



**BRANT HALDIMAND NORFOLK
Catholic District School Board**

Agenda
Catholic Education Center
322 Fairview Drive
Brantford, ON N3T 5M8

**COMMITTEE OF THE WHOLE
TUESDAY, OCTOBER 20, 2009 7:00 pm
Board Room**

1. Call to Order

1.1 Opening Prayer – Joe McPherson, Chair of the Committee of the Whole

1.2 Attendance

2. Routine Matters

2.1 Approval of the Agenda

2.2 Declaration of Interest

2.3 Approval of Minutes from the Committee of the Whole

a. September 22, 2009

Pages 3-7

2.4 Business Arising from Minutes

3. Presentations and Delegations: Nil

4. Committee and Staff Reports

4.1 Unapproved Special Education Advisory Committee Minutes: September 09-2009 Pages 8-9
Presenter: Dennis Blake, Trustee Representative on SEAC

4.2 Unapproved Faith Advisory Committee Minutes – September 24, 2009 Pages 10-11
Presenter: June Szeman, Chair of the Faith Advisory Committee

4.3 Unapproved Accommodation Committee Minutes – October 13, 2009 Pages 12-13
Presenter: Cliff Casey, Chair of the Accommodation Committee

4.4 Unapproved Policy Committee Minutes – October 14, 2009 Pages 14-30
Presenter: Bonnie McKinnon, Chair of the Policy Committee

4.5 Surplus Accommodation Page 31
Presenter, Wally Easton, Associate Director, Corp. Services & Treasurer

4.6 Primary Class Size Pages 32-34
Presenter, Wally Easton, Associate Director, Corp. Services & Treasurer

4.7 OCSTA Membership Fees Page 35
Presenter: June Szeman, Chair of the Board



BRANT HALDIMAND NORFOLK Catholic District School Board

Agenda
Catholic Education Center
322 Fairview Drive
Brantford, ON N3T 5M8

4.8 Student Trustee Report

Presenter: Chris Radojewski, Student Trustee

Pages 36-37

5. Information and Correspondence

5.1 Class size organization – To be distributed

6. Notices of Motion

7. Trustee Inquiries

8. Business In-camera

207. **(2) Closing of certain committee meetings.** A meeting of a committee of a board, including a committee of the whole board, may be closed to the public when the subject-matter under consideration involves,
- a) The security of the property of the board;
 - b) The disclosure of intimate, personal or financial information in respect of a member of the board or committee, an employee or prospective employee of the board or a pupil or his or her parent or guardian;
 - c) The acquisition or disposal of a school site;
 - d) Decisions in respect of negotiations with employees of the board; or
 - e) Litigation affecting the board.

9. Report on the In-camera Session

10. Future Meetings and Events

Pages 38-39

11. Moment of Silent Reflection

12. Adjournment

Next meeting date, time, and location: CW – Tuesday, November 17 at 7:00 pm – Board Room



**BRANT HALDIMAND NORFOLK
Catholic District School Board**

Minutes
Tuesday, September 22, 2009
Committee of the Whole
Catholic Education Center
322 Fairview Drive
Brantford, ON N3T 5M8

PRESENT AT MEETING:

1. CALL TO ORDER

The meeting was called to order by Vice Chair Joe McPherson.

1.1 OPENING PRAYER:

The meeting was opened with a prayer. June Szeman, Chair of the Board welcomed staff and trustees back after the summer break. She thanked all staff involved in planning a very successful board-wide faith day and the special education professional activity day.

1.2 ATTENDANCE

Trustees: Dennis Blake, Cliff Casey, Dan Dignard, Bonnie McKinnon,
Joe McPherson and June Szeman
Student Trustee: Chris Radojewski
Administration: Cathy Horgan, Director of Education and Secretary, Wally Easton,
Associate Director and Treasurer; Bill Chopp, Trish Kings, Chris
Roehrig, Superintendents of Education and Claire Dodgson,
Recording Secretary

2. ROUTINE MATTERS

2.1 APPROVAL OF THE AGENDA

Resolved:

On the motion of Bonnie McKinnon and June Szeman, that the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board approve the agenda of the September 22, 2009 meeting.

CARRIED

2.2 DECLARATION OF INTEREST: Nil



**BRANT HALDIMAND NORFOLK
Catholic District School Board**

Minutes
Tuesday, September 22, 2009
Committee of the Whole
Catholic Education Center
322 Fairview Drive
Brantford, ON N3T 5M8

**2.3 APPROVAL OF MINUTES FROM THE COMMITTEE OF THE WHOLE –
JUNE 16, 2009**

Resolved:

On the motion of Bonnie McKinnon and June Szeman, that the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board approve the Minutes from the Committee of the Whole Meeting of June 16, 2009.

CARRIED

2.4 BUSINESS ARISING FROM THE MINUTES: Nil

3. PRESENTATIONS/DELEGATIONS: Nil

4. COMMITTEE AND STAFF REPORTS

4.1 START-UP ENROLMENT AND SCHOOL ORGANIZATION

Superintendent of Education Chris Roehrig thanked staff for the groundwork that went into preparing for the 2009-10 school organizations.

Chris reviewed the school organizations prepared through the Barragar system and stated that class size is being scrutinized on a regular basis. Enrolment statistics indicate that there are 66 students fewer than projected in elementary and secondary was close to the projection as of September 22.

Resolved:

On the motion of Bonnie McKinnon and June Szeman, that the Committee of the Whole receive the start-up enrolment and school organization report.

CARRIED

4.2 BOARD AND COMMITTEE OF THE WHOLE MEETING SCHEDULE 2009-10

Chair of the Board June Szeman reviewed the need to change meeting dates in December 2009 and March 2010. It was noted that the Board by-laws were changed to reflect all board and committee of the whole meetings have a start time of 7:00 p.m.



**BRANT HALDIMAND NORFOLK
Catholic District School Board**

Minutes
Tuesday, September 22, 2009
Committee of the Whole
Catholic Education Center
322 Fairview Drive
Brantford, ON N3T 5M8

Resolved:

On the motion of Bonnie McKinnon and June Szeman, that the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board approve the following Board and Committee of the Whole Meeting Schedule 2009-10 as follows:

A Board meeting be held on Tuesday, December 8, 2009 with no Committee of the Whole meeting scheduled in December 2009.

A Committee of the Whole be held on Tuesday, March 23, 2010 and the Board meeting be held on Tuesday, March 30, 2010.

CARRIED

4.3 EQAO RESULTS FOR PRIMARY, JUNIOR AND GRADE 9

Superintendent of Education Trish Kings reviewed the EQAO results in reading, writing and mathematics for Grades 3 and 6 and indicated that there has been steady improvement over time.

Mrs. Kings stated that we have the data to identify students who are at risk of not achieving the provincial goal of level three or four. Supports are in the schools to assist and focus on these students. Specific supports are put in schools where results are lower.

Superintendent of Education Chris Roehrig reviewed the EQAO results in mathematics at the secondary level. At the secondary panel, schools are building capacity and a targeted use of resources is being applied to provide a focused intervention where required.

Resolved:

On the motion of June Szeman and Bonnie McKinnon, that the Committee of the Whole recommend that the Brant Haldimand Norfolk Catholic District School Board receive the report on the EQAO Primary, Junior and Grade 9 results for 2008-09.

CARRIED

5. INFORMATION AND CORRESPONDENCE

Trustees raised questions regarding Bill 177 and its implications. Chair June Szeman stated that OCSTA is currently involved in reviewing the information and responding to it. Current information will be sent to the trustees as well as an update of activity to date from OCSTA.



**BRANT HALDIMAND NORFOLK
Catholic District School Board**

Minutes
Tuesday, September 22, 2009
Committee of the Whole
Catholic Education Center
322 Fairview Drive
Brantford, ON N3T 5M8

Chair of the Board June Szeman stated that the OCSTA Regional Meeting will take place at the CEC on October 16, 2009. Details will be forwarded to trustees.

Chair of the Board June Szeman expressed congratulations to those involved in the building of Sacred Heart School and those involved planning the opening/blessing of the school.

Chair of the Board June Szeman advised trustees of the dates of the When Faith Meets Pedagogy event from October 22-24, 2009 in Toronto. Information has been sent to trustees. A reminder was given to let Claire Dodgson know if they plan on attending.

Director of Education Cathy Horgan will look into the date of the second reading for Bill 177 and advise trustees.

Resolved:

On the motion of June Szeman and Bonnie McKinnon, that the Committee of the Whole recommend that the Brant Haldimand Norfolk Catholic District School Board receive the information and correspondence items since the last meeting.

CARRIED

6. NOTICES OF MOTION: Nil

7. TRUSTEE INQUIRIES:

Trustee Dennis Blake inquired about the activity around the H1N1 virus. Director of Education Cathy Horgan advised that schools have received information from the Ontario Medical Officer of Health as well as the local health officer. Principals did meet on this issue and have been trained with the information received from the Ministry. All teachers' desks will have hand sanitizers on them, provided by funding through the ministry. Information is available on the board website for parents.

Trustee Cliff Casey inquired about the results posted on our website for drinking water test results. He requested that schools be identified by name rather than a number. He stated that results are not clear and asked if this could be rectified. Associate Director Wally Easton responded that the report formats are standard but that he would investigate to see if more details could be posted.



**BRANT HALDIMAND NORFOLK
Catholic District School Board**

Minutes
Tuesday, September 22, 2009
Committee of the Whole
Catholic Education Center
322 Fairview Drive
Brantford, ON N3T 5M8

8. BUSINESS IN-CAMERA:

Resolved:

On the motion of June Szeman and Bonnie McKinnon, that the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board move to an In-Camera session.

CARRIED

9. REPORT ON THE IN-CAMERA SESSION:

Resolved:

On the motion of Bonnie McKinnon and Cliff Casey, that the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board approve the business of the In-camera session.

THAT the Committee of the Whole recommends the Brant Haldimand Norfolk Catholic District School Board receive the report on the revised Elementary Principal and Vice Principal Assignments, effective September 2009.

CARRIED

10. FUTURE MEETINGS

Trustees were invited to look over the Meetings and Events that were included in the agenda package. It was agreed that all meetings Trustees are involved in will be listed.

11. MOMENT OF SILENT REFLECTION

12. ADJOURNMENT

Resolved:

On the motion of Bonnie McKinnon and Dennis Blake, that the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board adjourn the meeting of September 22, 2009.

CARRIED



**Special Education Advisory Committee Meeting
Wednesday, September 9, 2009 – 7:00pm
Location: Fatima Resource Centre**

Present: Colleen Demarest, Cathy Pearson, Dennis Blake, Paul Sanderson, Tracey Tierney, Terre Slaght, Barb Mitchell, Bill Chopp

Absent: Stella Galloway, Nancy Smith, Michelle Feeney, Lisa Stockmans, Dianne Wdowczyk

1. Opening Prayer

Terre Slaght opened the meeting with a prayer.

2. Approval of the Minutes – June 10, 2009

A motion was made to accept the June 10, 2009 SEAC minutes by Dennis Blake and seconded by Barb Mitchell.

Approved

3. Opening Remarks – Paul Sanderson, Chair

Paul Sanderson welcomed back everyone after summer holidays. Paul Sanderson welcomed SEAC's new member, Tracey Tierney. Tracey Tierney spoke to her background. Members of SEAC introduced themselves to Tracey Tierney.

4. Approval of Agenda

With the addition of the discussion of SEAC brochures during the principal's report, the agenda was approved on a motion moved by Barb Mitchell and seconded by Colleen Demarest.

Approved

5. Reports:

5.1 Principal of Program: Special Education Report – Terre Slaght

i. SEAC Calendar Dates

Terre Slaght presented the committee with school year calendars and noted all SEAC dates.

ii. Special Education Calendar Dates

Terre Slaght distributed a brochure that contained most special education events for the school year.

iii. PD Day Update

September 1 Faith Day brought the entire system together to listen to Rev. Tony Ricard. September 2 a special education PD day was held with Wayne Hulley from Canadian Effective Schools coming to speak about becoming a better leader in education. Feedback was great.

iv. EA (Educational Assistant) Update

The school year started off smoothly. We are now waiting to find out how many new children will require EAs. There will be a review on October 1, 2009.



BRANT HALDIMAND NORFOLK Catholic District School Board

Minutes

Catholic Education Center
322 Fairview Drive
Brantford, ON N3T 5M8

v. SEAC Brochures

Terre Slaght handed out SEAC brochures for members to take back to their agencies. Paul Sanderson passed on positive feedback on how helpful the brochures have been at his agency.

5.2 Superintendent of Education Report – Bill Chopp

vi. Staffing Update

Bill Chopp updated the committee on the new SERTs (Special Education Resource Teachers), as well as the new department head at Assumption College School. Bill Chopp also informed them of the personnel changes at the Fatima Resource Centre.

vii. Department Initiatives

Bill Chopp noted the following as special education department initiatives for 2009-2010:

- Learning for All JK – Grade 12
- JK/Grade 1 assessment and intervention strategies
- Special Education Plan
- IEP (Individual Education Plan) audit
- SERT allocation review
- Secondary supports review
- ABA (Applied Behaviour Analysis) training

viii. Special Education Plan Review

The draft Special Education Plan will be vetted by SERTs at their next meeting and will be emailed to the SEAC committee after, for review. The goal is to have it online in November.

ix. SEAC Goals for 2009 - 2010

The committee reviewed the 2008-2009 SEAC goals and will establish new goals for 2009-2010.

Terre Slaght explained a workshop that was piloted at Holy Trinity based on sign language. Lists of words that people wish to learn in sign language are being developed and 20 people will attend a workshop to learn these words and then will take those skills back to their school.

It was suggested that the October SEAC meeting be held at Assumption College School so the committee can see the TEACH program classroom. This will be confirmed before the next meeting.

6. Member Association Update – SEAC Members

Barb Mitchell, HN-REACH, reported that the Parents of Partners workshops will continue. The Best Start program will begin again on September 17.

7. Business for Next Meeting: NIL

8. Adjournment

The meeting was adjourned.



**Faith Advisory Committee Meeting
September 24, 2009 – 1:30-3:30
Haldimand Room**

Present: June Szeman (Chair), Father Al Dufraimont, Kathleen Evans, Cathy Horgan, Monsignor Murray Kroetsch, Mary Leonard, Laurence McKenna, Joyce Young

Absent: Sharon Boase, Mary Theresa Coene, Bonnie McKinnon

1. Opening Prayer

The meeting was opened with a prayer by June Szeman, Chair of the Catholicity Committee.

2. Approval of the Minutes

The minutes of the May 21, 2009 were approved by consensus.

3. Approval of Agenda

The agenda of the September 24, 2009 meeting was approved by consensus.

4. Information Items:

4.1 FACE- The regional meeting will take place on November 20 in London; more information will be shared with the committee at the next meeting

4.2 Plans for the Diocesan Mass for Catholic education which will be held on October 15, 2009 in Formosa are underway. Invitations have gone out to various groups in the Board. A coach bus will leave CEC at noon. The focus will be on new teachers; Dr. Mark McGowan will speak on the history of Catholic education in Ontario; Mass at 6:30; committee members are welcome to come.

4.3 Faith Day survey results were very positive. There were some difficulties with parking, food and washrooms.

Discussion occurred regarding a recommendation that every school year should start with a Board-wide Faith Day. Many were in favour of this. Concern was expressed about losing school faith days since these are also important. The calendar committee will receive the recommendation.

Discussion occurred regarding placing a template on BHN resource for principals to complete as to how schools are implementing the Board theme. Joyce will look into developing the format.



5. Discussion Items

5.1 Virtues foundational document

- i. Kathy Evans walked committee members through the document
Edits- some changes to be made; possible alternate scripture texts
Review Group- Cathy and Joyce will gather a group to review the document
- ii. Implementation-in-services to trustees, principals and teachers
- iii. Next Steps- linking of this document to the curriculum
- write companion pieces to connect to parish, school family, etc.
- iv. Funding – will apply to Ministry for funding to print the document through the Character Education initiative; will also ask Ministry for funds to review and inservice document. Joyce Young and Trish Kings will work on this.

5.2 "Because We Believe" document discussed. It was pointed out that the secondary schools do not have this document and that it should be implemented K-12. Joyce will work on this.

5.3 Strategic Action Plan- Cathy presented the plan. The plan will only be 1-2 pages long and incorporate 1 or 2 SMART goals per section. Using the feedback from the group Teacher P.D., School Board theme and prayers for the liturgical year should be included. Indicators of success will also be included. Completed template will be filled out, and emailed to the committee prior to presentation to the trustees

5.4 Cathy also distributed a document entitled "Vatican Letter on Catholic Education" for the committee members to read.



**BRANT HALDIMAND NORFOLK
Catholic District School Board**

Minutes
Catholic Education Center
322 Fairview Drive
Brantford, ON N3T 5M8

**Accommodations Committee
Tuesday, October 13, 2009, 7:00 p.m.
Jean Vanier Catholic Elementary School**

Present: Dennis Blake, Wally Easton, Joe McPherson, June Szeman

Absent: Cliff Casey

1. Opening Prayer

Dennis Blake opened the meeting with prayer.

2. Approval of the Agenda

Moved by: Joe McPherson

Seconded by: June Szeman

THAT the Accommodations Committee approve the Agenda of October 13, 2009.

3. Approval of the Minutes

Moved by: June Szeman

Seconded by: Joe McPherson

THAT the Accommodations Committee approve the minutes of the June 15, 2009 Accommodations Committee meeting with the following amendment:

- Include the attendance of Joe McPherson as the June 15, 2009 meeting.

4. Information Items:

a) Construction Projects

Wally Easton reviewed the three major construction projects. Jean Vanier Catholic Elementary School opened on October 13, 2009. The school was complete with the exception of the gymnasium and some minor items throughout the school. The contractor will continue to work at the school after school hours and on weekends. Useable equipment and material is being removed from the former Our Lady of Fatima School and the school will be demolished in the next three weeks. The plan is to repair the yard and seed it before winter.

The design for the new school in south west Brantford is complete and we will be ready to go to tender in a few weeks. On the recommendation of the architect, the tender be issued in January 2010 and construction start in March 2010.

Staff have met with the architects to begin the design of the addition for St. John's College. The plan is to complete the design by January 2010 and issue a tender in April 2010 with a construction start date in June 2010.

Moved by: Joe McPherson

Seconded by: June Szeman

THAT the Accommodations Committee receive the Construction Projects report.



**BRANT HALDIMAND NORFOLK
Catholic District School Board**

Minutes

Catholic Education Center
322 Fairview Drive
Brantford, ON N3T 5M8

5. Trustee Enquiries:

- a) Joe McPherson asked about the process for the Pupil Accommodation Reviews. Wally Easton advised that the Accommodation Review Committee (ARC) Working Committee had met on Tuesday, October 6, 2009 and the next meeting was scheduled for Wednesday, October 14, 2009. The first public meeting will be held on Wednesday, October 21, 2009 at the Catholic Education Centre.

6. Business of the In-Camera Session

Moved by: June Szeman

Seconded by: Joe McPherson

THAT the Accommodations Committee move to an In-Camera Session.

7. Report on the In-Camera Session

Moved by: Joe McPherson

Seconded by: June Szeman

THAT the Accommodations Committee approve the business of the In-Camera Session.

8. Adjournment

The meeting was adjourned at 8:35 p.m.

Next meeting: The next meeting is scheduled at the Call of the Chair.



**BRANT HALDIMAND NORFOLK
Catholic District School Board**

Minutes
Wednesday, October 14, 2009
Policy Committee
Catholic Education Center
322 Fairview Drive
Brantford, ON N3T 5M8

PRESENT AT MEETING:

1. CALL TO ORDER

1.1 OPENING PRAYER:

The meeting was opened with a prayer by Bonnie McKinnon Chair of the Policy Committee.

1.2 ATTENDANCE

Trustees: Bonnie McKinnon and June Szeman

Administration: Cathy Horgan, Director of Education and Trish Kings, Superintendent of Education

2. ROUTINE MATTERS

2.1 APPROVAL OF THE AGENDA

Resolved:

On the motion of Bonnie McKinnon and June Szeman, that the Policy Committee of the Brant Haldimand Norfolk Catholic District School Board approve the agenda of the October 14, 2009 meeting.

CARRIED

2.2 DECLARATION OF INTEREST: Nil

2.3 APPROVAL OF MINUTES FROM THE POLICY COMMITTEE – APRIL 14, 2009

Resolved:

On the motion of Bonnie McKinnon and June Szeman, that the Policy Committee of the Brant Haldimand Norfolk Catholic District School Board approve the Minutes from the Policy Committee of June 16, 2009.

CARRIED

2.4 BUSINESS ARISING FROM THE MINUTES: Nil

3. PRESENTATIONS/DELEGATIONS: Nil



4. COMMITTEE AND STAFF REPORTS

4.1 PLAN OF POLICY DEVELOPMENT FOR 2009-10

Chair of the Policy Committee Bonnie McKinnon, reviewed the plan for policy development during the 2009-10 school year. A list of policies to be both reviewed and developed will be used.

Resolved:

On the motion of Bonnie McKinnon and June Szeman, that the Committee of the Whole receive the Plan of Policy Development for the 2009-10 school year.

CARRIED

4.2 PROGRESSIVE DISCIPLINE FOR STUDENTS

Superintendent of Education Trish Kings reviewed the Progressive Discipline for Students policy. The policy is required under PPM 145 whereby all Ontario school boards must put in place, a policy with respect to Progressive Discipline for Students. This policy complies with the Ministry requirement.

Resolved:

On the motion of Bonnie McKinnon and June Szeman, that the Policy Committee recommends that the Committee of the Whole refers the Progressive Discipline for Students policy to the Brant Haldimand Norfolk Catholic District School Board for approval.

CARRIED

4.3 PERFORMANCE APPRAISAL FOR THE DIRECTOR OF EDUCATION

Director of Education Cathy Horgan reviewed the policy for the Performance Appraisal for the Director of Education. The performance appraisal will be initiated by the Chair and will follow specific timelines as laid out in the policy.

Resolved:

On the motion of June Szeman and Bonnie McKinnon, that the Policy Committee recommends that the Committee of the Whole refers the Performance Appraisal for the Director of Education policy to the Brant Haldimand Norfolk Catholic District School Board for approval.

CARRIED



**BRANT HALDIMAND NORFOLK
Catholic District School Board**

Minutes
Wednesday, October 14, 2009
Policy Committee
Catholic Education Center
322 Fairview Drive
Brantford, ON N3T 5M8

5. MOMENT OF SILENT REFLECTION

6. ADJOURNMENT

Resolved:

On the motion of Bonnie McKinnon and June Szeman, that the Policy Committee of the Brant Haldimand Norfolk Catholic District School Board adjourn the meeting of October 14, 2009.

CARRIED

NEW POLICIES BEING DEVELOPED OR POLICIES IN REVISION

Policy Name	Assigned to	Policy Proposal to ACM	Draft Reviewed by ACM	Draft Reviewed by Sr Advisory	Date sent to Trustees	Vetted to System	To Policy Cmte	To Cmte of the Whole	Approved by Board	Posted on Web
200.14 Admission of Students R	Cathy Horgan	Nov 09					2009-10			
Healthy Food Choices in Schools	Bill Chopp		Nov 09				Jan 10			
Progressive Discipline R	Bill Chopp Trish Kings						Oct 09			
300.10 Hiring – Academic Staff R	Wally Easton		Oct 09				Nov 09			
300.11 Hiring – Support Staff R	Wally Easton		Oct 09				Nov 09			
300.18 Pre-employment Screening R	Wally Easton		Nov 09				2009-10			
Medical Support/ Diabetes	Bill Chopp		Nov 09				2009-10			
Educational Field Trip R	Chris Roehrig		Dec 09				2009-10			
300.1 Workplace Harassment R	Wally Easton									
300.6 Performance Appraisal for Non-teaching Staff R	Wally Easton		Feb 10							
Environmental Education	Chris Roehrig		Nov 09							
Performance Appraisal for the Director of Education	Cathy Horgan						Oct 09			
Equity Policies	Trish Kings		Dec 09				Feb 10			
Customer Service Accessibility	Bill Chopp		Oct 09				Dec 09			

Partnerships with External Agencies (for provision of services by regulated health professionals, regulated social service professionals, and paraprofessionals)	Bill Chopp		Dec 09				Dec 09/ Jan 10			
--	------------	--	--------	--	--	--	-------------------	--	--	--

* **R** ~ In revision

REPORT TO THE POLICY COMMITTEE

Prepared by: Trish Kings, Superintendent of Education
Presented to: Policy Committee
Submitted on: June 9, 2009
Submitted by: Cathy Horgan, Director of Education & Secretary

POLICY: PROGRESSIVE DISCIPLINE POLICY FOR STUDENTS

Public Session

BACKGROUND INFORMATION:

In accordance with the Education Amendment Act (Progressive Discipline and School Safety), 2007, and as required by Policy/Program Memorandum 145, all Ontario school boards must put in place a policy with respect to Progressive Discipline for Students.

DEVELOPMENTS:

The policy has been developed in accordance with Ministry requirements and vetted as required by the Policy Development Policy.

RECOMMENDATION:

THAT the Policy Committee recommends that the Committee of the Whole refers the Progressive Discipline Policy for Students be directed to the Brant Haldimand Norfolk Catholic District School Board for approval.



Brant Haldimand Norfolk Catholic District School Board

POLICY: Progressive Discipline Policy For Students

Adopted:	Policy No:
	Former Policy #:
Revised:	Policy Category:
Subsequent Review Dates:	Pages:

Belief Statement:

The Brant Haldimand Norfolk Catholic District School Board acknowledges the importance of actively promoting and supporting appropriate and positive student behaviours that contribute to and sustain a safe learning and teaching environment in which every student can reach his or her potential.

Policy Statement:

It is the policy of the Brant Haldimand Norfolk Catholic District School Board that our schools adopt progressive discipline procedures which:

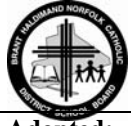
1. are consistent with the Mission and beliefs of the Brant Haldimand Norfolk Catholic District School Board
2. use a continuum of interventions, supports and consequences that builds upon strategies that promote positive behaviours
3. use interventions, supports and that are clear and developmentally appropriate and include learning opportunities for students in order to reinforce positive behaviours and help students make good choices
4. use a student's Individual Education Plan (IEP)/Behaviour Plan as appropriate for students with special education needs
5. consider all mitigating and other factors as required by the Education Act as set out in Ontario Regulation 472/07.

Glossary of Key Policy Terms:

PROGRESSIVE DISCIPLINE: A whole school approach that utilizes a continuum of interventions, supports and consequences to address inappropriate student behaviour and to build upon strategies that promote positive behaviours.

Statutory/Regulatory/
Related Board Policy
Linkages

Education Act, Ontario Regulation 427/07,
Policy/Program Memorandum No. 145 Progressive
Discipline and Promoting Positive Student Behaviour,
Safe Schools Policy 200.25



Brant Haldimand Norfolk Catholic District School Board

ADMINISTRATIVE PROCEDURES: Progressive Discipline Policy

Adopted:	Policy No:
	Former Policy #:
Revised:	Policy Category:
Subsequent Review Dates:	Pages:

1. All schools must develop and implement a school wide progressive discipline plan that is consistent with the Board’s policy.
2. Schools should use a range of interventions, supports and consequences in which short term suspension, long term suspension, or expulsion may be the response required. Examples of early intervention may include, but are not limited to:
 - o verbal reminders
 - o review of expectations
 - o detentions
 - o written assignments
 - o loss of privilege
 - o contact with parents.Ongoing interventions may include, but are not limited to:
 - o conflict mediation
 - o peer mentoring
 - o volunteer service in the school community
 - o meetings with parents
 - o a referral to counselling (internal and/or external support).
3. Schools should, in consultation with staff, students, parents and other support groups, develop a positive school environment utilizing proactive and preventative measures to foster a positive and supportive learning and teaching environment for all.
4. A Board training strategy will be developed for all administrators and school staff.
5. A Board communication strategy will be developed for all students, parents, staff and school councils in order that members understand and support progressive discipline.
6. The Board’s performance indicators for monitoring, reviewing and evaluating the effectiveness of the policy will be reviewed through the Board’s Safe Schools Committee and the schools’ Safe Schools Team.



Brant Haldimand Norfolk Catholic District School Board

POLICY: PERFORMANCE MANAGEMENT OF DIRECTOR OF EDUCATION

Adopted:	Policy No:	
	Former Policy #:	
Revised:	Policy Category:	Governance
Subsequent Review Dates:	Pages:	

Belief Statement:

The Brant Haldimand Norfolk Catholic District School Board believes that:

1. a performance management process for the Director of Education, provides a forum for constructive dialogue and exchange of information between the Director and the Board of Trustees;
2. the process is an opportunity for both the Board and the Director to clarify expectations and goals, to review past accomplishments, and to agree on needs of the Catholic School system. The end result provides clear objectives for the coming year.

Policy Statement:

The Brant Haldimand Norfolk Catholic District School Board shall adopt a program of performance management which:

1. is consistent with the Mission and beliefs of the Brant Haldimand Norfolk Catholic District School Board.
2. builds upon and improves the Director of Education's performance by establishing a formal process and mechanism through which to provide feedback and to discuss and monitor expectations and standards of performance.
3. sets measurable goals, objectives and directions for the Director that directly relate to the Board's Mission and Strategic Plan.
4. ensures that the Brant Haldimand Norfolk Catholic District School Board's expectations and priorities are being effectively addressed by the Director.
5. is completed annually by the Board of Trustees with all Board members participating in the evaluation process.

6. provides for professional growth of the Director and ensures accountability. To this end, the evaluation shall focus on affirmations, and where appropriate, redirection.
7. shall be based on duties as assigned in provincial statutes, regulations, policies and guidelines for the position of Director of Education.
8. is led by the Chair of the Board.

Glossary of Key Policy Terms:

Statutory/Regulatory/
Related Board Policy
Linkages

Includes any direct linkages to statutory and regulatory legislation and by-laws of the federal, provincial and municipal governments and their associated bodies, as well as any related board policies.



Brant Haldimand Norfolk Catholic District School Board

**ADMINISTRATIVE PROCEDURES:
PERFORMANCE MANAGEMENT OF
DIRECTOR OF EDUCATION**

Adopted:	Policy No:	
	Former Policy #:	
Revised:	Policy Category:	Governance
Subsequent Review Dates:	Pages:	

1. The annual performance review for the Director of Education shall be initiated by the Chair of the Board in April.
2. The Director submits a report which reviews activities and accomplishments for the year, to the Chair of the Board.
3. The Chair meets with the Director to review the appraisal process for the coming year, including a review of previous years' goals and identified goals for the next year.
4. The Executive Assistant circulates all forms and information, including the process to the Board members. Board members are asked to complete the survey (see attached) and return it to the Chair at the April Board meeting.
5. The Chair and Vice Chair of the Board shall review the data collected and the Chair and the Vice Chair shall prepare a written appraisal report based on the data collected that shall be submitted to the Director of Education by May 31 each year.
6. The Director of Education shall then respond and the appraisal report and Director's response shall be received by the Board for review, approval and disposition by the final Board meeting in June.
7. The Director shall file an annual report identifying areas of focus for attention for the upcoming school year at the September Board meeting. The report shall consider any recommendations arising out of the appraisal report and the Director's response from the previous school year.
8. The appraisal report and response of the Director shall be filed within the Director's personnel file.

Performance Appraisal - Director of Education

This form is designed to obtain your perceptions of the performance of our Director for the above mentioned time period. Your personal opinions and observations are important, so please respond candidly to each item. Your responses will remain anonymous. A summary of all the responses will be compiled for all the trustees.

As you read through the following list, circle the appropriate number
Scoring: (1) Adequate; (2) Meets expectations; (3) Exceeds expectations (4) Unknown
and submit any additional comments in the space provided.

1. Catholic Leadership

- Promotes and integrates Gospel values throughout the system
- Leads prayer and liturgy at meetings
- Articulates Catholic values to community
- Demonstrates a strong understanding of and maintains a positive working relationship with the deaneries and related parishes

Scoring: (1) Adequate; (2) Meets expectations; (3) Exceeds expectations
(4) Unknown

Comments:

2. Cultural Leadership

- Builds commitment to Board's Mission, beliefs and strategic commitments
- Maintains culture of respect through the system
- Creates a focus on education excellence

Scoring: (1) Adequate; (2) Meets expectations; (3) Exceeds expectations
(4) Unknown

Comments:

3. Communications

- Provides written and verbal reports to the Board of Trustees
- Regularly corresponds to the system
- Responds to media/general correspondence
- Responds to inquiries in a timely fashion
- Provides timely information on Ministry initiatives that may affect the system
- Maintains open and meaningful communication with the Board

**Scoring: (1) Adequate; (2) Meets expectations; (3) Exceeds expectations
(4) Unknown**

Comments:

4. Staff Relations

- Builds respectful relationships with employee groups
- Takes a problem-solving approach to issues
- Creates a culture of learning that allows staff to engage in continuous learning
- Is recognized as a professional leader
- Seen as approachable and a builder of relationships with trustees, staff and community
- Integrates feedback for trustees, staff and the community into positive action
- Creates atmosphere of trust and collaboration when working with trustees, staff and community

**Scoring: (1) Adequate; (2) Meets expectations; (3) Exceeds expectations
(4) Unknown**

Comments:

5. Community and Public Relations

- Represents the Board in a positive and professional manner
- Strengthens inter-board cooperation
- Enhances the system profile

**Scoring: (1) Adequate; (2) Meets expectations; (3) Exceeds expectations
(4) Unknown**

Comments:

6. Vision of System: Present and Future

- Articulates and promotes Mission and beliefs of system
- Understand system design and change process
- Articulates how system and school planning need to align and support system mission and the Board's strategic commitments

**Scoring: (1) Adequate; (2) Meets expectations; (3) Exceeds expectations
(4) Unknown**

Comments:

7. General System Leadership

- Leads by example – is seen as instructional leader
- Takes forward thinking approach to anticipate change
- Inspires confidence in the system
- Interprets and communicates policy, procedures, legislation and regulations to others (staff and trustees) to increase understanding all
- Maintains a clear and consistent sense of direction
- Handles tough situations well and manages difficult personnel issues successfully

**Scoring: (1) Adequate; (2) Meets expectations; (3) Exceeds expectations
(4) Unknown**

Comments:

8. Organizational Leadership

- Deals directly with difficult issues
- Defines clearly issues/problems
- Takes problem-solving approach/involves others in discussions
- Provides clear roles and high expectations for senior staff

**Scoring: (1) Adequate; (2) Meets expectations; (3) Exceeds expectations
(4) Unknown**

Comments:

9. Fiscal Leadership

- Ensures that budget planning process reflects accountability, planning and economic political realities
- Ensures budget allocations reflect articulated goals of system are department/planning process
- Ensures financial management of the Board is consistent with legal and Ministry requirements

**Scoring: (1) Adequate; (2) Meets expectations; (3) Exceeds expectations
(4) Unknown**

Comments:

10. Personal and Professional Attributes

- Participates in professional peer organizations and is active
- Demonstrates ethical principals in management activities
- Demonstrates professional attitudes and attributes

**Scoring: (1) Adequate; (2) Meets expectations; (3) Exceeds expectations
(4) Unknown**

Comments:

QUESTIONS TO ACCOMPANY THE CHECKLIST

**All Board members complete.*

Jot down your responses to each question and include with your checklist responses.

1. What impressed you the most about the Director of Education's performance this year?

2. Do you have an area of concern regarding the Director of Education's performance for the period covered in the evaluation? Yes/No

3. Do you have specific recommendations for the Director of Education to improve performance? Please prioritize. Yes/No

4. What could the Board do to help the Director of Education?

SUMMARY OF BOARD RESPONSE:

After Board members have reviewed and discussed the Director of Education’s report, the Chair of the Evaluation Committee will summarize the points by completing this form.

The Director of Education does a competent job in these areas:

The Director of Education could develop in these areas:

Summary Statement:

Comments from the Director of Education

Signature of Chair:

Date:

Signature of
Director of Education

Date:

The Director of Education’s signature merely indicates that the completed form has been read and does not necessarily imply agreement with the performance evaluation.

A copy of this document will be placed in the Director of Education’s personnel file.

**REPORT TO THE BRANT HALDIMAND NORFOLK CATHOLIC
DISTRICT SCHOOL BOARD COMMITTEE OF THE WHOLE**

Prepared by: Wally Easton, Associate Director, Corporate Services & Treasurer
Presented to: Committee of the Whole
Submitted on: October 20, 2009
Submitted by: Cathy Horgan, Director of Education & Secretary

**SURPLUS ACCOMMODATIONS – GRAND ERIE
DISTRICT SCHOOL BOARD**

Public Session

BACKGROUND INFORMATION:

In accordance with Regulation 444/98 under the Education Act, the Grand Erie District School Board has issued a proposal to certain publicly-funded organizations to dispose of property which they have declared surplus.

DEVELOPMENTS:

The properties which the Grand Erie District School Board has declared as surplus are:

- Former Bethel School, 68 Bethel Road, Paris, Ontario.
- Former Queen’s Ward School, 70 King Edward Street, Paris, Ontario.
- Former Windham Central Public School, Windham Centre, Ontario.

The Board has no need of any elementary student accommodation in these areas. Therefore, Administration recommends that the Board advise the Grand Erie District School Board that we have no interest in the properties.

RECOMMENDATION:

THAT the Committee of the Whole recommend that the Brant Haldimand Norfolk Catholic District School Board advise the Grand Erie District School Board that the Brant Haldimand Norfolk Catholic District School Board has no interest in the following properties:

- Former Bethel School, 68 Bethel Road, Paris, Ontario
- Former Queen’s Ward School, 70 King Edward Street, Paris, Ontario
- Former Windham Central Public School, Windham Centre, Ontario

REPORT TO THE BRANT HALDIMAND NORFOLK CATHOLIC DISTRICT SCHOOL BOARD COMMITTEE OF THE WHOLE

Prepared by: Wally Easton, Associate Director, Corporate Services & Treasurer
Presented to: Committee of the Whole
Submitted on: October 20, 2009
Submitted by: Cathy Horgan, Director of Education & Secretary

PRIMARY CLASS SIZE

Public Session

BACKGROUND INFORMATION:

The government began its program to reduce primary class size (PCS) in 2004-05. The initial objective was to reduce all primary classes to a maximum of 20 pupils by 2007-08, however, that was subsequently changed to allow 10% of classes to exceed 20 pupils up to a maximum of 23 pupils per class. Funding for additional classroom teachers was phased-in over the four-year period. The Brant Haldimand Norfolk Catholic District School Board will receive an estimated \$2,270,494 in 2009-10 to pay the costs of additional teachers required to meet the primary class size target.

DEVELOPMENTS:

School boards were asked to submit their initial 2009-10 plans to meet the primary class size target in July 2009. Our Board was able to meet the target of 90% of classes at 20 or fewer pupils based on projected enrolments.

In September 2009, staff reviewed the actual elementary pupil enrolment which was 66 pupils less than projected earlier. Based on the reduced enrolment, staffing was adjusted appropriately however, no lay offs were necessary as the teachers had not been hired.

In addition, the PCS regulation requires that the average class size in the junior and intermediate grades not exceed the average in 2003-04, when the primary class size cap was implemented. The attached chart shows the class sizes in 2009-10 are less than the 2003-04 average class size.

RECOMMENDATION:

THAT the Committee of the Whole recommend that the Brant Haldimand Norfolk Catholic District School Board approve receive the Primary Class Size report.



Menu

français

Home	School Data Input	School Statistics	Completed Schools	School Status Report	Reports	Track List	Board Input	Board Statistics	User Report	Change Password
------	-------------------------	----------------------	----------------------	----------------------------	---------	------------	----------------	---------------------	----------------	--------------------

Board Statistics - (from Section N October Reports and PCS Results)

 Brant Haldimand Norfolk Catholic District School Board
 B67164

Key Statistics	2003-04	2009-10 Preliminary	2009-10 Sandbox	2009-10 Final
0210 % Primary Classes 20 and Under	40.2 %	100.0 %	0 %	90.1 %
0220 % Primary Classes 23 and Under	66.1 %	100.0 %	0.0 %	100.0 %
0230 Average Junior/Intermediate (grades 4-8) Class Size	26.4	26.4	0.00	25.7
0234 % Grade 3/4 Combined Classes 23 and Under		100.0 %	0.0	100.0 %

Primary (JK-3) Statistics

% of Primary Classes

0410 20 and under	40.2 %	100.0 %	0 %	90.1 %
0420 21	5.3 %	0 %	0 %	5.2 %
0430 22	6.5 %	0 %	0 %	3.5 %
0440 23	14.0 %	0 %	0 %	1.2 %
0450 24	8.3 %	0 %	0 %	0 %
0460 25 and more	25.7 %	0 %	0 %	0 %

Number of Primary Classes

0610 20 and under	67.6	174.0	0.0	155.0	
0620 21	9.0	0.0	0.0	9.0	
0630 22	11.0	0.0	0.0	6.0	
0640 23	23.5	0.0	0.0	2.0	
0650 24	14.0	0.0	0.0	0.0	
0660 25 and more	43.2	0.0	0.0	0.0	
9910	Total Number of Primary Classes	168.2	174.0	0.0	172.0
9920	TOTAL Number of Primary Classes (FTE)	134.2	137.0	0.0	135.5
9930	TOTAL Primary Enrolment (FTE)	2952.0	2406.5	0.0	2464.5

 Information on Grade 3/4 Combined Classes (includes all
 Primary/Junior Combined Classes)

Number of Classes

0905 20 and under		4	0	4	
0910 21		3	0	1	
0915 22		8	0	4	
0920 23		8	0	7	
0925 24		0	0	0	
0930 25 and more		0	0	0	
9935	Total Grade 3/4 Combined Classes	9	23.0	0	16

Grade 3/4 Combined Class Enrolment

9936 Total Grade 3/4 Combined Class Enrolment	502.0	0.0	345.0
9937 Primary Enrolment in Primary/Junior Combined Classes	247.0	0.0	154.0
9938 Number of Primary Classes (FTE) included in 3/4 Combined Classes	11.3	0	7.1

Junior/Intermediate (grades 4-8) Statistics

9940 Number of Junior/Intermediate Classes	156.8	151.0	0.0	150.0
9950 Junior/Intermediate Enrolment	4138.0	3986.0	0.0	3858.0

Self-Contained Special Education Statistics

1499 Number of Self-Contained Special Education Classes	6.0	2.0	0.0	2.0
1699 Self-Contained Special Education Enrolment	78.0	23.0	0.0	20.0




This site is maintained by the Government of Ontario, Canada.
Ce site est mis à jour par le gouvernement de l'Ontario, Canada.

**REPORT TO THE BRANT HALDIMAND NORFOLK CATHOLIC
DISTRICT SCHOOL BOARD COMMITTEE OF THE WHOLE**

Prepared by: Cathy Horgan, Director of Education & Secretary
Presented to: Committee of the Whole
Submitted on: October 20, 2009
Submitted by: Cathy Horgan, Director of Education & Secretary

**ONTARIO CATHOLIC SCHOOL TRUSTEES’
ASSOCIATION – ANNUAL MEMBERSHIP FEES**

Public Session

BACKGROUND INFORMATION:

The Ontario Catholic School Trustees’ Association (OCSTA) continues to be a strong guiding and unifying force for Catholic education in our province. On a yearly basis we have remitted a membership fee.

DEVELOPMENTS:

The annual fee for the 2009-10 school year is calculated on a base amount of \$8,000 plus a cost of \$3.485 per student. This is the same fee structure as the past couple of years and has not been increased. Based on our student enrolment of 10,526 ADE (average daily enrolment) for the 2008-09 school year, our fee for this year is \$47,317. This amount also includes a special levy for the promotion and protection of Catholic education at a cost of 25 cents per student.

RECOMMENDATION:

THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board approve the continued membership with the Ontario Catholic School Trustees’ Association and remit the annual fee of \$47,317. for the 2009-10 school year.

**REPORT TO THE BRANT HALDIMAND NORFOLK CATHOLIC
DISTRICT SCHOOL BOARD COMMITTEE OF THE WHOLE**

Prepared by: Chris Radojewski, Student Trustee
Presented to: Committee of the Whole
Submitted on: October 20, 2009
Submitted by: Cathy Horgan, Director of Education & Secretary

STUDENT TRUSTEE REPORT

(Public Session)

BACKGROUND INFORMATION

At the last meetings in June and September, the Senate has had a chance to meet and introduce themselves to each other. The Senate has discussed how we want to operate in the coming year and look at initiatives that we want to pursue. Among the initiatives being examined is the Student Leadership Symposium 2010.

Last year the Student Senate put together a survey to reach out and get information from senior elementary students. The goal was to find out what students liked in their schools and what they thought needed improvement.

DEVELOPMENTS

The Senate received information back from many of the elementary schools. This information was examined in an effort to find common themes. Common themes that emerged were related to student life, environmental issues, and technology in schools.

With respect to student life, students liked the milk, breakfast and hot lunch programs provided at the schools. They also love the spiritual aspect of student life. They liked the fact that they can participate in field trips to expand their learning. Students like programs such as DARE, going to the Safety Village and the presence of staff to monitor safety in their schools. Students would like to see continued emphasis on school safety.

On environmental issues, students like initiatives such as The Walking School Bus, and clean ups around their school. They also like that steps have been put in place to start recycling and reusing paper in their schools. Students suggested an increase in the amount of recycling bins for paper and plastic/cans. Students like the idea of planting mature trees to provide shade on the playground. Students wish to raise awareness on issues of the environment.

Students hope there is a continued emphasis on new technology such as white boards and LCD's.

SCHOOL NEWS

All three schools had great first days and organized programs to welcome Grade 9 students. All three schools had wonderful Colour Nights for Grade 9 students in their schools. Holy Trinity had been preparing for an amazing Fair Day for their school. Assumption tragically lost two student in September, Ciaran Milmine and Shawn McLaughlin. Many of the students were thankful to have counselors in place immediately following the accident on their first day back to school. Many of the students were out to pay last respects to their fellow Lions. Both will be greatly missed and will be in our prayers.

RECOMMENDATION:

THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board receive the Student Trustee Report for October 20, 2009.

Brant Haldimand Norfolk Catholic District School Board

2009-10

Trustee Meetings and Events

October 20, 2009	7:00 pm	Committee of the Whole
October 21, 2009	7:00 pm	Accommodation Review Committee – Public Meeting #1
October 22 -24, 2009		When Faith Meets Pedagogy - Toronto
October 27, 2009	7:00 pm	Board Meeting
October 29, 2009	7:00 pm	Service Recognition Dinner
November 11, 2009	9:00 am	Executive Council
November 11, 2009	3:00 pm	Policy Committee
November 12, 2009	1:30 pm	Faith Advisory Committee Meeting
November 12, 2009	7:00 pm	SEAC
November 13, 2009		PA Day – St. Cecilia Only
November 16, 2009		PA Day
November 17, 2009	7:00 pm	Committee of the Whole
November 18, 2009	1:30 pm	Catholicity Committee
November 24, 2009	7:00 pm	Board Meeting
December 1, 2009	5:00 pm	Annual Meeting of the Board (dinner, Mass, meeting)
December 4, 2009		PA Day
December 8, 2009	3:00 pm	Policy Committee
December 8, 2009	7:00 pm	Board Meeting
December 9, 2009	7:00 pm	SEAC
December 02, 2009	9:00 am	Executive Council
December 15, 2009	6:00 pm	Trustee Christmas dinner
December 18, 2009	12:00 pm	CEC Christmas Lunch – location TBD
December 21, 2009 - January 1, 2010		Christmas Break
January 4, 2010		Classes Resume
January 12, 2010	3:00 pm	Policy Committee
January 13, 2010	7:00 pm	SEAC
January 15-16, 2009		Directors/Chairs Conference - Toronto
January 19, 2010	7:00 pm	Committee of the Whole
January 26, 2010	7:00 pm	Board Meeting
January 27, 2010	1:30 pm	Catholicity Committee
January 30, 2010		PA Day
February 1, 2010		PA Day Secondary
February 9, 2010	3:00 pm	Policy Committee
February 10, 2010	7:00 pm	SEAC
February 15, 2010		Family Day – Board holiday, schools closed
February 16, 2010	7:00 pm	Committee of the Whole
February 17, 2010		Ash Wednesday
February 23, 2010	7:00 pm	Board Meeting
March 9, 2010	3:00 pm	Policy Committee
March 10, 2010	7:00 pm	SEAC
March 15-19, 2010		March Break

March 23, 2010	7:00 pm	Committee of the Whole
March 30, 2010	7:00 pm	Board Meeting
March 31, 2010	7:00 pm	Catholic Leadership Awards
April 2, 2010		Good Friday
April 5, 2010		Easter Monday
April 13, 2010	3:00 pm	Policy Committee
April 14, 2010	7:00 pm	SEAC
April 16, 2010		PA Day
April 20, 2010	7:00 pm	Committee of the Whole
April 27, 2010	7:00 pm	Board Meeting
April 28, 2010	1:30 pm	Catholicity Committee
April 29-May 1		OCSTA AGM – Thunder Bay
May 2-7, 2010		Catholic Education Week
May 4, 2010	7:00 pm	Celebration of the Arts – Sanderson Centre
May 11, 2010	3:00 pm	Policy Committee
May 12, 2010	7:00 pm	SEAC
May 13, 2010	1:30 pm	Faith Advisory Committee
May 18, 2010	7:00 pm	Committee of the Whole
May 24, 2010		Victoria Day
May 25, 2010	7:00 pm	Board Meeting
May 27, 2009	7:00 pm	Jean Vanier Blessing
June 3-5, 2010		CCSTA AGM - Ottawa
June 8, 2010	3:00 pm	Policy Committee
June 9, 2010	1:30 pm	Catholicity Committee
June 9, 2010	7:00 pm	SEAC
June 15, 2010	7:00 pm	Committee of the Whole
June 22, 2010	7:00 pm	Board Meeting
June 23, 2010		ACS Graduation Liturgy & Dinner
June 25, 2010	7:00 pm	ACS Graduation
June 25, 2010	9:30 am	Holy Trinity Graduation Mass
June 25, 2010	7:00 pm	Holy Trinity Graduation
June 26, 2010		Last Day of Classes
June 29, 2010	7:00 pm	St. John's College Graduation – Sanderson Centre
June 30, 2010		PA Day