



**Committee of the Whole
Tuesday, May 18, 2010 7:00 pm
Boardroom**

Present: Trustees:

Joe McPherson (Chair, Committee of the Whole), Dennis Blake, Cliff Casey, Dan Dignard, Bonnie McKinnon, June Szeman, Chris Radojewski (Student Trustee)

Senior Administration:

Cathy Horgan (Director of Education), Wally Easton (Associate Director, Corporate Services & Treasurer), Bill Chopp (Superintendent of Education), Trish Kings (Superintendent of Education), Chris Roehrig (Superintendent of Education)

Absent:

1. Call to Order

1.1 Opening Prayer

The meeting was opened with a prayer led by Joe McPherson, Chair of the Committee of the Whole.

2. Routine Matters

2.1 Approval of the Agenda

Director Cathy Horgan requested that a report titled "2010-11 School Year Calendar (Amended)" be added as Item 4.16 to the agenda.

Moved by: June Szeman

Seconded by: Dan Dignard

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board approves the amended agenda for the May 18, 2010 meeting.

Carried

2.2 Declaration of Interest: Nil

2.3 Approval of Minutes from the Committee of the Whole Meeting of April 20, 2010

Moved by: Dan Dignard

Seconded by: June Szeman

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board approves the minutes from the April 20, 2010 meeting.

Carried

2.4 Business Arising from Minutes: Nil



3. Presentations and Delegations: Nil

4. Committee and Staff Reports:

4.1 Approved Special Education Advisory Committee Minutes of April 14, 2010

Superintendent Bill Chopp reviewed the minutes from the SEAC meeting of April 14, 2010. Cathy Horgan acknowledged that Terre Slaght, Principal of Program: Special Education will be awarded the Outstanding Administrator of Special Education by the Ontario Council of Administrators in Special Education (OCASE), at their provincial symposium later this week.

Moved by: Bonnie McKinnon

Seconded by: June Szeman

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board receives the minutes from the Special Education Advisory Committee meeting of April 14, 2010.

Carried

4.2 Unapproved Budget Committee Meeting Minutes of April 20, 2010

Associate Director Wally Easton reviewed the minutes from the meeting of April 20, 2010, and requested approval of the following recommendation:

THAT the Budget Committee recommends that the Committee of the Whole refers the 2010-11 Goals report to the Brant Haldimand Norfolk Catholic District School Board for approval.

Moved by: Bonnie McKinnon

Seconded by: June Szeman

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board refers the unapproved minutes from the Budget Committee meeting of April 20, 2010 to the Brant Haldimand Norfolk Catholic District School Board for receipt.

THAT the Committee of the Whole refers the recommendation from the Budget Committee Meeting of April 20, 2010 to the Brant Haldimand Norfolk Catholic District School Board for approval.

Carried

4.3 Unapproved Catholicity Committee Meeting Minutes of April 28, 2010

June Szeman, Chair of the Catholicity Committee, reviewed the minutes from the meeting of April 28, 2010. She commented that the work of the committee is moving ahead quite well, and that members of the committee will be meeting with MPPs Dave Levac and Toby Barrett regarding government support of Catholic education.



Moved by: Bonnie McKinnon

Seconded by: June Szeman

THAT the Committee of the Whole refers the unapproved minutes from the Catholicity Committee meeting of April 28, 2010 to the Brant Haldimand Norfolk Catholic District School Board for receipt.

Carried

4.4 Unapproved Faith Advisory Committee Meeting Minutes of May 13, 2010

June Szeman, Chair of the Faith Advisory Committee, reviewed the minutes from the meeting of May 13, 2010 and provided a look ahead at the group's focus for the 2010-11 school year.

Moved by: Bonnie McKinnon

Seconded by: Dan Dignard

THAT the Committee of the Whole refers the unapproved minutes from the Faith Advisory Committee meeting of May 13, 2010 to the Brant Haldimand Norfolk Catholic District School Board for receipt.

Carried

4.5 Approved Policy Committee Meeting Minutes of April 27, 2010

Bonnie McKinnon, Chair of the Policy Committee, reviewed the minutes from the Policy Committee Meeting of April 27, 2010.

Moved by: Bonnie McKinnon

Seconded by: June Szeman

THAT the Committee of the Whole refers the approved minutes from the Policy Committee meeting of April 27, 2010 to the Brant Haldimand Norfolk Catholic District School Board for receipt.

Carried

4.6 Unapproved Policy Committee Meeting Minutes of May 11, 2010

Bonnie McKinnon, Chair of the Policy Committee, reviewed the minutes from the Policy Committee Meeting of May 11, 2010. Discussion followed and questions of clarification were raised regarding the subject policies and by-law changes. A correction of a clerical error in the numbering of item 6.9.2.5 was made in the revised by-laws document. Trustee Blake requested that the motion regarding the Transportation of Students policy be voted on separately.

Trustee McKinnon requested approval of the following recommendations:

THAT the Policy Committee recommends that the Committee of the Whole refers the Environmental Education and Practices Policy to the Brant Haldimand Norfolk Catholic District School Board for approval.

THAT the Policy Committee recommends that the Committee of the Whole refers the revised Purchasing Policy (700.1) to the Brant Haldimand Norfolk Catholic District School Board for approval.



THAT the Policy Committee recommends that the Committee of the Whole refers the revised Pre-Employment Screening Policy (300.18) to the Brant Haldimand Norfolk Catholic District School Board for approval.

THAT the Policy Committee recommends that the Committee of the Whole refers the revised Board By-Laws to the Brant Haldimand Norfolk Catholic District School Board for approval.

Moved by: Dan Dignard

Seconded by: June Szeman

THAT the Committee of the Whole refers the unapproved minutes from the Policy Committee Meeting of May 11, 2010 to the Brant Haldimand Norfolk Catholic District School Board for receipt.

THAT the Committee of the Whole refers the recommendations from the Policy Committee Meeting of May 11, 2010 to the Brant Haldimand Norfolk Catholic District School Board for approval.

Carried

Moved by: Dan Dignard

Seconded by: June Szeman

THAT the Policy Committee recommends that the Committee of the Whole refers the Transportation of Students Policy to the Brant Haldimand Norfolk Catholic District School Board for approval.

Carried

4.7 Office Supplies Contract

Associate Director Wally Easton provided highlights of the three-year agreement with Grand & Toy Limited for the provision of office supplies.

Moved by: June Szeman

Seconded by: Bonnie McKinnon

THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board approves the contract with Grand & Toy Limited for office supplies for the period of May 1, 2010 and ending January 21, 2013.

Carried

4.8 Contract for Fine Paper

Associate Director Wally Easton reviewed details of the three-year agreement with Xerox Canada Ltd. for the provision of fine copy paper.

Moved by: June Szeman

Seconded by: Bonnie McKinnon

THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board approves the Fine Copy Paper Agreement with Xerox Canada Limited for the period July 1, 2010 and ending October 18, 2012.

Carried



4.9 Adult School Crossing Guards

Associate Director Wally Easton reviewed changes being made by the Police Services Board regarding the deployment of adult school crossing guards in Brantford effective September, 2010. As a large majority of schools are now on a balanced school day, crossing guards will no longer be provided over the lunch hour.

Moved by: Bonnie McKinnon

Seconded by: June Szeman

THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board receives the report on Adult School Crossing Guards in the City of Brantford.

Carried

4.10 Early Learning Program (ELP)

Associate Director Wally Easton provided an update on the current status of the Early Learning Program (ELP), being implemented in selected schools in September, 2010. Based on current enrolment numbers, one additional classroom may have to be added at St. Michael's, Dunnville, bringing the total to nine classrooms for Year 1 implementation. It was noted that the cost for nine classrooms could result in an approximate shortfall of \$243,873 between the funding and the estimated expenses.

Moved by: Dan Dignard

Seconded by: Bonnie McKinnon

THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board receives the Early Learning Program (ELP) report.

Carried

4.11 Early Learning Program (ELP) – Extended Day

Associate Director Wally Easton explained that school boards will be required by the Ministry of Education to provide before and after school programs in Early Learning Program schools, provided there is sufficient parent demand to support a cost-recovery operation. Discussion took place regarding staffing and the proposed fee structure.

Moved by: Bonnie McKinnon

Seconded by: Dan Dignard

THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board receives the Early Learning Program (ELP) – Extended Day Program report.

THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board approves a daily fee of \$30, plus applicable taxes, for the Extended Day program, subject to regulations of the Ministry of Education.

Carried



4.12 Transportation Consortia Incorporation

Associate Director Wally Easton reviewed the Ministry's recommendation that the transportation consortia should incorporate.

Moved by: June Szeman

Seconded by: Cliff Casey

THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board approves the incorporation of the Student Transportation Services of Brant Haldimand Norfolk consortia.

Carried

4.13 Campaign Expense Compliance Audit Committee

Associate Director Wally Easton reviewed a revision to the Municipal Elections Act requiring that a Campaign Expense Compliance Audit Committee (CECAC) be established in advance of municipal elections, and discussed the recommendation of forming a joint CECAC with the City of Brantford and the Grand Erie District School Board.

Moved by: Bonnie McKinnon

Seconded by: Dan Dignard

THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board approves the formation of a Campaign Expense Compliance Audit Committee (CECAC), with the same membership as the Grand Erie District School Board and the City of Brantford, as required by Section 81 of the Municipal Elections Act.

Carried

4.14 Balanced School Day Update

Director of Education Cathy Horgan reported that 27 of the 31 elementary schools will be on a balanced day schedule as of September, 2010.

Moved by: Dennis Blake

Seconded by: June Szeman

THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board receives the Balanced School Day Update report.

Carried

4.15 Student Trustee Report – May 2010

Student Trustee Chris Radojewski commented that the Student Senate is greatly looking forward to the upcoming Annual Leadership Symposium and reviewed highlights of recent events and accomplishments at the three secondary schools.

Moved by: June Szeman

Seconded by: Dan Dignard

THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board receives the Student Trustee Report for May 2010.

Carried



4.16 2010-11 School Year Calendar (Amended)

Director Cathy Horgan explained that due to the recent receipt of additional information, an amendment of the approved 2010-11 School Year calendar is being recommended, as follows:

- That the Friday, April 8, 2011 professional activity day be changed to Thursday, June 30, 2011.
- That Friday, May 13, 2011 be designated a professional activity day for St. Cecilia's School in lieu of Thursday, February 3, 2011 due to the anticipated transportation issues related to the Friday the 13th celebrations in Port Dover.

It was also recommended that the November 1, 2010 "System Workshops – Curriculum/Special Education" wording be amended to read "Format to be determined – Curriculum/Special Education".

Moved by: Dan Dignard

Seconded by: Bonnie McKinnon

THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board approves the amended 2010-11 School Year Calendar for Elementary Schools as presented.

Carried

5. Information and Correspondence: Nil

6. Notices of Motion: Nil

7. Trustee Inquiries:

Trustee Dignard inquired if the staff of a school on a Balanced School Day schedule could vote to return to a standard day schedule. This change cannot be made at the school level; the decision would be made by administration.

8. Business In-Camera

Moved by: Dan Dignard

Seconded by: June Szeman

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board moves to an in-camera session.

Carried

9. Report on the In-Camera Session

Moved by: Bonnie McKinnon

Seconded by: June Szeman

THAT the Brant Haldimand Norfolk Catholic District School Board approves the business from the in-camera session.

Carried



**Brant Haldimand Norfolk
Catholic District School Board**

Minutes

Catholic Education Centre
322 Fairview Drive
Brantford, ON N3T 5M8

10. Future Meetings

The list of upcoming meetings and events was reviewed by Trustees.

11. Moment of Silent Reflection

12. Adjournment

Moved by: June Szeman
Seconded by: Dan Dignard

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board adjourns the meeting of May 18, 2010.

Carried

Next Meeting: Tuesday, June 15, 2010, 7:00 pm - Boardroom