



**BRANT HALDIMAND NORFOLK
Catholic District School Board**

Agenda

Catholic Education Centre
322 Fairview Drive
Brantford, ON N3T 5M8

**Budget Committee
Wednesday, May 15, 2013 – 7:00 p.m.
Haldiimand Room – Catholic Education Centre**

Members: Rick Petrella (Chair), Dennis Blake, Tom Grice, Bonnie McKinnon, Pat Petrella

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| 1. Opening Prayer | Rick Petrella |
| 2. Approval of the Agenda | Rick Petrella |
| 3. Approval of the Minutes | Rick Petrella |
| 4. Declarations of Conflict of Interest | Rick Petrella |
| 5. Business Arising from the Minutes | Rick Petrella |
| 6. Information Items: Nil | |
| 7. Trustee Inquiries | Rick Petrella |
| 8. Move to In-Camera Session | Rick Petrella |
| 9. Report on In-Camera Session | Rick Petrella |
| 10. Next Meeting & Adjournment | |
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Next Meeting: Wednesday, May 29, 2013, 7:00 pm – Haldimand Room



**BRANT HALDIMAND NORFOLK
Catholic District School Board**

Minutes

Catholic Education Centre
322 Fairview Drive
Brantford, ON N3T 5M8

**Budget Committee
Thursday, April 25, 2013 – 7:00 p.m.
Haldimand Room**

Present: Rick Petrella (Chair), Dennis Blake, Bill Chopp, Tom Grice, Pat Petrella, Chris Roehrig, June Szeman

Absent: Bonnie McKinnon

1. Opening Prayer

Rick Petrella opened the meeting with prayer.

2. Approval of the Agenda

Moved by: Dennis Blake

Seconded by: June Szeman

THAT the Budget Committee approves the Agenda of April 25, 2013.

Carried

3. Approval of the Minutes

Moved by: June Szeman

Seconded by: Dennis Blake

THAT the Budget Committee approves the Minutes of January 14, 2013.

Carried

4. Declaration of Conflict of Interest: Nil.

5. Business Arising from the Minutes: Nil.

6. Staff Reports and Information Items:

6.1 Budget Planning

Tom Grice reviewed the budget planning process, specifically detailing the Budget Procedures Manual for 2013-14. As set-out in the Manual, the process for 2013-14 is very similar to the current year with changes made specifically to personnel responsible for certain areas of the budget and calendar dates for the budget process shifting slightly.

Moved by: Dennis Blake

Seconded by: June Szeman

THAT the Budget Committee recommends the Committee of the Whole refers the Budget Planning report to the Brant Haldimand Norfolk Catholic District School Board for approval of the budget procedures as outlined in the Budget Procedures Manual.

Carried



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6.2 2013-14 Departmental Budgets

The Superintendent of Business and Treasurer presented the draft expenditure budget for each department, including operations, curriculum, special education, information technology, facilities, transportation and administration. The staffing expenditure budget was not included in the report. The major changes are the addition of extra Early Learning Kindergarten Program (ELKP) classrooms, the elimination of funding allocated to the 21st Century Learning due to the completion of the project and the elimination of transition funding when PowerSchool has been fully implemented in September 2013. A draft expenditure budget for staffing will be presented at the Budget Committee meeting on May 15, 2013.

Moved by: June Szeman

Seconded by: Dennis Blake

THAT the Budget Committee recommends the Committee of the Whole refers the 2013-14 Departmental Budgets report to the Brant Haldimand Norfolk Catholic District School Board for receipt.

Carried

7. Trustee Inquiries: Nil.

8. Business of the In-Camera Committee: Nil

9. Report on the In-Camera Session: Nil

10. Adjournment

Moved by: Dennis Blake

Seconded by: June Szeman

THAT the Budget Committee adjourns the meeting of April 25, 2013.

Carried

Next Meeting: Wednesday, May 15, 2013 – 7:00 p.m.