



**BRANT HALDIMAND NORFOLK
Catholic District School Board**

Agenda
Catholic Education Centre
322 Fairview Drive
Brantford, ON N3T 5M8

**Committee of the Whole
Tuesday, September 18, 2012 ♦ 7:30 pm
Boardroom**

Members: **Trustees:**
Cliff Casey (Chair), June Szeman (Vice Chair), Dennis Blake, Dan Dignard, Bonnie McKinnon,
Rick Petrella, Ryan Cattrysse (Student Trustee)

Senior Administration:
Chris N. Roehrig (Director of Education), Tom Grice (Superintendent of Business & Treasurer),
Bill Chopp, Jamie McKinnon and Leslie Telfer (Superintendents of Education)

- 1. Opening Business**
 - 1.1 Opening Prayer – Cliff Casey
 - 1.2 Attendance
 - 1.3 Approval of the Agenda
 - 1.4 Declaration of Interest
- 2. Presentations - Nil**
- 3. Delegations - Nil**
- 4. Consent Agenda**
 - 4.1 Approval of Committee of the Whole Meeting Minutes – June 19, 2012 Pages 3-9
 - 4.2 Catholic Student Award Recipients / Father Patrick Fogarty Awards Dinner Page 10
- 5. Committee and Staff Reports**
 - 5.1 Unapproved Accommodations Committee Minutes and Recommendation - Pages 11-13
September 12, 2012
Presenter: Dennis Blake, Chair, Accommodations Committee
 - Preliminary School Accommodation Review (pgs. 14-16)
 - 5.2 Start-Up Enrolment and School Organizations (TO BE DISTRIBUTED)
Presenter: Tom Grice, Superintendent of Business & Treasurer
 - 5.3 Renaming of the Former St. Mary School Page 17
Presenter: Bill Chopp, Superintendent of Education



5.4 Strategic Planning Process 2012-2015 Pages 18-19
Presenter: Chris N. Roehrig, Director of Education & Secretary

5.5 EQAO Results for Primary, Junior and Grade 9 Pages 20-26
Presenters: Leslie Telfer and Jamie McKinnon, Superintendents of Education

6. Information and Correspondence

6.1 OCSTA Update

6.2 Supervised Alternative Learning Committee – trustee representation

6.3 Monthly Meeting Date for Board Committee Meetings

6.4 Revised *Meet Your Board of Trustees* flyer

7. Notices of Motion

THAT a Board protocol and policy be created by Administration by the October 2012 Committee of the Whole meeting for the proper introduction and acknowledgment of all trustees present at all school and/or public events that they attend.

Moved by: Rick Petrella

8. Trustee Inquiries

9. Business In-camera

207. (2) Closing of certain committee meetings. A meeting of a committee of a board, including a committee of the whole board, may be closed to the public when the subject-matter under consideration involves,

- a) The security of the property of the board;
- b) The disclosure of intimate, personal or financial information in respect of a member of the board or committee, an employee or prospective employee of the board or a pupil or his or her parent or guardian;
- c) The acquisition or disposal of a school site;
- d) Decisions in respect of negotiations with employees of the board; or
- e) Litigation affecting the board.

10. Report on the In-camera Session

11. Future Meetings and Events

Pages 27-28

12. Closing Prayer

Gracious God, as we prepare to conclude this meeting, we once again lift up our hearts to You. We thank you for the gifts that have been present within this act of service to the community, for the gifts of fellowship and understanding, of mutual respect and shared visions. We are grateful for the gifts of perseverance and insight into the common concerns we share. Now bless our departure and journeys homeward, in the name of the Father, Son, and Holy Spirit. Amen

13. Adjournment

Next meeting: Tuesday, October 16, 2012 at 7:30 pm – Boardroom



Committee of the Whole
Tuesday, June 19, 2012 7:30 pm
Boardroom

Trustees:

Present: June Szeman (Vice Chair), Dennis Blake, Dan Dignard, Bonnie McKinnon, Rick Petrella, Maxine Smitiuch (Student Trustee)

Absent: Cliff Casey (Chair)

Senior Administration:

Cathy Horgan (Director of Education), Tom Grice (Superintendent of Business & Treasurer), Bill Chopp, Trish Kings and Chris Roehrig (Superintendents of Education)

1. Opening Business

1.1 Opening Prayer

The meeting was opened with a prayer led by June Szeman. Vice Chair Szeman declared her intention to vote on all agenda items.

1.2 Attendance – As noted above.

1.3 Approval of the Agenda

Moved by: Rick Petrella

Seconded by: Bonnie McKinnon

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board approves the Agenda of the June 19, 2012 meeting.

Carried

1.4 Declaration of Interest – Nil

2. Presentations

Vice Chair Szeman welcomed the Provincial Mock Trial Champions students from Assumption College School: Rachel Adams, Hillary Miller and Rebecca Orsini, as well as staff advisor, Carissa Engell. Team members Arnisa Morina, Katherine Radojewski and Dylan Sousa, and staff advisor Jennifer Tunnicliffe were unable to attend. Mrs. Szeman congratulated the team on their fourth consecutive win of the Ontario Bar Association Mock Trial competitions and acknowledged the support of Crown attorney George Orsini and defense lawyer Dennis Tousevard. She congratulated Dylan Sousa on being recognized by the judges as the top oralist for this year's competition.

Vice Chair Szeman drew trustee attention to several quilts on display that were initiated at the Board Art Exhibits and will be donated to area charities.

3. Delegations - Nil



4. Consent Agenda

- 4.1 THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board approves the minutes of the May 15, 2012 meeting.
- 4.2 THAT the Committee of the Whole refers the unapproved minutes of the Special Education Advisory Committee Meetings of May 16, 2012 and June 13, 2012 to the Brant Haldimand Norfolk Catholic District School Board for receipt.
- 4.3 THAT the Committee of the Whole refers the unapproved minutes of the Budget Committee Meeting of May 22, 2012 to the Brant Haldimand Norfolk Catholic District School Board for receipt.
- 4.4 THAT the Committee of the Whole refers the unapproved minutes of the Student Transportation Services Brant Haldimand Norfolk Board of Directors' Meeting of May 22, 2012 to the Brant Haldimand Norfolk Catholic District School Board for receipt.
- 4.5 THAT the Committee of the Whole refers the unapproved minutes of the Catholicity Committee Meeting of May 23, 2012 to the Brant Haldimand Norfolk Catholic District School Board for receipt.
- 4.6 THAT the Committee of the Whole refers the unapproved minutes of the Regional Catholic Parent Involvement Committee Meeting of May 28, 2012 to the Brant Haldimand Norfolk Catholic District School Board for receipt.
- 4.7 THAT the Committee of the Whole refers the unapproved minutes of the Faith Advisory Committee Meeting of May 29, 2012 to the Brant Haldimand Norfolk Catholic District School Board for receipt.

Moved by: Bonnie McKinnon

Seconded by: Rick Petrella

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board receives all reports and approves all motions under the Consent Agenda.

Carried

5. Committee and Staff Reports

5.1 Unapproved Budget Committee Meeting Minutes and Recommendations – June 4, 2012

Trustee Petrella, Chair of the Budget Committee, presented a balanced budget for the 2012-13 school year comprised of an operating budget of approximately \$119,255 million and a capital budget of approximately \$9,403 million. He reported that, overall, projected total revenue will decrease by \$2.3 million compared to 2011-12, primarily due to decreasing enrolment and reduced Ministry grants. This has presented significant challenges in reducing expenditures to achieve a balanced budget.



In the interest of supporting students in their learning, Trustee Blake expressed concerns regarding the reduction of staff positions. Trustee Blake requested a recorded vote. Trustee Petrella confirmed that difficult decisions have to be made in an era of restrictions, but added that it is not good timing to introduce two new positions at the central level when cuts are being made across the Board. Vice Chair Szeman expressed her thanks to Committee members for their time and effort during this challenging process.

The Committee's recommendations were presented, as follows:

THAT the Budget Committee recommends that the Committee of the Whole refers the 2012-13 Salaries and Benefits Budget, in the amount of \$91,028,290, to the Brant Haldimand Norfolk Catholic District School Board for approval.

THAT the Budget Committee recommends that the Committee of the Whole refers the 2012-13 Operations Budget, in the amount of \$28,225,297, to the Brant Haldimand Norfolk Catholic District School Board for approval.

THAT the Budget Committee recommends that the Committee of the Whole refers the 2012-13 Capital Budget, in the amount of \$9,403,440, to the Brant Haldimand Norfolk Catholic District School Board for approval.

Moved by: Dan Dignard

Seconded by: Bonnie McKinnon

THAT the Committee of the Whole refers the unapproved minutes of the Budget Committee Meeting of June 4, 2012 to the Brant Haldimand Norfolk Catholic District School Board for receipt.

Carried

THAT the Committee of the Whole refers the recommendations from the Budget Committee Meeting of June 4, 2012 to the Brant Haldimand Norfolk Catholic District School Board for approval.

Trustee Blake	No
Trustee Dignard	Yes
Trustee McKinnon	Yes
Trustee Petrella	No
Trustee Szeman	Yes

Carried

5.2 Agriculture Specialist High Skills Major (SHSM)

Superintendent Roehrig informed trustees that the Board will offer several new Specialist High Skills Major programs in 2012-13, including an innovative Agriculture program at Holy Trinity in Simcoe, whereby graduates will earn a special designation on their diploma. The rural community across Norfolk County lends itself well to this type of innovative programming and will be supported through strong partnerships with area farms and agriculture-related businesses.



Moved by: Dennis Blake
Seconded by: Dan Dignard

THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board receives the Agriculture Specialist High Skills Major Report.

Carried

5.3 Faith Animator

Director Horgan explained that the proposed Faith Animator position is a pastoral, chaplaincy-type position at a central level that would support the many initiatives linked with the Catholicity strategic commitments. The Faith Animator would liaise with parishes and dioceses, and focus on retreats and the pastoral needs of the system. In comparison, the Religion & Family Life Consultant would primarily support the curriculum and provide professional development for staff teaching Religion and Family Life. The Faith Animator position will be funded from the current complement of consultants and will result in a cost savings of \$25,000. Trustee Petrella expressed concerns about creating a new staff position during times of budgetary restraints and proposed the following motion and requested a recorded vote:

Moved by: Rick Petrella
Seconded by: Dennis Blake

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board tables discussion regarding the Faith Animator position until September, 2012.

Trustee Blake – Yes
Trustee Dignard – No
Trustee McKinnon – No
Trustee Petrella – Yes
Trustee Szeman - No

Defeated

It was stated that improvements in the area of Catholicity should be measured. Director Horgan advised that staff could report back to the Board in one year. Trustee Dignard commented that we need to be clear in what we are looking for with this type of position and focused objectives should be developed from the onset. Trustee Petrella requested a recorded vote.

Moved by: Bonnie McKinnon
Seconded by: Dan Dignard

THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board approves the position of Faith Animator, effective September 1, 2012 for a three-year term.

Trustee Blake – No
Trustee Dignard – Yes
Trustee McKinnon – Yes
Trustee Petrella – No
Trustee Szeman - Yes

Carried



5.4 Financial Report - May 2012

Superintendent Grice reported that 76.3% of the total budget has been spent year to date and that we are on target to be within spending limits by year end.

Moved by: Bonnie McKinnon

Seconded by: Rick Petrella

THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board receives the Financial Report – May 2012.

Carried

5.5 OSSLT Results

Superintendent Roehrig explained that provincially there has been a decline in the Ontario Secondary School Literacy Test (OSSLT) results year over year for the past four years. Although Board results are also down slightly this year, results are above provincial levels and compare very well with other boards. Superintendent Roehrig noted that many factors affect assessments like the OSSLT, even between schools within the Board. Focused efforts in addressing literacy needs will continue.

Moved by: Dennis Blake

Seconded by: Dan Dignard

THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board receives the OSSLT report.

Carried

5.6 Strategic Action Plan: Year End Report / Multi-Year Plan: Moving Forward

Director Horgan drew trustee attention to the monitoring reports in all four areas of the Strategic Action Plan – Catholicity, Student Achievement, Leadership and Communication – that were provided in the agenda package. These reports outline the year-end status for the various strategic commitments in all areas and represent the end of the current three-year Strategic Plan.

Director Horgan also explained that the process for developing the 2012-2015 Multi-Year Action Plan began in January. A widely distributed survey has validated our Board's current mission, motto, strategic commitments and core values. Feedback from two recent public participation sessions will be used by staff to help develop the operational plan in September 2012. A report will be brought back to the Board in the fall.

Moved by: Dan Dignard

Seconded by: Dennis Blake

THAT the Committee of the Whole refers the Strategic Action Plan: Year-End Report to the Brant Haldimand Norfolk Catholic District School Board for receipt.

Carried

THAT the Committee of the Whole refers the mission, motto, strategic commitments and core values to the Brant Haldimand Norfolk Catholic District School Board for the 2012-2015 Multi-Year Plan for approval.

Carried



5.7 Excursion – Lansing, MI

Superintendent Roehrig presented a request from Assumption College School for approximately 40 Grades 11-12 students to travel to Lansing Michigan in October 2012 to participate in a team-building activity and exhibition football game against Lansing Catholic School.

Moved by: Bonnie McKinnon

Seconded by: Rick Petrella

THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board approves the request from Assumption College School for an excursion to Lansing, MI from Friday, October 12, 2012 to Saturday, October 13, 2012.

Carried

5.8 Education Field Trip Summary Report

Superintendent Roehrig presented a summary of educational field trips, including overnight and extended overnight stays, that have been approved since the end of February 2012.

Moved by: Dan Dignard

Seconded by: Dennis Blake

THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board receives the educational field trip summary report for the period of February 29, 2012 – June 30, 2012.

Carried

6. Information and Correspondence - Nil

Trustee Blake inquired as to the status of the new website. Manager of Communications, Tracey Austin, explained that the last data is currently being entered and that a link will be sent to trustees in the near future.

7. Notices of Motion

Trustee Blake presented the Notice of Motion he made at the May 15, 2012 Committee of the Whole meeting, as follows

THAT trustees are rotated for secondary school graduation ceremonies so that each trustee from the area which they represent has the opportunity to bring greetings and congratulations on behalf of the Board at least once every three years.

Moved by: Dennis Blake

Seconded by: Rick Petrella

Carried

Notice of the following motion was given:

THAT a Board protocol and policy be created by Administration by the October 2012 Committee of the Whole meeting for the proper introduction and acknowledgment of all trustees present at all school and/or public events that they attend.

Moved by: Rick Petrella



8. Trustee Inquiries

Trustee Blake inquired as to the status of the new website. Manager of Communications, Tracey Austin, explained that the last data is currently being entered and that a link will be sent to trustees in the near future.

9. Business In-Camera

Moved by: Dennis Blake

Seconded by: Dan Dignard

THAT the Brant Haldimand Norfolk Catholic District School Board moves to an in-camera session.

Carried

10. Report on the In-Camera Session

Moved by: Dan Dignard

Seconded by: Bonnie McKinnon

THAT the Brant Haldimand Norfolk Catholic District School Board approves the business of the in-camera session.

Carried

11. Future Meetings

Year-end meetings and events were reviewed.

12. Closing Prayer

A closing prayer was recited in unison.

13. Adjournment

Moved by: Dennis Blake

Seconded by: Dan Dignard

THAT the Brant Haldimand Norfolk Catholic District School Board adjourns the meeting of June 19, 2012.

Carried

**REPORT TO THE BRANT HALDIMAND NORFOLK CATHOLIC
DISTRICT SCHOOL BOARD**

Prepared by: Chris N. Roehrig, Director of Education & Secretary
Presented to: Committee of the Whole
Submitted on: September 18, 2012
Submitted by: Chris N. Roehrig, Director of Education & Secretary

**CATHOLIC STUDENT AWARD RECIPIENTS -
FATHER PATRICK FOGARTY AWARDS DINNER**
Public Session

BACKGROUND INFORMATION:

Each year, the Catholic Education Foundation of Ontario (CEFO) honours the recipient of the *Catholic Student Award* from every secondary school in Ontario. Recipients of this special award are selected by the Principal and staff of the school to recognize good scholarship, active involvement in school and/or local community activities, and conduct which typifies the objectives of a Catholic school.

DEVELOPMENTS:

The following recipients of the *Catholic Student Award* from the Brant Haldimand Norfolk Catholic District School Board will be honoured at The Father Patrick Fogarty 29th Annual Awards Dinner on Saturday, October 20, 2012 at the Toronto Airport Marriott Hotel:

Ellen Vollebregt	Assumption College School
Isabel Santos	Holy Trinity Catholic High School
Tyler Van Leeuwen	St. John-s College

Award recipients and their parents, a staff member and trustees are invited to attend this event. The proceeds from the dinner are used to support the objectives of the Catholic Education Foundation of Ontario.

RECOMMENDATION:

THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board receives the information regarding the recipients of the 2012 Catholic Student Award and the Father Patrick Fogarty Awards Dinner.



**Accommodations Committee
Wednesday, September 12, 2012 – 1:00 p.m.
Haldimand Room**

Present: Dennis Blake (Chair), Cliff Casey, Dan Dignard, Tom Grice, Rick Petrella, Chris Roehrig, June Szeman

1. Opening Prayer

Dennis Blake opened the meeting with prayer.

2. Approval of the Agenda

Trustees requested the addition of Agenda Item 6.3, Transportation for Out-of-Boundary Students, as it pertains to an Accommodation Review.

Moved by: Rick Petrella

Seconded by: Dan Dignard

THAT the Accommodations Committee approves the agenda of September 12, 2012 as amended.

Carried

3. Approval of the Minutes

Moved by: June Szeman

Seconded by: Rick Petrella

THAT the Accommodations Committee approves the Minutes of May 10, 2012.

Carried

4. Declaration of Conflict of Interest: Nil

5. Business Arising from the Minutes: Nil

6. Information Items

6.1 Preliminary School Accommodation Review

Superintendent Grice reviewed background information including enrolment data regarding Brant County schools. He noted that the Early Learning Kindergarten Program (ELKP) is currently supporting elementary enrolment and, historically, the secondary program supported elementary enrolment. Superintendent Grice and Superintendent Telfer attended the International Association for Public Participation (IAP2) training and conducted preliminary consultations with the public regarding Brant County schools. Results of these public consultations were posted to the Board's website. The Watson & Associates report indicates that enrolment in Brant County (outside of the Sacred Heart Catholic Elementary School, Paris catchment area) will decline and the number of available pupil spaces will increase as enrolment decreases. Utilization may decrease to approximately 65% in the four Brant County schools, excluding Sacred Heart Catholic Elementary School in Paris, by the end of the 15-year study period. Ministry protocol regarding school accommodation reviews directs staff to make a recommendation to the Accommodations Committee. In keeping with Ministry protocol, Board staff recommends the closure of St. Anthony Daniel School in Scotland. All Brant County schools should be considered in an Accommodation Review, including Sacred Heart Catholic



Elementary School in Paris, as their school boundaries could be affected. Superintendent Grice noted that approval of this report will trigger a formal Accommodation Review process. The Accommodation Review process has been established by the Ministry and assigns specific instructions regarding timelines, process, etc. Superintendent Grice reviewed the timelines for the work of an Accommodations Review Committee. Based on these time lines, September 2014 could be a potential target date for the conclusion of the work of the Accommodation Review Committee; barring changes from the Ministry of Education.

Moved by: June Szeman

Seconded by: Cliff Casey

THAT the Accommodations Committee recommends that the Committee of the Whole refers the Preliminary School Accommodation Review report to the Brant Haldimand Norfolk Catholic District School Board for approval of an Accommodation Review for Brant County Schools.

Carried

6.2 Early Learning Kindergarten Program – Additions – Notre Dame, Caledonia and Our Lady of Providence Catholic Elementary Schools

Superintendent Grice reviewed the schools involved in the Early Learning Kindergarten Program (ELKP) for the 2014-15 school year, including capital needs for Notre Dame Catholic Elementary School in Caledonia and Our Lady of Providence Catholic Elementary School.

Moved by: June Szeman

Seconded by: Rick Petrella

THAT the Accommodations Committee recommends that the Committee of the Whole refers the report on classroom renovations at Notre Dame Catholic Elementary School, Caledonia and an addition to Our Lady of Providence Catholic Elementary School, Brantford to the Brant Haldimand Norfolk Catholic District School Board for receipt.

Carried

6.3 Transportation for Out-of-Boundary Students as it Pertains to an Accommodation Review

Boundary changes at St. Peter School during the 2011-12 school year has resulted in a change of secondary schools for a few students. The families, which were affected by the boundary changes, were interested in alternatives. Superintendent Grice noted that he would investigate the matter.

Moved by: Dan Dignard

Seconded by: Cliff Casey

THAT the Accommodations Committee recommends that the Committee of the Whole refers the matter regarding transportation for out-of-boundary students as it pertains to an Accommodation Review to the Brant Haldimand Norfolk Catholic District School Board for receipt.

Carried



7. Trustee Inquiries

Trustees inquired as to whether they could be given a tour of the St. Mary Catholic Learning Centre. Director Roehrig advised that a tour will be organized prior to the Board Meeting on September 25, 2012.

Trustees inquired about enrolment figures for our secondary schools. Superintendent Grice noted that firm numbers are currently being collected and a summary will be provided at the September Committee of the Whole or Board Meeting.

8. Move to In-Camera Session

Moved by: Rick Petrella

Seconded by: Dan Dignard

THAT the Accommodations Committee moves to an In-Camera Session.

Carried

9. Report on the In-Camera Session

Moved by: June Szeman

Seconded by: Cliff Casey

THAT the Accommodations Committee approves the business of the In-Camera Session.

Carried

10. Adjournment

Moved by: Cliff Casey

Seconded by: Dan Dignard

THAT the Accommodations Committee adjourns the meeting of September 12, 2012.

Carried

REPORT TO THE BRANT HALDIMAND NORFOLK CATHOLIC DISTRICT SCHOOL BOARD ACCOMMODATIONS COMMITTEE

Prepared by: Tom Grice, Superintendent of Business & Treasurer
Presented to: Accommodations Committee
Submitted on: September 12, 2012
Submitted by: Chris Roehrig, Director of Education & Secretary

PRELIMINARY SCHOOL ACCOMMODATION REVIEW Public Session

BACKGROUND INFORMATION:

In May 2011, staff submitted a recommendation to commence Accommodation Reviews in three areas within the Board's jurisdiction. In order to make a more informed decision, the Brant Haldimand Norfolk Catholic District School Board requested updated enrolment projections and authorized the engagement of Watson & Associates to prepare the projections.

Watson & Associates undertook a comprehensive, Board-wide enrolment projection study and presented the findings to the Board on August 31, 2011. The final Enrolment Report was submitted to the Board in September 2011.

As noted in the August 31, 2011 presentation, elementary enrolment will continue to decline for the next four to five years and then increase slightly. Secondary enrolment will continue to decline through most of the 15-year projection period. During the last few years, on a system basis, declines in elementary enrolment have been partially offset by increases in secondary enrolment and more recently, declines in elementary enrolment have been partially offset through the implementation of the Early Learning Kindergarten Program (ELKP). Over the next 15 years, overall enrolment is expected to decline by approximately 350 students.

At an Accommodation Committee meeting held on December 6, 2011, the Committee requested that staff prepare a Community Consultation Process regarding accommodation issues, which would take place prior to future Accommodation Reviews. Staff attended the International Association for Public Participation training during the week of February 27 to March 2, 2012. The training provided sequential steps that could be utilized in order to engage public participation regarding issues of concern.

A public participation session was organized for Brant County Schools on June 11, 2012 to discuss accommodation issues. The session was attended by parents, school council representatives, trustees and Board staff. Resulting dialogue from the session was recorded electronically and posted on the Board website.

DEVELOPMENTS:

In the final Demographic and Enrolment Trends report dated September 15, 2011, Watson & Associates identified that the Brant County (less Brantford / Southwest Paris) review area is experiencing a decline in elementary enrolment. This decline is supported by demographic information highlighting a declining elementary student yield per household. In addition, Watson & Associates indicated that there is very little development projected for this review area over the 15-year forecasted period.

Currently, there are four elementary schools operating in Brant County; excluding the newly-rebuilt Sacred Heart Catholic Elementary School in Paris. These four schools include Blessed Sacrament School, Burford; Holy Family Catholic Elementary School, Paris; St. Anthony Daniel School, Scotland and St. Theresa School, Brantford. As of September 2011, the total facility utilization of these four schools equals 73%. Of the 710 pupil spaces available in these four schools, there are 194 surplus spaces. These 194 surplus spaces are projected to increase to 249 by 2015-16 and to increase again to 276 by 2020-21. Surplus spaces are projected to decrease to 252 by 2025-26. By the end of the 15-year forecast period, the review area utilization would decrease to 65%.

By 2025-26, Holy Family School is projected to have the highest utilization; while Blessed Sacrament School is projected to have the lowest utilization within the review area.

Administration has reviewed the enrolment and trend data and recommends the closure of St. Anthony Daniel School, Scotland with students displaced by the closure accommodated by Blessed Sacrament School, Burford.

Recommended reasons for the closure of St. Anthony Daniel School are:

- § The school will experience an adverse impact on learning opportunities for students due to declining enrolment and a very low per grade population.
- § Reorganization involving the school, or group of schools, could enhance program and learning opportunities for students.
- § Using standard staffing allocation practices, it would be necessary to assign three grades into one class.
- § The school has an average of less than 20 students per grade.
- § The student population of the school is less than 75% of the capacity as defined by the Ministry of Education.
- § The relative small physical size of the school could result in an inability to move students to this school should another school close.

Should an Accommodation Review take place in Brant County, the newly-built Sacred Heart Catholic Elementary School in Paris should be included as the Review would also include the examination of attendance boundaries for this school.

Approval by the Board of the Preliminary School Accommodation Review Report would initiate an Accommodation Review and the formation of an Accommodation Review Committee (ARC). The ARC must ensure that a wide range of school and community members are consulted. These members should include a trustee, Superintendent of Education, Superintendent of Business, school council chairs, parents/ guardians, students, teachers, principals and the parish priest. The ARC, or the Board, has the authority to enlist additional members, as required. At a minimum, ARCs are required to hold four public meetings. At the first public meeting, the Board must provide the Terms of Reference for the ARC and Board staff will also provide a School Information Profile for each of the school(s) under review. The profile will include data that addresses the following considerations about the school(s):

- Value to the Student
- Value to the School Board
- Value to the Community
- Value to the Local Economy

The ARC will produce an Accommodation Report, which will make accommodation recommendation(s) consistent with the Objectives and Reference Criteria outlined in the Terms of Reference. It will deliver its Accommodation Report to the Board's Director of Education, who will have the Accommodation Report posted on the Board's website. The ARC will present its Accommodation Report to the Board of Trustees. Board staff will examine the ARC Accommodation Report and present an analysis and recommendations to the Board of Trustees. The Board of Trustees will make the final decision regarding the future of the school(s). If the Board of Trustees votes to close a school or schools, the Board must outline clear timelines regarding when the school(s) will close.

After the intention to conduct an accommodation review of a school(s) has been announced by the Board, the first of a minimum of four public meetings must take place no less than 30 calendar days' notice after this announcement. Beginning with the first public meeting, the public consultation period must be no less than 90 calendar days.

After the ARC completes its Accommodation Report, it is to be made available to the public and submitted to Board administration. After the submission of the Accommodation Report, there must be no less than 60 calendar days' notice prior to the meeting where the Board of Trustees will vote on the recommendation(s).

The time period required for the Accommodation Review Process is, at a minimum, approximately eight months. However, should the school(s) be recommended for closure as a result of the ARC process, a period of time is allotted for the formation and operation of an Integration Committee in the final year of operation of the school(s). A more realistic target date for school closure(s) would be September 2014.

RECOMMENDATION:

THAT the Accommodations Committee recommends that the Committee of the Whole refers the Preliminary School Accommodation Review report to the Brant Haldimand Norfolk Catholic District School Board for approval of an accommodation review for Blessed Sacrament School, Burford; Holy Family Catholic Elementary School, Paris; St. Anthony Daniel School, Scotland; St. Theresa School, Brantford and Sacred Heart Catholic Elementary School, Paris.

REPORT TO THE BRANT HALDIMAND NORFOLK CATHOLIC DISTRICT SCHOOL BOARD COMMITTEE OF THE WHOLE

Prepared by: Bill Chopp, Superintendent of Education
Presented to: Committee of the Whole
Submitted on: September 18, 2012
Submitted by: Chris N. Roehrig, Director of Education & Secretary

RENAMING OF THE FORMER ST. MARY SCHOOL Public Session

BACKGROUND INFORMATION:

In accordance with the Board's *Naming of Schools* Policy 400.17, it is the responsibility of the Board of Trustees to select and approve the name for a new school. The name must reflect the Catholic identity of the school system and must be determined through a consultative process.

DEVELOPMENTS:

A memorandum was issued to school communities at large and all employees of the Board inviting suggestions for names for the reopening of the closed school at 455 Colborne Street East, Brantford, using the criteria outlined in Policy 400.17.

On September 10, 2012, a committee comprised of two trustees (June Szeman and Rick Petrella), the Principal of Continuing Education (Terre Slaght), the Student Achievement Leader: Special Education (Carmen McDermid), two parent representatives from the Holy Cross Parent Involvement Committee (Ian Rolls-Carson and Brian Kinrade), and one Superintendent of Education (Bill Chopp) met to review the fourteen names/rationale that had been submitted for consideration. Father Mariusz Durbajlo, pastor of Our Lady of Assumption Parish, was consulted.

Three names were short-listed, as follows:

- **St. Mary Catholic Education Centre**
- **St. Mary Catholic Learning Centre**
- **St. Mary Catholic Continuing Education Centre**

RECOMMENDATION:

THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board approves St. Mary Catholic Learning Centre as the new name for the location formerly known as St. Mary Catholic Elementary School.

REPORT TO THE BRANT HALDIMAND NORFOLK CATHOLIC DISTRICT SCHOOL BOARD COMMITTEE OF THE WHOLE

Prepared by: Chris N. Roehrig, Director of Education & Secretary
 Presented to: Committee of the Whole
 Submitted on: September 18, 2012
 Submitted by: Chris N. Roehrig, Director of Education & Secretary

STRATEGIC PLANNING PROCESS 2012-2015

Public Session

BACKGROUND INFORMATION:

Last year, the Board began a broad-based consultation process as a pre-cursor to a multi-year strategic plan. The data gathered from the process confirmed the course that was set in the previous strategic plan. The following are the components that were confirmed as a result of the consultation process from last year.

Mission: As a Catholic Learning Community, we provide faith formation and academic excellence, which enables our graduates to live a life of love and service in Christ.

Motto: Excellence in Learning ~ Living in Christ.

Strategic Commitments: Catholicity, Student Achievement, Leadership, and Communication.

Core Values: As a Catholic learning community, we believe ...

- In a publicly funded Catholic Education System
- Actions are guided by the teachings of our Catholic faith
- In excellence through a commitment to continuous improvement for all staff and students
- Students achieve high standards given sufficient time and support
- We provide safe and nurturing environments for learning and working
- We build positive relationships and partnerships with our parishes, parents and the broader Catholic Christian community
- Stewardship of God's gifts is a responsibility of all
- That through teamwork and cooperation, all staff provide leadership which allows our system to excel

Below is a brief overview of the actions and timelines followed in developing the 2012-2015 strategic plan.

ACTION	STATUS/TIMELINES
The chair, vice-chair, director of education and superintendent of education attended the Ministry conference on strategic planning.	January 2012
Administration submitted final report on previous plan 2009-2012.	June 2012
Strategic planning committee was created to begin developing strategies to move the strategic plan forward. The committee met a number of times between April and June 2012.	The committee reported back to the Board in June 2012.
Consultation and deliberation to review, revise and confirm the mission/vision, motto, core values and strategic priorities (see above). The mission/vision, motto, core values and strategic priorities are unchanged and will continue for the next three years.	Process took place in the spring of 2012.
Public participation sessions (internal and external environments) to do an environmental scan of strengths, weaknesses, opportunities and threat analysis.	Process completed in spring of 2012.

DEVELOPMENTS:

Staff is recommending the following timeline and process to guide the strategic planning process.

ACTIONS	TIMELINES
A working committee of leadership candidates is being recruited to complete an analysis of themes that may be addressed within each strategic priority.	September 30, 2012
Report to Board on themes from environmental scan as well as a summary of recommendations from senior administration to form general/broad components of the strategic plan.	October Committee of the Whole
Sub-committees with trustee representation to be assigned to the four strategic priorities to develop two or three goals per priority. Goals for each priority to be approved by the Board. Senior administration to work with staff to refine goals to bring back to trustees for approval.	Late October
Board to review goals for each of the four pillars.	November Committee of the Whole
Senior administration and staff to recommend indicators for each goal and develop realistic targets for each goal.	Late November
Board to approve indicators and targets for each pillar and for each goal.	December Board Meeting
Working committee of staff to develop strategies to reach each goal along with appropriate timelines, resources and assignment of responsibilities. Draft Multi-Year Plan to be completed. Communication plans to be developed.	December and January
Board to approve the strategic plan.	January Committee of the Whole
Status reports for the progress implementing the multi-year to be completed.	June Board Meeting
Status reports to be put on a schedule for Board meetings in 2013-2015.	Board Meetings

RECOMMENDATION:

THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board approves the Strategic Planning Process 2012-2015.

REPORT TO THE BRANT HALDIMAND NORFOLK CATHOLIC DISTRICT SCHOOL BOARD COMMITTEE OF THE WHOLE

Prepared by: Jamie McKinnon and Leslie Telfer, Superintendents of Education
 Presented to: Committee of the Whole
 Submitted on: September 18, 2012
 Submitted by: Chris N. Roehrig, Director of Education & Secretary

EQAO RESULTS FOR PRIMARY, JUNIOR AND GRADE 9

Public Session

BACKGROUND INFORMATION:

The Brant Haldimand Norfolk Catholic District School Board has received the EQAO Primary, Junior and Grade 9 results for the 2011-12 school year.

Detailed Board information for EQAO includes participation and demographic information, as well as achievement results by gender, for English Language learners, students with special needs and students in the French Immersion program.

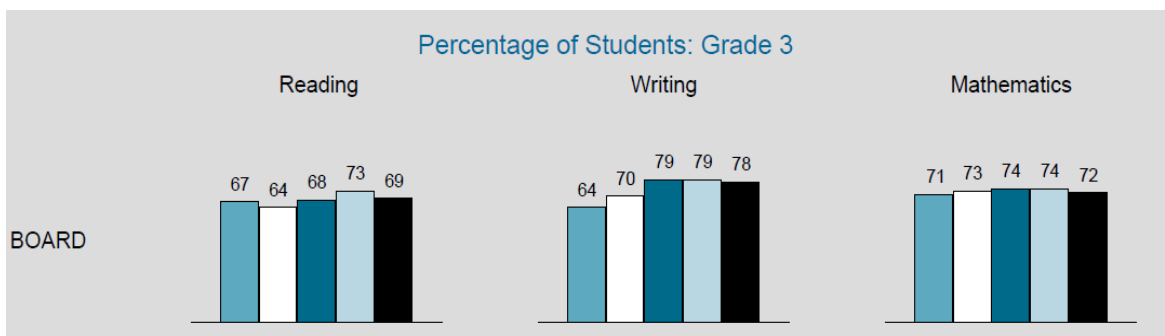
DEVELOPMENTS:

(a) **Primary EQAO Results**

The primary results in reading demonstrate a 4% decrease compared to last year and an overall growth when compared to the three previous years. Although writing and mathematics results indicate a slight decline over last year, results over five years demonstrate an overall growth of 14% in writing and consistent growth in mathematics.

PERCENTAGE OF STUDENTS AT OR ABOVE THE PROVINCIAL STANDARD			
	2010-11	2011-12	Percentage Change
Reading	73%	69%	-4%
Writing	79%	78%	-1%
Mathematics	74%	72%	-2%

The results for the 2011-12 school year continue to exceed the provincial results in reading, writing and mathematics.



Provincial Results: Reading: 66%

Writing: 76%

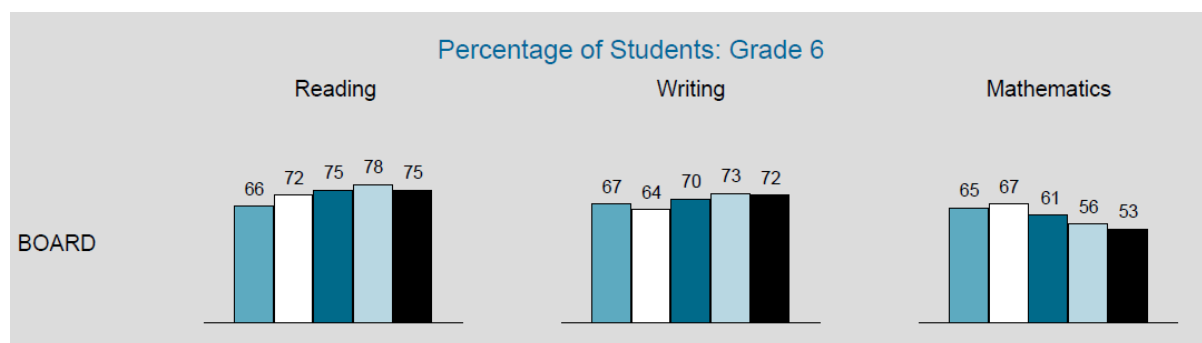
Mathematics: 68%

(b) **Junior EQAO Results**

The junior results in reading and writing demonstrate a slight decline compared to last year and overall growth of 9% and 10% over the last five years, respectively. The results in Grade 6 mathematics improved initially; however, have gradually decreased over time.

PERCENTAGE OF STUDENTS AT OR ABOVE THE PROVINCIAL STANDARD			
	2010-11	2011-12	Percentage Change
Reading	78%	75%	-3%
Writing	73%	72%	-1%
Mathematics	56%	53%	-3%

The Board results in reading are equivalent to the provincial results. In writing, the Board results are slightly below the provincial results, while the Board results in mathematics are 5% below the provincial results.



Provincial Results: Reading: 75%

Writing: 74%

Mathematics: 58%

The 2011-12 School by School results are provided on Appendix A.

In an effort to identify strengths and areas for further growth, a comprehensive analysis of Board and school results will be undertaken. This analysis will assist staff in the refinement of the K–12 Board Improvement Plan for this year. A similar process will take place at the school level in the refinement of School Improvement Plans. Specific strategies and system level support will be provided to meet the identified needs.

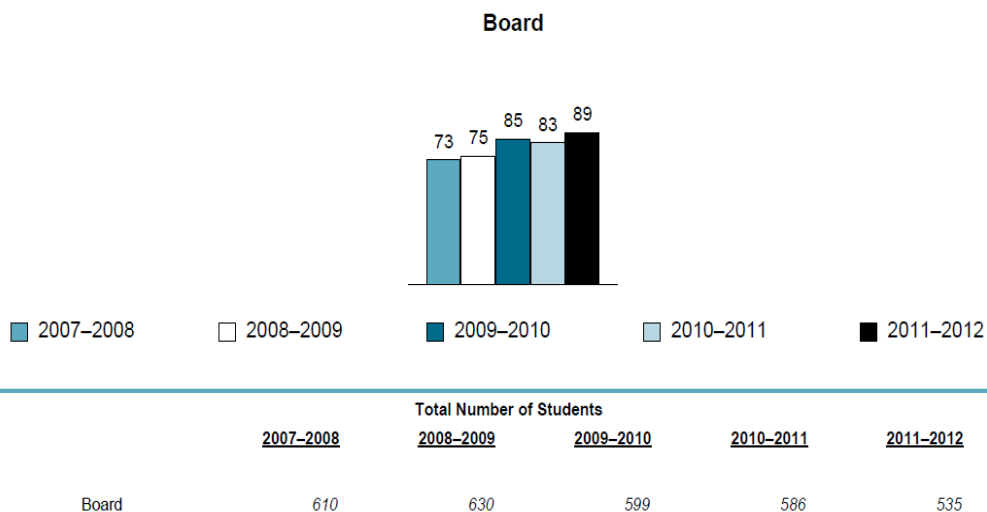
EQAO Grade 9 Mathematics Assessment

Last year's administration of the EQAO Grade 9 Mathematics Assessment (Applied and Academic levels) took place at the end of the first and second semester at all three of our secondary schools. The test results are used to guide improvement initiatives as they relate to student achievement. Specifically, results are used to help inform teachers, department heads, principals and program consultants in their efforts to improve classroom practice and improve student achievement. Details of the test structure content and purpose are located at the EQAO website: www.eqao.com.

We are pleased to report that students studying at the Academic Level exceeded the provincial average for the number of students at or above Level 3. This represents continuous growth of 14% over 4 years and is 5% greater than the provincial average.

RESULTS OF STUDENTS STUDYING AT THE ACADEMIC LEVEL				
	2008-09	2009-10	2010-11	2011-12
BOARD	75%	85%	83%	89%
PROVINCIAL	77%	77%	83%	84%

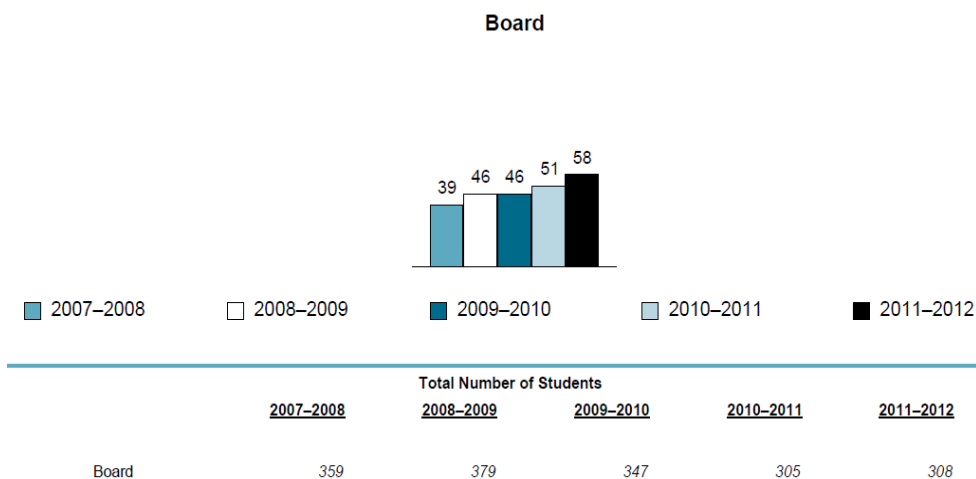
ACADEMIC MATHEMATICS



At the Applied Level, the Board achieved the best results since testing began. The result of 58% of students studying at the applied level reaching the provincial standard represents an increase of 9%. This result is 14% higher than the provincial average and represents continuous improvement of 12% over the past 4 years.

RESULTS OF STUDENTS STUDYING AT THE APPLIED LEVEL				
	2008-09	2009-10	2010-11	2011-12
BOARD	46%	46%	51%	58%
PROVINCIAL	38%	40%	42%	44%

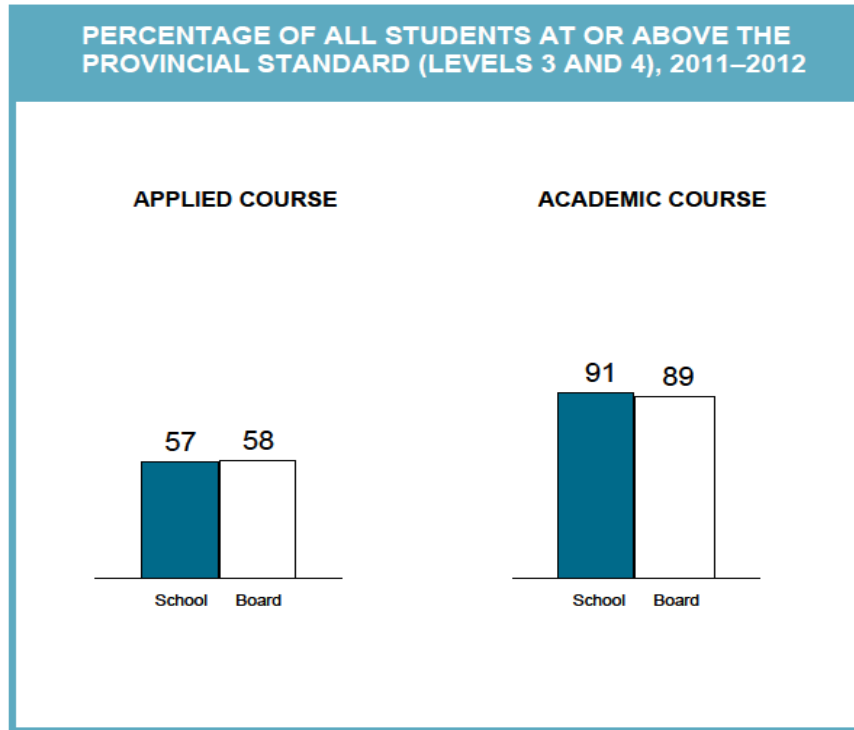
APPLIED MATHEMATICS



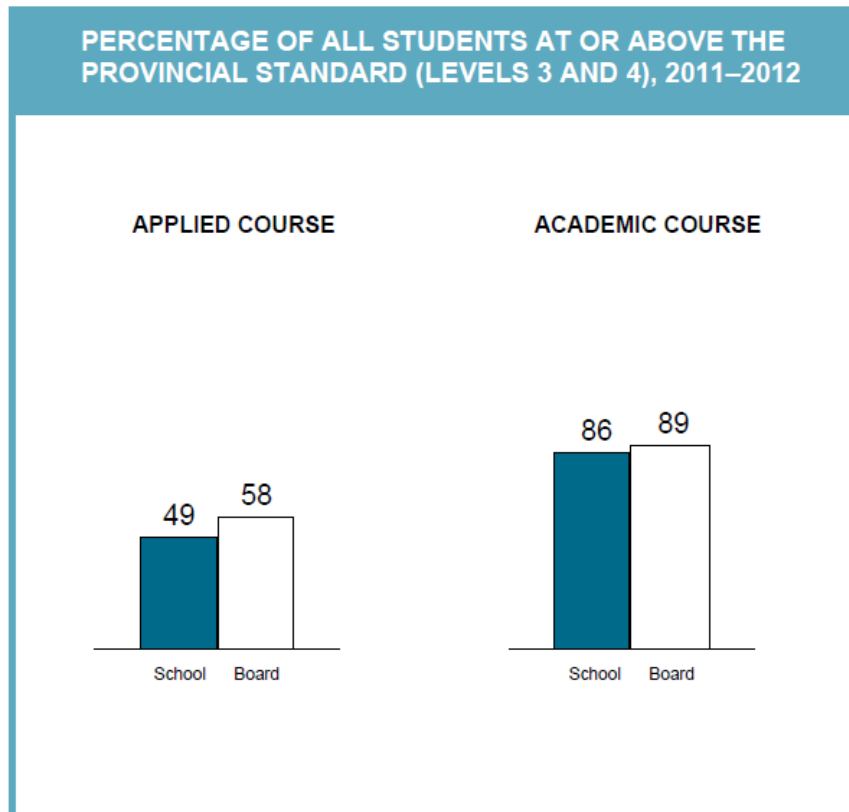
Percent (%) scores represent the percentage of students that are at or above the provincial standard (Level 3 or 4).

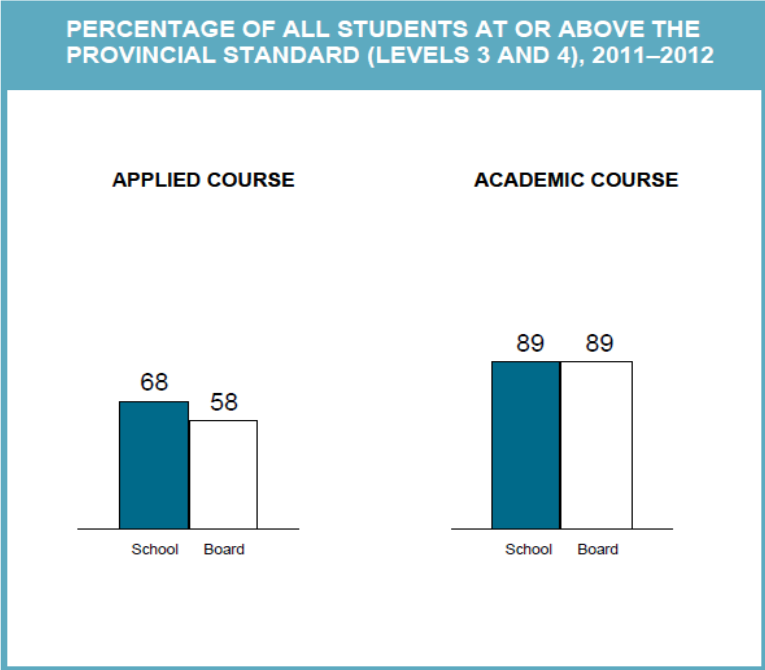
Individual school results follow:

Assumption College School



Holy Trinity Catholic School





RECOMMENDATION:

THAT the Committee of the Whole refers the EQAO Primary, Junior and Grade 9 results for 2011-12 to the Brant Haldimand Norfolk Catholic District School Board for receipt.

Primary and Junior: Province, Board and School 2012 Report

All Participants PROVINCIAL, BOARD & SCHOOLS (Percentages)	Primary Levels 3, 4			Junior Levels 3, 4		
	Reading 2012	Writing 2012	Math 2012	Reading 2012	Writing 2012	Math 2012
Provincial	66	76	68	75	74	58
Brant Haldimand Norfolk CDSB	69	78	72	75	72	53
Blessed Sacrament	NR	NR	NR	NR	NR	NR
Christ the King	NR	NR	NR	NR	NR	NR
Holy Cross	NR	NR	NR	NR	NR	NR
Holy Family	NR	NR	NR	75	81	69
Jean Vanier	67	60	45	69	47	28
Notre Dame (B)	69	73	65	60	52	38
Notre Dame (C)	64	67	70	75	73	48
Our Lady of Fatima (C)	81	94	88	NR	NR	NR
Our Lady of LaSalette	NR	NR	NR	74	74	47
Our Lady of Providence	78	92	78	85	87	65
Resurrection	NR	NR	NR	75	69	50
Sacred Heart (L)	50	75	71	66	59	59
Sacred Heart (P)	77	88	85	88	94	65
St. Anthony Daniel	NR	NR	NR	NR	NR	NR
St. Basil	59	73	64	68	63	58
St. Bernard (B)	NR	NR	NR	89	89	61
St. Bernard of Clairvaux	64	68	73	70	57	48
St. Cecilia's	75	80	75	85	80	65
St. Frances Cabrini	94	94	100	93	82	71
St. Gabriel	74	83	78	68	68	39
St. Joseph's	72	85	79	92	95	76
St. Leo	72	89	89	88	88	48
St. Mary (B)	NR	NR	NR	NR	NR	NR
St. Mary's (H)	NR	NR	NR	NR	NR	NR
St. Michael's (D)	76	81	62	65	53	35
St. Michael's (W)	NR	NR	NR	NR	NR	NR
St. Patrick (B)	80	95	80	41	53	47
St. Patrick's (C)	NR	NR	NR	NR	NR	NR
St. Peter	39	56	33	74	79	47
St. Pius X	NR	NR	NR	NR	NR	NR
St. Stephen's	NR	NR	NR	78	61	33
St. Theresa	40	70	85	NR	NR	NR



2012-13
Trustee Meetings and Events

Date	Time	Meeting/Event	New / Revised
September 11, 2012	1:00 pm	Executive Council Mtg.	
September 12, 2012	1:00 pm	Accommodations Committee Mtg.	
September 12, 2012	7:00 pm	SEAC Meeting	
September 18, 2012	7:30 pm	Committee of the Whole	
September 20, 2012	9:30 am	BHNCDSB Retiree Breakfast	
September 20, 2012	4:30 pm	5 th annual Diocesan mass for Education	
September 25, 2012	5:30 pm 7:30 pm	New Employee Commissioning Mass Board Meeting	
October 5, 2012	9:30 am	System-Wide Faith Day	
October 9, 2012	9:00 am	Executive Council Mtg.	
October 10, 2012	<i>RESERVED</i>	<i>Generic Board Committees Meeting Day</i>	
October 10, 2012	1:30 pm	Catholicity Committee Mtg.	
October 10, 2012	7:00 pm	SEAC Meeting	
October 16, 2012	10:00 am	OCSTA Fall Regional Mtg.	
October 16, 2012	7:30 pm	Committee of the Whole Meeting	
October 17, 2012	1:30 pm	Faith Advisory Committee Mtg.	
October 17, 2012	6:30 pm	BHNCDSB Service Recognition Dinner	
October 23, 2012	1:00 pm	STSBHN Governance Mtg.	
October 23, 2012	7:30 pm	Board Meeting	
October 25–27, 2012		When Faith Meets Pedagogy Conference	
November 7, 2012	<i>RESERVED</i>	<i>Generic Board Committees Meeting Day</i>	
November 14, 2012	3:00 pm	Executive Council Mtg.	
November 14, 2012	7:00 pm	SEAC Meeting	
Nov 15-16, 2012		<i>(tentative)</i> Trustee Retreat with Bishop Fabbro	
November 20, 2012	7:30 pm	Committee of the Whole	
November 21, 2012	1:30 pm	Catholicity Committee Mtg.	
November 27, 2012	7:30 pm	Board Meeting	
December 4, 2012	1:30 pm	Faith Advisory Committee Mtg.	
December 4, 2012	6:30 pm 7:30 pm	Annual Meeting Mass with Bishop Fabbro Annual Board Meeting	
December 5, 2012	9:00 am	Executive Council Mtg.	
December 11, 2012	7:30 pm	Board Meeting	
December 12, 2012	7:00 pm	SEAC Meeting	
<i>December 24, 2012 - January 4, 2013</i>		<i>CHRISTMAS BREAK</i>	
January 9, 2013	7:00 pm	SEAC Meeting	
January 15, 2013	9:00 am	Executive Council Mtg.	
January 16, 2013	<i>RESERVED</i>	<i>Generic Board Committees Meeting Day</i>	
January 18-19, 2013		OCSTA PD Seminar	
January 22, 2013	7:30 pm	Committee of the Whole	
January 29, 2013	7:30 pm	Board Meeting	
February 12, 2013	9:00 am	Executive Council Mtg.	
February 13, 2013	<i>RESERVED</i>	<i>Generic Board Committees Meeting Day</i>	
February 13, 2013	7:00 pm	SEAC Meeting	
February 19, 2013	7:30 pm	Committee of the Whole	
February 26, 2013	1:00 pm	STSBHN Governance Mtg.	
February 26, 2013	7:30 pm	Board Meeting	
February 27, 2013	1:30 pm	Catholicity Committee	
March 5, 2013	9:00 am	Executive Council Mtg.	
<i>March 11 – 15, 2013</i>		<i>MARCH BREAK</i>	
March 19, 2013	1:30 pm	Faith Advisory Committee Mtg.	
March 19, 2013	7:30 pm	Committee of the Whole	
March 20, 2013	7:00 pm	SEAC Meeting	

Date	Time	Meeting/Event	New / Revised
March 26, 2013	7:30 pm	Board Meeting	
March 27, 2013	<i>RESERVED</i>	<i>Generic Board Committees Meeting Day</i>	
April 9, 2013	9:00 am	Executive Council Mtg.	
April 10, 2013	7:00 pm	SEAC Meeting	
April 16, 2013	7:30 pm	Committee of the Whole	
April 23, 2013	7:30 pm	Board Meeting	
April 24, 2013	<i>RESERVED</i>	<i>Generic Board Committees Meeting Day</i>	
May 1 – 3, 2013		Board Art Show	
May 2 - 4, 2013		OCSTA AGM	
<i>May 5 – 10, 2013</i>		<i>Catholic Education Week</i>	
May 7, 2013	6:00 pm 6:30 pm	Celebration of the Arts – art viewing Celebration of the Arts - performances	
May 9, 2013	5:00 pm	Catholic Student Leadership Awards; with Bishop Bergie	
May 14, 2013	9:00 am	Executive Council Mtg.	
May 15, 2013	7:00 pm	SEAC Meeting	
May 21, 2013	7:30 pm	Committee of the Whole	
May 22, 2013	<i>RESERVED</i>	<i>Generic Board Committees Meeting Day</i>	
May 22, 2013	1:30 pm	Catholicity Committee Meeting	
May 28, 2013	1:00 pm	STSBHN Governance Mtg.	
May 28, 2013	1:30 pm	Faith Advisory Committee Mtg.	
May 28, 2013	7:30 pm	Board Meeting	
June 6-8, 2013		CCSTA Convention	
June 11, 2013	9:00 am	Executive Council Mtg.	
June 12, 2013	<i>RESERVED</i>	<i>Generic Board Committees Meeting Day</i>	
June 12, 2013	7:00 pm	SEAC Meeting	
June 18, 2013	7:30 pm	Committee of the Whole	
June 25, 2013	7:30 pm	Board Meeting	
June 27, 2013	4:45 pm	Assumption College Graduation	
June 27, 2013	6:30 pm	Holy Trinity Graduation	
June 27, 2013	7:00 pm	St. John's College Graduation	

- Add SAL Committee dates