

*Brant Haldimand Norfolk Catholic District School Board
Meeting of the Committee of the Whole – Tuesday, September 16, 2008*

PRESENT AT MEETING:

Trustees: Dennis Blake, Cliff Casey, Dan Dignard
Bonnie McKinnon, Joe McPherson and June Szeman

Student Trustee: Chris Radojewski

Administration: Cathy Horgan, Director of Education; Wally Easton,
Associate Director; Bill Chopp, Trish Kings and Chris Roehrig,
Superintendents of Education and Claire Dodgson, Recording Secretary

A. CALL TO ORDER: The meeting was called to order by June Szeman.

OPENING PRAYER: The meeting was opened with a prayer.

B. ROUTINE MATTERS:

Resolved:

On the motion of Dennis Blake and Bonnie McKinnon, that the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board, approve the agenda, as amended, for the September 16, 2008 meeting.

CARRIED

DECLARATION OF INTEREST: Nil

Resolved:

On the motion of Dennis Blake and Bonnie McKinnon, that the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board, approve the Minutes from the Committee of the Whole of June 17, 2008 meeting.

CARRIED

BUSINESS ARISING FROM THE MINUTES: Nil

C. PRESENTATIONS/DELEGATIONS: Nil

D. COMMITTEE AND STAFF REPORTS

**D.1 UNAPPROVED ACCOMMODATION COMMITTEE MINUTES FROM
SEPTEMBER 4, 2008**

Trustee Cliff Casey reviewed the minutes from the September 4, 2008 Accommodations Committee meeting. Approval was requested for the following recommendations:

That the Accommodations Committee recommends that the Committee of the Whole approves and refers to the Brant Haldimand Norfolk Catholic District School Board for approval, the joint school project with the Grand Erie District School Board in southwest Brantford subject to Board approving a mutually-satisfactory agreement regarding cost sharing and administrative details.

That the Accommodations Committee recommends that the Committee of the Whole approves and refers to the Brant Haldimand Norfolk Catholic District School Board for approval to authorize staff to proceed with the Request for Proposal for an architect for a school in southwest Brantford.

That the Accommodations Committee recommends that the Committee of the Whole approves and refers to the Brant Haldimand Norfolk Catholic District School Board for approval to authorize staff to proceed with applications to the Ministry of Education for funding to build a new school in southwest Brantford and a replacement school for St. John's College.

Resolved:

On the motion of Bonnie McKinnon and Dennis Blake, that the Committee of the Whole receives the unapproved minutes from the Accommodation Committee Meeting from September 4, 2008.

On the motion of Bonnie McKinnon and Dennis Blake, that the Committee of the Whole approves and refers the recommendations from the Accommodation Committee Meeting of September 4, 2008, to the Board.

CARRIED

**D.2 BOARD AND COMMITTEE OF THE WHOLE MEETING SCHEDULE
2008-09**

Director of Education Cathy Horgan reviewed the anomalies regarding the Board and Committee of the Whole meeting schedule as it relates to the Board's by-laws during the 2008-09 school year.

Resolved:

On the motion of Bonnie McKinnon and Dennis Blake, that the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board approve the following Board and Committee of the Whole Meeting Schedule 2008-09 as follows:

A Board meeting be held on Tuesday, December 9, 2008 with no Committee of the Whole meeting scheduled in December 2008.

A Committee of the Whole be held on Tuesday, March 24, 2009 and the Board meeting be held on Tuesday, March 31, 2009.

CARRIED

**D.3 ONTARIO CATHOLIC SCHOOL TRUSTEES' ASSOCIATION –
ANNUAL MEMBERSHIP FEES**

Director of Education Cathy Horgan reviewed the annual fees for the Ontario Catholic School Trustees' Association. The fee schedule has not changed in the past few years.

Resolved:

On the motion of Bonnie McKinnon and Dennis Blake, that the Committee of the Whole recommend that the Brant Haldimand Norfolk Catholic District School Board approve the continued membership with the Ontario Catholic School Trustees' Association and remit the annual fee of \$46,900 for the 2008-09 school year.

CARRIED

D.4 START-UP ENROLMENT AND SCHOOL ORGANIZATION

Superintendent of Education Chris Roehrig reviewed the projected and actual full time equivalent (FTE) enrolment in both elementary and secondary. These are preliminary numbers at this time and senior administration is monitoring class size.

Resolved:

On the motion of Dennis Blake and Bonnie McKinnon, that the Committee of the Whole recommend that the Brant Haldimand Norfolk Catholic District School Board receive the start-up enrolment report for September 15, 2008.

CARRIED

D.5 NEW TEACHER INDUCTION PROGRAM: ORIENTATION

Superintendent of Education Trish Kings reviewed the funding and activities for the New Teacher Induction Program (NTIP) initiative. Every effort is being made to help new teachers and provide mentors for them.

Resolved:

On the motion of Bonnie McKinnon and Dennis Blake, that the Committee of the Whole recommend that the Brant Haldimand Norfolk Catholic District School Board receive the report on the New Teacher Induction Program: Orientation.

D.6 FATHER FOGARTY AWARDS

Director of Education Cathy Horgan reviewed the criteria and student information regarding the secondary recipients of the Father Fogarty Awards. The Board will continue to support the Catholic Education Foundation of Ontario and will purchase tickets for the parents of the students to attend.

Resolved:

On the motion of Dan Dignard and Cliff Casey, that the Committee of the Whole recommends the Brant Haldimand Norfolk Catholic District School Board continue to support the Father Fogarty Awards by purchasing two tickets per secondary student, at a cost not to exceed \$690.00.

CARRIED

D.7 BORROWING BY-LAW 2008-A2

Associate Director Wally Easton reviewed the necessity for the by-law to finance the borrowing of funds for the replace school for Our Lady of Fatima and St. Jean de Breb uf as well as Sacred Heart School in Paris.

Resolved:

On the motion of Dennis Blake and Bonnie McKinnon, that the Committee of the Whole recommend that the Brant Haldimand Norfolk Catholic District School Board approve a By-Law authorizing the Brant Haldimand Norfolk Catholic District School Board (the “Board”) to borrow money pursuant to the provisions of section 247 of the Education Act (the “Act”) for the raising of funds to finance certain permanent improvements as more particularly described in this By-Law be approved.

WHEREAS:

- A. The Board has authorized the permanent improvement as detailed in Schedule “A” attached to this By-Law;
- B. The Board wishes to apply to the Canadian Imperial Bank of Commerce (“CIBC”) for a capital loan for the purpose of finance the permanent improvements;
- C. The total cost of the projects is within the Board’s Debt and Financial Obligation Limit as established by the Ministry of Education.

THEREFORE, BE IT RESOLVED as follows:

- 1. The Director of Education and Secretary and the Associate Director, Corporate Services & Treasurer of the Board are authorized on behalf of the Board to borrow \$14,900,000 for permanent improvements in accordance with the Act, plus interest at a rate to be agreed upon from time-to-time with CIBC.
- 2. The Director of Education & Secretary and the Associate Director, Corporate Services & Treasurer are authorized for, and on behalf of the Board, to execute and deliver all such other documents and to do such other acts and things as may be necessary to give full effect to this By-Law.

CARRIED

E. INFORMATION AND CORRESPONDENCE:

Director of Education Cathy Horgan reviewed the various meetings and events in the upcoming months.

F. NOTICES OF MOTION: Nil

G. TRUSTEE INQUIRIES:

Trustee Bonnie McKinnon inquired about the status of the Best Start construction at St. Michael’s School in Dunnville. Wally Easton responded that everything is on schedule and the program should be open in early January.

Trustee Dennis Blake asked if new business cards will be made available for trustees since email addresses have changed. Wally Easton responded that the old email addresses will be rerouted to the current address and that all business cards will be replaced.

Trustee Dennis Blake advised that St. Bernard of Clairvaux will be holding their 50th anniversary on October 5, 2008. This item will be added to the calendar of events.

Trustee Cliff Casey asked that a survey be done again this year of students who attend school instead of the Norfolk Fair on Tuesday, October 7 for Young Canada Day.

H. BUSINESS IN-CAMERA:

Resolved:

On the motion of Bonnie McKinnon and Dennis Blake, that the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board move to an in-camera session.

CARRIED

I. REPORT ON THE IN-CAMERA SESSION:

Resolved:

On the motion of Bonnie McKinnon and Dan Dignard, that the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board, approve the business of the in-camera session.

CARRIED

J. FUTURE MEETINGS

K. MOMENT OF SILENT REFLECTION

L. ADJOURNMENT

Resolved:

On the motion of Dan Dignard and Joe McPherson, that the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board, adjourn the meeting of September 16, 2008.

CARRIED