

Brant Haldimand Norfolk Catholic District School Board



REGULAR MEETING OF THE BOARD

TUESDAY, JUNE 23, 2009

7:00 P.M.

Catholic Education Centre, Brantford, Ontario

AGENDA

Page Number

A. CALL TO ORDER

1. Opening Prayer – June Szeman, Chair
2. Attendance

B. ROUTINE MATTERS

1. Approval of the Agenda
2. Declaration of Interest
3. Minutes of the Board Meeting
 - a) May 26, 2009
4. Business Arising from Minutes
Student Transportation Walking Distance – Tabled item

Pages 3-7

C. PRESENTATIONS & DELEGATIONS:

1. OECTA Young Authors Award winner - Lindsay Kalliokoski from St. Joseph's Elementary for her story 'Queen of the Pirating Sea'
2. John Burroughs – Canadian Outstanding Principal Recognition
3. Delegation – OSSTF Fatima Malloy

D. COMMITTEE AND STAFF REPORTS

1. Approved/Unapproved Minutes and Recommendations from the Committee of the Whole Meeting of June 16, 2009.
 - i. SEAC Pages 8-20
 - ii. Budget Committee Minutes Pages 21-23
 - iii. Accommodation Committee Minutes Pages 24-30
 - iv. Faith Advisory Committee Minutes Pages 31-34
 - v. Tuition Fees for Non-Resident in Ontario Students Pages 35-36
 - vi. Attendance Support Coordinator Pages 37-40
 - vii. Excursion: St. John's College Art Department to Greece Pages 41-44
 - viii. Educational Field Trip Summary Report Page 45
 - ix. Ontario Secondary School Literacy Test (OSSLT) Results Pages 46-48

Presenter: Joe McPherson, Chair of the Committee of the Whole Pages 49-50
2. Student Transportation Walking Distance Page 51-53
Presenter: Wally Easton, Associate Director
3. Long-Term Debenture Financing Pages 54-57
Presenter: Wally Easton, Associate Director

4. Strategic Plan
Presenter: Cathy Horgan, Director of Education

Pages 58-63

5. Student Trustee Report – June 2009 (No Report)
Presenter: Chris Radojewski, Student Trustee

E. INFORMATION AND CORRESPONDENCE

F. NOTICES OF MOTION

G. TRUSTEE INQUIRIES

H. BUSINESS IN-CAMERA

207. (2) **Closing of certain committee meetings.** A meeting of a committee of a board, including a committee of the whole board, may be closed to the public when the subject-matter under consideration involves,
- The security of the property of the board;
 - The disclosure of intimate, personal or financial information in respect of a member of the board or committee, an employee or prospective employee of the board or a pupil or his or her parent or guardian;
 - The acquisition or disposal of a school site;
 - Decisions in respect of negotiations with employees of the board; or
 - Litigation affecting the board.

I. REPORT ON THE IN-CAMERA SESSION

J. FUTURE MEETINGS AND EVENTS

Page 64

K. MOMENT OF SILENT REFLECTION

L. ADJOURNMENT

Brant Haldimand Norfolk Catholic District School Board
Minutes of the Meeting of the 2009 Board – Tuesday, May 26, 2009

PRESENT AT THE MEETING

Trustees: Dennis Blake, Cliff Casey, Dan Dignard,
Joe McPherson Bonnie McKinnon and June Szeman

Student Trustee: Chris Radojewski

Administration: Cathy Horgan, Director of Education & Secretary,
Wally Easton, Associate Director & Treasurer,
Bill Chopp, Trish Kings and Chris Roehrig, Superintendents of Education;
Tracey Austin, Communications Coordinator and Linda Luciani, Recording Secretary

A. CALL TO ORDER:

The meeting was called to order by Chair June Szeman.

OPENING PRAYER: The meeting was opened with a prayer.

B. APPROVAL OF THE AGENDA:

Resolved:

On the motion of Joe McPherson and Bonnie McKinnon, that the Brant Haldimand Norfolk Catholic District School Board approve the agenda for the May 26, 2009 Board Meeting.

CARRIED

DECLARATION OF INTEREST: Nil.

APPROVAL OF MINUTES:

Resolved:

On the motion of Joe McPherson and Bonnie McKinnon, that the Brant Haldimand Norfolk Catholic District School Board, approve the minutes of the April 28, 2009 Meeting of the Board.

CARRIED

BUSINESS ARISING FROM MINUTES: Nil.

C. PRESENTATIONS & DELEGATIONS:

Chair, June Szeman welcomed the Assumption College School Mock Trial Team to the meeting. Team members Jason Almeda, Kyle Cogger, Stephanie Davis, Song-Liang Lai, Justin Mels, Melanie Sousa and Chris Radojewski were congratulated on winning the Provincial Mock Trial Championship. Special congratulations were also extended to teachers Jennifer Tunnicliffe and Carissa Weiler and lawyers George Orsini and Dennis Tousevard for their efforts in leading the Team to the Championship.

STAFF REPORTS:

1. Unapproved Minutes and Approval of Recommendations from the Committee of the Whole Meeting of April 21, 2009

Chair of the Committee of the Whole Joe McPherson reviewed the Minutes and recommendations from the meeting of May 19, 2009. Trustee McPherson requested approval of the following recommendations:

THAT the Committee of the Whole receive the approved minutes from the Special Education Advisory Committee Meeting from April 8, 2009.

THAT the Committee of the Whole receive the approved minutes from the Budget Committee Meeting from April 30, 2009.

THAT the Budget Committee recommend to the Committee of the Whole that the Brant Haldimand Norfolk Catholic District School Board receive the Budget Procedures Manual report.

THAT the Budget Committee recommend to the Committee of the Whole that the Brant Haldimand Norfolk Catholic District School Board receive the Draft Expenditures report.

THAT the Committee of the Whole approve and refer the recommendations from the Budget Committee Meeting of April 30, 2009, to the Board.

THAT the Committee of the Whole receive the unapproved minutes from the Catholicity Committee Meeting of May 13, 2009, to the Board.

THAT the Committee of the Whole receive the unapproved minutes from the Accommodations Committee Meeting of May 11, 2009, to the Board.

THAT the Accommodations Committee recommend to the Committee of the Whole that the Brant Haldimand Norfolk Catholic District School Board receive the Joint South West School, Brantford report.

THAT the Accommodations Committee recommend to the Committee of the Whole that the Brant Haldimand Norfolk Catholic District School Board receive the Accommodation Review Process report.

THAT the Accommodations Committee recommend to the Committee of the Whole that the Brant Haldimand Norfolk Catholic District School Board receive the Jean Vanier Catholic Elementary School report.

THAT the Accommodations Committee recommend to the Committee of the Whole that the Brant Haldimand Norfolk Catholic District School Board approve the former Sacred Heart School, Paris property be sold in accordance with Regulation 444/98 of the Education Act.

THAT the Committee of the Whole approve and refer the recommendations from the Accommodations Committee Meeting of May 11, 2009, to the Board.

THAT the Committee of the Whole recommend that the Brant Haldimand Norfolk Catholic District School Board receive the School Effectiveness Framework and Process for 2008-09 report.

THAT the Committee of the Whole recommend that the Brant Haldimand Norfolk Catholic District School Board receive the Support Seamless Transitions from the Autism Intervention Program to School report.

THAT the Committee of the Whole recommend that the Brant Haldimand Norfolk Catholic District School Board receive the Mental Health Awareness report.

THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board receive the Balanced School Day Update report.

THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board receive the de-twinning of St. Cecilia's School, Port Dover and St. Michael's School, Walsh effective September 2009.

THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board receive the 2009-10 Student Trustee report.

Resolved:

On the motion of Joe McPherson and Bonnie McKinnon, that the Brant Haldimand Norfolk Catholic District School Board approve the unapproved minutes from the Committee of the Whole Meeting of May 19, 2009

CARRIED

On the motion of Joe McPherson and Bonnie McKinnon, that the Brant Haldimand Norfolk Catholic District School Board approve the recommendations from the Committee of the Whole Meeting May 19, 2009.

CARRIED

2. Aboriginal Education Initiatives

Superintendent of Education Chris Roehrig introduced Rob Campbell, Principal and Arlene Cass, School Lead of the Aboriginal Education Program at Assumption College School who reported on many innovative programs to support the needs of First Nation, Métis and Inuit students. These programs include a number of Native Studies courses, transition programs between elementary and secondary school, activities to promote appropriate post-secondary education, a *Building Bridges* symposium and mentorship/leadership programs. As well, a Native Education Counsellor works with aboriginal students and their families to promote high levels of student achievement.

Resolved:

On the motion of Bonnie McKinnon and Dan Dignard, that the Brant Haldimand Norfolk Catholic District School Board receive the Aboriginal Education Initiatives report.

CARRIED

3. Student Trustee Report – May 2009

Student Trustee, Chris Radojewski reported that he attended the Ontario Student Trustees' Association Annual General Meeting. The Student Leadership Symposium which was held on May 26, 2009 was a huge success and students found the Symposium to be very beneficial. Student Trustee, Radojewski updated the Board on events taking place at the secondary schools.

Resolved:

On the motion of Bonnie McKinnon and Joe McPherson, that the Brant Haldimand Norfolk Catholic District School Board receives the Student Trustee – May 2009 report.

CARRIED

D. INFORMATION AND CORRESPONDENCE ITEMS: Nil.

E. NOTICES OF MOTION: Nil.

F. TRUSTEE INQUIRIES:

Trustee Dan Dignard inquired about funding procedures and tuition fees for Native students in our schools and if this funding is adequate to support the education of these students. Superintendent of Education, Chris Roehrig will prepare a report.

G. BUSINESS OF THE IN-CAMERA SESSION

Resolved:

On the motion of Bonnie McKinnon and Joe McPherson, that the Brant Haldimand Norfolk Catholic District School Board, move to an in-camera session.

CARRIED

H. REPORT ON THE IN-CAMERA SESSION

Resolved:

On the motion of Cliff Casey and Bonnie McKinnon, that the Brant Haldimand Norfolk Catholic District School Board approve the business from the In-Camera session.

CARRIED

I. FUTURE MEETINGS AND EVENTS

Chair June Szeman asked trustees to peruse the 2008-09 Meetings and Events listing.

J. MOMENT OF SILENT REFLECTION

K. ADJOURNMENT

Resolved:

On the motion of Cliff Casey and Bonnie McKinnon, that the Brant Haldimand Norfolk Catholic District School Board adjourn the meeting of May 26, 2009.

CARRIED

RECOMMENDATIONS FOR THE BOARD FROM THE COMMITTEE OF THE WHOLE

Held on June 16, 2009

AGENDA ITEM	MOTION
D.1	<p>THAT the Committee of the Whole receives the approved minutes from the Special Education Advisory Committee Meeting from May 13, 2009.</p>
D.2i	<p>THAT the Committee of the Whole receives the approved minutes from the Budget Committee Meeting from May 19, 2009</p> <p style="padding-left: 40px;">THAT the Budget Committee recommend to the Committee of the Whole that the Brant Haldimand Norfolk Catholic District School Board approve the following goals for the 2009-10 Budget:</p> <ul style="list-style-type: none"> • High levels of student achievement. • Reduced gaps in student achievement. • High levels of public confidence in public education. • Enhanced faith development of students and staff. <p style="padding-left: 40px;">THAT the Budget Committee recommend to the Committee of the Whole that the Brant Haldimand Norfolk Catholic District School Board receive the Revenue Estimates report.</p> <p style="padding-left: 40px;">THAT the Budget Committee recommend to the Committee of the Whole that the Brant Haldimand Norfolk Catholic District School Board receive the Expenditures Estimates report.</p> <p>THAT the Committee of the Whole recommend that the Brant Haldimand Norfolk Catholic District School Board approve and refer the recommendations from the Budget Committee Meeting of May 19, 2009 to the Board.</p>
D.2ii	<p>THAT the Committee of the Whole receives the unapproved minutes from the Budget Committee Meeting from June 9, 2009</p> <p style="padding-left: 40px;">THAT the Budget Committee recommend to the Committee of the Whole that the Brant Haldimand Norfolk Catholic District School Board approve the 2009-10 Salary and Benefits Budget in the amount of \$86,541,618.</p> <p style="padding-left: 40px;">THAT the Budget Committee recommend to the Committee of the Whole that the Brant Haldimand Norfolk Catholic District School Board approve the 2009-10 Operations Budget in the amount of \$23,274,695.</p> <p style="padding-left: 40px;">THAT the Budget Committee recommend to the Committee of the Whole that the Brant Haldimand Norfolk Catholic District School Board approve the 2009-10 Capital Budget in the amount of \$15,908,733.</p>

	<p>THAT the Committee of the Whole recommend that the Brant Haldimand Norfolk Catholic District School Board approve and refer the recommendations from the Budget Committee Meeting of June 9, 2009 to the Board.</p>
D.3	<p>THAT the Committee of the Whole receives the unapproved minutes from the Faith Advisory Committee Meeting from May 21, 2009.</p>
D.4	<p>THAT the Committee of the Whole receives the unapproved minutes from the Accommodations Committee Meeting from June 15, 2009</p> <p style="padding-left: 40px;">THAT the Accommodations Committee recommend to the Committee of the Whole that the Brant Haldimand Norfolk Catholic District School Board review the Watson and Associates, Inc. recommendation to consolidate St. Leo School and Resurrection School in 2012-13.</p> <p style="padding-left: 40px;">THAT the Accommodations Committee recommend to the Committee of the Whole that the Brant Haldimand Norfolk Catholic District School Board complete an Attendance Area Review for St. John’s College and Assumption College School in 2010-11.</p> <p style="padding-left: 40px;">THAT the Accommodations Committee recommend to the Committee of the Whole that the Brant Haldimand Norfolk Catholic District School Board complete an Attendance Area Review for Note Dame and St. Patrick’s Schools in Caledonia in 2009-10.</p> <p style="padding-left: 40px;">THAT the Accommodations Committee recommend to the Committee of the Whole that the Brant Haldimand Norfolk Catholic District School Board approve the following projects:</p> <ul style="list-style-type: none"> • School Renewal Projects of \$5.1 million for he years 2008-14. • Energy Efficient Schools Projects for the years 2008-10. • Good Places to Learn Projects for 2008-10. <p style="padding-left: 40px;">THAT the Accommodations Committee recommend to the Committee of the Whole that the Brant Haldimand Norfolk Catholic District School Board designate a parcel of land identified as Part Lots 1 to 3, Concession 5, Urban Area of Simcoe, Norfolk County for use as a future school site.</p> <p>THAT the Committee of the Whole approves and refers the recommendations from the Accommodations Committee Meeting of June 15, 2009, to the Board.</p>
D.5	<p>THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board approve the annual tuition fee of \$11,500 for secondary international students, as defined by the Education Act.</p> <p>THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board approve a non-refundable Administration/Application Fee of \$200.</p>

D.7	<p>THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board approve the implementation of an Attendance Support Program at a cost of \$29,000.</p> <p>THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board approve the position of Attendance Support Coordinator, effective September 1, 2009 with an annual salary grid of:</p> <table data-bbox="410 394 716 537"> <tr> <td>Start</td> <td>\$64,427</td> </tr> <tr> <td>Year 1</td> <td>\$67,356</td> </tr> <tr> <td>Year 2</td> <td>\$70,285</td> </tr> <tr> <td>Year 3</td> <td>\$73,213</td> </tr> </table>	Start	\$64,427	Year 1	\$67,356	Year 2	\$70,285	Year 3	\$73,213
Start	\$64,427								
Year 1	\$67,356								
Year 2	\$70,285								
Year 3	\$73,213								
D.8	<p>THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board approve the request from St. John's College for an excursion to Greece from Friday, March 12, 2010 to Saturday, March 20, 2010.</p>								
D.9	<p>THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board receive the Educational Field Trip Summary report.</p>								
D.10	<p>THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board receive the Ontario Secondary School Literacy Test Results – March 2009 report.</p>								
I	<p>THAT the Committee of the Whole recommend the Brant Haldimand Norfolk Catholic District School Board approve the appointment of Peter Svec for the position of Program Consultant: Pathways to Success, effective September 1, 2009 to June 30, 2010.</p> <p>THAT the Committee of the Whole recommend the Brant Haldimand Norfolk Catholic District School Board approve Agnes Grafton for the position of Secondary Program Consultant, effective September 2009 to June 2012.</p> <p>THAT the Committee of the Whole recommend the Brant Haldimand Norfolk Catholic District School Board approve Derek MacEachen for the position of Department Head – Religious Studies, effective September 2009 to June 2012.</p> <p>THAT the Committee of the Whole recommend the Brant Haldimand Norfolk Catholic District School Board approve Mariette Lauriault for the position of Department Head – Special Education, effective September 2009 to June 2012.</p> <p>THAT the Committee of the Whole recommend the Brant Haldimand Norfolk Catholic District School Board approve Karen Wilkinson for the position of Elementary Program Consultant, effective September 2009 to June 2012.</p> <p>THAT the Committee of the Whole recommend the Brant Haldimand Norfolk Catholic District School Board terminate the contract of James Ali, Behaviour Therapist, effective August 31, 2009.</p>								

RECOMMENDATION:

THAT the Brant Haldimand Norfolk Catholic District School Board receive the unapproved minutes from the Committee of the Whole Meeting of June 16, 2009.

RECOMMENDATION:

THAT the Brant Haldimand Norfolk Catholic District School Board approve the recommendations from the Committee of the Whole Meeting of June 16, 2009.

*Brant Haldimand Norfolk Catholic District School Board
Meeting of the Committee of the Whole – Tuesday, June 16, 2009*

PRESENT AT MEETING:

Trustees: Dennis Blake, Dan Dignard, Bonnie McKinnon,
Joe McPherson and June Szeman

Administration: Cathy Horgan, Director of Education and Secretary
Wally Easton, Associate Director and Treasurer;
Bill Chopp, Trish Kings, Chris Roehrig, Superintendents of Education and
Linda Luciani, Recording Secretary

A. CALL TO ORDER:

The meeting was called to order by Vice Chair Joe McPherson.

OPENING PRAYER:

The meeting was opened with a prayer.

B. ROUTINE MATTERS:

Resolved:

On the motion of Dennis Blake and Dan Dignard, that the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board approve the agenda of the June 16, 2009 meeting with the addition of Unapproved Accommodations Committee Meeting Minutes from June 15, 2009 as Item #D4.

CARRIED

DECLARATION OF INTEREST:

Trustees Bonnie McKinnon and June Szeman declared a conflict of interest regarding Item #5i, 2009-10 Budget, specifically the Salary and Benefits Budget included in the Unapproved Budget Committee Meeting Minutes from the June 9, 2009 meeting. Trustee Dan Dignard declared a conflict of interest regarding In-Camera Item #6.2, Unapproved In-Camera Accommodations Committee Meeting Minutes from June 15, 2009.

Resolved:

On the motion of Dennis Blake and Dan Dignard, that the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board approve the Minutes from the Committee of the Whole Meeting of May 19, 2009.

CARRIED

BUSINESS ARISING FROM THE MINUTES: Nil.

C. PRESENTATIONS/DELEGATIONS:

Superintendent of Education, Bill Chopp introduced Carmen McDermid, a System Special Education Resource Teacher (System SERT) who is responsible for the programming of the Gifted Program in the Special Education Department. Carmen reported that the Department purchased two computer programs: Story Book and Memory Writer. Gifted students were then invited to the Fatima Resource Centre to compose two books using these programs. One book was to be personal in nature and the students were asked to write about something they were passionate about, i.e., their families, a hobby, an area of interest, etc. The students were also asked to write about their school as a topic for the second book. Each book was then professionally printed and a copy was given to each student and their school.

D. COMMITTEE AND STAFF REPORTS

D.1 APPROVED MINUTES FROM THE SPECIAL EDUCATION ADVISORY COMMITTEE MEETING FROM May 13, 2009

Trustee Dennis Blake reported on the progress of two students that the Committee have been monitoring as Case Studies. The Council for Exceptional Children held an Awards Night on May 27, 2009 and many of our students and staff were honoured. An Assistive Technology evening was held at the Fatima Resource Centre and was well received by parents.

Resolved:

On the motion of Dennis Blake and Dan Dignard, that the Committee of the Whole receive the approved minutes from the Special Education Advisory Committee Meeting from May 13, 2009.

CARRIED

D.2i APPROVED MINUTES FROM THE BUDGET COMMITTEE MEETING FROM MAY 19, 2009

Trustee Dennis Blake reported that goals and objectives for 2009-10 were discussed. Preliminary revenue estimates of approximately \$109.5 million were reviewed. Projected expenditure estimates of \$110.3 million exceeded revenues by approximately \$800,000 and staff will provide recommendations to balance the budget.

Resolved:

On the motion of Dennis Blake and Dan Dignard, that the Committee of the Whole recommend that the Brant Haldimand Norfolk Catholic District School Board receive the approved minutes from the Budget Committee Meeting of May 19, 2009. Approval was requested for the following recommendations:

THAT the Budget Committee recommend to the Committee of the Whole that the Brant Haldimand Norfolk Catholic District School Board approve the following goals for the 2009-10 Budget:

- High levels of student achievement.
- Reduced gaps in student achievement.
- High levels of public confidence in public education.
- Enhanced faith development of students and staff.

THAT the Budget Committee recommend to the Committee of the Whole that the Brant Haldimand Norfolk Catholic District School Board receive the Revenue Estimates report.

THAT the Budget Committee recommend to the Committee of the Whole that the Brant Haldimand Norfolk Catholic District School Board receive the Expenditures Estimates report.

THAT the Committee of the Whole recommend that the Brant Haldimand Norfolk Catholic District School Board approve and refer the recommendations from the Budget Committee Meeting of May 19, 2009 to the Board.

CARRIED

D.2ii UNAPPROVED MINUTES FROM THE BUDGET COMMITTEE MEETING FROM JUNE 9, 2009

Trustee Dennis Blake reported that a balanced budget of approximately \$110 million, approximately \$4 million more than last year, was achieved.

Resolved:

On the motion of Dennis Blake and Dan Dignard, that the Committee of the Whole recommend that the Brant Haldimand Norfolk Catholic District School Board receive the unapproved minutes from the Budget Committee Meeting of June 9, 2009. Approval was requested for the following recommendations:

THAT the Budget Committee recommend to the Committee of the Whole that the Brant Haldimand Norfolk Catholic District School Board approve the 2009-10 Salary and Benefits Budget in the amount of \$86,541,618.

THAT the Budget Committee recommend to the Committee of the Whole that the Brant Haldimand Norfolk Catholic District School Board approve the 2009-10 Operations Budget in the amount of \$23,274,695.

THAT the Budget Committee recommend to the Committee of the Whole that the Brant Haldimand Norfolk Catholic District School Board approve the 2009-10 Capital Budget in the amount of \$15,908,733.

THAT the Committee of the Whole recommend that the Brant Haldimand Norfolk Catholic District School Board approve and refer the recommendations from the Budget Committee Meeting of June 9, 2009 to the Board.

CARRIED

D.3 UNAPPROVED MINUTES FROM THE FAITH ADVISORY COMMITTEE MEETING FROM MAY 21, 2009

Chair June Szeman reported that the Board's themes were introduced:

2009-10: Because We Believe, Our Catholic Faith Comes Alive in our Hearts.
2010-11: Because We Believe, Our Catholic Faith Comes Alive in our Schools.
2011-12: Because We Believe, Our Catholic Faith Comes Alive in our World

The Committee also adopted the virtues of faith, hope, love, temperance, prudence, justice and fortitude for our Board.

Resolved:

On the motion of Dennis Blake and Dan Dignard, that the Committee of the Whole receive the unapproved minutes from the Faith Advisory Committee Meeting from May 21, 2009.

CARRIED

D.4 UNAPPROVED MINUTES FROM THE ACCOMMODATIONS COMMITTEE MEETING FROM JUNE 15, 2009

Chair June Szeman reported that the Committee recommended not proceeding with the consolidation of Our Lady of LaSalette and St. Frances Cabrini Schools and deferred a decision on the consolidation of Resurrection and St. Leo Schools. The Long-Term Renewal Plan was discussed. Much of the \$12 million of work is in the mechanical, electrical and building automation systems. As well, there are also significant structural and roofing costs over the next five years. Associate Director and Treasurer, Wally Easton will distribute copies of the chart which identifies all projects by school, type of project and funding source to trustees.

Resolved:

On the motion of June Szeman and Dennis Blake, that the Committee of the Whole receive the unapproved minutes from the Accommodations Committee Meeting from June 15, 2009. Approval was requested for the following recommendations:

THAT the Accommodations Committee recommend to the Committee of the Whole that the Brant Haldimand Norfolk Catholic District School Board review the Watson and Associates, Inc. recommendation to consolidate St. Leo School and Resurrection School in 2012-13.

THAT the Accommodations Committee recommend to the Committee of the Whole that the Brant Haldimand Norfolk Catholic District School Board complete an Attendance Area Review for St. John's College and Assumption College School in 2010-11.

THAT the Accommodations Committee recommend to the Committee of the Whole that the Brant Haldimand Norfolk Catholic District School Board complete an Attendance Area Review for Note Dame and St. Patrick's Schools in Caledonia in 2009-10.

THAT the Accommodations Committee recommend to the Committee of the Whole that the Brant Haldimand Norfolk Catholic District School Board approve the following projects:

- School Renewal Projects of \$5.1 million for the years 2008-14.
- Energy Efficient Schools Projects for the years 2008-10.
- Good Places to Learn Projects for 2008-10.

THAT the Accommodations Committee recommend to the Committee of the Whole that the Brant Haldimand Norfolk Catholic District School Board designate a parcel of land identified as Part Lots 1 to 3, Concession 5, Urban Area of Simcoe, Norfolk County for use as a future school site.

THAT the Accommodations Committee recommend to the Committee of the Whole that the Brant Haldimand Norfolk Catholic District School Board approve and refer the recommendations from the Accommodations Committee Meeting of June 15, 2009 to the Board.

CARRIED

D.5 TUITION FEES FOR NON-RESIDENT IN ONTARIO STUDENTS

Associate Director & Treasurer, Wally Easton reported that the average cost to educate a student has increased. Under the Education Act, school boards must charge tuition fees for students who are not resident in Ontario. The grant formula contains a calculation for the minimum a school board can charge for tuition fees, however, many school boards charge in excess of the grant. As well, many school boards charge a non-refundable administration/application fee.

Resolved:

On the motion of Dan Dignard and Dennis Blake, that the Committee of the Whole recommend the Brant Haldimand Norfolk Catholic District School Board approve the annual tuition fee of \$11,500 for secondary international students, as defined by the Education Act.

On the motion of Dan Dignard and Dennis Blake, that the Committee of the Whole recommend the Brant Haldimand Norfolk Catholic District School Board approve a non-refundable Administration/Application Fee of \$200.

CARRIED

D.6 STUDENT TRANSPORTATION WALKING DISTANCE

Associate Director and Treasurer, Wally Easton reported that the Ministry of Education, through their Efficiency and Effectiveness Reviews, have asked Transportation Consortia in all school boards to harmonize their walking distances. The general trend for elementary students is 1.6 kilometers and 3.2 kilometers for secondary students. These walking distances have been established in the City of Brantford and in Brant County. He reported that

Transportation Department staff will take into account any hazards such as four-lane major roads, rivers, bridges, etc. and exemptions to the walking distance will be made accordingly. Administration will examine the routes, refine any hazardous areas, discuss the changes with various school communities and refine the routes once again as required. These changes will become effective on September 1, 2010.

Some trustees expressed concern that 1.6 kilometers may be too long for Junior Kindergarten students. They suggested that perhaps the walking distance be adjusted for all areas, i.e., increase the walking distance in the Haldimand and Norfolk areas and decrease the walking distance in the City of Brantford and in Brant County. Trustees asked that Administration examine the implications of a walking distance of 1.3 kilometers for elementary schools and provide a report at the Board Meeting on June 23, 2009.

Resolved:

On the motion of Dan Dignard and June Szeman, that the Committee of the Whole recommend the Brant Haldimand Norfolk Catholic District School Board approve Student Transportation Walking Distances of 1.6 kilometers for all elementary students and 3.2 kilometers for secondary students, effective September 1, 2010.

TABLED

D.7 ATTENDANCE SUPPORT COORDINATOR

Associate Director & Treasurer, Wally Easton reported that the Operational Review completed by the Ministry of Education recommended that school boards develop an attendance management strategy for all employee groups. An Attendance Management module may be purchased for the Board's Human Resources system, iSYS. This Attendance Module will assist in the tracking of absenteeism, the patterns of absence, etc. for all employees. The hiring of an Attendance Support Coordinator will assist in the development of an Attendance Support Program. The goal of the Program is to improve the absenteeism of employees with above average days of absence, thus, reducing the Board's costs due to absenteeism.

Resolved:

On the motion of Dan Dignard and June Szeman, that the Committee of the Whole recommend that the Brant Haldimand Norfolk Catholic District School Board approve the implementation of an Attendance Support Program at a cost of \$29,000.

On the motion of Dan Dignard and June Szeman, that the Committee of the Whole recommend that the Brant Haldimand Norfolk Catholic District School Board approve the position of Attendance Support Coordinator, effective September 1, 2009 with an annual salary grid of:

Start	\$64,427
Year 1	\$67,356
Year 2	\$70,285
Year 3	\$73,213

CARRIED

D.8 EXCURSION: ST. JOHN'S COLLEGE ART DEPARTMENT TO GREECE

Superintendent of Education, Chris Roehrig requested permission for Grade 10 to Grade 12 students from St. John's College to participate in an excursion to Greece.

Resolved:

On the motion of Dan Dignard and Dennis Blake, that the Committee of the Whole recommend the Brant Haldimand Norfolk Catholic District School Board approve the request from St. John's College for an excursion to Greece from Friday, March 12, 2010 to Saturday, March 20, 2010.

CARRIED

D.9 EDUCATIONAL FIELD TRIP SUMMARY REPORT

Superintendent of Education, Chris Roehrig provided trustees with a summary of field trips that have been approved by the Board during the period February 2, 2009 to June 2009.

Resolved:

On the motion of Dan Dignard and Dennis Blake, that the Committee of the Whole recommend that the Brant Haldimand Norfolk Catholic District School Board receive the Educational Field Trip Summary report.

CARRIED

D.10 ONTARIO SECONDARY SCHOOL LITERACY TEST RESULTS – MARCH 2009

Superintendent of Education, Chris Roehrig provided trustees with an overview of the results from the Ontario Secondary School Literacy Test (OSSLT) for secondary students in our Board. He reported that more detailed information regarding unsuccessful students will be forwarded to the Board in late August 2009. He provided highlights of the report and specific elements of next year's Plan.

Resolved:

On the motion of Dan Dignard and Dennis Blake, that the Committee of the Whole recommend that the Brant Haldimand Norfolk Catholic District School Board receive the Ontario Secondary School Literacy Test Results – March 2009 report.

CARRIED

E. INFORMATION AND CORRESPONDENCE:

Director of Education, Cathy Horgan read a letter from Premier Dalton McGuinty, which was addressed to Superintendent of Education, Bill Chopp, congratulating the Board on their *Hole in One* DVD, a story about anxiety disorders for children.

Chair June Szeman reminded trustees of the Social with the Grand Erie District School Board on Monday, June 22, 2009 at 4:00 p.m. at the Brantford Club.

Resolved:

On the motion of Dan Dignard and Dennis Blake, that the Committee of the Whole recommend that the Brant Haldimand Norfolk Catholic District School Board receive the information and correspondence items since the last meeting.

CARRIED

F. NOTICES OF MOTION: Nil.

G. TRUSTEE INQUIRIES:

Trustee Dennis Blake inquired if trustees would receive Class Organization reports in June. Director of Education, Cathy Horgan reported that it had been the Board's custom to distribute the report in September.

Trustee Dan Dignard reported that a request may be forthcoming from the County of Brant requesting the Board's support in the construction of a twin pad hockey arena for Brant County.

H. BUSINESS IN-CAMERA:

Resolved:

On the motion of Dan Dignard and Dennis, that the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board move to an In-Camera session.

CARRIED

I. REPORT ON THE IN-CAMERA SESSION:

Resolved:

On the motion of Bonnie McKinnon and Dan Dignard, that the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board approve the business of the In-camera session.

THAT the Committee of the Whole recommend the Brant Haldimand Norfolk Catholic District School Board approve the appointment of Peter Svec for the position of Program Consultant: Pathways to Success, effective September 1, 2009 to June 30, 2010.

THAT the Committee of the Whole recommend the Brant Haldimand Norfolk Catholic District School Board approve Agnes Grafton for the position of Secondary Program Consultant, effective September 2009 to June 2012.

THAT the Committee of the Whole recommend the Brant Haldimand Norfolk Catholic District School Board approve Derek MacEachen for the position of Department Head – Religious Studies, effective September 2009 to June 2012.

THAT the Committee of the Whole recommend the Brant Haldimand Norfolk Catholic District School Board approve Mariette Lauriault for the position of Department Head – Special Education, effective September 2009 to June 2012.

THAT the Committee of the Whole recommend the Brant Haldimand Norfolk Catholic District School Board approve Karen Wilkinson for the position of Elementary Program Consultant, effective September 2009 to June 2012.

THAT the Committee of the Whole recommend the Brant Haldimand Norfolk Catholic District School Board terminate the contract of James Ali, Behaviour Therapist, effective August 31, 2009.

CARRIED

J. FUTURE MEETINGS

Trustees were invited to look over the 2008-09 Meetings and Events that were included in the agenda package.

K. MOMENT OF SILENT REFLECTION

L. ADJOURNMENT

Resolved:

On the motion of Bonnie McKinnon and Dan Dignard, that the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board adjourn the meeting of June 16, 2009.

CARRIED

**Special Education Advisory Committee Meeting
Brant Haldimand Norfolk Catholic District School Board
Wednesday, May 13, 2009**

The May 13, 2009 meeting of the Special Education Advisory Committee (SEAC) of the Brant Haldimand Norfolk Catholic District School Board was held at the Fatima Resource Centre, 344 Erie Avenue, Brantford, at 7:00 p.m.

A. Opening Prayer – Terre Slaght

The meeting was opened with a prayer.

B. In Attendance

Paul Sanderson, Michelle Feeney, George Follis, Lynda Field-Newhouse, Cathy Pearson, Dianne Wdowczyk, Dennis Blake, Terre Slaght, Lisa Stockmans, Colleen Demarest, Barb Mitchell, Bill Chopp

Guests

Nancy Dalgetty, Debbie Dignan, Joanne Freund

Regrets

Stella Galloway, Nancy Smith

C. Approval of Agenda

The agenda was approved on a motion moved by George Follis and seconded by Colleen Demarest.
Approved

D. Opening Remarks – Paul Sanderson, Chair

Paul introduced Debbie Dignan, Nancy Dalgetty and Joanne Freund, System SERTs (Special Education Resource Teachers).

E. Presentations:

- 1) Case Study Update – Nancy Dalgetty
Nancy provided the committee with an update on the case study she presented in the fall. The child has made progress in the classroom setting with support from a full-time educational assistant (EA). There will be another case conference for the student in June.
- 2) Case Study Update – Joanne Freund
Joanne updated the committee on her case study. The child has had support from several outside agencies and monthly visits from CNIB. She is making progress. A request will be made for an EA for her for the next school year.
- 3) VMI Test (Motor Integration Test) – Nancy Dalgetty
Nancy explained the VMI test and what it is used for, as well as what kind of information the tester can gather from the results. It is a pencil and paper assessment that demonstrates visual and fine motor skills. Dr. Terri Sheehan reviews these tests very closely.
- 4) CEC Awards Night – Nancy Dalgetty
Nancy explained that the Council for Exceptional Children (CEC) advocates for special needs children. An awards night will be held on May 27, 2009 at Holy Trinity. Many of our students and staff will be honoured.
- 5) CEC Assistive Technology Night – Nancy Dalgetty
A professional development night was held at the Fatima Resource Centre. There were over 30 parents in attendance. The feedback on the evening was excellent.

6) ASD-TEACH Project – Debbie Dignan

This project is being run at two secondary schools (Holy Trinity/Assumption). Funding from the Ministry was given to support PPM 140. The goal is to have 2 demonstration classes where a structured teaching philosophy will be used. A question and answer session followed. Terre suggested we try to arrange a SEAC meeting at one of the classes in the fall.

F. Approval of Minutes ♦ April 8, 2009

A motion was made to accept the April 8, 2009 SEAC minutes by Michelle Feeney and seconded by Lynda Field-Newhouse Approved

G. Reports:

1) Principal of Program: Special Education • Terre Slaght

a. SEAC Brochure

Terre has working on rewriting the SEAC brochure. She asked the committee to review the final draft. It will be sent to print the week of May 11.

b. Have A Go

The Have A Go special Olympics will be held on June 16 at Assumption College. It will begin at approximately 9:30am and go until 2:30pm. June 17 is the rain date. All are invited.

c. Mental Health Awareness Week Activities

Our Board participated in a poster contest for mental health awareness week. We also worked on the digitalization of a book that centres around mental health. Feedback has been great. A copy of the digital book will be distributed to the committee next meeting.

d. Dinner Meeting Planning for June Meeting

The June meeting will start at 6:00pm and will include a dinner. Flora Ennis will be invited to attend.

e. High Needs JK Case Conferences

Last spring there were 33 high needs JK case conferences, this year there were 9, plus a Grade 4 transfer from Grand Erie. The new parent packages were used. These packages have helped schools and parents with the process.

f. Distribution of IEP Guides for Agency Use

Terre offered IEP guides for agencies to hand out as requested.

2) Superintendent of Education Report • Bill Chopp

a. Special Education Budget Report

Bill presented the draft expenditures for special education. He explained the report to the committee. A question and answer session followed. Bill outlined the special education department objectives as well as strategic directions to meet those objectives.

b. Staffing Update

Bill updated the committee on System SERT movement, with one retiring and one taking a leave. A posting for the Autism Spectrum Disorder Lead was issued. Staffing for a job skills class at St. John's College will begin.

H. Member Association Update – SEAC Members

• Dennis Blake – BHNCD SB Board Trustee

Dennis attended an event where representatives from most boards had an opportunity to speak to either the Minister of Education or Deputy Minister of Education. The message from most boards was that special education students are on the rise and funding should not be connected to enrollment. He noted that Bill and Terre have done very well with the department budget.

- Michelle Feeney – Ontario Association for Families of Children with Communication Disorders
Michelle updated the committee on events that were being planned.

H. Member Association Update – SEAC Members continued

- George Follis – Parent Representative
George attended a meeting regarding renovations at St. John’s College. He updated the committee on the plans for the school.
- Barb Mitchell – Haldimand-Norfolk REACH
Barb handed out a report detailing current happening at her agency.
- Lynda Field-Newhouse – Lansdowne Children’s Centre
The charity motorcycle ride will be held in May.

I. Business for Next Meeting

Nothing to report at this time.

J. Adjournment

The meeting was adjourned.

Brant Haldimand Norfolk Catholic District School Board
Meeting of the Budget Committee – Tuesday, May 19, 2009

PRESENT AT THE MEETING

Trustees: Dennis Blake, Joe McPherson, June Szeman

Administration: Wally Easton, Associate Director & Treasurer
Pat Petrella, Manager of Finance

CALL TO ORDER:

1. Prayer

The meeting was opened with a prayer and called to order by Dennis Blake.

ROUTINE MATTERS:

2. Approval of the Agenda

Resolved:

On the motion of Joe McPherson and June Szeman, that the Budget Committee approve the Agenda of the May 19, 2009 meeting.

CARRIED

3. Approval of Minutes

Resolved:

On the motion of June Szeman and Joe McPherson, that the Budget Committee approve the Minutes from the April 30, 2009 meeting.

CARRIED

4. Declarations of Interest: Nil.

STAFF REPORTS:

5i. 2009-10 Goals and Objectives

The Committee discussed goals for 2009-10. As the Board's Strategic Plan has not yet been completed, the goals reflect those of the Ministry of Education that all publicly-funded school boards in Ontario support. In addition, Catholic school boards promote the development of faith within our communities both for students and staff.

Resolved:

On the motion of Joe McPherson and June Szeman, that the Budget Committee recommend to the Committee of the Whole that the Brant Haldimand Norfolk Catholic District School Board approve the following goals for the 2009-10 Budget:

- High levels of student achievement.
- Reduced gaps in student achievement.
- High levels of public confidence in public education.
- Enhanced faith development of students and staff.

CARRIED

5ii. Revenue Estimates

Wally Easton reviewed the preliminary revenue estimates based on the Ministry of Education *Grants for Students Needs* and well as other revenues. Total revenues are projected at approximately \$109.5 million.

Resolved:

On the motion of June Szeman and Joe McPherson, that the Budget Committee recommend to the Committee of the Whole that the Brant Haldimand Norfolk Catholic District School Board receive the Revenue Estimates report.

CARRIED

5iii. Expenditure Estimates

The Committee received updated information on the expenditure estimates for next year. Projected expenditures of \$110.3 million exceed revenues by \$800,000. Staff will provide recommendations to balance the budget at the next meeting.

Resolved:

On the motion of Joe McPherson and June Szeman, that the Budget Committee recommend to the Committee of the Whole that the Brant Haldimand Norfolk Catholic District School Board receive the Expenditure Estimates report.

CARRIED

TRUSEE INQUIRIES: Nil

BUSINESS OF THE IN-CAMERA SESSION

Resolved:

On the motion of June Szeman and Joe McPherson, that the Budget Committee move into the In-Camera Session.

CARRIED

REPORT ON THE IN-CAMERA SESSION

On the motion of Joe McPherson and June Szeman, that the Budget Committee approve the business from the In-Camera Session.

CARRIED

ADJOURNMENT

The meeting was adjourned at 5:20 p.m. The next Budget Committee meeting has been scheduled on Tuesday, June 9, 2009 at 6:00 p.m.

MINUTES AND RECOMMENDATIONS

BUDGET COMMITTEE

May 19, 2009

AGENDA ITEM	MOTION
5i.	THAT the Budget Committee recommends that the Committee of the Whole approves and refers to the Brant Haldimand Norfolk Catholic District School Board approve the following goals for the 2009-10 Budget: <ul style="list-style-type: none">• High levels of student achievement• Reduced gaps in student achievement• High levels of public confidence in public education.• Enhanced faith development of students and staff.
5ii.	THAT the Budget Committee recommends that the Committee of the Whole approves and refers to the Brant Haldimand Norfolk Catholic District School Board receive the Revenue Estimates report.
5iii.	THAT the Budget Committee recommends that the Committee of the Whole approves and refers to the Brant Haldimand Norfolk Catholic District School Board receive the Expenditure Estimates report.

THAT the Committee of the Whole receives the unapproved minutes from the Budget Committee Meeting from May 19, 2009.

THAT the Committee of the Whole approves and refers the recommendations from the Budget Committee Meeting of May 19, 2009, to the Board.

Brant Haldimand Norfolk Catholic District School Board
Meeting of the Budget Committee – Tuesday, June 9, 2009

PRESENT AT THE MEETING

Trustees: Dennis Blake, Dan Dignard, Joe McPherson, June Szeman

Administration: Wally Easton, Associate Director & Treasurer
Pat Petrella, Manager of Finance

CALL TO ORDER:

1. Prayer

The meeting was opened with a prayer and called to order by Dennis Blake.

ROUTINE MATTERS:

2. Approval of the Agenda

Resolved:

On the motion of Dan Dignard and June Szeman, that the Budget Committee approve the Agenda of the June 9, 2009 meeting.

CARRIED

3. Approval of Minutes

Resolved:

On the motion of June Szeman and Dan Dignard, that the Budget Committee approve the Minutes from the May 19, 2009 meeting.

CARRIED

4. Declarations of Interest:

Trustee June Szeman declared a conflict of interest regarding the Staffing component of the 2009-10 Budget.

STAFF REPORTS:

5i. 2009-10 Budget

The Committee reviewed the complete budget for 2009-10. Staff provided explanations on the changes made in order to balance the budget. The total budget is \$109,816,313. The Expenditure Budget this year has been divided into three categories; Salaries and Benefits, Other Operating and Capital. The Capital Budget has been separated to comply with the change in accounting standards for school boards. For 2010 and subsequent years, Capital expenditures will not be charged to Operations, but will be capitalized and amortized over several years. The amortization will be charged to Operations on an annual basis.

Resolved:

On the motion of Dan Dignard and Joe McPherson, that the Budget Committee recommend to the Committee of the Whole that the Brant Haldimand Norfolk Catholic District School Board approve the 2009-10 Salary and Benefits Budget in the amount of \$86,541,618.

CARRIED

On the motion of June Szeman and Dan Dignard, that the Budget Committee recommend to the Committee of the Whole that the Brant Haldimand Norfolk Catholic District School Board approve the 2009-10 Operations Budget in the amount of \$23,274,695.

CARRIED

On the motion of Joe McPherson and June Szeman, that the Budget Committee recommend to the Committee of the Whole that the Brant Haldimand Norfolk Catholic District School Board approve the 2009-10 Capital Budget in the amount of \$15,908,733.

CARRIED

TRUSTEE INQUIRIES: Nil.

BUSINESS OF THE IN-CAMERA SESSION

Resolved:

On the motion of Dan Dignard and June Szeman, that the Budget Committee move into the In-Camera Session.

CARRIED

REPORT ON THE IN-CAMERA SESSION

Resolved:

On the motion of Joe McPherson and June Szeman, that the Budget Committee approve the business from the In-Camera Session.

CARRIED

ADJOURNMENT

The meeting was adjourned at 8:15 p.m. The next Budget Committee meeting will be scheduled at the Call of the Chair.

MINUTES AND RECOMMENDATIONS

BUDGET COMMITTEE

June 9, 2009

AGENDA ITEM	MOTION
5i.	<p>THAT the Budget Committee recommends that the Committee of the Whole approves and refers to the Brant Haldimand Norfolk Catholic District School Board approve the 2009-10 Salary and Benefits Budget in the amount of \$86,541,618.</p> <p>THAT the Budget Committee recommends that the Committee of the Whole approves and refers to the Brant Haldimand Norfolk Catholic District School Board approve the 2009-10 Operations Budget in the amount of \$23,274,695.</p> <p>THAT the Budget Committee recommends that the Committee of the Whole approves and refers to the Brant Haldimand Norfolk Catholic District School Board approve the 2009-10 Capital Budget in the amount of \$15,908,733.</p>

THAT the Committee of the Whole receives the unapproved minutes from the Budget Committee Meeting from June 9, 2009.

THAT the Committee of the Whole approves and refers the recommendations from the Budget Committee Meeting of June 9, 2009, to the Board.

Brant Haldimand Norfolk Catholic District School Board
Meeting of the Accommodations Committee – Monday, June 15, 2009

PRESENT AT THE MEETING

Trustees: Dennis Blake, Cliff Casey, June Szeman

Administration: Wally Easton, Associate Director & Treasurer
Don Zelem, Manager of Facilities & Construction Projects

CALL TO ORDER:

1. Prayer

The meeting was opened with a prayer and called to order by Chair, Cliff Casey.

ROUTINE MATTERS:

2. Approval of the Agenda

Resolved:

On the motion of June Szeman and Dennis Blake, that the Accommodations Committee approve the Agenda of June 15, 2009.

CARRIED

3. Approval of Minutes

Resolved:

On the motion of Dennis Blake and June Szeman, that the Accommodations Committee approve the minutes of the May 11, 2009 Accommodations Committee Meeting.

CARRIED

4. Declaration of Interest: Nil.

STAFF REPORTS:

1. Long-Term Accommodation Plan

The Committee reviewed staff recommendations based on the report from Watson and Associates Inc. dated July 2008. Staff recommended not proceeding with the consolidation of Our Lady of LaSalette and St. Frances Cabrini Schools and recommended deferring a decision on the consolidation of Resurrection and St. Leo Schools until 2012-13.

Resolved:

On the motion of June Szeman and Dennis Blake, that the Accommodations Committee recommend to the Committee of the Whole that the Brant Haldimand Norfolk Catholic District School Board approve the following:

1. THAT the Watson & Associates, Inc. recommendation to consolidate St. Leo School and Resurrection School be reviewed in the 2012-13 year;
2. THAT an Attendance Area Review be completed for St. John's College and Assumption College School in 2010-11;
3. THAT an Attendance Area Review be completed for Notre Dame and St. Patrick's Schools in Caledonia in 2009-10.

CARRIED

2. Long-Term Renewal Plan

Staff presented the Facilities Department's strategy to upgrade and retrofit schools which will help reduce future maintenance costs as well as reduce energy costs. Much of the \$12 million of work identified is in the mechanical, electrical and building automation systems. There are also significant structural and roofing costs required over the next few years. Staff will be updating the 2005 engineering study to validate the Plan.

Resolved:

On the motion of Dennis Blake and June Szeman, that the Accommodations Committee recommend to the Committee of the Whole that the Brant Haldimand Norfolk Catholic District School Board approve the following projects:

1. School Renewal Projects of \$5.1 million for the years 2008-14;
2. Energy Efficient Schools Projects for the years 2008-10;
3. Good Places to Learn Projects for 2008-10.

CARRIED

TRUSEE INQUIRIES:

Trustees requested that the Consultant's Report on the roofing requirements, for the five schools identified, be presented to the Committee in the fall of 2009.

BUSINESS OF THE IN-CAMERA SESSION

On the motion of June Szeman and Dennis Blake, that the Accommodations Committee move to an in-camera session.

CARRIED

REPORT ON THE IN-CAMERA SESSION

On the motion of Dennis Blake and June Szeman, that the Accommodations Committee approve the business from the in-camera session.

THAT the Accommodations Committee recommend to the Committee of the Whole that the Brant Haldimand Norfolk Catholic District School Board designate a parcel of land identified as Part Lots 1 to 3, Concession 5, Urban Area of Simcoe, Norfolk County for use as a future school site.

CARRIED

ADJOURNMENT

The meeting was adjourned at 8:45 p.m. The next meeting will be held at the Call of the Chair.

MINUTES AND RECOMMENDATIONS

ACCOMMODATIONS COMMITTEE

June 15, 2009

AGENDA ITEM	MOTION
1.	<p>THAT the Accommodations Committee recommend to the Committee of the Whole that the Brant Haldiimand Norfolk Catholic District School Board approve the following:</p> <ol style="list-style-type: none">1. THAT the Watson & Associates, Inc. recommendation to consolidate St. Leo School and Resurrection School be reviewed in the 2012-13 year;2. THAT an Attendance Area Review be completed for St. John's College and Assumption College School in 2010-11;3. THAT an Attendance Area Review be completed for Notre Dame and St. Patrick's Schools in Caledonia in 2009-10.
2.	<p>THAT the Accommodations Committee recommend to the Committee of the Whole that the Brant Haldimand Norfolk Catholic District School Board approve the following projects:</p> <ol style="list-style-type: none">1. School Renewal Projects of \$5.1 million for the years 2008-14;2. Energy Efficient Schools Projects for the years 2008-10;3. Good Places to Learn Projects for 2008-10.
8.	<p>THAT the Accommodations Committee recommend to the Committee of the Whole that the Brant Haldimand Norfolk Catholic District School Board designate a parcel of land identified as Part Lots 1 to 3, Concession 5, Urban Area of Simcoe, Norfolk County for use as a future school site.</p>

THAT the Committee of the Whole receive the unapproved minutes from the Accommodations Committee Meeting from June 15, 2009.

THAT the Committee of the Whole approve and refer the recommendations from the Accommodations Committee Meeting of June 15, 2009, to the Board.



**Faith Advisory Committee Meeting
May 21, 2009
Haldimand Room**

Present: June Szeman (Chair), Sharon Boase, Mary Theresa Coene, Father Al Dufraimont, Cathy Horgan, Monsignor Murray Kroetsch, Joyce Young

Absent: Father Phil English, Kathleen Evans, Mary Leonard, Laurence McKenna, Bonnie McKinnon

1. **Opening Prayer** ~ June Szeman
2. **Approval of the Minutes Accepted** - Father Al and Mary Theresa
3. **Approval of Agenda** - approved
4. **Information Items:**
 - a) F.A.C.E. Seminar
Held on May 29. Board reps are Cathy Horgan, Joe McPherson, Len McDonald and Joyce Young. Expectation is that our Catholicity Committee will assume the tasks of a F.A.C.E. committee. More information will be provided after the seminar.
 - b) N.T.I.P. Update
Retreats coming for both the elementary and secondary teachers and their mentors. New teachers will also be going to the annual Education Mass in Formosa on Oct. 15.
 - c) Board theme introduced
The theme will unfold in a three year cycle:
2009-2010- "Because We Believe: Our Catholic Faith Comes Alive In Our Hearts"
2010-2011- "Because We Believe: Our Catholic Faith Comes Alive In Our Schools"
2011-2012- "Because We Believe: Our Catholic Faith Comes Alive In Our World"
5. **Discussion Items:**
 - a) Discussion of the virtues to be adopted for our Board. As a result of the discussion it was decided that the focus would be on the virtues of faith, hope, love, temperance, prudence, justice, fortitude.

Virtues/Themes flowing from these:

Faith - trust, relationship with God, commitment, truth, freedom to commit, listening to God's will
Hope (appropriate for Advent and Spring) - God's will, eternal life, God's promises, perseverance
Love - respect, connected to justice, mercy, compassion, reconciliation, forgiveness
Temperance (appropriate for Lent) – justice flows nicely into this
Prudence - discernment, applying virtues in a concrete way, moral decision making
Fortitude –perseverance



**BRANT HALDIMAND NORFOLK
Catholic District School Board**

Minutes

Catholic Education Center
322 Fairview Drive
Brantford, ON N3T 5M8

Virtues would be introduced in September, unfold through the school year and then brought together in June. It would need to be understood that this is not just a “one year thing”

- b) Writing of “foundational document” being led by Kathy Evans who is in the process of gathering a team. Document needs to include definition of the “virtues”, see Compendium to the Catechism (#333, #378)
- c) “Because We Believe” document - presented in draft form. Members were asked to read through document and send any suggestions for changes to Cathy Horgan or Joyce Young
- d) Discussion of meeting dates for next year. It was decided that meetings would be held in late September, mid November, early February and late May. Thursdays are good except for the third Thursday of the month. Time would be from 1:30-3:30 at the CEC.

Next meeting date, time, location: To be determined

REPORT TO THE BRANT HALDIMAND NORFOLK CATHOLIC DISTRICT SCHOOL BOARD COMMITTEE OF THE WHOLE

Prepared by: Wally Easton, Associate Director, Corporate Services & Treasurer
Presented to: Committee of the Whole
Submitted on: June 16, 2009
Submitted by: Cathy Horgan, Director of Education & Secretary

TUITION FEES FOR NON-RESIDENT IN ONTARIO STUDENTS

Public Session

BACKGROUND INFORMATION:

The Tuition Fees regulation under the Education Act requires that school boards charge tuition fees for all students not resident to Ontario. These students are typically in Ontario on a Study Permit or under a parent's Work Permit. The grant formula contains a calculation for the minimum fee a board can charge, which is based on actual operating costs. Students on tax exempt land, such as First Nations lands, are also required to pay fees, but the fees are generally paid by the Government of Canada under an agreement with the school board. Boards must charge students from outside Ontario at least this minimum fee, but may charge more.

In October 2006, the Board established a minimum fee of \$8,169 for elementary international students and a fee of \$10,000 for secondary international students.

DEVELOPMENTS:

The results of a survey of other area boards shows the following tuition fees charged for 2009-10 and are outlined in Appendix A attached.

	Elementary	Secondary
High	\$12,000	\$13,000
Low	\$ 8,000	\$ 9,100
Average	\$9,937	\$11,260

Some boards charge a non-refundable administration/application fee of \$150 up to \$500 with an average administration/application fee of \$233.

Administration believes the Board should set a fee comparable to that of other boards. Therefore, it is recommended that a fee of \$11,500 per year be established for secondary students from outside Ontario. The fee for elementary students from outside Ontario would continue to be the minimum under the regulation. Administration also recommends the Board charge a non-refundable administration/application fee of \$200 to offset costs associated with the administration and monitoring of international students.

RECOMMENDATION:

THAT the Committee of the Whole recommend that the Brant Haldimand Norfolk Catholic District School Board approve the annual tuition fee of \$11,500 for secondary international students, as defined by the Education Act.

THAT the Committee of the Whole recommend the Brant Haldimand Norfolk Catholic District School Board approve a non-refundable Administration/Application Fee of \$200.

Non-Resident in Ontario Student Tuition Fees – Comparison Surrounding Boards							
School Board	2008–09		2009– 10		Fees		
	Elementary	Secondary	Elementary	Secondary	Administration	Cancellation	Insurance
Brant Haldimand Norfolk Catholic DSB	\$8,169	\$10,000	Under Review	Under Review	N/A	N/A	N/A
Grand Erie DSB	\$7,014	\$12,925	\$8,775	\$11,225	\$275	Admin. Fee Non- Refundable	N/A
Halton Catholic DSB	\$10,500	\$11,750	\$10,750	\$11,750	\$250	Admin. Fee Non- Refundable	N/A
Hamilton Wentworth Catholic DSB	\$8,229	\$9,283	\$8,229	\$9,283	N/A	Tuition is to be paid on acceptance	N/A
Hamilton Wentworth DSB	\$10,750	\$11,850	\$12,000	\$13,000	\$250	Admin. Fee Non- Refundable	N/A
London District Catholic SB	\$9,800	\$11,200	\$10,500	\$11,800	\$150	Admin. Fee Non- Refundable	N/A
Niagara Catholic DSB	\$9,200	\$10,700	\$9,500	\$10,500	\$250	Admin. Fee Non- Refundable	N/A
Thames Valley DSB	\$9,800	\$11,200	\$10,500	\$11,800	\$150	Included	N/A

Non-Resident in Ontario Student Tuition Fees – Comparison Surrounding Boards

School Board	2008–09		2009– 10		Fees		
	Elementary	Secondary	Elementary	Secondary	Administration	Cancellation	Insurance
Upper Grand DSB	\$9,300	\$10,500	\$9,300	\$10,500	\$150	Admin. Fee Non- Refundable	N/A
	ESL \$4,300 = \$13,600	ESL \$4,800 = \$15,300	ESL \$4,300 = \$13,600	ESL \$4,800 = \$15,300			
Waterloo Catholic DSB	\$10,250	\$12,000	\$10,250	\$12,000	\$150	Admin. Fee Non- Refundable	N/A
Waterloo Region DSB	\$11,500	\$12,900	\$11,500	\$12,900	\$500	Admin. Fee Non- Refundable	N/A
Wellington Catholic DSB	\$8,000	\$9,100	\$8,000	\$9,100	\$200	Admin. Fee Non- Refundable	N/A
	N/A	ESL \$3,500 = \$12,600	ESL \$3,500 = \$11,500	ESL \$3,500 = \$12,600			
AVERAGE	\$9,376	\$11,117	\$9,937	\$11,260	\$233		

REPORT TO THE BRANT HALDIMAND NORFOLK CATHOLIC DISTRICT SCHOOL BOARD COMMITTEE OF THE WHOLE

Prepared by: Wally Easton, Associate Director, Corporate Services & Treasurer
Presented to: Committee of the Whole
Submitted on: June 16, 2009
Submitted by: Cathy Horgan, Director of Education & Secretary

ATTENDANCE SUPPORT COORDINATOR

Public Session

BACKGROUND INFORMATION:

The Operational Review completed by the Ministry of Education last year included several recommendations including "...develop an attendance management strategy for all employee groups.....". Also, a report on "*Leading Practices in Attendance Support for Ontario School Boards*" was released in December 2008 and one of the leading practices identified was "a sentinel role where an individual provides constant oversight to ensure compliance."

The position of *Attendance Support Coordinator* has been included in the draft budget presented to the Board of Trustees. The position will assist in the development of an *Attendance Support Program* aimed at assisting employees who have above average days of absence and reducing the Board's costs due to absenteeism.

DEVELOPMENTS:

Attached is the draft job description for the position, which will report to the Manager of Human Resources. The salary grid will be the same as a Human Resources Coordinator:

Start	\$64,427
Year 1	\$67,356
Year 2	\$70,285
Year 3	\$73,213

Although there are no guarantees, it is expected that the implementation of an *Attendance Support Program* will save the Board at least 10% of its current sick leave costs or \$140,000 per year.

The projected sick leave costs for 2009-10 are:

Teachers – Short Term	\$ 570,000
Teachers – Long Term	\$ 555,000
Educational Assistants	\$ 100,000
School Secretaries	\$ 95,000
Caretakers	\$ 85,000
TOTAL	<u>\$1,405,000</u>

The Program will take three years to implement as the development of policies and procedures in cooperation with the employee groups will take one year. The second year will include extensive training for principals, supervisors and union leaders. The benefits of the program should begin to be realized in the third year. In addition to the hiring of the Attendance Support Coordinator, we propose to use the Attendance Support Program of the School Board Cooperative Inc. (SBCI) at a one-time cost of \$29,000. This Program has been successfully implemented at six Ontario school boards. SBCI has expertise in disability and attendance management.

RECOMMENDATION:

THAT the Committee of the Whole recommend that the Brant Haldimand Norfolk Catholic District School Board approve the implementation of an Attendance Support Program at a cost of \$29,000.

THAT the Committee of the Whole recommend the Brant Haldimand Norfolk Catholic District School Board approve the position of Attendance Support Coordinator effective September 1, 2009 with an annual salary grid of:

Start	\$64,427
Year 1	\$67,356
Year 2	\$70,285
Year 3	\$73,213

BRANT HALDIMAND NORFOLK CATHOLIC DISTRICT SCHOOL BOARD

Personnel: NON-UNION

Effective Date: May, 2009

Revised:

ROLE DESCRIPTION:

ATTENDANCE SUPPORT COORDINATOR

REPORTS TO:

Manager of Human Resources

WORK LOCATION(S) AND WORK TIME(S):

Central offices of the Board. Travels to all sites within the Board (school and administration), as required.

Works a thirty-five hour [35] week, Monday to Friday, 12 months

PREREQUISITES FOR POSITION:

1. Successful completion of post secondary education in a related field (e.g. Health Science, Human Resources) combined with a Certified Disability Management Professional designation (National Institute of Disability Management and Research) or equivalent combination of related experience and training as determined by the Board.
2. A minimum of four years related experience in a unionized environment with extensive knowledge of claims adjudication, early intervention and modified work processes relating to occupational (WSIB) and non-occupational disabilities.
3. Certified Human Resources Professional (CHRP) designation is preferred.
4. Excellent abilities in a computerized environment utilizing word processing, spreadsheets, databases (e.g. MS Access, Parklane), Human Resource Information System, internet and email.
5. Excellent interpersonal skills exhibiting confidentiality, diplomacy, negotiation, conflict resolution and issue based problem solving skills. Demonstrated strength in relationship building and promotion of a collaborative culture with the ability to function effectively with administrators, staff, trustees, outside agencies and others. Must be able to deal with difficult situations and/or people in a tactful and diplomatic manner.
6. Excellent planning and organizational skills with significant experience in the effective management of multiple projects and demonstrated ability to successfully complete tasks.
7. Strong working knowledge of related employment legislation and its application in the workplace. Ability to interpret collective agreements, employment contracts as well as arbitral and judicial jurisprudence .
8. Strong research, analytical, mathematical, written and oral communication skills.
9. Ability to use systematic approach in solving problems while exhibiting judgment and a realistic understanding of issues. Ability to use reason especially when dealing with emotional topics.
10. Must have reliable transportation to travel to various sites within the Board.

KEY JOB REQUIREMENTS:

- 1) Using leading practices, develop policies and procedures relating to attendance support, disability management and wellness initiatives.
- 2) Build system wide capacity related to attendance support, disability management and wellness through training, mentoring and guidance.
- 3) Manage the Board's Workplace Safety and Insurance Board (WSIB) and Long Term Disability (LTD) programs including the accident investigation and reporting procedures (WSIB), establishing claims, co-ordination of modified work programs, monitoring of claims and making recommendations regarding WSIB appeals. Ensure compliance with legislation, collective agreements and Board policies/procedures.
- 4) Maintain records, track, analyze and report on the usage, costs, benefits and outcomes of the attendance support and disability management programs including the Board's Employee Assistance program.
- 5) Develop management tools and reporting systems to monitor status of and review claims/case management strategies
- 6) Liaise with Principals, Vice-Principals, Managers, Supervisors, Senior Administration, union representatives, employees and outside service providers to ensure system needs are being met.
- 7) Plan and implement internal communication and education about the attendance support, disability management, modified work and wellness programs for all stakeholders.
- 8) Maintain current information and evaluate service providers and community resources including physiotherapists, pain clinics, ergonomists and podiatrists as well as the Board's employee assistance program providers.
- 9) Track changes in relevant legislation, collective agreements, employment contracts, benefit programs and arbitral/judicial jurisprudence to ensure that these changes are reflected in program practices.
- 10) In conjunction with supervisory staff, create and monitor appropriate return to work and/or stay at work plans to meet the individual needs of employees making changes as required.
- 11) Review medical documentation submitted by employees to determine completeness, follow up where necessary and make recommendations regarding eligibility for sick leave pay, where applicable.
- 12) Advise supervisory personnel and employees on Human Resources policies and procedures, Employment Standards, Ontario Human Rights Code, Occupational Health and Safety Act, Workplace Safety and Insurance Act and other applicable legislation.
- 13) Participate in Grievance and Arbitration processes, where necessary
- 14) Participate as required in a variety of Human Resources related committees and special projects, including acting as a Human Resources representative on system and ad-hoc committees.
- 15) Assist with in-service/training on human resources and health and safety related programs and activities, including the preparation and presentation of materials.
- 16) Perform other duties as assigned.

**REPORT TO THE BRANT HALDIMAND NORFOLK CATHOLIC
DISTRICT SCHOOL BOARD COMMITTEE OF THE WHOLE**

Prepared by: Chris N. Roehrig, Superintendent of Education
Presented to: Committee of the Whole
Submitted on: June 16, 2009
Submitted by: Cathy Horgan, Director of Education & Secretary

**EXCURSION: ST. JOHN'S COLLEGE
ART DEPARTMENT TO GREECE**

Public Session

BACKGROUND INFORMATION:

St. John's College is requesting approval for an excursion to Greece from Friday, March 12, 2010 to Saturday, March 20, 2010 (no school days).

DEVELOPMENTS:

Approximately forty (40) Grades 10-12 students will be participating in this field trip. Supervising teachers will include Lynne DiStefano and Paula Rocha as the female chaperones and Adam Gejorsky as the male chaperone. The anticipated cost of the trip for each student is approximately \$2800.00.

The students will learn about the art, architecture, history, and culture of Greece by visiting museums and archaeological sites.

All information has been provided in accordance with Board policy and procedures.

RECOMMENDATION:

THAT the Committee of the Whole recommend that the Brant Haldimand Norfolk Catholic District School Board approve the request from St. John's College for an excursion to Greece from March 12, 2010 to Saturday, March 20, 2010.

**REPORT TO THE BRANT HALDIMAND NORFOLK CATHOLIC
DISTRICT SCHOOL BOARD COMMITTEE OF THE WHOLE**

Prepared by: Chris Roehrig, Superintendent of Education
Bill Chopp, Superintendent of Education
Trish Kings, Superintendent of Education
Presented to: Committee of the Whole
Submitted on: June 16, 2009
Submitted by: Cathy Horgan, Director of Education & Secretary

EDUCATIONAL FIELD TRIP SUMMARY REPORT

Public Session

BACKGROUND INFORMATION:

Attached is a summary (Appendix A) of educational field trips that have been approved during the period of February 2, 2008 – June 30, 2009.

The educational field trips included are those that involve overnight, extended overnight, and excursions.

RECOMMENDATION:

THAT the Committee of the Whole recommend that the Brant Haldimand Norfolk Catholic District School Board receive the educational field trip summary report.

EDUCATIONAL FIELD TRIP MONITORING REPORT - MONTHS OF: FEBRUARY 2, 2008 - JUNE 27, 2009

School	Destination and Type		Curriculum Expectations	Date dd/mm/yy	Duration (days)	# of School days	# of Students on Trip	# of Teacher(s) Chaperones	Cost to Student	Transportation	Superintendent
	Legend										
	a. Overnight										
	b. Extended Overnight										
	c. Excursion										
Our Lady of Fatima, Brant	a.	Tim Hortons Camp	1. Visual Arts, Earth Science, and Physical Education.	09/03/09	3	3	58	3	N/C	Bus	T. Kings
Assumption	a.	Kiwanis Apps' Mill	1. Stealing Home Retreat – to further the spiritual completion of the Catholic Graduate Expectations for Senior students. A broad overview of themes and beliefs from all four years of religion classes.	25/05/09	2	2	50	4	65.00	Bus	C. Roehrig
St. Bernard, Waterford	a.	Camp YMCA - St. Clements	1. Health and Physical Education. 2. Apply living skills (i.e. problem-solving) in physical activities.	25/05/09	2	2	57	7	85.00	Bus	Trish Kings
Sacred Heart, Paris	a.	Ottawa	1. Canadian culture and heritage will be explored. 2. Children will learn how to behave in a large group, social setting.	26/05/09	3	3	36	3	\$410.55	Bus	T. Kings
Assumption	a.	Kiwanis Apps' Mill	1. Stealing Home Retreat – to further the spiritual completion of the Catholic Graduate Expectations for Senior students. A broad overview of themes and beliefs from all four years of religion classes.	27/05/09	2	2	48	4	65.00	Bus	C. Roehrig
St. Peter's & St. Mary's, Brant	a.	Ottawa/Hull	1. Demonstrate an understanding of the factors that contributed to Canada's Confederation. 2. Demonstrate cooperation with fellow classmates and supervisors during organized tours and cooperative game situations.	02/06/09	3	3	39	3	\$420.00	Bus	T. Kings

School	Destination and Type		Curriculum Expectations	Date dd/mm/yy	Duration (days)	# of School days	# of Students on Trip	# of Teacher(s) Chaperones	Cost to Student	Transportation	Superintendent
	Legend a. Overnight b. Extended Overnight c. Excursion										
Holy Family	a.	Quebec City	<ol style="list-style-type: none"> 1. Identify the social, political, religious and economic factors that shaped New France. 2. Gives students a first-hand experience of French culture, traditions, and beliefs. 	03/06/09	3	3	47	4	\$609.00	Bus	T. Kings
St. Jean de Brebeuf	a.	Circle Square Ranch	<ol style="list-style-type: none"> 1. To enhance the spiritual academic, cultural, social and athletic components of the curriculum. 	03/06/09	2	2	22	3	\$50.00	Bus	B. Chopp
Notre Dame, Brantford	a.	Fort George	<ol style="list-style-type: none"> 1. Outline the causes, events and results of the War of 1812. 	04/06/09	2	2	28	4	\$90.00	Bus	B. Chopp
Notre Dame, Caledonia	a.	Camp Celtic	<ol style="list-style-type: none"> 1. Learn to interact and work with others. 2. Demonstrate respect for human rights. 3. Be motivated to fulfill the responsibilities of citizenship in a democratic society. 	12/06/09	4	2	43	3	395.00	Bus	B. Chopp
Notre Dame, Brantford	a.	Ottawa	<ol style="list-style-type: none"> 1. Canadian culture and heritage will be explored. 2. Children will learn how to behave in a large group, social setting. 	15/06/09	3	3	46	4	\$400.00	Bus	B. Chopp
Assumption/St. John's	c.	France and Italy	<ol style="list-style-type: none"> 1. Practise language skills while immersed in culture. 2. Witness elements of history that students have learned in the classroom. 	11/03/10	11	2	40	4	2800.00	Air	C. Roehrig
St. John's College	c.	Hawaii	<ol style="list-style-type: none"> 1. International sporting tournament. 2. Opportunity to understand and appreciate culture and customs of a foreign country. 	13/03/10	9	0	40	2	2500.00	Air	C. Roehrig

**REPORT TO THE BRANT HALDIMAND NORFOLK CATHOLIC
DISTRICT SCHOOL BOARD COMMITTEE OF THE WHOLE**

Prepared by: Chris N. Roehrig, Superintendent of Education
 Presented to: Meeting of the Board
 Submitted on: June 16th, 2009
 Submitted by: Cathy Horgan, Director of Education & Secretary

**ONTARIO SECONDARY SCHOOL
LITERACY TEST RESULTS - MARCH 2009**

Public Session

BACKGROUND INFORMATION:

The Ontario Secondary School Literacy Test (OSSLT) is administered at each publicly funded secondary school in Grade 10 to provide information on students' attainment of literacy skills. Students are required to pass both the reading and the writing components to successfully complete the test. Successful completion of the OSSLT or the Ontario Secondary School Literacy Course (OSSLC) is a graduation requirement for the Ontario Secondary School Diploma (OSSD).

DEVELOPMENTS:

An overview of the provincial, board and school results for fully participating students over time is as follows:

<i>Successful Completion Over Time by Students Who Attempted the OSSLT for the First Time</i>				
Participants	2009	2008	2007	2006
Province	85%	84%	84%	84%
Board	85%	86%	87%	88%
Assumption	83%	81%	86%	83%
Holy Trinity	88%	89%	89%	90%
St. John's	86%	89%	87%	90%

Highlights for Board Results:

Our results for first time eligible students shows a:

- decrease in gender gap in first time eligible students (9% - 6%) over the last 4 years
- consistently high participation rate (95%)
- continued increases in Special Education student literacy achievement (57% Board; 55% province)
- a success rate of 94% for Academic students, a (decrease of 2% from the previous year)
- a success rate of 65% for Applied students compared to the province at 62%

<i>Successful Completion Over Time by Students Who Have Previously Attempted the OSSLT</i>				
Participants	2009	2008	2007	2006
Province	54%	51%	50%	55%
Board	61%	51%	55%	65%
Assumption	70%	42%	54%	77%
Holy Trinity	60%	62%	54%	63%
St. John's	49%	58%	56%	38%

Previously Attempted:

- \$ a increase in the board percentage success rate from 51% to 61%;
- \$ consistently equal or higher percentage success rate than the province

Next Steps:

Staff are now in the process of developing school level plans to support literacy achievement which align with the Board Improvement Plan for literacy. These plans will be highly focused and accomplish two goals: build strong and long term capacity for leadership in effective instruction related to literacy and improve student achievement. Specific elements of next year's plan are:

- \$ purposeful staffing to ensure that the most experienced staff are assigned to applied and locally developed courses
- \$ individual timetabling beginning with students identified "at risk" in Grade 8 to ensure supports are put in place in Grade 9
- \$ using data from the Item Analysis of the OSSLT to provide the targeted supports and programming for specific students, particularly those in Applied and Locally Developed Courses in Grade 9
- \$ providing targeted ongoing professional development for teachers assigned to Applied and Locally Developed Courses in order to assess the impact of specific supports and interventions given to students identified as 'at risk'
- \$ supporting professional learning teams in the implementation of effective research based strategies including cooperative learning structures and differentiated instruction
- \$ implementing specific remedial supports for students including assistive technologies
- \$ communicating with parents and students with respect to the importance and relevance of literacy skills to future education and career opportunities.

RECOMMENDATION:

THAT the Committee of the Whole recommend that the Brant Haldimand Norfolk Catholic District School Board receive the report on the Ontario Secondary School Literacy Test Results for March 2009.

REPORT TO THE BRANT HALDIMAND NORFOLK CATHOLIC DISTRICT SCHOOL BOARD COMMITTEE OF THE WHOLE

Prepared by: Wally Easton, Associate Director, Corporate Services & Treasurer
 Presented to: Committee of the Whole
 Submitted on: June 16, 2009
 Submitted by: Cathy Horgan, Director of Education & Secretary

STUDENT TRANSPORTATION WALKING DISTANCE

Public Session

BACKGROUND INFORMATION:

In preparation for the upcoming *Efficiency and Effectiveness Review* by the Ministry of Education, the Governance Committee of the Student Transportation Services of Brant Haldimand Norfolk (STSBHN) has requested a review of the member boards *Student Transportation Walking Distances*. The Brant Haldimand Norfolk Catholic District School Board has not amended its walking distances from those of the predecessor school boards. The walking distances currently in effect are:

	Brant	Haldimand	Norfolk
JK/SK	1.6 km	1.0 km	0.48 km
Grade 1 - 6	1.6 km	2.0 km	1.0 km
Grade 7 - 8	1.6 km	2.0 km	2.0 km
Secondary	3.2 km	3.2 km	3.2 km

DEVELOPMENTS:

The Ministry of Education has developed a framework for the *Efficiency and Effectiveness Reviews* which rates each transportation consortium on a variety of factors including the harmonization of walking distances. It is not necessary to have harmonized walking distances to achieve a *high* rating, but it is an important factor in efficient route planning. The overall rating will affect the Consortium's transportation grants.

A survey of schools boards has been completed and the results are summarized in the following table:

School Board	JK/SK	Elementary	Secondary
Hamilton-Wentworth Catholic DSB	1.2 km	1.6 km	1.6 km
London Catholic DSB	1.6 km	1.6 km	3.2 km
Niagara Catholic DSB	0.8 km	1.6 km	2.5 km
Waterloo Catholic DSB	1.6 km	1.6 km	3.2 km
Wellington Catholic DSB	1.6 km	2.8 km	3.2 km
AVERAGE	1.36 km	1.84 km	2.74 km

Transportation staff were also asked to review the transportation routes in Haldimand and Norfolk Counties and summarize the impact of adopting the Brant area walking distance of 1.6 kilometers for all elementary students, taking into consideration any *hazard* areas such as four-lane major roads, rivers, bridges, etc.. The impact is summarized in Appendix A.

Although the impact in Haldimand County is not as significant as in Norfolk County, it is worth noting that there may be students who currently walk to school that would now be eligible for transportation if the Walking Distance policy was amended. Similarly, there would also be students who are currently eligible for transportation who would be required to walk to school under the proposed policy.

The proposed amendment to walking distances will result in a reduction of route lengths which will decrease costs. In addition, there may be some reduction in the number of buses, however, it is difficult to quantify the savings until routes and bus loadings are completed. The harmonization of the walking distances should increase Transportation grants received from the Ministry of Education due to a higher rating under the Efficiency and Effectiveness Review.

It is not proposed to amend the walking distance of 3.2 kilometers for secondary students; however, there are a number of *courtesy* riders in the Holy Trinity Catholic High School attendance area. Transportation staff have been asked to reduce the number of courtesy riders in an effort to decrease the number of buses required.

If approved, the new walking distance policy would take effect September 1, 2010.

RECOMMENDATION:

THAT the Committee of the Whole recommend the Brant Haldimand Norfolk Catholic District School Board approve Student Transportation Walking Distances of 1.6 kilometers for all elementary students and 3.2 kilometers for all secondary students, effective September 1, 2010.

APPENDIX A

SUMMARY OF IMPACT OF PROPOSED WALKING DISTANCES

	CURRENT # OF STUDENTS WALKING	PROPOSED # OF STUDENTS WALKING	NET INCREASE	# of Routes
St. Cecilia	50	72	22	8
St. Joseph	55	79	24	9
St. Frances Cabrini	47	62	15	8
St. Bernard of Clairvaux	41	68	27	3
St. Stephens	51	59	8	6
St. Mary's, Hagersville	41	45	4	4
St. Michaels', Dunnville	69	77	8	4
Notre Dame, Caledonia	307	303	-4	4
St. Patrick's, Caledonia	83	100	17	4
TOTAL	744	865	121	

SCHOOLS AT WHICH THERE IS NO IMPACT

Our Lady of Fatima, Courtland
 Our Lady of La Salette
 Sacred Heart, Langton
 St. Michaels', Walsh

REPORT TO THE BRANT HALDIMAND NORFOLK CATHOLIC DISTRICT SCHOOL BOARD

Prepared by: G. Wallace Easton, Associate Director, Corporate Services & Treasurer
Presented to: Meeting of the Board
Submitted on: June 23, 2009
Submitted by: Cathy Horgan, Director of Education & Secretary

LONG-TERM DEBENTURE FINANCING

Public Session

BACKGROUND INFORMATION:

The Board has approved the construction of additions to Holy Trinity Catholic High School and Assumption College School as well as the construction of the new Sacred Heart Catholic Elementary School in Paris. In May 2009, the Ministry arranged for long-term financing of certain school projects with the Ontario Financing Authority (OFA). The Ministry has approved long-term financing for the above projects in the amount of \$12,631,893 for the following New Pupil Places (NPP) capital projects:

1. Assumption College School (Addition):	\$3,505,487
2. Holy Trinity Catholic High School (Addition):	\$3,106,426
3. Sacred Heart Catholic Elementary School (New School):	\$6,019,980

The principal amount of the financing covers the Board's cost of the two high school additions. However, the financing for Sacred Heart Catholic Elementary School is only for the NPP portion. The Sacred Heart project also included funding through Primary Class Size (PCS) grants and Best Start grants. The amount required to finance these portions of the project will be completed through a separate debenture issue in the fall.

DEVELOPMENTS:

As recommended, Board By-Law 2009-A2 authorizes a debenture in the amount of \$12,631,893, at an interest rate of 5.384% per annum over a 25-year term. The semi-annual payments of \$462,624 will be funded through an annual grant in the amount of the loan payment.

RECOMMENDATION:

THAT the Brant Haldimand Norfolk Catholic District School Board recommend the approval of By-Law Number 2009-A2 as follows:

A by-law to authorize a loan from the Ontario Financing Authority in the principal amount of \$12,631,893 pursuant to a loan agreement under section 12 of Ontario Regulation 466/97

WHEREAS subsection 247 (1) of the *Education Act* R.S.O. 1990, c. E.2, as amended (the “*Education Act*”) and the regulations made thereunder, provides that, subject to any other provision of the *Education Act* and, specifically, the regulations made under subsections 242 (1) and 247 (3) of the *Education Act*, a district school board may by by-law borrow money or incur debt for permanent improvements and may issue debentures or issue or execute any instrument prescribed under clause 247 (3) (f) of the *Education Act* in respect of the money borrowed or the debt incurred;

AND WHEREAS section 12 of Ontario Regulation 466/97, as amended by Ontario Regulation 462/06 (the “**Regulation**”), provides that (1) a board may by by-law borrow money for permanent improvements by way of a loan from the Ontario Financing Authority with an initial maturity of more than one year and that (2) a board that obtains a loan mentioned in subsection 12 (1) shall ensure that the proceeds of it are used for permanent improvements;

AND WHEREAS the Brant Haldimand Norfolk Catholic District School Board (the “**Board**”), which under the *Education Act* constitutes a district school board, the Board has received funding under the program referred to as the New Pupil Places Program to fund capital projects with respect to instructional spaces at existing elementary and secondary schools, and to construct new elementary and secondary schools for the board, some of which projects are described in Schedule “A” attached to the Loan Agreement, as hereinafter defined (individually an “Eligible Project”, collectively the “Eligible Projects”) and each Eligible Project constitutes a “permanent improvement” as defined in subsection 1(1) of the *Education Act*. In the event that the Board will borrow the principal amount of \$12,631,893 under the said Loan Agreement in respect of a single Eligible Project, the term “Eligible Projects” means that Eligible Project;

AND WHEREAS before the Board authorized each of the Eligible Projects and before authorizing additional cost amounts in respect of the Eligible Projects (if any), the Treasurer of the Board updated the Board’s most recent annual debt and financial obligation and liability limits as determined in accordance with the provisions of Ontario Regulation 472/98 and determined that the estimated annual amount payable by the Board in respect of each Eligible Project and each such additional cost amount (if any), would not cause the Board to reach or exceed its updated limits, with the result that the Board authorized each Eligible Project and each such additional cost amount (if any) without the prior approval of the Minister of Education referred to in section 4 of the Regulation;

AND WHEREAS the Board has in part financed the Eligible Projects by way of temporary borrowing from a financial institution or from a reserve account of the Board and the Board intends to borrow money from the Ontario Financing Authority for the purpose of financing the Eligible Projects on a long-term basis, and in this connection the Board intends to borrow by way of a loan with an initial maturity of more than one year from the Ontario Financing Authority the principal amount of \$12,631,893 (the “**Loan**”) pursuant to a loan agreement in the form attached hereto as Schedule “A” (the “**Loan Agreement**”) which Loan Agreement constitutes an instrument prescribed under clause 247 (3) (f) of the *Education Act* and which sets out the terms and conditions on which the Ontario Financing Authority will make the Loan available to the Board;

NOW THEREFORE THE BRANT HALDIMAND NORFOLK CATHOLIC DISTRICT SCHOOL BOARD ENACTS AS FOLLOWS:

1. The Board hereby authorizes the Loan that is to be made available to the Board pursuant to the Loan Agreement on the basis that it constitutes a loan under section 12 of the Regulation and that the Loan Agreement constitutes an instrument prescribed under clause 247(3)(f) of the *Education Act*.
2. The Board is hereby authorized to enter into the Loan Agreement pursuant to which the Loan will be made available to the Board and the Chair of the Board and the Treasurer of the Board are hereby authorized to execute for and on behalf of the Board the Loan Agreement which provides for instalments of combined (blended) principal and interest as hereinafter set forth, substantially in the form of Schedule “A”, with such changes thereto as may be suggested by the Ontario Financing Authority and as such authorized officials of the Board shall approve.
3. The Director of Education of the Board, the Treasurer of the Board and any other financial officer of the Board are hereby each individually authorized generally to do all things and execute all other documents, instruments and agreements in the name of the Board in order to give effect to the Loan Agreement.
4. The Loan shall be paid in instalments of combined (blended) principal and interest over a 25 year amortization period on the specified dates set out in Schedule “B” to the Loan Agreement with the first interest payment on November 16, 2009 and thereafter instalments to May 15, 2034 in each of the years during the currency of the Loan as set forth in such schedule. The Loan shall bear interest at the rate of 5.384% on the outstanding principal amount owing thereunder from time to time from the date thereof, which interest shall be payable in arrears as part of the instalments of combined (blended) principal and interest payable on such days in each year of the currency of the Loan as are set out in Schedule “B” to the Loan Agreement.
5. In accordance with the provisions of the *Education Act* and the regulations made thereunder, during the currency of the Loan, the Board shall provide in its estimates for each fiscal year for setting aside out of its general revenue in the fiscal year the amount necessary to pay the principal and interest coming due on the Loan in the fiscal year and, on or before each due date in each such year, the Board shall pay out of its general revenue the principal and interest coming due on the Loan in the year. Such sums of principal and interest payable on the Loan shall be provided for in accordance with subsection 247(5) of the *Education Act*. Subject to the foregoing, on or before each due date in each year during the currency of the Loan, the Board shall pay out of its general revenue the amount necessary to pay the specific sums of principal and interest payable on the Loan shown for the respective year as set forth in Schedule “B” to the Loan Agreement; but such amount shall be paid out of the Board’s general revenue only to the extent required after taking into account funds available from other sources.

6. Any amounts payable by the Board in respect of the Loan including interest on overdue principal and interest in respect of the Loan together with fees and other amounts payable by the Board under the Loan Agreement, if applicable, shall be paid out of the Board's general revenue or any other available funds.

7. The proceeds of the Loan shall be used to finance the Eligible Expenditures, as defined in the Loan Agreement, in respect of the Eligible Projects on a long-term basis and for no other purpose except as permitted by the *Education Act* and the regulations made thereunder.

REPORT TO THE BRANT HALDIMAND NORFOLK CATHOLIC DISTRICT SCHOOL BOARD

Prepared by: Cathy Horgan, Director of Education & Secretary
Presented to: Board of Trustees
Submitted on: June 23 , 2009
Submitted by: Cathy Horgan, Director of Education & Secretary

STRATEGIC PLANNING

Public Session

BACKGROUND INFORMATION

On February 4th and 5th, The Brant Haldimand Norfolk Catholic District School Board began a process of establishing a new strategic plan. Our objectives were to review our beliefs/core values, mission statement, motto and set our strategic commitments.

Peter Barrow and Associates, facilitated the day and at a March 31st meeting our trustees reviewed the draft and gave Barrow & Associates some feedback.

DEVELOPMENTS

Peter Barrow worked with the Director to edit the work and incorporate the feedback. The attached brochure was given to the Principals on June 10th for their input. A writing committee of four (Chris Roehrig, June Szeman, Tracey Austin and Cathy Horgan) met on June 11th and 18th to draft a mission statement, motto and core values based on the feedback to be added to the brochure. Also attached is the final DRAFT version of all of the materials developed to date.

These submissions are in draft and require further vetting throughout the system. In the fall of 2009 all schools and stakeholder groups will be given an opportunity to provide input. Also in the fall of 2009, work will begin quickly to establish an action plan for each strategic commitment which will contain smart goals, actions to be taken and targets to be monitored.

RECOMMENDATION:

THAT the Brant Haldimand Norfolk Catholic District School Board approve, in principle, the DRAFT beliefs/core values, mission statement, motto and strategic commitments that will form the backbone of our strategic plan.



Achieving the Promise Within

Our Strategic Journey

Brant Haldimand Norfolk District Catholic School Board ("The Board") began a strategic planning process in February 2009. This is designed to help the Board to chart an effective strategic direction in harmony with its many constituencies for 2009- 2012.



Draft Objectives for Our Strategic Initiative

1. Review our Core Values.
2. Review and refine the existing Mission Statement, as necessary.
3. Create Strategic Pathways to help us on our Journey.
4. Decide what our next steps should be.

Draft Core Values

- Commit completely to the principles of our Catholic faith
- Sustain and grow the Catholic education system
- Pursue excellence in everything we do
- Create safe, nurturing environments for learning
- Build positive relationships and partnerships
- Make courageous decisions on behalf of all stakeholders.

Our Current Mission

As a Catholic Learning Community, supporting each other in our faith journey, we provide academic excellence within a safe, Christ-centered environment while enabling all individuals to become life-long learners who make a positive contribution to society.

Strategic Pathways

1 CATHOLICITY

We want to contribute meaningfully to the strength of our Catholic faith in our schools

- Support and develop the faith dimension of staff and students in all our learning activities.
- Build stronger partnerships with Catholic priests and parishes
- Create religious education programs that inspire, challenge and motivate learners to strengthen their faith practices.

2 STUDENT ACHIEVEMENT

We want all students to be the best they can be

- Create dynamic learning experiences to help all students achieve their full spiritual, academic and personal potential
- Build and sustain safe, supportive and nurturing environments for learning to take place.
- Drive constant improvement in student learning

3 LEADERSHIP

We want to ensure dynamic and progressive leadership in the years ahead

- Capitalize on and share our current knowledge and experience with those who will lead tomorrow.
- Be ready to deal with significant changes in demographics- e.g. retirements - in the years ahead.
- Identify and nurture potential leaders at every level of our school system.

4 COMMUNICATIONS

We want to share our Catholic education stories, activities and successes with members of our internal and external communities.

- Enhance communication and increase our public profile.
- Establish broader communication networks to reach internal and external audiences.
- Inform and provide timely information to all stakeholders.



How We Can Make This Happen

- An action plan is to be created for each year
- Specific targets and accountability measures will be built into the plan
- The plan will be created by a Strategic Planning Group led by a member of the senior team.

How You Can Help Us On This Journey

Please help us with your answers!

About our Mission and Draft Core Values:

1. Do these reflect what you believe we are all about?
2. Do you believe that we live them?
3. Do they help us put each student at the centre?
4. Do they need more clarity?

About our Strategic Pathways

1. Are these four Strategic Pathways the right ones?
2. Do they reinforce your belief and hope in Catholic education?
3. Do they motivate and inspire you?
4. Do you believe they are measurable and do-able?
5. Can they be used to help us make good decisions?





Strategic Commitments

Achieving the Promise Within Our Strategic Journey

Draft objectives for our Strategic Initiative

- Review our core values
- Review and refine the existing Mission Statement as necessary
- Create Strategic Commitments to help us on our journey
- Decide what our next steps should be.

Draft Core Values

As a Catholic Learning Community, we believe

- Actions are guided by the tenets of our Catholic faith
- In excellence through a commitment to continuous improvement
- Students achieve high standards given sufficient time and support
- We provide safe and nurturing environments for learning
- We build positive relationships and partnerships through Catholic Christian community
- Each of us is responsible for the stewardship of resources

Draft Motto

Excellence in Learning ~ Living in Christ

Draft Mission – Current

As a Catholic Learning Community we provide faith formation and academic excellence which enables our graduates to live a life of love and service in Christ.



Strategic Commitments

Our Strategic Commitments

1. Catholicity

We want to contribute meaningfully to the strength of our Catholic faith in our schools

- Support and develop the faith dimension of staff and students in all of our interactions, daily practice and behaviour modelling
- Build stronger partnerships with Catholic priests and parishes and stronger communities of schools within each parish
- Foster programs that inspire, challenge and motivate students to strengthen their concept of social justice and all faith practices.

2. Student Achievement

We want all students to be the best they can be.

- Create dynamic and faith- centred learning experiences that encourage all students to achieve their full spiritual, academic and personal potential
- Build and sustain safe, supportive and nurturing environments for learning to take place
- Drive constant improvements in student learning and the celebration of achievement

3. Leadership

We want to ensure dynamic and progressive leadership in the years ahead

- Capitalize on and share our current knowledge and experience with those who will lead tomorrow
- Build capacity to be ready for demographic changes- e.g. retirements- in the years ahead.
- Identify and nurture potential leaders at every level of our school system.

4. Communications

We want to share our Catholic education stories, activities and successes with our internal and external communities

- Provide timely information to, and opportunities for dialogue with all stakeholders
- Increase our public profile with relevant and contemporary communication strategies
- Establish broader communication networks to connect with all geographic areas we serve.



Strategic Commitments

How We Can Make This Happen

1. An action plan is to be created annually for each Strategic Commitment
2. Specific targets and accountability measures will be built into the plans
3. A Strategic Planning Group will drive this process, led by a member of the senior team.

Brant Haldimand Norfolk Catholic District School Board

2008-09

Meetings and Events

June 23, 2009	7:00 pm	Board Meeting
June 25, 2009	7:00 pm	ACS Graduation
June 25, 2009	7:00 pm	Holy Trinity Graduation
June 26 2009		Last Day of Classes
June 29, 2009		PA Day
June 29, 2009	7:00 pm	SJC Graduation
June 30, 2009		Board Designated Holiday