



**Committee of the Whole  
Tuesday, September 21, 2010 7:00 pm  
Boardroom**

**Trustees:**  
**Present:** June Szeman (Chair), Joe McPherson (Vice Chair), Dennis Blake, Dan Dignard, Bonnie McKinnon, Alyna Poremba (Student Trustee)

**Absent:** Cliff Casey

**Senior Administration:**  
Cathy Horgan (Director of Education), Wally Easton (Associate Director, Corporate Services & Treasurer), Bill Chopp (Superintendent of Education), Trish Kings (Superintendent of Education), Chris Roehrig (Superintendent of Education)

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**1. Call to Order**

**1.1 Opening Prayer**

The meeting was opened with a prayer led by June Szeman, Chair of the Committee of the Whole.

**2. Routine Matters**

**2.1 Approval of the Agenda**

Chair Szeman requested that the Notice of Motion, moved by Trustee Cliff Casey, be deferred until the September 28, 2010 Board Meeting.

Moved by: Bonnie McKinnon

Seconded by: Dan Dignard

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board approves the amended agenda for the September 21, 2010 meeting.

**Carried**

**2.2 Declaration of Interest: Nil**

**2.3 Approval of Minutes from the Committee of the Whole Meeting of June 15, 2010**

Moved by: Joe McPherson

Seconded by: Dennis Blake

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board approves the minutes from the June 15, 2010 meeting.

**Carried**

**2.4 Business Arising from Minutes: Nil**



**3. Presentations and Delegations: Nil**

**4. Committee and Staff Reports:**

**4.1 Unapproved Special Education Advisory Committee Meeting Minutes of September 8, 2010**

Committee Chair Dennis Blake reviewed the minutes from the SEAC meeting of September 8, 2010. A prospective new member provided an aboriginal perspective to discussions.

Moved by: Dennis Blake

Seconded by: Bonnie McKinnon

THAT the Committee of the Whole refers the unapproved minutes from the Special Education Advisory Committee meeting of September 8, 2010 to the Brant Haldimand Norfolk Catholic District School Board for receipt.

**Carried**

**4.2 Start-up Enrolment and School Organizations**

Superintendent of Education Chris Roehrig reviewed the start-up enrolment numbers and school organizations as of September 17, 2010. The elementary panel is 137 students lower than the projected enrolment, while the secondary panel is 180 pupils higher than projected. The elementary enrolment decline exceeded all expectations and staff are working on determining what factors contributed to this decline. A reorganization of some schools and a resulting decrease in teaching positions is in process. Superintendent Roehrig responded to trustee inquiries regarding the process that will be followed for these school reorganizations and communication with the affected school communities.

Moved by: Dan Dignard

Seconded by: Dennis Blake

THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board receives the Board Enrolment report for September 17, 2010.

**Carried**

**4.3 EQAO Results for Primary, Junior and Grade 9**

In reviewing the Primary and Junior results from last spring's EQAO assessments, Superintendent Trish Kings indicated that these are the best results our Board has ever achieved. The Board's ongoing focus on instructional strategies that improve results is reflected in our students' success, and concerted efforts in the area of student achievement will continue. Province wide, Junior Mathematics scores are down, and the Ministry has provided additional funding to support improved achievement in this area. The Board has increased its focus in Junior Mathematics, including the introduction of Math Coaches in every elementary school. Data from these assessments will also assist in the development of the 2010-11 K-12 Board and School Improvement Plans. At the Grade 9 Math level, Superintendent Roehrig commented that results were outstanding, reflecting the Board's consistent focus on excellence, support and capacity building of its administrative and teaching staff over the past several years.



Moved by: Dan Dignard  
Seconded by: Bonnie McKinnon

THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board receives the report on EQAO Results for Primary, Junior and Grade 9.

**Carried**

#### **4.4 Financing for Central Office Reorganization**

Associate Director Wally Easton reported that with the demolition of the Providence Resource Centre scheduled for the end of June 2011, senior staff has actively been looking at relocation options for the over twenty employees that will be displaced, as well as assessing its overall central office staff organization needs. Although a plan has not yet been finalized, any plan will result in facility/accommodation expenses. Associate Director Easton requested the approval of a capital loan agreement with the CIBC that will be readily available when a decision to proceed is made by the Board.

Moved by: Joe McPherson  
Seconded by: Dan Dignard

THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board approves:

THAT the Chair or Vice-Chair and the Treasurer are authorized, on behalf of the Board, to borrow from time-to-time from the Canadian Imperial Bank of Commerce (CIBC) a sum or sums not exceeding in the aggregate \$1,000,000 to meet the capital expenditures of the Board until the capital revenue has been received, for the year (including the amounts required for the purposes mentioned in subsection 243(1) and 243(2) of the Education Act, plus interest at a rate to be agreed upon from time-to-time with CIBC.

THAT the Treasurer is authorized and directed to apply in payment of all sums plus interest, all of the monies collected or received in respect of the capital revenue of the Board.

THAT the Treasurer is authorized and directed to deliver to CIBC from time-to-time, upon request, a statement showing: (a) the total amount of unpaid previous borrowing of the Board for current expenditures together with debt charges, if any, and (b) the uncollected balance of the estimated revenues for the current year or, where the estimates have not been adopted, the estimated revenues of the previous year less any current revenue already collected.

**Carried**

#### **4.5 Election Compliance Audit Committee**

Associate Director Wally Easton reviewed the requirements for the formation of a mandatory Election Compliance Audit Committee resulting from changes to the Municipal Elections Act. The City of Brantford, Grand Erie District School Board and the Brant Haldimand Norfolk Catholic District School Board previously agreed to form one committee, with the City of Brantford taking the lead in recruiting Committee members on behalf of all partners. Three



candidates have been selected/recommended by the City of Brantford. These candidates must be appointed by all three organizations.

Moved by: Dan Dignard

Seconded by: Bonnie McKinnon

THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board approves the appointment of Bruce Hodgson, Ralph Pearse and Martin Titmus to the Compliance Audit Committee for the purposes of Section 81 of the Municipal Elections Act for the period of December 1, 2010 to December 1, 2014.

**Carried**

#### **4.6 Honoraria for Board Members**

Associate Director Wally Easton reviewed the requirements for the Board to establish a formula for calculating honoraria for Board members, in keeping with Ontario Regulation 357/06, prior to the new term.

Moved by: Joe McPherson

Seconded by: Dennis Blake

THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board approves the calculation for determining the annual trustee honoraria for the term of office December 1, 2010 to November 30, 2014 as follows:

- i) 100% of the Base Amount or \$5,900 per year;
- ii) 100% of the Enrolment Amount or \$1.75 per student;
- iii) 100% of the extra Enrolment Amount for the Chair and Vice-Chair; and
- iv) 0% of the Attendance Amount.

**Carried**

#### **4.7 Father Fogarty Awards**

Director Cathy Horgan advised that Jenna Sabolsky (Assumption College School) and Daniel Carpenter (St. John's College) are recipients of the 2009-10 Catholic Education Foundation of Ontario's *Catholic Student Award*. They will be honoured at the annual Father Fogarty Awards Dinner on October 23, 2010 in Toronto.

Moved by: Dennis Blake

Seconded by: Dan Dignard

THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board receives the information regarding the recipients of the 2009-10 Catholic Student Award.

**Carried**

### **5. Information and Correspondence:**

Chair Szeman shared a thank you card, as well as a letter from the principal of Notre Dame School in Caledonia thanking the Board and central staff for their ongoing support of school staff and students.

Moved by: Bonnie McKinnon

Seconded by: Joe McPherson

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board receives the information and correspondence items since the last meeting.



**6. Notices of Motion:** Nil

**7. Trustee Inquiries:**

Trustee Dignard inquired as to the future of the St. Jean de Brebeuf building. Associate Director Easton confirmed that options for the building's use are still being considered. Mr. Dignard also suggested that school names be removed from any surplus school that has been sold.

**8. Business In-Camera**

Moved by: Bonnie McKinnon  
Seconded by: Joe McPherson

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board moves to an in-camera session.

**Carried**

**9. Report on the In-Camera Session**

Moved by: Bonnie McKinnon  
Seconded by: Dan Dignard

THAT the Brant Haldimand Norfolk Catholic District School Board approves the business from the in-camera session.

**Carried**

**10. Future Meetings**

The list of upcoming meetings and events was reviewed by Trustees.

**11. Moment of Silent Reflection**

**12. Adjournment**

Moved by: Joe McPherson  
Seconded by: Dan Dignard

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board adjourns the meeting of September 21, 2010.

**Carried**

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Next Meeting: Tuesday, October 19, 2010, 7:00 pm - Boardroom