



**BRANT HALDIMAND NORFOLK
Catholic District School Board**

Minutes
Tuesday, November 17, 2009
Catholic Education Center
322 Fairview Drive
Brantford, ON N3T 5M8

1. CALL TO ORDER

The meeting was called to order by Joe McPherson, Chair of the Committee of the Whole.

1.1 OPENING PRAYER:

The meeting was opened with a prayer.

1.2 ATTENDANCE

Trustees: Dennis Blake, Cliff Casey, Dan Dignard, Bonnie McKinnon,
Joe McPherson and June Szeman
Student Trustee: Chris Radojewski
Administration: Wally Easton, Associate Director and Treasurer; Bill Chopp,
Trish Kings, Chris Roehrig, Superintendents of Education and
Claire Dodgson, Recording Secretary and Tracey Austin,
Coordinator of Communications & Community Relations

2. ROUTINE MATTERS

2.1 APPROVAL OF THE AGENDA

Resolved:

On the motion of Bonnie McKinnon and Dan Dignard, that the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board approve the agenda of the November 17, 2009 meeting.

CARRIED

2.2 DECLARATION OF INTEREST: Nil

2.3 APPROVAL OF MINUTES FROM THE COMMITTEE OF THE WHOLE – OCTOBER 20, 2009

Resolved:

On the motion of Bonnie McKinnon and Dan Dignard, that the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board approve the Minutes from the Committee of the Whole Meeting of October 20, 2009.

CARRIED

2.4 BUSINESS ARISING FROM THE MINUTES: Nil

3. PRESENTATIONS/DELEGATIONS:

Tracey Austin, Coordinator of Communications introduced the new line of spirit wear and accessories available to board employees through the BHNresource intranet. Employees can directly order items and there is no cost to the Board.



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4. COMMITTEE AND STAFF REPORTS

**4.1 APPROVED SPECIAL EDUCATION ADVISORY COMMITTEE MINUTES –
OCTOBER 14, 2009**

Dennis Blake trustee representative on the Special Education Advisory Committee, reviewed minutes from the October 14, 2009 meeting. Bill Chopp Superintendent of Education, showed a video on structured learning for non-credit bearing students at Assumption College School. This classroom was developed using the funds provided by the Ministry for autism.

Resolved:

On the motion of June Szeman and Dan Dignard, that the Committee of the Whole receive the Special Education Advisory Committee minutes from October 14, 2009.

CARRIED

4.2 OCTOBER 31 ENROLMENT

Superintendent of Education Chris Roehrig reviewed the October 31 enrolment. The data from this date will be used with the information from March 31 to calculate grants and funding based on student enrolment. A discussion took place regarding fluctuating enrolment and trustees requested a report that tracks the destinations of students moving from our schools.

Resolved:

On the motion of Bonnie McKinnon and Dan Dignard, that the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board receive the enrolment report for October 31, 2009.

CARRIED

4.3 PRINCIPAL PERFORMANCE APPRAISALS

Superintendent of Education Chris Roehrig reviewed the leadership initiative from the Ministry of Education regarding the performance appraisals of both principals and vice principals. Senior administration has a history of completing performance appraisals for administrators and will continue to do so using the new Ministry initiative. This will provide consistency throughout the province. Typically, principals and vice principals will be evaluated every five years.

Resolved:

On the motion of Bonnie McKinnon and Dan Dignard, that the Committee of the Whole recommend that the Brant Haldimand Norfolk Catholic District School Board receive the Principal Performance Appraisal report.

CARRIED

4.4 REGIONAL CATHOLIC SCHOOL COUNCIL

Bonnie McKinnon, trustee representative of the Regional Catholic School Council, reviewed the minutes from the November 3, 2009 meeting.



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Resolved:

On the motion of Bonnie McKinnon and Dan Dignard, that the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board receive the Regional Catholic School Council report.

CARRIED

4.5 INSURANCE RENEWAL

Wally Easton Associate Director reviewed the board's annual insurance premium through the Ontario School Boards' Insurance Exchange. There has been an increase in premium due to claims made by the board.

Resolved:

On the motion of Cliff Casey and Bonnie McKinnon, that the Committee of the Whole recommend that the Brant Haldimand Norfolk Catholic District School Board approve the 2010 insurance premium, payable to the Ontario School Boards' Insurance Exchange, in the amount of \$211,852, plus PST.

5. INFORMATION AND CORRESPONDENCE: Nil

6. NOTICES OF MOTION:

Trustee Dennis Blake gave the following notice of motion:

"That all motions coming forward to the Board of Trustees are first vetted through the Committee of the Whole before being forwarded to the Board for final approval, unless there are strict timelines that will inherently cost the Board money by delaying passage or said motions need to meet Provincial timelines."

7. TRUSTEE INQUIRIES:

Trustee Dennis Blake raised the concern of the darkness surrounding the Fatima Resource Centre at night. Although there is a motion sensor light in the parking lot, it is still dim and there is no lighting at the front or side of the building. This is a safety hazard for staff and visitors at night. Associate Director Wally Easton will investigate the lighting situation at the Fatima Resource Centre.

8. BUSINESS IN-CAMERA:

Resolved:

On the motion of Bonnie McKinnon and Cliff Casey, that the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board move to an In-Camera session.

CARRIED

9. REPORT ON THE IN-CAMERA SESSION:

Resolved:

On the motion of Bonnie McKinnon and Cliff Casey, that the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board approve the business of the In-camera session.

CARRIED



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10. FUTURE MEETINGS

Trustees were invited to look over the Meetings and Events that were included in the agenda package.

11. MOMENT OF SILENT REFLECTION

12. ADJOURNMENT

Resolved:

On the motion of Dennis Blake and Cliff Casey, that the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board adjourn the meeting of November 17, 2009.

CARRIED