

Brant Haldimand Norfolk Catholic District School Board

ANNUAL MEETING OF THE BOARD

Tuesday, December 1, 2009

7:00 p.m.

AGENDA

1. Call to Order **Cathy Horgan**

2. Opening Prayer

God our creator, life giving energy, you have called us to pass on life in our Catholic schools. You have blessed us with intellect and will, soul and body. You have told us that "to whom much is given, much is expected." Teach us to know the wonder of your gifts that in knowing our potential we will call forth the gifts of this school community. Through encouragement and support of teachers, may our influence enrich this board as we call forth prophetic leadership for the future. We ask this in Your name.

AMEN.

3. Attendance and Welcome **Cathy Horgan**

4. Approval of Agenda (by consensus)

5. Declarations of Interest

6. Appointment of Scrutineers **Cathy Horgan**
(Section 8.1, Board By-Laws, 1998)

Director of Education Cathy Horgan will name Chris Roehrig and Trish Kings to the appointment of Scrutineers to collect and tabulate the voting ballots for the election of Chair and Vice Chair of the Board.

7. Nomination and Election of Chair **Cathy Horgan**
(Section 8.2, Board By-Laws, 1998)

Director of Education Cathy Horgan will review the process as stated in the By-Laws for the election of Chair of the Board.

8. Nomination and Election of Vice Chair **Chair**
(Section 8.3, Board By-Laws, 1998)

Director of Education Cathy Horgan will introduce the Chair of the Board to perform his/her first official duty of conducting the voting for the Vice Chair of the Board.

9. Appointment of Board Auditor
(Section 7.2, Board By-Laws, 1998)

Chair

Director of Education Cathy Horgan will recommend that the Board continue to use the services of Millard, Rouse, Rosebrugh, Chartered Accountants.

RECOMMENDATION:

THAT the Brant Haldimand Norfolk Catholic District School Board approve the appointment of Millard, Rouse, Rosebrugh, Chartered Accountants, as auditors for the year ending August 31, 2010.

10. Inaugural Address by the Chair of the Board

Chair

11. Adjournment

Chair

7.2 Business

The Inaugural and Annual meetings shall include further business as follows:

- 7.2.1 the appointment of the Auditors for the Board;
- 7.2.2 the passing of a resolution authorizing the Director of Education and Secretary or Associate Director, Corporate Services and Treasurer and the Chair or Vice-Chair to borrow from time to time by way of promissory note, such sums as the Board considers necessary to meet current expenditures of the Board until the current revenue has been received; and
- 7.2.3 any urgent business of the Board.

8.0 ELECTION PROCEDURES FOR CHAIR AND VICE-CHAIR

8.1 Appointment of Scrutineers

The presiding officer shall name two (2) scrutineers for the election of officers.

8.2 Nomination and Election of Chair

The presiding officer shall conduct the election for the office of the Chair of the Board, which shall be as follows:

- 8.2.1 Nomination shall be by secret ballot.
- 8.2.2 The Secretary shall announce the result of the nominations by declaring the names of those nominated. The nominees will declare their intention. The count shall not be declared.
- 8.2.3 Voting shall be conducted by secret ballot.
- 8.2.4 The member receiving a clear majority of the votes cast by all members present shall be declared elected.
- 8.2.5 Should no candidate receive a clear majority of the votes cast, the name of the candidate receiving the smallest number of votes shall be dropped and the Board shall proceed to vote anew and so continue until the Chair is elected.
- 8.2.6 In case of equality of votes (with only two candidates remaining), one more vote shall be taken. If after this vote there is still a tie, the candidates shall draw lots to fill the position as per Section 208(8) of the *Education Act*.
- 8.2.7 The presiding officer shall announce the result of the ballot by declaring the name of the member who has received a clear majority of the votes cast and shall not declare the count.

8.3 Nomination and Election of Vice-Chair

The Chair shall then take the Chair and shall conduct the election for the office of Vice-Chair using the same procedures as set out for the election of the office of the Chair.

**REPORT TO THE BRANT HALDIMAND NORFOLK CATHOLIC
DISTRICT SCHOOL BOARD**

Prepared by: G. Wallace Easton, Associate Director, Corporate Services & Treasurer
Presented to: Board of Trustees
Submitted on: December 1, 2009
Submitted by: Cathy Horgan, Director of Education & Secretary

APPOINTMENT OF AUDITORS

Public Session

The Board's By-Laws state that auditors are to be appointed at the Annual Meeting of the Board. Both predecessor boards used the services of Millard, Rouse, Rosebrugh, Chartered Accountants for many years. The Firm has also been the auditors for the amalgamated Board since its inception.

RECOMMENDATION:

THAT the Brant Haldimand Norfolk Catholic District School Board approve the appointment of Millard, Rouse, Rosebrugh, Chartered Accountants as auditors for the year ending August 31, 2010.