



**BRANT HALDIMAND NORFOLK  
Catholic District School Board**

**Agenda**  
Catholic Education Centre  
322 Fairview Drive  
Brantford, ON N3T 5M8

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**Committee of the Whole  
Tuesday, May 15, 2012 7:30 pm  
Boardroom**

**Members:** **Trustees:**  
Cliff Casey (Chair), June Szeman (Vice Chair), Dennis Blake, Dan Dignard, Bonnie McKinnon,  
Rick Petrella, Maxine Smitiuch (Student Trustee)

**Senior Administration:**  
Cathy Horgan (Director of Education), Tom Grice (Superintendent of Business & Treasurer),  
Bill Chopp, Trish Kings and Chris Roehrig (Superintendents of Education)

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- 1. Opening Business**
  - 1.1 Opening Prayer – Cliff Casey
  - 1.2 Attendance
  - 1.3 Approval of the Agenda
  - 1.4 Declaration of Interest
- 2. Presentations - Nil**
- 3. Delegations - Nil**
- 4. Consent Agenda**
  - 4.1 Approval of Committee of the Whole Meeting Minutes – April 17, 2012 Pages 3-7
  - 4.2 Unapproved Special Education Advisory Committee Meeting Minutes - April 18, 2012 Pages 8-9
  - 4.3 Unapproved Budget Committee Meeting Minutes – April 30, 2012 Pages 10-11
  - 4.4 Unapproved Accommodations Committee Meeting Minutes – May 10, 2012 Pages 12-13
- 5. Committee and Staff Reports**
  - 5.1 Unapproved Policy Committee Meeting Minutes & Recommendation - April 23, 2012 Pages 14-16  
Presenter: June Szeman, Chair of the Policy Committee  
\* Aboriginal Self-Identification 200.07 (pgs. 17-20)



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- 5.2** Teaching and Learning in the 21<sup>st</sup> Century Project Pages 21-24  
Presenter: Chris Roehrig, Superintendent of Education
- 5.3** Strategic Plan Update: Catholicity Pages 25-30  
Presenter: Cathy Horgan, Director of Education & Secretary
- 5.4** Excursion: New York City Page 31  
Presenter: Chris Roehrig, Superintendent of Education
- 5.5** Excursion – Italy Page 32  
Presenter: Chris Roehrig, Superintendent of Education
- 5.6** Committee of the Whole and Board Meetings Schedule – January 2013 Page 33  
Presenter: Cathy Horgan, Director of Education & Secretary
- 6. Information and Correspondence**
- 6.1** OCSTA Update
- 6.2** Multi-Year Plan Update
- 7. Notices of Motion**
- 8. Trustee Inquiries**
- 9. Business In-camera**
207. (2) **Closing of certain committee meetings.** A meeting of a committee of a board, including a committee of the whole board, may be closed to the public when the subject-matter under consideration involves,
- The security of the property of the board;
  - The disclosure of intimate, personal or financial information in respect of a member of the board or committee, an employee or prospective employee of the board or a pupil or his or her parent or guardian;
  - The acquisition or disposal of a school site;
  - Decisions in respect of negotiations with employees of the board; or
  - Litigation affecting the board.
- 10. Report on the In-camera Session**
- 11. Future Meetings and Events** Page 34
- 12. Closing Prayer**
- Gracious God, as we prepare to conclude this meeting, we once again lift up our hearts to You. We thank you for the gifts that have been present within this act of service to the community, for the gifts of fellowship and understanding, of mutual respect and shared visions. We are grateful for the gifts of perseverance and insight into the common concerns we share. Now bless our departure and journeys homeward, in the name of the Father, Son, and Holy Spirit. Amen*
- 13. Adjournment**



**Committee of the Whole**  
**Tuesday, April 17, 2012 7:30 pm**  
**Boardroom**

**Trustees:**  
**Present:** Cliff Casey (Chair), June Szeman (Vice Chair), Dan Dignard, Bonnie McKinnon, Rick Petrella, Maxine Smitiuch (Student Trustee)

**Joined Meeting:** Dennis Blake (Item 5.2)

**Absent:**

**Senior Administration:**  
Cathy Horgan (Director of Education), Tom Grice (Superintendent of Business & Treasurer), Bill Chopp, Trish Kings and Chris Roehrig (Superintendents of Education)

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**1. Opening Business**

**1.1 Opening Prayer**

The meeting was opened with a prayer led by Cliff Casey.

**1.2 Attendance – As noted above.**

**1.3 Approval of the Agenda**

Moved by: Rick Petrella

Seconded by: June Szeman

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board approves the Agenda of the April 17, 2012 meeting.

**Carried**

**1.4 Declaration of Interest – Nil**

**2. Presentations – Nil**

**3. Delegations - Nil**

**4. Consent Agenda**

**4.1** THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board approves the minutes of the March 20, 2012 meeting.

**4.2** THAT the Committee of the Whole refers the 2011-12 Student Transportation Services Brant Haldimand Norfolk Annual Report to the Brant Haldimand Norfolk Catholic District School Board for receipt.



- 4.3** THAT the Committee of the Whole refers the unapproved minutes of the Special Education Advisory Committee Meeting of March 21, 2012 to the Brant Haldimand Norfolk Catholic District School Board for receipt.

Moved by: Bonnie McKinnon

Seconded by: June Szeman

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board receives all reports and approves all motions under the Consent Agenda.

**Carried**

## **5. Committee and Staff Reports**

### **5.1 Unapproved Policy Committee Meeting Minutes and Recommendations – April 10, 2012**

Vice Chair Szeman, Chair of the Policy Committee, reported that the Committee had reviewed the Equity and Inclusive Education policy at their April 10, 2012 meeting. She commented that the policy adheres to Ministry directives and includes all eight identified areas of focus for the implementation of equity and inclusive education. She presented the following recommendation for approval:

THAT the Policy Committee recommends that the Committee of the Whole refers the Equity and Inclusive Education Policy to the Brant Haldimand Norfolk Catholic District School Board for approval.

Moved by: Bonnie McKinnon

Seconded by: June Szeman

THAT the Committee of the Whole refers the unapproved minutes of the Policy Committee Meeting of April 10, 2012 to the Brant Haldimand Norfolk Catholic District School Board for receipt.

**Carried**

THAT the Committee of the Whole refers the recommendation from the Policy Committee Meeting of April 10, 2012 to the Brant Haldimand Norfolk Catholic District School Board for approval.

**Carried**

### **5.2 Education Funding for 2012-13**

Superintendent of Business Grice reviewed the highlights of the Grants for Student Needs (GSN) for 2012-13 and their potential impact on the Board. The impact from the current Provincial Discussion Table (PDT) process, which will establish a framework for negotiating local collective agreements, is still not known. Superintendent Grice also reviewed the impact that various other measures that have been incorporated into the GSN will have on the Board. Several questions of clarification and a general discussion of financial issues followed.



Moved by: Dan Dignard  
Seconded by: Rick Petrella

THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board receives the report on Education Funding for 2012-13.

**Carried**

### **5.3 Financial Report as of February 2012**

Superintendent of Business Grice presented the quarterly Board Expenditure Report as of February 29, 2012. He reported that overall, there are few significant variances to report with 49.3% of the total budget spent at the half-way point in the school year.

Moved by: Dan Dignard  
Seconded by: Bonnie McKinnon

THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board receives the Financial Report as of February 2012 report.

**Carried**

### **5.4 Strategic Plan Update: Student Achievement**

Superintendent Roehrig reported on the status of some of the newer innovative initiatives related to the student achievement section of the Strategic Plan including the latest phase of the implementation of the 21<sup>st</sup> Century Learning project in the primary division, the introduction of the Collaborative Inquiry for Mathematics (CIL-M) pilot project, the initiation of the robotic program and technology visits for the intermediate division, and the creation of Student Achievement Teams at the secondary level. Trustees McKinnon and Szeman congratulated staff on the positive results and comments they have received related to the 21<sup>st</sup> Century Learning and robotics programs.

Moved by: June Szeman  
Seconded by: Rick Petrella

THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board receives the update of the Strategic Action Plan – Student Achievement.

**Carried**

### **5.5 Board Enrolment Update as of March 31, 2012**

Superintendent of Business Grice reported March 31 enrolment figures. The Average Daily Enrolment (ADE) numbers are used by the Ministry of Education for grant purposes. Although actual enrolment numbers are very close to the numbers that were projected in June 2011, he pointed out that the Board has experienced a notable decline in 2011-12 enrolment. A general discussion regarding reasons for enrolment decline in various areas of the board, the region and province ensued.

Moved by: Rick Petrella  
Seconded by: June Szeman

THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board receives the Board Enrolment report.

**Carried**



**5.6 Children's Aid Society Protocol**

Superintendent Chopp reported that the previous Children's Aid Society (CAS) Protocol struck approximately ten years ago required updating to reflect current needs. The addition of a partnership agreement between the CAS and the Brant Haldimand Norfolk Catholic District School Board as Appendix F-2 to the Protocol provides a framework for establishing a positive approach to having CAS worker in our schools and focuses on student wellness.

Moved by: Bonnie McKinnon

Seconded by: Dan Dignard

THAT the Committee of the Whole refers the Children's Aid Society Protocol report to the Brant Haldimand Norfolk Catholic District School Board for receipt.

**Carried**

**5.7 Catholic Education Week 2012**

Superintendent Kings reported that the theme for this year's Catholic Education Week, which takes place from May 6-12, 2012, is "Catholic Education: Walking in the Light of Christ". A school resource kit, developed by the Ontario Catholic School Trustees' Association, will be used by schools to assist in planning activities and prayer celebrations, many of which will involve parents and community members. New this year is an elementary Student Conference being held at Laurier University providing Grades 5-6 students with strategies to promote safe school climates at their schools.

Moved by: Dan Dignard

Seconded by: Bonnie McKinnon

THAT the Committee of the Whole refers the Catholic Education Week 2012 report to the Brant Haldimand Norfolk Catholic District School Board for receipt.

**Carried**

**6. Information and Correspondence**

Chair Casey commented that the Ontario Catholic School Trustees; Association Annual General Meeting will be held in Kingston from April 26-28, 2012. Trustee McKinnon congratulated Superintendent Chopp on a very-well organized and informative Parent Engagement Symposium held last month. Director Horgan reported that at last week's Strategic Planning Committee meeting, plans were finalized for a public consultation process to help gather input towards developing the Board's 2012-2015 multi-year Strategic Plan.

Moved by: Dan Dignard

Seconded by: June Szeman

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board receives the information and correspondence items since the last meeting.

**Carried**

**7. Notices of Motion - Nil**

**8. Trustee Inquiries**

In response to an inquiry by Trustee Blake, Director Horgan confirmed that Minister of Education Broten is visiting St. Basil/Walter Gretzky schools the morning of Friday, May 11, 2012.



**9. Business In-Camera**

Moved by: Bonnie McKinnon

Seconded by: Dan Dignard

THAT the Brant Haldimand Norfolk Catholic District School Board moves to an in-camera session.

**Carried**

**10. Report on the In-Camera Session**

Moved by: Rick Petrella

Seconded by: Bonnie McKinnon

THAT the Brant Haldimand Norfolk Catholic District School Board approves the business from the in-camera session.

**Carried**

**11. Future Meetings**

Upcoming meetings and events were reviewed.

**12. Closing Prayer**

A closing prayer was recited in unison.

**13. Adjournment**

Moved by: June Szeman

Seconded by: Rick Petrella

THAT the Brant Haldimand Norfolk Catholic District School Board adjourns the meeting of April 17, 2012.

**Carried**



**Special Education Advisory Committee Meeting  
Wednesday, April 18, 2012 7:00 p.m.  
Special Education Services, Sacred Heart School, Paris, ON**

- Present:** Dianne Wdowczyk, Bonnie McKinnon, Barb Mitchell, Susan Yates, Jill Esposto, Bill Chopp, Terre Slaght
- Regrets:** Teresa Westergaard-Hager, Colleen Demarest, Catherine Custodio, Krista Emmerson, Heather Shisler
- Absent:** Cathy Pearson, Paul Sanderson, Nancy Smith, Lisa Stockmans
- 

**1. Opening Prayer**

Terre Slaght opened the meeting with a prayer.

**2. Opening Remarks**

Dianne Wdowczyk, Chair, welcomed Susan Yates from the Brant County Health Unit to the committee. Introductions were made.

**3. Approval of Minutes**

Moved by: Bonnie McKinnon

Seconded by: Jill Esposto

THAT the SEAC Committee approves the minutes from the March 21, 2012 meeting.

**Carried**

**4. Approval of the Agenda**

Moved by: Barb Mitchell

Seconded by: Jill Esposto

THAT the SEAC Committee approves the agenda for the April 18, 2012 meeting.

**Carried**

**5. Community Agency Updates**

Dianne Wdowczyk noted that Woodview is gearing up for Mental Health Week (May 7-11, 2012). A part of the Mental Health Week activities is the "Strive" awards ceremony. Terre Slaght indicated that she would forward information on the awards to the SEAC committee. Dianne informed the committee that Woodview received a Trillium Grant. Contact Brant will become a tenant at the Woodview office. This will be a great partnership.

Jill Esposto explained that the Brant Children's Aid Society (CAS) is continuing to look for opportunities to find locations where they can work collaboratively.

Barb Mitchell, H-N REACH, informed the committee that their cooperative agreement was ratified. The organization is working on a budget. The annual Early Childhood Educators Appreciation Banquet will be held on April 19, 2012. Barb noted that this year represents the 10<sup>th</sup> anniversary of provincial early years centres.



Bonnie McKinnon, Trustee, explained that the Trustees are in the process of interviewing for a new Director of Education and will soon be interviewing for a Superintendent of Education. The Board is looking forward to Education Week.

Susan Yates, Brant County Health Unit, noted that they are in the process of reviewing programs. There will be organizational and management changes made during their restructuring. The school health team is being reviewed in an effort to streamline services.

**6. Correspondence - Nil**

**7. Reports**

**7.1. Principal of Program: Special Education**

**7.1.1. A4 Update**

Terre Slaght distributed information on the A4 project, which focuses on students who do not access the Ontario curriculum. Terre summarized the objectives of the program and initiatives being implemented as part of the A4 project. A symposium will be held on May 14, 2012 with the other Boards involved in the project, where they will discuss effective practices as well as problems/issues. Terre noted that having a representative from the CAS and the health units would be beneficial.

**7.1.2. Ministry IEP Audit**

Terre noted that the Ministry IEP audit is being coordinated and a steering committee is being formed. She asked that SEAC members consider joining the audit committee. The commitment will be two days between now and June. The audit will look at five elementary and five secondary report cards and IEPs where a comparison will be done with documents from 2006-07 and current.

**7.2. Superintendent of Education**

**7.2.1. Budget Presentation**

Bill Chopp provided a presentation on special education funding to clarify how funding for special education is received.

**7.2.2. Staffing Update**

**7.2.2.1. EA Allocation Process**

Bill provided handouts for the committee which outlined the process used to allocate educational assistants.

**7.2.2.2. SERT Allocation Process**

Bill distributed documents explaining the SERT allocation process.

**8. Business for Next Meeting – Nil**

**9. Video**

The committee viewed the video, “Johnny the Bagger”.

**10. Closing Remarks/Adjournment**



**BRANT HALDIMAND NORFOLK  
Catholic District School Board**

**Minutes**

Catholic Education Centre  
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**Budget Committee  
Monday, April 30, 2012 – 5:00 p.m.  
Boardroom, Catholic Education Centre**

**Present:** Rick Petrella (Chair), Dennis Blake, Cliff Casey, Bill Chopp, Dan Dignard, Tom Grice, Cathy Horgan, Trish Kings, Pat Petrella, Chris Roehrig, June Szeman

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**1. Opening Prayer**

Rick Petrella opened the meeting with prayer.

**2. Approval of the Agenda**

Moved by: Cliff Casey

Seconded by: Dennis Blake

THAT the Budget Committee approves the Agenda of April 30, 2012

**Carried**

**3. Approval of the Minutes**

Moved by: Cliff Casey

Seconded by: Dennis Blake

THAT the Budget Committee approves the Minutes of March 6, 2012 with the following change:

That the following four goals be included in Item #6.1 Financial Goals for the 2012-13 Budget:

The financial goals (givens) include:

- Continue a fiscally-sound approach to developing a balanced budget.
- Enhance financial stability.
- Continue to promote fiscal responsibility among departments.
- Ensure legislative compliance.

**Carried**

**4. Declaration of Conflict of Interest: Nil**

**5. Business Arising from the Minutes: Nil**

**6. Staff Reports and Information Items:**

**6.1 2012-13 Department Budgets**

The Director of Education and each Superintendent presented the draft expenditure budget for their areas of responsibility, including operations, curriculum, special education, information technology, facilities, transportation and administration. The staffing expenditure budget was not included in the report. The major changes are the addition of extra Early Learning Kindergarten Program (ELKP) classrooms, the introduction of a Microsoft Communication Platform to replace FirstClass and reductions to the professional learning allocation due to the elimination of Provincial Discussion Table (PDT) funding. A full draft expenditure budget, including staffing and capital, will be presented at the Budget Committee meeting on May 14, 2012.



**BRANT HALDIMAND NORFOLK  
Catholic District School Board**

**Minutes**

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Moved by: Dennis Blake

Seconded by: Cliff Casey

THAT the Budget Committee recommends that the Committee of the Whole refers the 2012-13 Departmental Budgets report to the Brant Haldimand Norfolk Catholic District School Board for receipt.

**Carried**

**7. Trustee Inquiries:**

A discussion took place regarding the potential Faith Animator position.

**8. Business of the In-Camera Session: Nil**

**9. Report on the In-Camera Session: Nil**

**10. Adjournment**

Moved by: Dennis Blake

Seconded by: Cliff Casey

THAT the Budget Committee adjourns the meeting of April 30, 2012.

**Carried**



**BRANT HALDIMAND NORFOLK  
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**Accommodations Committee  
Thursday, May 10, 2012 – 7:00 p.m.  
Haldimand Room, Catholic Education Centre**

**Present:** Dennis Blake (Chair), Tom Grice, Cathy Horgan, Rick Petrella, June Szeman

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**1. Opening Prayer**

Dennis Blake opened the meeting with prayer.

**2. Approval of the Agenda**

Moved by: Rick Petrella

Seconded by: June Szeman

THAT the Accommodations Committee approves the Agenda of May 10, 2012.

**Carried**

**3. Approval of the Minutes**

Moved by: June Szeman

Seconded by: Rick Petrella

THAT the Accommodations Committee approves the Minutes of December 6, 2011.

**Carried**

**4. Declaration of Conflict of Interest: Nil**

**5. Business Arising from the Minutes: Nil**

**6. Information Items**

**6.1 Public Participation – Brant County Schools**

Tom Grice discussed the process that could be used in a public participation consultation with respect to Brant County schools. The venue for the World Café could be held at Assumption College School, St. John's College or Sacred Heart Catholic Elementary School. A discussion took place with respect to stakeholders that could be invited. A date will be identified in mid-June to hold the public participation event.

Moved by: Rick Petrella

Seconded by: June Szeman

THAT the Accommodations Committee recommends that the Committee of the Whole refers the Public Participation – Brant County Schools report to the Brant Haldimand Norfolk Catholic District School Board for receipt.

**Carried**

**7. Trustee Inquiries: Nil**



**BRANT HALDIMAND NORFOLK  
Catholic District School Board**

**Minutes**

Catholic Education Centre  
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**8. Move to In-Camera Session:**

Moved by: Rick Petrella

Seconded by: June Szeman

THAT the Accommodations Committee moves to an In-Camera Session.

**Carried**

**9. Report on the In-Camera Session:**

Moved by: June Szeman

Seconded by: Rick Petrella

THAT the Accommodations Committee approves the business of the In-Camera Session.

**Carried**

**10. Adjournment**

Moved by: June Szeman

Seconded by: Rick Petrella

THAT the Accommodations Committee adjourns the meeting of May 10, 2012.

**Carried**

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Next Meeting: TBD

# MINUTES AND RECOMMENDATIONS

## POLICY COMMITTEE

April 23, 2012

<b>AGENDA ITEM</b>	<b>MOTION</b>
2.1	THAT the Policy Committee recommends that the Committee of the Whole refers the Aboriginal Self-Identification Policy to the Brant Haldimand Norfolk Catholic District School Board for approval.

THAT the Committee of the Whole refers the unapproved minutes of the Policy Committee Meeting of April 23, 2012 to the Brant Haldimand Norfolk Catholic District School Board for receipt.

THAT the Committee of the Whole refers the recommendation of the Policy Committee Meeting of April 23, 2012 to the Brant Haldimand Norfolk Catholic District School Board for approval.



**Policy Committee**  
**Tuesday, April 23, 2012 4:00 p.m.**  
**Haldimand Room**

**Present:** June Szeman (Chair), Dennis Blake, Cliff Casey, Dan Dignard, Cathy Horgan, Rick Petrella

**Absent:** Bonnie McKinnon

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**1. Opening Business**

**1.1 Opening Prayer**

The meeting opened with a prayer led by June Szeman.

**1.2 Attendance**

As noted above.

**1.3 Approval of the Agenda**

The agenda was amended to add Item 2.1 – update on media situation.

Moved by: Dennis Blake

Seconded by: Dan Dignard

THAT the Policy Committee approves the agenda of the April 23, 2012 meeting, as amended.

**Carried**

**1.4 Approval of the Policy Committee Meeting Minutes – April 10, 2012**

Moved by: Rick Petrella

Seconded by: Cliff Casey

THAT the Policy Committee approves the minutes of the April 10, 2012 meeting.

**Carried**

**2. Committee and Staff Reports**

**2.1 Update on Media Situation**

Director Horgan provided an update regarding recent media coverage of a school incident.

**2.2 Aboriginal Self-Identification**

Superintendent Kings informed trustees that this new policy allows for voluntary, confidential self-identification of First Nation, Métis and Inuit ancestry by parents and students. The policy and administrative procedures meet the goals of the Policy Framework provided by the Ministry of Education.

Moved by: Cliff Casey

Seconded by: Dan Dignard



THAT the Policy Committee recommends that the Committee of the Whole refers the Aboriginal Self-Identification Policy to the Brant Haldimand Norfolk Catholic District School Board for approval.

**Carried**

### **3. Discussion Items**

#### **3.1 Review of Board By-Laws**

Trustees completed their review and updating of the Board by-laws. Director Horgan will provide expanded language regarding conflict of interest. A final review of the amended by-laws document will be undertaken at the next Policy Committee meeting.

#### **3.2 An Overview of Student Admission Policies**

A summary of how student admissions are handled by various boards across the province was provided to trustees. Amendments to the Board's existing Admission of Students Policy were suggested. A draft revised version of the policy will be reviewed at the next meeting.

#### **3.3 BHN Education Foundation Proposal**

A discussion regarding a proposal to establish a Catholic Education Foundation for our Board took place. The following motion was made:

Moved by: Cliff Casey

Secondary by: Dan Dignard

THAT a Steering Committee be struck to examine the viability of establishing a charitable foundation.

**Carried**

### **4. Adjournment**

Moved by: Dennis Blake

Seconded by: Dan Dignard

THAT the Policy Committee adjourns the meeting of April 10, 2012.

**Carried**

## REPORT TO THE BRANT HALDIMAND NORFOLK CATHOLIC DISTRICT SCHOOL BOARD POLICY COMMITTEE

Prepared by: Trish Kings, Superintendent of Education  
Presented to: Policy Committee  
Submitted on: April 23, 2012  
Submitted by: Cathy Horgan, Director of Education & Secretary

### ABORIGINAL SELF-IDENTIFICATION Public Session

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#### **BACKGROUND INFORMATION:**

In 2007, the Ontario Ministry of Education embarked upon an initiative to strengthen relationships with families and students of First Nation, Métis and Inuit ancestry. A policy framework was released and school boards were asked to begin a collaborative process with their local First Nation, Métis and Inuit communities. One important goal was the development of Board policy to allow voluntary, confidential self-identification of First Nation, Métis and Inuit ancestry by parents and students.

The purpose of gathering self-identification information is to:

- help our schools better understand the Aboriginal population;
- assess which schools require additional programming, targeted initiatives, additional support, and family involvement;
- identify First Nation, Métis and Inuit students who would benefit from additional support; and
- measure the Board's/Ministry's effectiveness in improving the achievement, retention and graduation rates of First Nation, Métis and Inuit students.

#### **DEVELOPMENTS:**

It is the expectation that all Boards have a policy in place, along with the appropriate procedures, to meet the goals of the First Nation, Métis and Inuit Policy Framework.

Trustees, senior administration and principals were provided with the opportunity to vet the policy and suggest modifications to the policy and procedures. Some suggestions were received and incorporated as needed.

#### **RECOMMENDATION:**

THAT the Policy Committee recommends that the Committee of the Whole refers the Aboriginal Self-Identification Policy to the Brant Haldimand Norfolk Catholic District School Board for approval.



## Policy: Aboriginal Self-Identification

		<b>Policy Number:</b>	200.07
<b>Adopted:</b>	TBD	<b>Former Policy Number:</b>	N/A
<b>Revised:</b>	N/A	<b>Policy Category:</b>	Students
<b>Subsequent Review Dates:</b>	N/A	<b>Pages:</b>	1

**Belief Statement:**

The Brant Haldimand Norfolk Catholic District School Board believes that all students, including students of First Nation, Métis and Inuit ancestry, can learn to the fullest extent of their God-given gifts and talents as outlined in the Board’s vision and mission statements.

**Policy Statement:**

The Brant Haldimand Norfolk Catholic District School Board will ensure that the learning aspirations and potential of Aboriginal students are realized through a responsive, transparent and accountable process focused on the support of students and a strong partnership with Aboriginal parents and the Aboriginal community.

**Information:**

The Aboriginal Self-Identification Policy is designed to achieve the following goals:

- to provide high-quality learning opportunities that are responsive, flexible and accessible to Aboriginal students that will nurture a sense of belonging and appreciation of Aboriginal perspectives, values and cultures;
- to improve the retention/graduation rate of Aboriginal students;
- to ensure that Aboriginal students are well-prepared for participation in post-secondary studies and the world of work;
- to use achievement data from a variety of sources to determine possible gaps and areas for focused intervention; and
- to provide effective, respectful working relationships and partnerships with First Nation, Métis and Inuit parents and the general Aboriginal community.

**Glossary of Key Policy Terms:**

**Aboriginal**

Aboriginal refers to the definition in the “Constitution Act, 1982, Section 35 (2) “in that Aboriginal peoples ‘include’ Indian, Inuit and Métis.”

These groups include the following categories:

- First Nation, Métis and Inuit students who live in the jurisdiction of and attend provincially-funded elementary or secondary schools
- First Nation students who live in First Nation communities and attend provincially-funded elementary or secondary schools under a tuition agreement

**References**

Aboriginal Self-Identification: [www.edu.gov.on.ca/eng/aboriginal/selfID.html](http://www.edu.gov.on.ca/eng/aboriginal/selfID.html)

First Nation, Métis and Inuit Education: [www.edu.gov.on.ca/eng/aboriginal/policy.html](http://www.edu.gov.on.ca/eng/aboriginal/policy.html)



## Aboriginal Self-Identification AP 200.07

<b>Procedure for:</b>	Principals, Vice-Principals	<b>Adopted:</b>	TBD
<b>Submitted by:</b>	Trish Kings, Superintendent of Education	<b>Revised:</b>	N/A
<b>Category:</b>	Students		

### Purpose

The purpose of this procedure is to provide direction for the Superintendent of Education and Principals/Vice-Principals regarding the Aboriginal Self-Identification process.

### Responsibilities

The Superintendent of Education will oversee the implementation of the procedures for the “Aboriginal Self-Identification” process from a Board level. The Principals/Vice-Principals will be responsible for the implementation of the specific school procedures.

### Information

- The dignity and well-being of students shall be given the highest priority.
- Self-identification shall include all First Nation, Métis and Inuit people, regardless of status. No proof of ancestry is required.
- Self-identification of First Nation, Métis and Inuit ancestry by parents/guardians, students 16/17 years of age and withdrawn from parental control, and students 18 years of age and older, shall be voluntary.
- Data collected under this policy will be in accordance with the Education Act, the Ontario Human Rights Code, the Municipal Freedom of Information and Protection of Privacy Act (MFIPPA), and the Freedom of Information and Protection of Privacy Act (FIPPA).
- Individual data will be confidential to individuals in the school system who require such information for the provision of resources, services and experiences to benefit First Nation, Métis and Inuit students.
- Aggregate data may be available to the school system, the Ministry and the First Nation, Métis and Inuit students.
- Aggregate data may be reported publicly by the Education Quality and Accountability Office.
- Data is collected to:
  - assist schools in better understanding the demographics of their population;
  - assist the Brant Haldimand Norfolk Catholic District School Board in assessing which schools require additional programming, targeted initiatives, additional support, and the involvement of family and the greater community in the life of the school;
  - identify First Nation, Métis and Inuit who would benefit from additional support; and,
  - measure the Brant Haldimand Norfolk Catholic District School Board’s effectiveness in improving the achievement, retention and graduation rates of First Nation, Métis and Inuit students.

### Procedures

- 1.0** The Superintendent of Education shall:
- engage in a consultation process with First Nation, Métis and Inuit families and communities, as appropriate, to ensure the purpose, process and implementation of self-identification are clearly understood;
  - ensure that the Brant Haldimand Norfolk Catholic District School Board Student Registration Forms, as well as the Student Verification Forms, reflect the First Nation, Metis and Inuit Self-Identification fields in the collection of accurate data and that the data entry system will correlate with the self-identification fields;



- ensure that students attending a Brant Haldimand Norfolk Catholic District School Board elementary or secondary school will be able to self-identify by selecting the appropriate field on the Student Verification/Information Form. For students under 18 years of age, the First Nation, Métis and Inuit self-identification requires parent/guardian signature, unless the student is 16/17 years of age and withdrawn from parental control;
- ensure that new students registering in a Brant Haldimand Norfolk Catholic District School Board elementary or secondary school can acknowledge their First Nation, Métis or Inuit ancestry on the Student Registration Form and will be invited to self-identify at the time of registration;
- ensure that communication material on the Aboriginal Self-Identification Policy for First Nation, Métis and Inuit students will be distributed to all currently registered families, provided to new registrants, and made available on the Brant Haldimand Norfolk Catholic District School Board website; and
- ensure that all student information in the Board's data system is confidential within the Board and is protected under the Education Act R.S.O. 1990, the Ontario Student Record Guideline, Provincial Freedom of Information and Protection of Privacy Act, and the Municipal Freedom of Information and Protection of Privacy Act, R.S.O., 1990.

The Principal/Vice-Principal will ensure that:

- the Student Information Forms and the Student Verification Forms are fully completed;
- the students receive supportive programming and instructional practices that better serve the students learning needs;
- effective, respectful working relationships with First Nation, Métis and Inuit parents and the general community are promoted;
- parents and students 18 years of age and older will be able to withdraw the identification or add the identification at any time, upon written request to the principal or by updating the Student Verification Form;
- students who have not voluntarily self-identified will not be included in the data collection;
- data will be used for the purpose of analysis and for potential enhancement of program delivery; and
- all information will be securely stored to respect privacy.

## Glossary of Key Policy Terms

### Aboriginal

Aboriginal refers to the definition in the "Constitution Act, 1982, Section 35(2) "in that Aboriginal peoples 'include' Indian, Inuit and Métis."

These groups include the following categories:

- First Nation, Métis and Inuit students who live in the jurisdiction of and attend provincially funded elementary or secondary schools
- First Nation students who live in First Nation communities and attend provincially-funded elementary or secondary schools under a tuition agreement

## References

Aboriginal Self-Identification: [www.edu.gov.on.ca/eng/aboriginal/selfID.html](http://www.edu.gov.on.ca/eng/aboriginal/selfID.html)

First Nation, Métis and Inuit Education: [www.edu.gov.on.ca/eng/aboriginal/policy.html](http://www.edu.gov.on.ca/eng/aboriginal/policy.html)

## REPORT TO THE BRANT HALDIMAND NORFOLK CATHOLIC DISTRICT SCHOOL BOARD COMMITTEE OF THE WHOLE

Prepared by: Chris N. Roehrig, Superintendent of Education  
Presented to: Committee of the Whole  
Submitted on: May 15, 2012  
Submitted by: Cathy Horgan, Director of Education & Secretary

### TEACHING AND LEARNING IN THE 21<sup>ST</sup> CENTURY PROJECT

Public Session

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#### **BACKGROUND INFORMATION:**

The second phase of the Teaching and Learning in the 21<sup>st</sup> Century Project technology plan was initiated in November, 2011. The goal of the project, established prior to Phase One, is as follows: We will use ICT to enhance teacher practice and student engagement to improve student achievement in the SMART goals in the Board Improvement Plan to meet the needs of the 21st Century learner, specifically in primary reading.

The second phase of the project involved the 25 elementary schools not included in the 2010-11 pilot project. Technology upgrades included a netbook for each teacher, infrastructure upgrades to provide wireless network access, and LCD projectors for each primary classroom. To support and enhance student achievement, teachers were also provided with Destination Reading Software, which is aligned to The Ontario Curriculum Grades 1-8 Language expectations and the Nelson Literacy Program framework that has been implemented in all Grades 1–8 across the Board.

#### **DEVELOPMENTS:**

Training was provided by I.B.M. staff and Board support staff for all Grades 1, 2 and 3 teachers, Elementary SERTs, and Literacy Teachers. Teachers new to primary classrooms in the seven pilot schools (Blessed Sacrament, St. Anthony Daniel, St. Theresa, Holy Family, St. Joseph, St. Michael's (W), and St. Cecilia's) were also included in the training. Teachers attended three training sessions, as follows:

November, 2011 – Initial Netbook Care and Feeding Session

- full day learning session supported teacher learning needs related to Netbook and use of peripherals

January, 2012– Destination Reading Learning Session

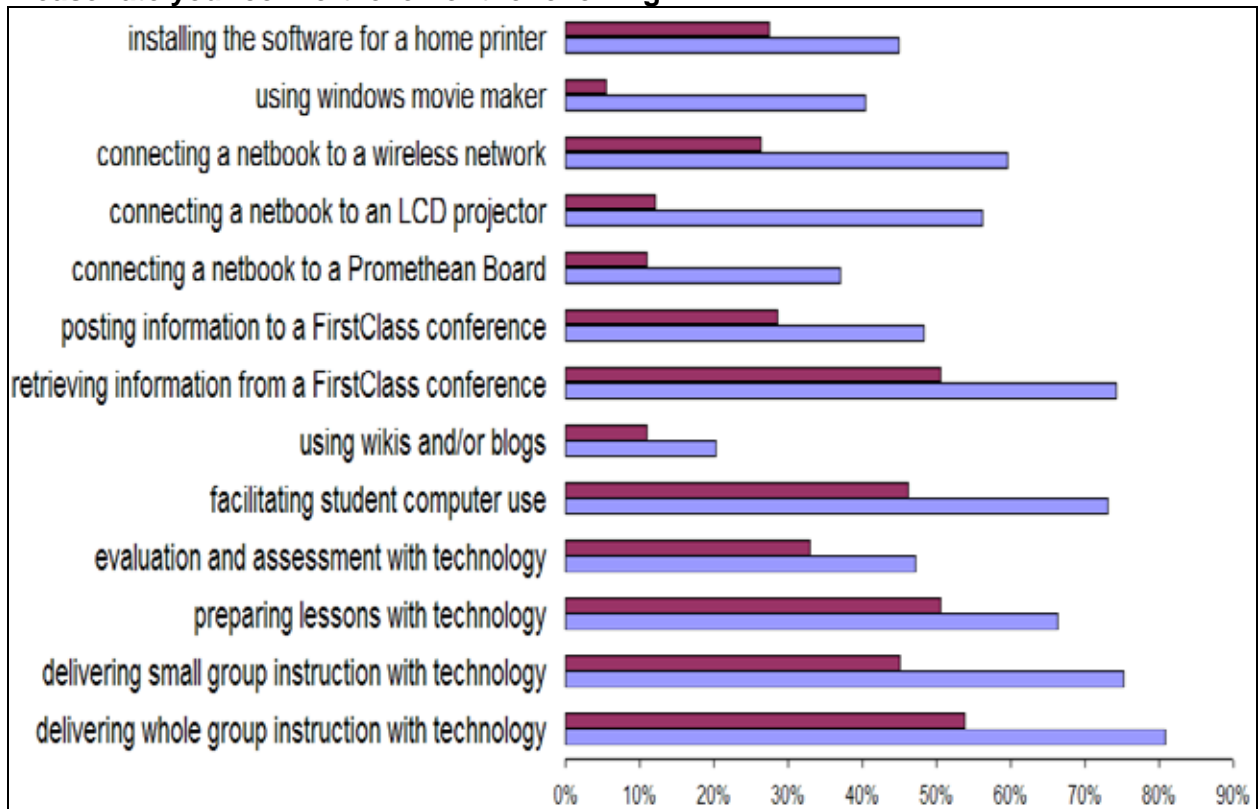
- full day training provided to teachers on using Destination Reading Software to support differentiated classroom instruction

April, 2012 – Culminating Session

- half day session to provide opportunity for review of previous learning and to offer feedback as we move forward with the project

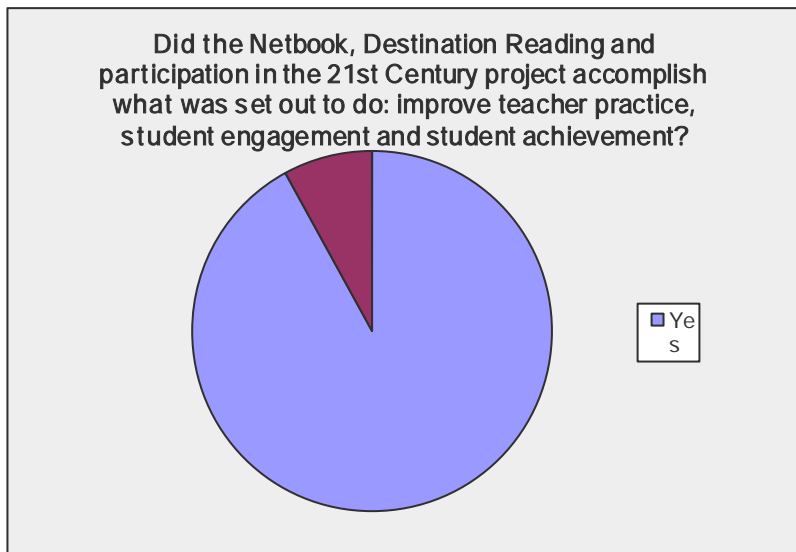
Teacher Survey data has been collected at the initial November Care and Feeding Session and at the April Culminating Session to determine each teacher's comfort level with technology. Questions specific to how teachers are currently using the technology are also embedded in the survey and the results are provided below.

**Please rate your comfort level for the following**



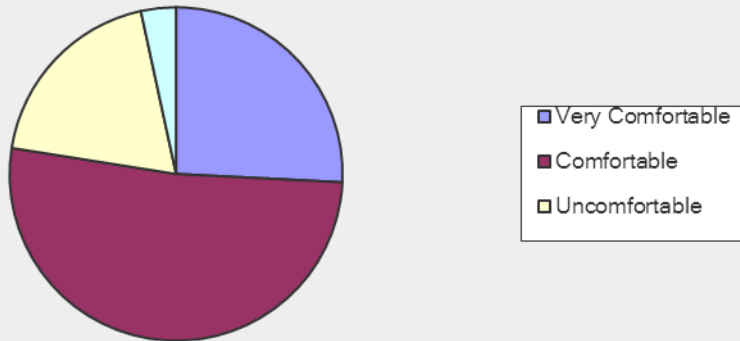
Legend: November 2011 ■ April 2012 ■

The graph reflects significant teacher growth over time from November 2011 to April 2012.



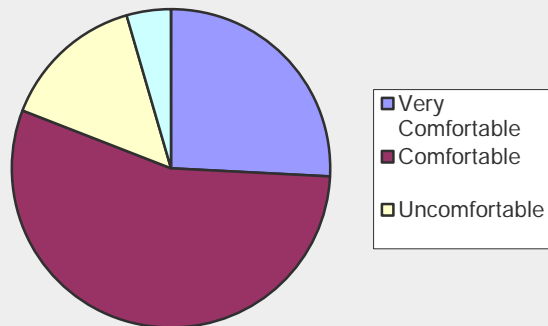
92 % of teachers surveyed responded yes.  
8% of teachers surveyed responded no.

I design developmentally appropriate learning opportunities that apply technology-enhanced instructional strategies to support the diverse needs of learners.



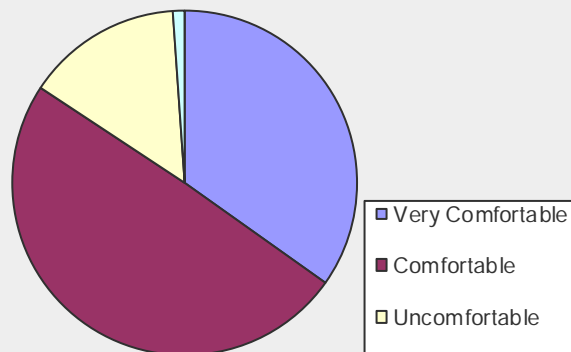
77.5% of teachers were very comfortable or comfortable.  
22.5% of teachers were uncomfortable.

I can identify and locate technology resources and evaluate them for accuracy and suitability.



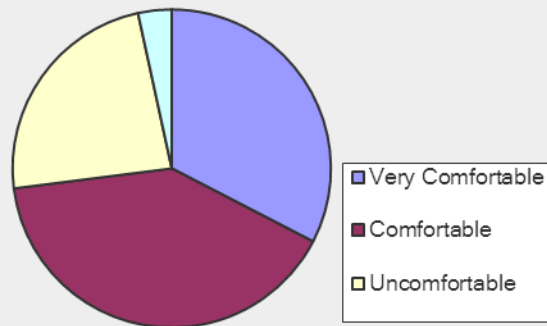
80.9% of teachers were very comfortable or comfortable.  
19.1% of teachers were uncomfortable.

I use technology resources to engage in ongoing professional development and lifelong learning.



84.2% of teachers were very comfortable or comfortable.  
15.7% of teachers were uncomfortable.

I use technology to communicate and collaborate with peers, parents, and the larger community in order to nurture student learning.



73% of teachers were very comfortable or comfortable.  
27% of teachers were uncomfortable.

A principal survey and a student survey will be distributed in early June to help inform the focus of impact on instructional practice and student engagement.

**RECOMMENDATION:**

THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board receives the Teaching and Learning in the 21<sup>st</sup> Century Project Report.

## REPORT TO THE BRANT HALDIMAND NORFOLK CATHOLIC DISTRICT SCHOOL BOARD COMMITTEE OF THE WHOLE

Prepared by: Cathy Horgan, Director of Education & Secretary  
Trish Kings, Superintendent of Education  
Presented to: Committee of the Whole  
Submitted on: May 15, 2012  
Submitted by: Cathy Horgan, Director of Education & Secretary

### STRATEGIC ACTION PLAN – CATHOLICITY

Public Session

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#### **BACKGROUND INFORMATION:**

One of the strategic commitments in the Board's three year strategic action plan is Catholicity.

Within the overall Catholicity plan, the focus is on strengthening the Catholic faith in our schools in a meaningful way. This is achieved through:

- Supporting and developing the faith dimension of staff and students in all our interactions, daily practice and behaviour modeling.
- Supporting and developing the faith knowledge, understandings and practice of students.
- Building, sustaining and promoting safe and inclusive classrooms, schools and communities.
- Building stronger partnerships with Catholic priests and parishes and stronger communities of schools within each parish.
- Fostering programs that inspire “challenge” and motivate students and staff to strengthen their concept of social justice and all faith practices.

#### **DEVELOPMENTS:**

A copy of the strategic action plan for Catholicity includes an update of the initiatives outlined in the plan.

Key initiatives include the following:

- Integration of Board theme
- Assessment and Evaluation in Religious Education
- Equity and Inclusive Education
- Student Engagement
- Parent Engagement
- Staff Professional Learning
- Catholic Community Culture and Caring [Board Improvement Plan for Student Achievement (BIPSA) and School Improvement Plans (SIP)]

#### **RECOMMENDATION:**

THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board receives the update of the Strategic Action Plan – Catholicity.

**Catholicity:** *We want to contribute meaningfully to the strength of our Catholic faith in our schools*

- Support and develop the faith dimension of staff and students in all our interactions, daily practice and behaviour modeling
- Support and develop the faith knowledge, understandings and practice of students
- Build, sustain and promote safe and inclusive classrooms, schools and communities
- Build stronger partnerships with Catholic priests and parishes and stronger communities of schools within each parish
- Foster programs that inspire “challenge” and motivate students and staff to strengthen their concept of social justice and all faith practices

Expected Outcomes	Strategies	Indicators of success	Timeline	Responsibility	Status
Religious Education and Family Life are given the highest priority within the school.	<p>The Religion Education Program, “Born of the Spirit” and “We are Strong Together” supported by the Key Learnings Document are implemented in all schools. The refreshed Family Life Program: “Fully Alive” for Grades 7 &amp; 8 is implemented.</p> <p>A guide for “Assessment and Evaluation” for Religious Education will be developed and implemented.</p>	<p>The learning goals and success criteria for Religion and Family Life are achieved across all grade levels.</p> <p>Students will be evaluated based on learning goals and success criteria using the Key Learnings document.</p>	<p>September – June 2011-2012</p> <p>January – June 2012</p>	<p>Superintendent of Education Principals/Vice Principals Religion and Family Life Consultant Religion and Family Life Committee Classroom Teachers</p>	<ul style="list-style-type: none"> <li>• The Grades 7 &amp; 8 refreshed Family Life Program was implemented and an inservice provided for teachers.</li> <li>• Assessment and Evaluation in Religion utilized grade and/or letters on the report card.</li> <li>• Support materials were made available online for teachers.</li> <li>• Parent information bulletin regarding changes in reporting was distributed.</li> </ul>
All students will be engaged in their learning with a sense of belonging in a safe, nurturing and inclusive environment.	<p>“Student Voice” in school programs and activities such as peer mediation, restorative justice, conflict resolution, social justice and mentorship will be encouraged in all schools.</p>	<p>All Schools will engage in one or more of these strategies as part of their Safe Schools/Faith Teams.</p>	<p>September – June 2011-2012</p>	<p>Superintendent of Education Principals/Vice Principals</p>	<ul style="list-style-type: none"> <li>• Developed Leadership and Mentor program with First Nation, Métis and Inuit Students</li> <li>• Several schools involved in “Speak Up” projects, Social Justice initiatives, Co-Operative Learning</li> <li>• Student Symposium “Leading in the Light of Christ” for elementary students.</li> <li>• Full day inservice for Safe School representatives (Elementary &amp; Secondary) with an emphasis on “Student Voice”.</li> </ul>

*Excellence in Learning ~ Living in Christ*

Expected Outcomes	Strategies	Indicators of success	Timeline	Responsibility	Status
<p>All students will be engaged in their learning with a sense of belonging in a safe, nurturing and inclusive environment. <i>(continued)</i></p>	<p>Staff, students and parents will be involved in developing strategies to promote a positive school climate lead by the Safe Schools Team/Faith Teams.</p>	<p>A school plan/strategy is in place.</p>	<p>September – June 2011-2012</p>	<p>Superintendent of Education Religion and Family Life Consultant Program Consultant: Elem/Sec</p>	<ul style="list-style-type: none"> <li>· Safe School teams in all schools have implemented strategies which address school needs based on specific data and observations.</li> <li>· Quarterly newsletter provided to schools to share best practices related to Safe Schools.</li> <li>· Several PD workshops focused on Safe Schools, Cyber Safety Training and Safe Schools Group Support</li> </ul>
<p>Staff, students, parents, and the broader community are aware of Inclusive Schools Initiatives.</p>	<p>Professional learning opportunities will be in place for staff and administrators to support equitable and inclusive classrooms.</p> <p>A communication and engagement strategy will be developed for staff, parents, and the broader community.</p>	<p>Classrooms/Schools will reflect the concepts of equity and inclusivity.</p>	<p>September – June 2011-2012</p>	<p>Superintendent of Education Program Consultant: Elem/Sec Manager of Communications</p>	<ul style="list-style-type: none"> <li>· Creation of a Cross Panel for Equity and Inclusion as well as a framework to support implementation plan for inclusive classrooms.</li> <li>· Professional learning opportunities on Equity &amp; Inclusion – PA Day, conferences, workshops, online resources.</li> <li>· Quarterly newsletters for staff linking Principles of Catholic Social Teaching, OCSGE, Virtues</li> <li>· Secondary students involved in Youth Rally, “Room at the Table for All” (<i>When Faith Meets Pedagogy</i>)</li> <li>· Online library for Safe Schools resources</li> <li>· Training provided related to Social Justice and Virtues Document.</li> <li>· Teaching strategies are evident to support equity and inclusion, i.e., Co-operative Learning, physical environment, Peaceful Playgrounds, “We Belong” Clubs, and Safe Schools Teams.</li> </ul>

Expected Outcomes	Strategies	Indicators of success	Timeline	Responsibility	Status
100% of our elementary schools will establish specific targets for improving the Catholic Culture of the school.	Using the tool “Because we Believe: Our Catholic Faith Comes Alive”, principals will establish targets to be included in the Community, Culture and Caring section of their School Improvement Plans. Specific indicators will be reflected in the work of the school.	100% of School Improvement Plans will track the selection of the targets and their progress.  Annually School Superintendents will review the implementation of the School Improvement Plan and the results.	Nov 2011  May 2012	School Superintendent, Principals, Religion and Family Life Consultant  Principal School Superintendent	<ul style="list-style-type: none"> <li>Completed.</li> <li>School Improvement Plans, developed and implemented within the context of C.C.C. Plans, were reviewed by Superintendent of Education during school visits. Results were shared.</li> </ul>
Develop strong communication links between the school and parish community.	<p>Communication of information will be reciprocal between school and parish, and vice versa, using the following tools:</p> <ul style="list-style-type: none"> <li>websites: school and parish</li> <li>email groupings</li> <li>establish bulletin boards</li> <li>school/parish newsletters</li> </ul> <p>A focus group of priests from the deanery and school board staff will gather to review current practices and develop new strategies to engage the school and parish in partnership.</p>	<p>Both parishes and schools will provide evidence (various examples) of communication for parents regarding school and parish activities.</p> <p>A set of best practices will be published and presented at deanery meetings</p>	May 2012  May 2012	<p>Principals Parish Liaison on School Councils Manager of Communications</p> <p>Director and Brant Dean for the Hamilton Diocese</p>	<ul style="list-style-type: none"> <li>Schools provided with a standard newsletter template which includes a default section for parish information and events.</li> <li>At the Board level, electronic files and hard copies (when required) distributed to parishes. Examples include Director’s Annual Report, kindergarten registration information, virtues project resources, welcome baby postcards/medallions, public consultation survey information, etc.</li> <li>Deanery meetings attended by Director of Education and Religion &amp; Family Life Consultant</li> <li>A Parish-School Relations Focus Group established and have begun meetings, which will continue into the next school year.</li> </ul>
100% of staff will be introduced to the spiritual theme for Year three: <i>Because we believe our Catholic faith comes alive in our community.</i>	<p>A common assembly held September 27th will introduce the theme.</p> <p>A song and dance will be introduced at the assembly and used all year long.</p>	Through supervision and report back on the School Improvement Plan principals will demonstrate that local school activities have been designed to animate the theme during the year.	September – June 2011-2012	Religion and Family Life Consultant Manager of Communications School Superintendent Director	<ul style="list-style-type: none"> <li>Activities and results were reviewed by Superintendent in consultation with Principals.</li> <li>Several activities/events reflected the Board Theme i.e., Arts Night, Souper Bowl, Catholic Leadership Awards.</li> </ul>

Expected Outcomes	Strategies	Indicators of success	Timeline	Responsibility	Status
<p>100% of staff will be introduced to the spiritual theme <i>(continued)</i></p>	<p>Bracelets will be distributed to all students and staff that will stand as a constant reminder of the theme.</p> <p>Various publications will be completed by the communication officer to publicize the themes: banners, bookmarks, and posters. The theme will be featured on the website. Materials will be distributed by the Religion and Family Life consultant for classrooms and whole school activities.</p> <p>Elementary Curriculum committee will develop resources linking the board theme and the liturgical calendar and classroom activities.</p>				<ul style="list-style-type: none"> <li>· A number of school-based activities took place at the schools, i.e., “From Me to We: Bringing Social Justice Alive in our Schools”, Community Builders, etc.</li> <li>· Various materials such as posters, bookmarks, Principal Package re: Social Justice distributed to classrooms.</li> <li>· Faith Ambassadors inserviced on Social Justice.</li> <li>· Compiled a list of resources that could be purchased by schools to support the Board theme</li> <li>· Assisted with planning for a Social Justice Student Symposium.</li> </ul>
<p>Develop the faith dimension of administrators and teachers so they have the knowledge and skills to work effectively within the schools and parishes.</p>	<p>Create and publish a professional development plan for teachers and administrators that responds to the needs assessment completed last year.</p>	<p>Administrators and teachers are engaged in a professional program that develops their knowledge and skills to work within our schools and parishes.</p>	<p>November 2011</p>	<p>Religion and Family Life Consultant and a committee of Faith Ambassadors</p> <p>Principals, Teachers</p>	<ul style="list-style-type: none"> <li>· Each “Academic Administrative Council” meeting, as well as “Family of Schools” meeting included a faith component. Principals, Vice-Principals as well as Department Heads and Chaplains received training on “Respecting Differences”.</li> <li>· Professional Development Day focused on Community, Culture and Caring.</li> <li>· Principals and Vice-Principals had the opportunity to attend the “When Faith Meets Pedagogy” Conference.</li> <li>· Retreats for N.T.I.P. and Newly Appointed Principals/Vice-Principals were held.</li> </ul>

Expected Outcomes	Strategies	Indicators of success	Timeline	Responsibility	Status
<p>Develop the faith dimension of administrators and teachers so they have the knowledge and skills to work effectively within the schools and parishes. <i>(continued)</i></p>	<p>Offer a professional development opportunity that will serve as a culminating activity to the board themes these past three years. The program will involve reflection, speaker and small faith sharing response groups. The topics will cover prayer, the social teachings of the church and building a strong Catholic school community. Principals will be trained to lead these small faith sharing groups.</p> <p>An optional evening retreat will be held in both Advent and Lent.</p>		<p>April 2012</p> <p>November 2011 and March 2012</p>	<p>School Superintendent Director</p>	<ul style="list-style-type: none"> <li>· Evening workshop provided for Aspiring Leaders group by Dr. Josie Lombardi focused on Catholic Social Teachers and making links to the Board theme.</li> <li>· Optional retreats for all staff across the system held during Advent (<i>“Pondering the Lessons of Advent”</i>) and during Lent (<i>“Meeting Jesus at the Well”</i>).</li> </ul>
<p>Establish greater links with the Parent Involvement Committee and School Councils regarding all Catholicity strategies.</p>	<p>Information regarding all Catholicity initiatives will be a standing item on each Regional Parent Involvement Committee meetings.</p> <p>All Parent Involvement Committee newsletters will have a section dedicated to Catholicity</p> <p>Inserts for School Newsletters, the website both board and school will contain information regarding Catholicity initiatives.</p>	<p>The Regional Catholic Parent Involvement Committee and Catholic School Advisory Councils will report greater awareness of Catholicity activities.</p>	<p>November 2011 – June 2012</p>	<p>Superintendents of Education</p> <p>Manager of Communication</p>	<ul style="list-style-type: none"> <li>· Parent Engagement Symposium                         <ul style="list-style-type: none"> <li>- Faith, Family and Culture</li> <li>- Strategies Involving Bullying</li> </ul> </li> <li>· Regional School Council                         <ul style="list-style-type: none"> <li>- Presentation regarding B.I.P., i.e., Equity and Inclusion/Safe Schools</li> </ul> </li> <li>· Presentation on Ontario Catholic School Graduate Expectations and The Enduring Gift made at a Regional Catholic Parent Involvement Committee meeting.</li> <li>· Information regarding Board theme, ratepayer project, Catholic Education Week, etc., created and posted on Board website and/or published in school newsletters.</li> </ul>

**REPORT TO THE BRANT HALDIMAND NORFOLK CATHOLIC  
DISTRICT SCHOOL BOARD COMMITTEE OF THE WHOLE**

Prepared by: Chris N. Roehrig, Superintendent of Education  
Presented to: Committee of the Whole  
Submitted on: May 15, 2012  
Submitted by: Cathy Horgan, Director of Education & Secretary

**EXCURSION – NEW YORK CITY**  
Public Session

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**BACKGROUND INFORMATION:**

St. John's College is requesting approval for an excursion to New York City from Saturday, March 9, 2013 to Wednesday, March 13, 2013 (no school days).

**DEVELOPMENTS:**

Approximately fifty (50) Grades 11-12 students will be participating in this field trip. Supervising teachers will include Don Locey and Krystan Tchegus. The anticipated cost of the trip for each student is approximately \$850.

The shared experiences of this excursion will allow students to witness first-hand a variety of sites which are reflections of the nature of life in the capital of the Performing Arts in North America. Students will be actively involved in studying the historical and current conditions within theatre.

All information has been provided in accordance with Board policy and procedures.

**RECOMMENDATION:**

THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board approves the request from St. John's College for an excursion to New York City from Saturday, March 9, 2013 to Wednesday, March 13, 2013.

**REPORT TO THE BRANT HALDIMAND NORFOLK CATHOLIC  
DISTRICT SCHOOL BOARD COMMITTEE OF THE WHOLE**

Prepared by: Chris N. Roehrig, Superintendent of Education  
Presented to: Committee of the Whole  
Submitted on: May 15, 2012  
Submitted by: Cathy Horgan, Director of Education & Secretary

**EXCURSION – ITALY**

Public Session

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**BACKGROUND INFORMATION:**

Assumption College School and St. John's College are requesting approval for an excursion to Italy from Saturday, March 9, 2013 to Sunday, March 17, 2013 (no school days).

**DEVELOPMENTS:**

Approximately thirty (30) Grades 10-12 students will be participating in this field trip. Supervising teachers will include Lynne DiStefano, Laurence McKenna and Paula Rocha. The anticipated cost of the trip for each student is approximately \$2942.

This tour provides an excellent opportunity for students to gain a deeper understanding into the origins of the rich and fascinating art and culture of Italy. Sites on this tour include some of man's highest achievements in terms of art and architecture. Visits to Uffizi Gallery, the Duomo in Florence, and the Vatican will bring all the facts studied in class to life and reinforce the foundations of the Catholic faith.

All information has been provided in accordance with Board policy and procedures.

**RECOMMENDATION:**

THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board approves the request from Assumption College School and St. John's College for an excursion to Italy from Saturday, March 9, 2013 to Sunday, March 17, 2013.

**REPORT TO THE BRANT HALDIMAND NORFOLK CATHOLIC  
DISTRICT SCHOOL BOARD COMMITTEE OF THE WHOLE**

Prepared by: Cathy Horgan, Director of Education & Secretary  
Presented to: Committee of the Whole  
Submitted on: May 15, 2012  
Submitted by: Cathy Horgan, Director of Education & Secretary

**COMMITTEE OF THE WHOLE AND BOARD MEETINGS  
SCHEDULE – JANUARY 2013**

Public Session

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**BACKGROUND INFORMATION:**

Article 6.2.2.1 of the Brant Haldimand Norfolk Catholic District School Board By-laws states that, “The Committee of the Whole...will meet...on the third Tuesday of each month at 322 Fairview Drive, in the City of Brantford”, while Article 6.2.1.1 of the Board By-laws states that, “Unless otherwise ordered by special motion, the Brant Haldimand Norfolk Catholic District School Board will conduct regular meetings of the board ... on the fourth Tuesday of each month at 322 Fairview Drive, in the City of Brantford”.

**DEVELOPMENTS:**

Taking into consideration that the first week of January 2013 (December 31, 2012 to January 4, 2013) are Board holiday days, it is recommended that the Committee of the Whole and Board meetings be delayed by one week, respectively, to allow sufficient time for Board reports to be written by staff and subsequently reviewed by the Executive Council.

**RECOMMENDATION:**

THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board approves an altered Board meetings schedule for January, 2013 as follows:

Tuesday, January 22, 2013 – Committee of the Whole Meeting  
Tuesday, January 29, 2013 – Board Meeting



**2011-12**  
**Trustee Meetings and Events**

<b>Date</b>	<b>Time</b>	<b>Meeting/Event</b>	<b>New / Revised</b>
<b>May 15, 2012</b>	7:30 pm	<b>Committee of the Whole</b>	
May 16, 2012	7:00 pm	SEAC Meeting	
May 17, 2012	6:30 pm	St. Pius X School Closing Open House	
<b>May 22, 2012</b>	7:30 pm	<b>Board Meeting</b>	
May 23, 2012	1:00 pm	Catholicity Committee Mtg.	
May 23, 2012	4:00 pm	St. Peter's Seminary 100 <sup>th</sup> Anniversary (King's College)	New
May 28, 2012	5:00 pm	Budget Committee Mtg.	Added
May 28, 2012	7:00 pm	Regional Catholic Parent Involvement Committee Mtg.	New
May 29, 2012	1:30 pm	Faith Advisory Committee Mtg.	
May 29, 2012	4:00 pm	Strategic Plan Public Consultation (Assumption College)	
May 30, 2012	4:00 pm	Strategic Plan Public Consultation (Holy Trinity)	
June 7-9, 2012		CCSTA Convention	
June 13, 2012	3:30 pm	Executive Council Mtg.	
June 13, 2012	7:00 pm	SEAC Meeting	
June 13, 2012	7:00 pm	Audit Committee Mtg.	Added
June 14, 2012	7:00 pm	Official School Closing Ceremony – St. Mary School (B)	
<b>June 19, 2012</b>	7:30 pm	<b>Committee of the Whole</b>	
June 20, 2012	7:00 pm	St. John's College – Chapel & Addition Blessing	
June 25, 2012	4:45 pm	Assumption College Graduation	
<b>June 26, 2012</b>	7:30 pm	<b>Board Meeting</b>	
June 28, 2012	7:00 pm	St. John's College Graduation	
June 28, 2012	6:30 pm	Holy Trinity Graduation	New Time