquiries regarding the Application for Direction of School Support Form, which were addressed by Tracey Austin, Manager of Communications and Community Relations.

Trustee Dignard commented that this has been the smoothest start to a new school year in his over 35-year career as a trustee.

9. Business In-Camera

Moved by: Dennis Blake

Seconded by: Bonnie McKinnon

THAT the Brant Haldimand Norfolk Catholic District School Board moves to an in-camera session.

Carried



10. Report on the In-Camera Session

Moved by: Dan Dignard
Seconded by: Cliff Casey

THAT the Brant Haldimand Norfolk Catholic District School Board approves the business of the in-camera session.

Carried

11. Future Meetings

Trustee attention was drawn to the list of future meetings and events for trustees.

12. Closing Prayer

A closing prayer was recited in unison.

13. Adjournment

Moved by: Rick Petrella
Seconded by: Dan Dignard

THAT the Brant Haldimand Norfolk Catholic District School Board adjourns the meeting of September 23, 2014.

Carried

RECOMMENDATIONS FOR THE BOARD FROM THE COMMITTEE OF THE WHOLE

October 21, 2014

AGENDA ITEM	MOTION
5.5	THAT the Committee of the Whole refers the Co-operative Agreement for Archival Support between the Brant Haldimand Norfolk Catholic District School Board, the Grand Erie District School Board, and the Friends of the Educational Archives to the Brant Haldimand Norfolk Catholic District School Board for approval.

RECOMMENDATIONS:

THAT the Brant Haldimand Norfolk Catholic District School Board receives the unapproved minutes of the Committee of the Whole Meeting of October 21, 2014.

THAT the Brant Haldimand Norfolk Catholic District School Board approves the recommendation of the Committee of the Whole Meeting of October 21, 2014.



Committee of the Whole
Tuesday, October 21, 2014 ♦ 7:00 pm
Boardroom

Trustees:

Present: Rick Petrella (Chair), Dennis Blake, Cliff Casey, Dan Dignard, Bonnie McKinnon, Kim Gubbels (Student Trustee)

Absent: June Szeman

Senior Administration:

Chris N. Roehrig (Director of Education & Secretary), Tom Grice (Superintendent of Business & Treasurer), Jamie McKinnon, Michelle Shypula and Leslie Telfer (Superintendents of Education)

1. Opening Business

1.1 Opening Prayer

The meeting was opened with prayer led by Trustee McKinnon.

1.2 Attendance – As noted above.

1.3 Approval of the Agenda

Moved by: Bonnie McKinnon

Seconded by: Cliff Casey

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board approves the agenda of the October 21, 2014 meeting.

Carried

1.4 Declaration of Interest - Nil

1.5 Approval of Committee of the Whole Meeting Minutes – September 16, 2014

Moved by: Cliff Casey

Seconded by: Dan Dignard

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board approves the minutes of the September 16, 2014 Committee of the Whole meeting.

Carried

1.6 Business Arising - Nil

2. Presentations - Nil

3. Delegations – Nil



4. Consent Agenda

- 4.1** THAT the Committee of the Whole refers the unapproved minutes of the Special Education Advisory Committee Meeting of September 10, 2014 to the Brant Haldimand Norfolk Catholic District School Board for receipt.
- 4.2** THAT the Committee of the Whole refers the unapproved minutes of the Special Education Advisory Committee Meeting of October 8, 2014 to the Brant Haldimand Norfolk Catholic District School Board for receipt.
- 4.3** THAT the Committee of the Whole refers the unapproved minutes of the Catholic Education Advisory Committee Meeting of October 8, 2014 to the Brant Haldimand Norfolk Catholic District School Board for receipt.
- 4.4** THAT the Committee of the Whole refers the unapproved minutes of the Mental Health Leadership Team Meeting of October 9, 2014 to the Brant Haldimand Norfolk Catholic District School Board for receipt.

Moved by: Dan Dignard

Seconded by: Bonnie McKinnon

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board receives all reports and approves all motions under the Consent Agenda.

Carried

5. Committee and Staff Reports

5.1 Strategic Plan 2012-2015: Catholicity Update

Director Roehrig provided an update on the Catholicity pillar of the 2012-2015 Strategic Plan. He highlighted the focus areas in both the Religion & Family Life and Faith Formation programs for the coming year. Director Roehrig added that the Board's work in the area of Christian Meditation with Children is drawing attention province-wide.

Moved by: Dennis Blake

Seconded by: Dan Dignard

THAT the Committee of the Whole refers the Strategic Plan 2012-2015: Catholicity Update to the Brant Haldimand Norfolk Catholic District School Board for receipt.

Carried

5.2 Primary and Junior/Intermediate Class Size

Superintendent McKinnon provided details of the Board's compliance with Ministry regulations with respect to Primary and Junior/Intermediate class sizes. He added that four teachers were added in response to enrolment being 90 students higher than originally projected in the elementary panel.

Moved by: Dan Dignard

Seconded by: Dennis Blake

THAT the Committee of the Whole refers the Primary and Junior/Intermediate Class Size report to the Brant Haldimand Norfolk Catholic District School Board for receipt.

Carried



5.3 System Plan to Improve Student Achievement in Elementary Mathematics

Superintendent Shypula presented staff's plan to address identified needs and gaps in student achievement in elementary mathematics. She reviewed trends across the system, including areas of strength and challenges, and outlined the many strategies and programs that have been put in place or expanded to help build teacher capacity and to assist students in improving their understanding and execution of mathematics. Superintendent Shypula distributed copies of an at-a-glance reference resource and Parents Tips sheet that have been developed. A discussion ensued and many trustee inquiries were addressed with respect to assistance being provided by members of the central office Student Achievement Team, sharing of best practices through the collaborative inquiry process, capacity building for teachers and principals, accountability for student achievement results, methods of assessment and measuring improvement based on evidence, and teacher qualifications in the area of mathematics. Director Roehrig acknowledged that staff are well aware of the areas of concern, which are not only at the district level, but across the province. He added that Board results are very good relative to many Catholic Boards and that the Grade 9 mathematics assessments are commendable. He emphasized that it takes time to build capacity; case in point, literacy having been an area of focus for over a dozen years and the results reflecting this long-term effort. He noted that goals have been identified and that staff will continue to work diligently towards achieving these goals.

Moved by: Dan Dignard

Seconded by: Bonnie McKinnon

THAT the Committee of the Whole refers the System Plan to Improve Student Achievement in Elementary Mathematics to the Brant Haldimand Norfolk Catholic District School Board for receipt.

Carried

5.4 Integrated Accessibility Plan – Annual Report 2013-14

Superintendent Telfer advised that all public sector organizations are required to comply with legislated standards outlined in the *Ontarians with Disabilities Act* that aims to, over the course of several years, remove barriers and improve access and opportunities for people with disabilities. Superintendent Telfer provided a progress report on work that was completed during the 2013-14 school year to address barriers in the areas of employment, information and communications, student transportation, and facilities. She advised that the next step is for the Accessibility Committee to identify and act on areas or components that have yet to be addressed prior to the next compliance date of January 1, 2016.

Moved by: Dennis Blake

Seconded by: Bonnie McKinnon

THAT the Committee of the Whole refers the Integrated Accessibility Plan Annual Report 2013-14 to the Brant Haldimand Norfolk Catholic District School Board for receipt.

Carried

5.5 Incorporation of the Friends of the Educational Archives

Director Roehrig reviewed a proposed amendment to the existing Co-operative Agreement for Archival Support between the Board, the Grand Erie District School Board, and the Friends of the Educational Archives. Currently, the Agreement requires an annual renewal signature by all parties. This section has been revised to include an evergreen clause which allows the agreement to remain in effect indefinitely until written notification of non-renewal or termination is issued by any of the parties.



Moved by: Dan Dignard

Seconded by: Cliff Casey

THAT the Committee of the Whole refers the Co-operative Agreement for Archival Support between the Brant Haldimand Norfolk Catholic District School Board, the Grand Erie District School Board, and the Friends of the Educational Archives to the Brant Haldimand Norfolk Catholic District School Board for approval.

Carried

6. Information and Correspondence

Acting Chair Petrella drew trustee attention to an invitation to the annual St. John's College Remembrance Day service on November 10, 2014.

Trustee McKinnon extended the Board's congratulations to Celina Kubisch, a Grade 4 student at St. Patrick's School in Caledonia, for placing 2nd in a world-wide Knights of Columbus poster contest.

Moved by: Dan Dignard

Seconded by: Dennis Blake

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board receives the information and correspondence items since the last meeting.

Carried

7. Notices of Motion

Acting Chair Petrella stated that he would be voting on these motions.

7.1 Trustee Blake presented the following notice of motion that he made at the September 16, 2014 Committee of the Whole meeting, as follows:

THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board approves the posting of Trustee monthly expense reports on the Board's website on a quarterly basis.

Moved by: Dennis Blake

Seconded by: Dan Dignard

Discussion ensued with respect to the format of the report, expense submission deadline expectations, logistics for implementing this practice, and determining the start date, which was suggested to be December 1, 2014 with the new Board of Trustees.

The following motion was put forth; Trustee Blake requested a recorded vote:

Moved by: Dan Dignard

Seconded by: Cliff Casey

THAT the Committee of the Whole moves to postpone the motion that Trustee monthly expense reports be posted on the Board's website on a quarterly basis pending a report from staff at the November Committee of the Whole meeting on what the presentation of the expense report will look like.

Trustee Blake: No

Trustee Casey: Yes

Trustee Dignard: Yes

Trustee McKinnon: Yes

Trustee Petrella: No

Carried



- 7.2** Trustee Blake presented the following notice of motion that he made at the September 16, 2014 Committee of the Whole meeting, as follows:

THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board approves that Trustees be limited to attending two conferences per year, with the exception of new Trustees.

Moved by: Dennis Blake

Seconded by: Dan Dignard

Discussion followed, in particular what the definition of a "conference" is as trustees attend a wide variety of regional, provincial and national events including meetings, professional development training and trustee associations' events. The following motion was proposed; Trustee Casey requested a recorded vote:

Moved by: Dan Dignard

Seconded by: Dennis Blake

THAT the Committee of the Whole moves to postpone the motion that Trustees be limited to attending two conferences per year, with the exception of new Trustees, pending a report from staff at the November Committee of the Whole meeting.

Trustee Blake: Yes

Trustee Casey: No

Trustee Dignard: Yes

Trustee McKinnon: No

Trustee Petrella: Yes

Carried

- 8. Trustee Inquiries - Nil**

- 9. Business In-Camera**

Moved by: Dan Dignard

Seconded by: Bonnie McKinnon

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board moves to an In-Camera Session.

Carried

- 10. Report on the In-Camera Session**

Moved by: Dan Dignard

Seconded by: Cliff Casey

THAT the Brant Haldimand Norfolk Catholic District School Board approves the business of the in-camera session.

Carried

- 11. Future Meetings**

The list of 2014-15 meetings and events was reviewed.

- 12. Closing Prayer**

A closing prayer was recited in unison.



13. Adjournment

Moved by: Cliff Casey

Seconded by: Dan Dignard

THAT the Brant Haldimand Norfolk Catholic District School Board adjourns the meeting of October 21, 2014.

Carried

**REPORT TO THE BRANT HALDIMAND NORFOLK CATHOLIC
DISTRICT SCHOOL BOARD COMMITTEE OF THE WHOLE**

Prepared by: Chris N. Roehrig, Director of Education & Secretary
Presented to: Committee of the Whole
Submitted: October 21, 2014
Submitted by: Chris N. Roehrig, Director of Education & Secretary

**INCORPORATION OF THE
FRIENDS OF THE EDUCATIONAL ARCHIVES**
Public Session

BACKGROUND INFORMATION:

The Friends of the Educational Archives are affiliated with the Ontario Historical Society and endeavour to serve the public and Catholic school boards in the district to maintain historical archives. The Friends of the Educational Archives Constitutional By-Laws were presented as information in February of 2013 and Co-operative Agreement for Archival Support was approved at the same time.

DEVELOPMENTS:

Section (1.1) of the original Co-operative Agreement required an annual signature by the Chairs of both Boards and the President/Vice-President of the Friends of the Educational Archives. This section has been re-written as an “Evergreen Clause” to enable the agreement to remain in effect without the need to return to the Boards each year. On October 2, 2014, the Friends of the Educational Archives passed a motion to amend the agreement subject to agreement by both Boards of Education. Staff is seeking Board approval to amend Section 1.1 of the Co-operative Agreement with the Friends of the Educational Archives. The entire agreement is listed as Appendix A. The revisions to Section 1.1 are noted below.

OLD AGREEMENT LANGUAGE	NEW AGREEMENT LANGUAGE
1.1 This Agreement shall commence on September 1 st , 2014 and shall expire on August 31 st , 2015 unless it is renewed for successive one-year periods on such terms and conditions as may be mutually agreed to between each of the Boards and the Society no less than thirty (30) days before the expiry date.	1.1 This Agreement shall commence on September 1, 2014, and shall be effective for one (1) year, and shall be automatically renewed each year thereafter, unless any party hereto provides all other parties with written notice of non-renewal and termination at least sixty (60) days prior to the anniversary date of this Agreement.

RECOMMENDATION:

THAT the Committee of the Whole refers the Co-operative Agreement for Archival Support between the Brant Haldimand Norfolk Catholic District School Board, the Grand Erie District School Board, and the Friends of the Educational Archives to the Brant Haldimand Norfolk Catholic District School Board for approval.

CO-OPERATIVE AGREEMENT FOR ARCHIVAL SUPPORT

THIS AGREEMENT is made as of the First day of September, 2014.

BETWEEN:

BRANT HALDIMAND NORFOLK CATHOLIC DISTRICT SCHOOL BOARD

322 Fairview Drive - P.O. Box 217 - Brantford - Ontario - N3T 5M8
fax no. 519-756-9913

(hereinafter referred to as "BHNCDSB")

OF THE FIRST PART

- and -

GRAND ERIE DISTRICT SCHOOL BOARD

349 Erie Avenue - Brantford - Ontario - N3T 5V3
fax no. 519-756-9181

(hereinafter referred to as "GEDSB")

OF THE SECOND PART

- and -

FRIENDS OF THE EDUCATIONAL ARCHIVES SERVING BRANT, HALDIMAND AND NORFOLK COUNTIES

c/o 349 Erie Avenue, Brantford Ontario, N3T 5V3

(hereinafter referred to as the "Society")

OF THE THIRD PART

WHEREAS:

- A. BHNCDSB and GEDSB (sometimes hereinafter collectively referred to as the "Boards" or individually as a "Board") have effected the incorporation of the Society through affiliation with The Ontario Historical Society pursuant to AN ACT TO INCORPORATE THE ONTARIO HISTORICAL SOCIETY, APRIL 1899.

- B. The Society has been incorporated, inter alia, to serve as a resource centre for historical educational materials and to make them accessible to present, future and former students and staff of the Boards.
- C. The parties wish to enter into an agreement to provide for such services, on the terms and conditions hereinafter set out.

NOW THEREFORE THIS AGREEMENT WITNESSES that in consideration of the premises, and the mutual covenants contained herein, the sum of \$10.00 now paid by each of the parties hereto to the other, and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, each of the parties hereto covenants and agrees as follows.

ARTICLE 1 TERM & TERMINATION

1.1 ~~This Agreement shall commence on _____ September 1, 2014, _____ and shall expire on August 31, 2015 _____ unless it is renewed for successive one year periods on such terms and conditions as may be mutually agreed to between each of the Boards and the Society no less than thirty (30) days before the expiry date. This Agreement shall commence on September 1, 2014, and shall be effective for one (1) year, and shall be automatically renewed each year thereafter, unless any party hereto provides all other parties with written notice of non-renewal and termination at least sixty (60) days prior to the anniversary date of this Agreement~~

1.2 Notwithstanding anything elsewhere herein contained, any party hereto may terminate this Agreement if another party shall be in default of any of its covenants, obligations or agreements herein contained, and such default shall continue for a period of thirty (30) days, following written notice thereof.

ARTICLE 2 DUTIES & OBLIGATIONS OF THE SOCIETY

2.1 The Society covenants and agrees to faithfully perform the following duties during the term of this Agreement:

2.1.1 to accept, retain and store archival material received from each of the Boards;

- 2.1.2 to organize and keep an inventory of all archival material received from each of the Boards;
- 2.1.3 to provide displays of archival materials for school anniversaries and for school closings;
- 2.1.4 to provide research and information services pursuant to individual requests for research of the registers from interested individuals in the Counties of Brant, Haldimand and Norfolk; and
- 2.1.5 to provide such other services as may be reasonably requested from time to time by either of the Boards.

ARTICLE 3
DUTIES & OBLIGATIONS OF THE BOARDS

3.1 Each of the Boards covenants and agrees to faithfully perform the following duties during the term of this Agreement:

- 3.1.1 to provide funding to the Society for the first year of the term of this Agreement in the amount of \$2,500.00 (inclusive of H.S.T., if applicable), and thereafter, to provide an equal amount of annual funding to the Society in an amount to be determined annually, subject to the availability of same, each year during the term of this Agreement; and
- 3.1.2 to actively promote and encourage the use of the Society.

3.2 GEDSB covenants and agrees to enter into a licence agreement with the Society to provide space within a portable structure, including utilities and maintenance, to allow for the establishment of an Archives Centre, which licence agreement will be co-terminous with this Agreement. Although the 2012-13 cost for this space is estimated at \$2,600.00, the GEDSB will provide the space at no charge,

as an in-kind donation to the Society that will facilitate the performance of its duties to each of the Boards.

3.3 BHNCD SB covenants and agrees to provide such in-kind goods and services as may be mutually agreed to by each of the Boards that will facilitate the performance of the Society's duties to each of the Boards.

ARTICLE 4
MUNICIPAL FREEDOM OF INFORMATION AND PROTECTION OF
PRIVACY ACT ("MFIPPA") RECORDS AND COMPLIANCE

4.1 For the purposes of this Agreement, "Record" means any recorded information in the custody or control of either of the Boards, including Personal Information (which for the purposes of this Agreement means recorded information about an identifiable individual or that may identify an individual), in any form: (a) provided by either Board to the Society, or provided by the Society to either Board, for the purposes of this Agreement; or (b) created by the Society in the performance of this Agreement. Each of the Boards and the Society acknowledge and agree that MFIPPA applies to and governs all Records and may require the disclosure of such Records to third parties. Furthermore, the Society agrees:

4.1.1 to keep Records secure;

4.1.2 to endeavour to provide Records to either of the Boards within ten (10) business days of being directed to do so by either of the Boards for any reason including an access request or privacy issue;

4.1.3 not to access any Personal Information unless either of the Boards determines, in its sole discretion, that access is permitted under MFIPPA and is necessary in order to provide the services;

- 4.1.4 not to directly or indirectly use, collect, disclose or destroy any Personal Information for any purposes that are not authorized by either of the Boards;
- 4.1.5 to ensure the security and integrity of Personal Information and keep it in a physically secure location safe from loss, alteration, destruction or intermingling with other records and databases and to implement, use and maintain the most appropriate products, tools, measures and procedures to do so;
- 4.1.6 to restrict access to Personal Information to those of its directors, officers, governors, employees, agents, partners, affiliates, volunteers or subcontractors who have a need to know it for the purpose of providing the services and who have been specifically authorized by either of the Boards to have such access for the purpose of providing the services;
- 4.1.7 to implement other specific security measures that in the reasonable opinion of either of the Boards would improve the adequacy and effectiveness of the Society's measures to ensure the security and integrity of Personal Information and Records generally; and
- 4.1.8 that any confidential information supplied to the Supplier may be disclosed by either of the Boards where it is obligated to do so under MFIPPA, by an order of a court or tribunal or pursuant to a legal proceeding.

ARTICLE 5 FORCE MAJEURE

5.1 Notwithstanding anything elsewhere herein contained, no party shall be responsible to the other parties for failure to carry out its duties and obligations as a result of Force Majeure. For the purposes of this Agreement, Force Majeure means any cause beyond the reasonable control of a party including, without limitation, fire, explosion, natural disaster, power failure, acts of God, military action or actions of public enemies, or any act or omission under any law, order, regulation, rule or

requirement of any court, governmental or public authority or legal body having jurisdiction, or any labour action (such as strikes, slowdowns, picketing or boycotts). In no event shall lack of money, insolvency, any act of bankruptcy or any act or omission of a party claiming Force Majeure be an event of Force Majeure.

ARTICLE 6 RELATIONSHIP OF THE PARTIES

6.1 The parties hereto agree that each is an independent contractor and not the agent, or other representative of any other party hereto, and that no party has authority to enter into any contract, assume any obligations or give any warranties or representations on behalf of any other party. Nothing in this Agreement shall be construed to create a relationship of partners, joint venturers, fiduciaries, or any other similar relationship between the parties.

ARTICLE 7 SEVERABILITY

7.1 Should any provision of this Agreement be found to be invalid by a court of competent jurisdiction, that provision shall be deemed severed and the remainder of this Agreement shall remain in full force and effect.

ARTICLE 8 GOVERNING LAW & DISPUTE RESOLUTION

8.1 The laws of the Province of Ontario and the laws of Canada applicable therein shall govern as to the interpretation, validity and effect of this Agreement. The parties hereby consent and submit to the jurisdiction of the courts of the Province of Ontario in any action or proceeding instituted under this Agreement. Any dispute between the parties which cannot be resolved amicably shall be referred to mediation for resolution prior to court proceedings.

ARTICLE 9
ENTIRE AGREEMENT

9.1 This Agreement constitutes the entire agreement between the parties hereto pertaining to the subject matter hereof and supersedes all prior agreements, understandings, negotiations and discussions, whether oral or written, of the parties hereto, and there are no warranties, representations or other agreements between the parties hereto in connection with the subject matter hereof except as specifically set forth herein. This Agreement may be changed only by written amendment signed by all parties.

ARTICLE 10
CONSENT TO BREACH NOT WAIVER

10.1 No provision of this Agreement shall be deemed to be waived and no breach shall be deemed to be excused unless such waiver or consent is in writing and signed by the party said to have waived or consented. No consent by any party to, or waiver of, a breach of any provision by another party shall constitute consent to, or waiver of, any different or subsequent breach

ARTICLE 11
NOTICES

11.1 Any notice, document or other communication required or permitted to be given hereunder shall be in writing and shall be sufficiently given if sent by prepaid mail, if delivered personally, or if sent by e-mail or facsimile transmission to the address of the other parties specified on the face of this Agreement. Any such notice, if mailed, shall be deemed to have been given on the fifth business day following such mailing, or if delivered personally or sent by facsimile transmission, shall be deemed to be given on the first business day following such delivery or transmission, provided that in the event of a disruption in postal service, any notice so mailed shall be deemed to have been delivered on the fifth business day following the resumption of regular postal service. Each of the parties hereto shall be entitled to specify a different address for purposes of this section only, by giving notice in accordance with the terms hereof.

ARTICLE 12
COUNTERPARTS

12.1 This Agreement may be executed by the parties hereto in separate counterparts, each of which, when executed and delivered, shall be an original, but all such counterparts shall constitute one and the same instrument.

IN WITNESS WHEREOF the parties hereto have duly executed this Agreement.

SIGNED, SEALED and DELIVERED
in the presence of



**Brant Haldimand Norfolk Catholic
District School Board**

Per:

.....
Name: June Szeman
Title: Chair of the Board



Grand Erie District School Board

Per:

.....
Name: Carol Ann Sloat
Title: Chair of the Board



**Friends of the Educational Archives
Serving Brant, Haldimand and Norfolk
Counties**

Per:

.....
Name: Robert Stevenson
Title: President

.....
Name: Dan Walker
Title: Vice-President

**REPORT TO THE BRANT HALDIMAND NORFOLK CATHOLIC
DISTRICT SCHOOL BOARD COMMITTEE OF THE WHOLE**

Prepared by: Chris N. Roehrig, Director of Education & Secretary
Presented to: Committee of the Whole
Submitted on: October 21, 2014
Submitted by: Chris N. Roehrig, Director of Education & Secretary

ST. JEROME'S UNIVERSITY CAMPUS RENEWAL CAMPAIGN
Public Session

BACKGROUND INFORMATION:

St. Jerome's University was established 150 years ago in the Diocese of Hamilton to promote a post-secondary educational vision that upholds the Gospel values of love, truth and justice as exemplified by Jesus, for young people to promote dignity and respect for all. St. Jerome's University is located on the University of Waterloo campus and was established by the Congregation of the Resurrection.

DEVELOPMENTS:

The University is embarking on a substantial capital project that will cost \$47 million dollars. It is the first investment in new infrastructure since 1986. Furthermore, most of the current infrastructure was built in the 1960s. The project is scheduled for completion in July of 2016. Among the numerous upgrades and additions are:

- teaching/learning spaces;
- student residences;
- relocation/upgrade to the Chapel;
- gymnasium; and
- renovations to current buildings.

To view the artist drawing of the completed project visit:

<http://www.sju.ca/about-sju/discover-sju/campus-renewal-2015>

In order to support their fundraising efforts, the university is seeking the endorsement of the Board for the campus renewal project. Along with the other partners of Catholic education (all Catholic school boards in the Diocese of Hamilton), the university hopes that the Board's endorsement of the renewal campaign will provide added encouragement from the Catholic community.

RECOMMENDATION:

THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board endorses the St. Jerome's University Campus Renewal Campaign and lets its name stand on a list of prominent Catholic institutions that support the campaign.

REPORT TO THE BRANT HALDIMAND NORFOLK CATHOLIC DISTRICT SCHOOL BOARD

Prepared by: Kim Gubbels, Student Trustee
Presented to: Board of Trustees
Submitted on: October 28, 2014
Submitted by: Chris N. Roehrig, Director of Education & Secretary

STUDENT TRUSTEE REPORT

Public Session

BACKGROUND INFORMATION:

The Student Senate held their second meeting on October 21, 2014.

DEVELOPMENTS:

As a follow up to our September meeting where Student Senate raised concerns regarding student stress levels, particularly during midterms and final examinations, we invited our Board Mental Health and Wellness Lead, Mrs. Jacquie McLaren to attend this meeting. Our discussion focused on possible strategies that could be implemented to address issues around stress and promote student wellness. Mrs. McLaren will be returning to our November 18 meeting to continue this conversation and to consider next steps. Mrs. McLaren also provided the Senate with information about the Board's Mental Health and Wellness initiative and it was decided that the Student Senate would accept an advisory role as part of the Board's Mental Health Leadership Team.

Our dates and locations have been confirmed for both the Student Council Winter Retreat (February 5, 2015 at St. Pius X Parish) and the Student Leadership Forum (May 21, 2015 at Blessed Sacrament Parish). We will be discussing these two events at our November meeting.

The Ontario Catholic Student Leadership Conference will take place May 7-9, 2015 in London. The Brant Haldimand Norfolk Catholic District School Board, the London District Catholic School Board, and the Huron-Perth Catholic District School Board will be hosting this event for Catholic school leaders across Ontario. More information will be shared at a later date.

SCHOOL NEWS:

Assumption College School held their second annual Spirit Week from October 14-17, 2014, and hosted their first annual Fall Fair on Friday, October 24. The Lions are in the midst of their clothing drive and are preparing for the "*We Scare Hunger*" campaign which donates non-perishable food items to the Society of St. Vincent de Paul. Assumption College is also busy preparing for their Thank a Veteran Day on November 1, 2014.

St. John's College had their school's elimination draw on Saturday, October 25, 2014. This event raises money for the school in order to reduce fees and make student life easier and activities more accessible. They are currently doing a coat drive with donations going to the Society of St. Vincent de Paul. To encourage donations, students who donated a coat at the Halloween Dance on October 19th were given a reduced admission price. The Eagles held their first pep rally of the year on October 27, 2014 to increase school spirit.

Holy Trinity held their first Homecoming football buyout and dance on September 26, 2014. It was a great success and raised a sufficient amount of money for their Athletic Department and the United Way. The school also attended the Young Canada Day Festivities at the Norfolk County Fair on Tuesday, October 7, 2014, placing second overall. Students at Holy Trinity would like to thank all of the staff members, Mr. Fitzgerald, Ms. MacNeil, Mr. Ellis, Mrs. Williams, Mrs. Aitken and Mrs. D' Hustler for their assistance in planning for the day. Holy Trinity is participating in the *We Scare Hunger* Campaign and recently finished a *Drive Away Hunger* campaign in support of the Society of St. Vincent de Paul.

RECOMMENDATION:

THAT the Brant Haldimand Norfolk Catholic District School Board receives the Student Trustee Report.

2014-15
Trustee Meetings and Events

Date	Time	Meeting/Event	New / Revised
October 28, 2014	7:00 pm	Board Meeting	
October 29, 2014	7:00 pm	Academic Awards (Assumption College School)	NEW
October 30, 2014	6:30 m	Academic Awards (Holy Trinity)	NEW
November 5, 2014	9:00 am	SAL Committee Mtg. (Holy Trinity)	
November 5, 2014	6:00 pm	SEAC Meeting	
November 6, 2014	9:00 am	SAL Committee Mtg. (St. John's College)	
November 6, 2014	1:00 pm	SAL Committee Mtg. (Assumption College School)	
November 11, 2014	9:00 am	Executive Council Mtg.	
November 12, 2014	9:00 am	Mental Health Leadership Team Mtg.	NEW
November 19, 2014	7:00 pm	Committee of the Whole	
November 25, 2014	7:00 pm	Board Meeting	
December 2, 2014	6:30 pm	Inaugural Meeting Mass (Bishop Bergie)	
	7:00 pm	Inaugural Board Meeting	
December 3, 2014	9:00 am	Executive Council Mtg.	
December 3, 2014	9:00 am	SAL Committee Mtg. (Holy Trinity)	
December 3, 2014	6:00 pm	SEAC Meeting	
December 4, 2014	9:00 am	SAL Committee Mtg. (St. John's College)	
December 4, 2014	1:00 pm	SAL Committee Mtg. (Assumption College School)	
December 9, 2014	7:00 pm	Board Meeting	
<i>December 22, 2014 - January 2, 2015</i>		<i>CHRISTMAS BREAK</i>	
January 7, 2015	9:00 am	SAL Committee Mtg. (Holy Trinity)	
January 8, 2015	9:00 am	SAL Committee Mtg. (St. John's College)	
January 8, 2015	1:00 pm	SAL Committee Mtg. (Assumption College School)	
January 13, 2015	9:00 am	Executive Council Mtg. (<i>to be confirmed</i>)	
January 14, 2015	6:00 pm	SEAC Meeting	
January 15, 2015	TBD	Trustee Orientation (hosted by Ministry - Toronto)	
January 20, 2015	7:00 pm	Committee of the Whole	
January 27, 2015	7:00 pm	Board Meeting	
February 4, 2015	9:00 am	SAL Committee Mtg. (Holy Trinity)	
February 5, 2015	9:00 am	SAL Committee Mtg. (St. John's College)	
February 5, 2015	1:00 pm	SAL Committee Mtg. (Assumption College School)	
February 10, 2015	9:00 am	Executive Council Mtg. (<i>to be confirmed</i>)	
February 10, 2015	7:00 pm	SEAC Meeting	
February 17, 2015	7:00 pm	Committee of the Whole	
February 23, 2015	7:00 pm	Regional Catholic Parent Involvement Committee Mtg.	
February 24, 2015	1:00 pm	STSBHN Governance Mtg.	
February 24, 2015	7:00 pm	Board Meeting	
March 4, 2015	9:00 am	SAL Committee Mtg. (Holy Trinity)	
March 5, 2015	9:00 am	SAL Committee Mtg. (St. John's College)	
March 5, 2015	1:00 pm	SAL Committee Mtg. (Assumption College School)	
March 10, 2015	9:00 am	Executive Council Mtg. (<i>to be confirmed</i>)	
March 11, 2015	6:00 pm	SEAC Meeting	
<i>March 16-20, 2015</i>		<i>MARCH BREAK</i>	
March 24, 2015	7:00 pm	Committee of the Whole	
March 31, 2015	7:00 pm	Board Meeting	
April 1, 2015	9:00 am	SAL Committee Mtg. (Holy Trinity)	
April 2, 2015	9:00 am	SAL Committee Mtg. (St. John's College)	
April 2, 2015	1:00 pm	SAL Committee Mtg. (Assumption College School)	
April 8, 2015	6:00 pm	SEAC Meeting	
April 14, 2015	9:00 am	Executive Council Mtg. (<i>to be confirmed</i>)	
April 21, 2015	7:00 pm	Committee of the Whole	

Date	Time	Meeting/Event	New / Revised
April 28, 2015	7:00 pm	Board Meeting	
April 29-30, May 1 2015		Board Art Show	
April 30, May 1-2, 2015		OCSTA AGM (Toronto)	
May 3-8, 2015		Catholic Education Week	
May 5, 2015	6:00 pm 6:30 pm	Celebration of the Arts – art viewing Celebration of the Arts - performances	
May 6, 2015	9:00 am	SAL Committee Mtg. (Holy Trinity)	
May 6, 2015	5:15 pm	Catholic Student Leadership Awards (SJC - Bishop Fabbro)	
May 7, 2015	9:00 am	SAL Committee Mtg. (St. John's College)	
May 7, 2015	1:00 pm	SAL Committee Mtg. (Assumption College School)	
May 12, 2015	9:00 am	Executive Council Mtg. (<i>to be confirmed</i>)	
May 19, 2015	7:00 pm	Committee of the Whole	
May 20, 2015	6:00 pm	SEAC Meeting	
May 24, 2015	1:00 pm	STSBHN Governance Mtg.	
May 24, 2015	7:00 pm	Regional Catholic Parent Involvement Committee Mtg.	
May 26, 2015	7:00 pm	Board Meeting	
May 28, 2015	10:00 am	<i>Have a Go</i> track meet at Holy Trinity (secondary) (<i>rain date June 12</i>)	
June 3, 2015	9:00 am	SAL Committee Mtg. (Holy Trinity)	
June 4, 2015	9:00 am	SAL Committee Mtg. (St. John's College)	
June 4, 2015	1:00 pm	SAL Committee Mtg. (Assumption College School)	
June 9, 2015	9:00 am	Executive Council Mtg. (<i>to be confirmed</i>)	
June 11-13, 2015		CCSTA AGM (Newfoundland)	
June 15, 2015	10:00 am	<i>Have a Go</i> track meet at Assumption College (elementary) (<i>rain date June 16</i>)	
June 16, 2015	7:00 pm	Committee of the Whole	
June 17, 2015	6:00 pm	SEAC Meeting	
June 23, 2015	7:00 pm	Board Meeting	
TBD	4:45 pm	Assumption College Graduation	
June 25, 2015	7:00 pm	St. John's College Graduation	
June 25, 2015	6:30 pm	Holy Trinity Graduation	

Meetings to be scheduled: Catholic Education Advisory Committee meetings

Meetings scheduled at the Call of the Chair: Audit Committee, Budget Committee, Accommodations Committee, Policy Committee