

*Brant Haldimand Norfolk Catholic District School Board
Meeting of the Committee of the Whole – Tuesday, February 17, 2009*

PRESENT AT MEETING:

Trustees: Dennis Blake, Cliff Casey, Dan Dignard
Bonnie McKinnon, Joe McPherson and June Szeman

Student Trustee: Chris Radojewski

Administration: Cathy Horgan, Director of Education; Trish Kings
and Chris Roehrig, Superintendents of Education and
Linda Luciani, Recording Secretary

A. CALL TO ORDER:

The meeting was called to order by Vice-Chair Joe McPherson.

OPENING PRAYER:

The meeting was opened with a prayer.

B. ROUTINE MATTERS:

Resolved:

On the motion of June Szeman and Dan Dignard, that the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board approve the agenda of the February 17, 2009 meeting.

CARRIED

DECLARATION OF INTEREST: Nil.

Resolved:

On the motion of June Szeman and Dan Dignard, that the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board approves the Minutes from the Committee of the Whole meeting of January 20, 2009.

CARRIED

BUSINESS ARISING FROM THE MINUTES: Nil.

C. PRESENTATIONS/DELEGATIONS: Nil.

D. COMMITTEE AND STAFF REPORTS

D.1 APPROVED MINUTES FROM THE SPECIAL EDUCATION ADVISORY COMMITTEE MEETING FROM JANUARY 14, 2009

Trustee Dennis Blake reviewed the minutes from the Special Education Advisory Committee meeting held on January 14, 2009. The STARS Classroom Program will begin on February 1, 2009 at St. Leo School and will have approximately seven students.

Resolved:

On the motion of June Szeman and Dan Dignard, that the Committee of the Whole receives the approved minutes from the Special Education Advisory Committee Meeting from January 14, 2009.

CARRIED

D.2 UNAPPROVED MINUTES FROM THE ACCOMMODATIONS COMMITTEE MEETING FROM FEBRUARY 10, 2009

Trustee Cliff Casey reviewed the minutes from the February 10, 2009 meeting. The new school in south west Brantford is scheduled to open in September 2010 and will focus on the environment and will be built with green principles in mind. A Design Team has been established and the design of the school should be completed by May or June 2009.

The County of Brant has forwarded a proposal for a new development in the St. George area. The Committee has asked Associate Director, Wally Easton to contact the County to request that a site be designated for a possible future school.

Monies have been received from the Ministry to assist the Board with extra classrooms required to meet the reduction in primary class size. Two classroom additions will be built at St. Peter School and St. Bernard of Clairvaux School.

Approval was requested for the following recommendations:

THAT the Accommodations Committee recommend to the Committee of the Whole that the Brant Haldimand Norfolk Catholic District School Board receive the New School in South West Brantford report.

THAT the Accommodations Committee recommend to the Committee of the Whole that the Brant Haldimand Norfolk Catholic District School Board receive the Development in the County of Brant report.

THAT the Accommodations Committee recommend to the Committee of the Whole that the Brant Haldimand Norfolk Catholic District School Board approve the Primary Class Size Accommodation Report.

Resolved:

On the motion of Bonnie McKinnon and June Szeman, that the Committee of the Whole receives the unapproved minutes from the Accommodations Committee Meeting from February 10, 2009.

On the motion of Bonnie McKinnon and June Szeman, that the Committee of the Whole approves and refers the recommendations from the Accommodations Committee Meeting of February 10, 2009, to the Board.

CARRIED

**D.3A UNAPPROVED CATHOLICITY COMMITTEE MEETING MINUTES
FROM JANURY 28, 2009**

Chair June Szeman reviewed the minutes and the draft Terms of Reference from the Catholicity Committee meeting held on January 28, 2009. Trustees felt that items similar to the following should be added to Committee Responsibilities:

To make recommendations to the Board regarding Catholic education in the Brant Haldimand Norfolk Catholic District School Board.

To report to the Board through the trustee representation.

Chair Szeman agreed to bring these items and a review of the mandate of the Committee for discussion to the next Catholicity Committee meeting. The amended Terms of Reference from the Committee will be brought back to the Board for approval.

Resolved:

On the motion of Bonnie McKinnon and June Szeman, that the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board receive and approve the unapproved minutes from the Catholicity Committee Meeting of January 28, 2009.

CARRIED

**D.3B UNAPPROVED FAITH ADVISORY COMMITTEE MEETING MINUTES
FROM NOVEMBER 19, 2008**

Chair June Szeman reviewed the minutes and the draft Terms of Reference from the Faith Advisory Committee meeting held on November 19, 2008.

Resolved:

On the motion of Bonnie McKinnon and June Szeman, that the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board receives and approves the unapproved minutes from the Faith Advisory Committee Meeting of November 29, 2008.

CARRIED

D.4 EDUCATIONAL FIELD TRIP SUMMARY REPORT

Superintendent of Education, Chris Roehrig provided trustees with a summary of education field trips during the period September 2, 2008 to February 1, 2009.

Resolved:

On the motion of Dan Dignard and Bonnie McKinnon, that the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board receive the Educational Field Trip Summary report.

CARRIED

D.5 STRATEGIC PLAN

Director of Education, Cathy Horgan, thanked all trustees and staff who participated in the Strategic Planning Session on February 4 and 5, 2009. She reported that a meeting has been scheduled with Petrona Associates to revise and edit the work produced at the session and to establish time lines for producing a Mission Statement, Core Values and Strategic Commitments. A Staff Survey will be forwarded to individuals and stakeholders who were not in attendance at the Strategic Planning Session. Trustees wondered if it might be prudent to conduct the Staff Survey and then bring a recommended Mission Statement, Core Values and Strategic Commitments to the Board for approval rather than developing draft Statements, Values and Commitments, conducting the staff survey, then bringing revised Statements, Values and Commitments back to the Board. Trustees asked Director Horgan to consult with Petrona Associates to determine best practice in this regard.

Resolved:

On the motion of Dan Dignard and Bonnie McKinnon, that the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board receive the Strategic Plan report.

CARRIED

E. INFORMATION AND CORRESPONDENCE:

Copies of the Annual Report and the SCWI Newsletter were distributed to trustees. Director of Education, Cathy Horgan acknowledged the excellent work of Tracey Austin, Communications Coordinator in the design and layout of the Annual Report. Director Horgan reported that the Ministry has established specific guidelines regarding what annual reports should look like and the information and data to be included in them. She felt that Ms. Austin did a wonderful job of making the Report pleasing to the reader.

Chair June Szeman reported that the Catholic Leadership Awards will be held on Thursday, March 26, 2009 at 7:00 p.m. at St. John's College. Dinner with the leadership candidates will begin at 5:30 p.m.

Resolved:

On the motion of Dan Dignard and Bonnie McKinnon, the Committee of the Whole recommend that the Brant Haldimand Norfolk Catholic District School Board receive the information and correspondence items since the last meeting.

CARRIED

F. NOTICES OF MOTION: Nil.

G. TRUSTEE INQUIRIES: Nil.

H. BUSINESS IN-CAMERA:

Resolved:

On the motion of Dan Dignard and Bonnie McKinnon, that the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board move to an in-camera session.

CARRIED

I. REPORT ON THE IN-CAMERA SESSION:

Resolved:

On the motion of Cliff Casey and June Szeman, that the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board, approve the business of the in-camera session.

THAT the Accommodations Committee recommends to the Committee of the Whole that the Brant Haldimand Norfolk Catholic District School Board approve the construction of an addition to St. John's College.

THAT the Accommodations Committee recommends to the Committee of the Whole that the Brant Haldimand Norfolk Catholic District School Board authorize Requests for Proposals for architectural services for the addition to St. John's College.

CARRIED

Trustee Cliff Casey requested that it be noted that the Board has received a grant in the amount of \$6 million for the addition to St. John's College.

J. FUTURE MEETINGS

Trustees were invited to look over the 2008-09 Meetings and Events that were included in the agenda package.

K. MOMENT OF SILENT REFLECTION

L. ADJOURNMENT

Resolved:

On the motion of Dennis Blake and Cliff Casey, that the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board, adjourn the meeting of February 17, 2009.

CARRIED