



**BRANT HALDIMAND NORFOLK
Catholic District School Board**

Minutes

Catholic Education Centre
322 Fairview Drive
Brantford, ON N3T 5M8

**Committee of the Whole
Tuesday, February 15, 2011 7:00 pm
Boardroom**

Present: **Trustees:**
June Szeman (Vice Chair), Dennis Blake, Dan Dignard, Bonnie McKinnon, Rick Petrella, Alyna Poremba (Student Trustee)

Absent: Cliff Casey (Chair)

Senior Administration:

Cathy Horgan (Director of Education & Secretary), Wally Easton (Associate Director, Corporate Services & Treasurer), Bill Chopp, Trish Kings and Chris Roehrig (Superintendents of Education), Tom Grice (Assistant Superintendent of Business)

1. Call to Order

1.1 Opening Prayer

The meeting was opened with a prayer led by June Szeman.

2. Routine Matters

2.1 Approval of the Agenda

Moved by: Dennis Blake
Seconded by: Rick Petrella

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board approves the agenda for the February 15, 2011 meeting.

Carried

2.2 Declaration of Interest - Nil

2.3 Approval of Minutes from the Committee of the Whole Meeting of November 16, 2010

Moved by: Bonnie McKinnon
Seconded by: Dan Dignard

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board approves the minutes from the November 16, 2010 meeting.

Carried

2.4 Business Arising from Minutes - Nil

3. Presentations and Delegations - Nil



4. Committee and Staff Reports

4.1 Early Learning Kindergarten Program

Superintendent Trish Kings provided an update on the progress of the Early Learning Kindergarten Program, now in its first year in five schools, in the areas of program model, curriculum development, professional development of kindergarten teachers and early childhood educators, and communications. She introduced Lisa Kuyper, Program Consultant: Elementary who gave a pictorial presentation of various aspects of the program including planned and purposeful play and focused instruction in action in the classroom.

Moved by: Dan Dignard

Seconded by: Bonnie McKinnon

THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board receives the Early Learning Kindergarten Program report.

Carried

4.2 Early Learning Kindergarten Program – Extended Day

Superintendent Trish Kings explained that as a result of regulatory amendments recently made to full-day learning Extended Day programs, Boards now have the flexibility to directly operate extended day programs or to enter into an agreement with a qualified third-party provider, where demand exists. Superintendent Kings discussed the next steps that will be taken to determine the viability and best way of offering extended day programming in our ELKP schools in 2011-12. Associate Director Easton explained how the estimated daily fee of \$25 was calculated.

Moved by: Rick Petrella

Seconded by: Dan Dignard

THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board receives the Early Learning Kindergarten Program – Extended Day report.

Carried

4.3 School Renewal Projects: 2010-11

Associate Director Easton reviewed the proposed school renewal projects for the 2010-11 school year. The projected expenditure is less than the amount the Board previously approved for this year in its five-year school renewal plan.

Moved by: Dennis Blake

Seconded by: Rick Petrella

THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board approves the School Renewal Projects for 2010-11 in the amount of \$1,018,514.

Carried



4.4 2011-12 School Year Calendar

Superintendent Bill Chopp presented the proposed elementary, secondary and St. Cecilia's school year calendars for 2011-12. Proposed modifications include Christmas break from December 26, 2011 to January 6, 2012 instead of December 19, 2011 to December 30, 2011, as well as a different PA day for St. Cecilia's School (April 13, 2012 instead of April 27, 2012) due to Friday the 13th celebrations in Port Dover.

Moved by: Dan Dignard

Seconded by: Bonnie McKinnon

THAT the Brant Haldimand Norfolk Catholic District School Board approves the modified 2011-12 School Year Calendars for Elementary schools, Secondary schools, and St. Cecilia's school, as presented.

Carried

4.5 Excursion – Las Vegas, NV; Construction Challenge Nationals

Superintendent Bill Chopp reviewed an excursion request from Holy Trinity Catholic High School for six students to compete in the Construction Challenge Nationals competition in Las Vegas. This team won the regional competition in Toronto in January, making them eligible to compete in Las Vegas.

Moved by: Bonnie McKinnon

Seconded by: Dennis Blake

THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board approves the request from Holy Trinity Catholic High School for an excursion to Las Vegas, NV from Monday, March 21, 2011 to Friday, March 25, 2011.

Carried

4.6 Educational Field Trip Summary Report

Superintendent Chopp provided a summary of the overnight, extended overnight and various excursions that have been approved during the period of September 1, 2010 to February 1, 2011.

Moved by: Bonnie McKinnon

Seconded by: Dennis Blake

THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board receives the educational field trip summary report.

Carried

4.7 Financial Report – November 2010

Associate Director Easton provided the financial report for First Quarter (September 1 – November 30, 2010) and advised that the budget is on target, with no significant variances.

Moved by: Rick Petrella

Seconded by: Dennis Blake

THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board receives the Financial Report – November 2010.

Carried



4.8 St. Pius X / St. Bernard Schools Consolidation

Director Horgan presented staff's report responding to the issues raised by two delegations from St. Bernard School at the St. Pius X / St. Bernard schools public input meeting of January 25, 2011. Director Horgan provided trustees with additional information on each of the nine areas of concern that were raised.

Moved by: Dan Dignard

Seconded by: Rick Petrella

THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board receives staff's report on the St. Pius X and St. Bernard Schools consolidation.

Carried

4.9 Attendance Area Review, Holy Family and Sacred Heart Schools, Paris

In an effort to address courtesy rider issues and to align boundaries with current transportation routes, Assistant Superintendent of Business, Tom Grice, reviewed a revision to the catchment area for Holy Family School northward to incorporate a subdivision north of Scott Avenue. Sacred Heart's boundary would be scaled back accordingly, with no impact on this school as all students currently residing in this subdivision attend Holy Family School. Changes would be effective September 1, 2011.

Moved by: Dan Dignard

Seconded by: Dennis Blake

THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board approves the revised Attendance Area for Holy Family and Sacred Heart (Paris) Schools.

Carried

4.10 Attendance Area Review, St. Cecilia's (Port Dover) and St. Joseph's (Simcoe) Schools

To address courtesy rider issues and to align boundaries with current transportation routes, Assistant Superintendent Grice reviewed a proposal to move the catchment area of St. Cecilia's west and scaling back St. Joseph's catchment boundary accordingly. Students in this area would then be within St. Cecilia's boundary, eliminating their courtesy rider designation. Two students, currently attending St. Joseph's, would become "out of bounds" and would be given the option to transfer to St. Cecilia's or be provided transportation to St. Joseph's until their graduation year. Changes would be effective September 1, 2011.

Moved by: Bonnie McKinnon

Seconded by: Dennis Blake

THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board approves the revised Attendance Area for St. Cecilia's and St. Joseph's Schools.

Carried



4.11 Attendance Area Review, St. Gabriel and St. Basil Schools, Brantford

After consideration of several scenarios in response to over-capacity conditions at St. Gabriel school and the need to establish boundaries for the new St. Basil School, Assistant Superintendent Grice presented the favoured proposal, which is supported unanimously by St. Gabriel's School Council. Changes would be effective September 1, 2011.

Moved by: Dan Dignard

Seconded by: Rick Petrella

THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board approves the revised Attendance Area for St. Gabriel Catholic School and establishes the Attendance Area for St. Basil Catholic Elementary School.

Carried

4.12 Attendance Area Review, St. Michael's (Walsh) and Sacred Heart (Langton) Schools

Assistant Superintendent Grice presented a proposal to expand the catchment area for St. Michael's School (Walsh) south. This expansion would capture students who currently attend St. Michael's as out of boundary students, eliminating courtesy rider issues and aligning boundaries with current transportation routes. The catchment boundary for Sacred Heart (Langton) would be scaled back accordingly. Changes would be effective September 1, 2011.

Moved by: Bonnie McKinnon

Seconded by: Rick Petrella

THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board approves the revised Attendance Area for St. Michael's (Walsh) and Sacred Heart (Langton) Schools.

Carried

4.13 Attendance Area Review, St. John's College, Assumption College, St. Peter and Notre Dame Schools, Brantford

Assistant Superintendent Grice explained that the proposed changes to the boundaries for St. John's College and Assumption College School would align these schools' boundaries with the tentative boundary changes that were made to St. Peter and Notre Dame (Brantford) in 2009 to address overcrowding at St. Peter. This boundary adjustment would allow the affected elementary students to travel to the correct secondary feeder school, and to qualify for transportation. The needs of current students impacted by the proposed boundary changes would be accommodated until their year of graduation. Changes would be effective September 1, 2011.

Moved by: Bonnie McKinnon

Seconded by: Rick Petrella

THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board approves the revised Attendance Area for St. John's College and Assumption College School.

Carried

THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board approves the revised Attendance Area for St. Peter and Notre Dame (Brantford) schools.

Carried



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5. Information and Correspondence: Nil

6. Notices of Motion:

The following Notice of Motion, "That all staff or Committee members wishing to attend a conference outside the country that requires overnight stay have prior approval of the Board," made at the December 14, 2010 Board Meeting by Trustee Blake, was withdrawn by Trustee Blake.

7. Trustee Inquiries - Nil

8. Business In-Camera

Moved by: Bonnie McKinnon

Seconded by: Dan Dignard

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board moves to an in-camera session.

Carried

9. Report on the In-Camera Session

Moved by: Bonnie McKinnon

Seconded by: Rick Petrella

THAT the Brant Haldimand Norfolk Catholic District School Board approves the business from the in-camera session.

Carried

10. Future Meetings

The list of upcoming meetings and events was reviewed by Trustees. A correction was made to the Catholicity Committee meeting date of March 2, 2011 (now March 23, 2011).

11. Moment of Silent Reflection

12. Adjournment

Moved by: Bonnie McKinnon

Seconded by: Rick Petrella

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board adjourns the meeting of February 15, 2011.

Carried