



**Special Meeting of the Board
Monday, December 15, 2014 ♦ 6:00 p.m.
Boardroom**

Members: Rick Petrella (Chair), Cliff Casey (Vice Chair), Bill Chopp, Dan Dignard, Carol Luciani, Bonnie McKinnon

Senior Administration:

Chris N. Roehrig (Director of Education & Secretary), Tom Grice (Superintendent of Business & Treasurer), Jamie McKinnon, Michelle Shypula and Leslie Telfer (Superintendents of Education)

1. Opening Business

- 1.1 Opening Prayer
- 1.2 Attendance
- 1.3 Approval of the Agenda
- 1.4 Declaration of Interest

2. Committee and Staff Reports

- 2.1 Excursion – Mission Trip to New Orleans, LA
Presenter: Jamie McKinnon, Superintendent of Education

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3. Trustee Inquiries

4. Adjournment

**REPORT TO THE BRANT HALDIMAND NORFOLK CATHOLIC
DISTRICT SCHOOL BOARD**

Prepared by: Jamie McKinnon, Superintendent of Education
Presented to: Board of Trustees
Submitted on: December 15, 2014
Submitted by: Chris N. Roehrig, Director of Education & Secretary

EXCURSION – MISSION TRIP TO NEW ORLEANS, LA
Public Session

BACKGROUND INFORMATION:

A request has been received on behalf of Assumption College School, Holy Trinity Catholic High School and St. John's College for a mission trip to New Orleans, Louisiana during the period of Friday, January 23 to Saturday, January 31, 2015 (one instructional day). This is the 21th mission trip in the past 18 years that has been organized by Board staff.

DEVELOPMENTS:

Up to twenty (20) Grades 11 and 12 students, with equitable representation from all three secondary schools, will participate in this Mission Trip. Students will be involved with the St. Bernard Project, a small construction and clean-up project resulting from Hurricane Katrina. The participation of the Board and its students over the past years has been recognized nationally. As always, the cost of the trip will be covered through donations.

As part of the selection process, students are required to complete an application form (Appendix A) and submit it to the designated staff member at their school. The staff member reviews the applications based on the following criteria:

- the written reasons for wanting to participate in the mission trip
- the academic standing of the student
- the student's attendance

After evaluating the applications, the designated staff member submits the names of all eligible applicants from their school to Simone Medeiros and Peter Svec, mission trip organizers and coordinators. Ms. Medeiros and Mr. Svec meet with each student to discuss their reasons for wanting to participate in the mission trip and to review the expectations and responsibilities of student participants. The Committee, consisting of Simone Medeiros, Peter Svec, Peter Pollilo, Kimberley Maxin and Jennifer Svec, will then select the students who will participate and will forward those names to the secondary school Principals for approval. Arrangements are made to ensure that all classroom and evaluation responsibilities are met.

Chaperones will be confirmed once the mission trip has been approved by the Board. The names of the chaperones will be approved by the school principals and the Superintendent of Education.

All information has been provided in accordance with Board policy and procedures.

RECOMMENDATION:

THAT the Brant Haldimand Norfolk Catholic District School Board approves the request from Assumption College School, Holy Trinity Catholic High School and St. John's College for an excursion mission trip to New Orleans, LA from Friday, January 23 to Saturday, January 31, 2015.

Mission Trip Participation Request

(for students in Grade 11 or 12)



“Let each of you look not to your own interests, but to the interest of others. Let the same mind be in you that was in Christ Jesus...”
(Philippians 2:4-5)

Submit your request to:

Mr. Polillo (ACS), Ms. Maxin (HT), or Ms. Svec (SJC)

Name _____ Date of birth _____

Grade _____ School _____

Home Phone _____ e-mail _____

Please write a minimum of 150 words, explaining why you wish to participate in this mission trip.

Provide your response on the reverse side of this sheet.