



Committee of the Whole
Tuesday, May 17, 2011 7:00 pm
Boardroom

Trustees:

Present: Cliff Casey (Chair), June Szeman (Vice Chair), Dennis Blake, Dan Dignard, Bonnie McKinnon, Rick Petrella, Alyna Poremba (Student Trustee)

Absent:

Senior Administration:

Wally Easton (Associate Director, Corporate Services & Treasurer), Bill Chopp, Trish Kings and Chris Roehrig (Superintendents of Education), Tom Grice (Assistant Superintendent of Business)

1. Opening Business

1.1 Opening Prayer

The meeting was opened with a prayer led by Cliff Casey.

1.2 Attendance – As noted above.

1.3 Approval of the Agenda

The minutes from the April 26, 2011 Budget Committee meeting were added to Item 3.5 of the Consent Agenda.

Moved by: Rick Petrella

Seconded by: June Szeman

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board approves the Agenda of the May 17, 2011 meeting, as amended.

Carried

1.4 Declaration of Interest - Nil

2. Presentations and Delegations - Nil

3. Consent Agenda

Items 3.2 and 3.3 were asked to be removed from the Consent Agenda.

3.1 THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board approves the minutes from the April 19, 2011 meeting.

3.4 THAT the Committee of the Whole refers the unapproved minutes from the Faith Advisory Committee Meeting of May 5, 2011 to the Brant Haldimand Norfolk Catholic District School Board for receipt.



- 3.5** THAT the Committee of the Whole refers the unapproved minutes from the Budget Committee Meeting of April 26, 2011 and May 9, 2011 to the Brant Haldimand Norfolk Catholic District School Board for receipt.

Moved by: June Szeman
Seconded by: Rick Petrella

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board approves all reports and motions under the Consent Agenda.

Carried

Items Removed from Consent Agenda

- 3.2** THAT the Committee of the Whole refers the approved minutes from the Special Education Advisory Committee meeting of April 13, 2011 to the Brant Haldimand Norfolk Catholic District School Board for receipt.

Clarification was sought regarding the goals of the Special Education department related to the Board's Strategic Plan as noted in the April 13, 2011 minutes of the SEAC Committee. Superintendent Chopp provided several examples including the recent First Communion Retreat for higher needs students and additional inservicing of elementary and secondary teachers focused on improved student achievement.

- 3.3** THAT the Committee of the Whole refers the unapproved minutes from the Catholicity Committee Meeting of April 20, 2011 to the Brant Haldimand Norfolk Catholic District School Board for receipt.

A trustee inquired about reciprocal communication between parishes and schools as noted in the April 20, 2011 minutes of the Catholicity Committee. Director Horgan clarified that staff continues to support principals in their efforts to work with their parish priest and parish community.

Moved by: June Szeman
Seconded by: Rick Petrella

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board receives the reports under Items 3.2 and 3.3.

Carried

4. Committee and Staff Reports

4.1 2011-12 Student Senate Membership and Student Trustee Elections

Superintendent of Education Roehrig commented that he was pleased with the exemplary caliber of the five candidates who participated in the elections for next year's Student Trustee. Superintendent Roehrig introduced Maxine Smitiuch, a Grade 11 student at St. John's College, who will fulfill the role of Student Trustee for the 2011-12 school year.



Moved by: Bonnie McKinnon

Seconded by: Rick Petrella

THAT the Committee of the Whole refers the 2011-12 Student Senate Membership and Student Trustee Elections report to the Brant Haldimand Norfolk Catholic District School Board for receipt.

Carried

4.2 Technological Pathways Plan

As requested at the April 19 Committee of the Whole meeting, Director Horgan advised that she had met with parents from St. Patrick's Caledonia, St. Joseph's Simcoe, and St. Mary's Hagersville to address their questions and concerns regarding the potential closing of the Design and Technology/Family Studies Program. Parents appreciated receiving background information that led to this recommendation. She emphasized that the board needs to be more attuned to students who learn in an "applied" fashion at all grade levels and to ensure that our programming meets their needs. It was reported and acknowledged that there is a need to continuously improve our communication.

Moved by: Dan Dignard

Seconded by: Bonnie McKinnon

THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board approves the Technological Pathways Plan, including the closing of the Design and Technology/Family Studies Program, effective June 30, 2011.

Carried

4.3 Program Consultant: Elementary/Secondary

Superintendent of Education Kings provided an update on the work that has been completed to date to meet the expectations of Ontario's Equity and Inclusive Education Strategy, P/PM 119, as well as the requirements of the Safe Schools Act – Keeping Our Kids Safe at School. In order to move forward and to address the action items in the eight identified focus areas, staff is recommending that a dedicated Program Consultant to support both Elementary and Secondary panels be assigned to this growing initiative. This would be a one-year term, pending budget approval.

Moved by: Dan Dignard

Seconded by: June Szeman

THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board approves the position of Program Consultant: Elementary/Secondary for the 2011-12 school year, pending budget deliberations.

Carried

4.4 Early Learning Kindergarten Program Plan Years 4 and 5

Superintendent of Education Kings advised that Boards were required to identify their proposed sites for the Early Learning Kindergarten Program in Years 4 and 5, following specific guidelines provided by the Ministry of Education, by May 6, 2011. Superintendent Kings reviewed the steps that staff had taken in reaching their recommendations, including consultation with the Grand Erie District School Board (GEDSB) and child services partners. Superintendent Kings provided trustees with the proposed sites for Years 4 and 5, as well as the sites being proposed by GEDSB for comparison purposes.



**Brant Haldimand Norfolk
Catholic District School Board**

Minutes

Catholic Education Centre
322 Fairview Drive
Brantford, ON N3T 5M8

Moved by: Bonnie McKinnon

Seconded by: Dan Dignard

THAT the Committee of the Whole recommends the Brant Haldimand Norfolk Catholic District School Board approves the implementation of the Early Learning Kindergarten Program for Years 4 and 5, subject to Ministry of Education approval, at the following schools:

Year 4

Holy Family Catholic Elementary School, Brant
Our Lady of Fatima School, Norfolk
Sacred Heart Catholic Elementary School, Brant
St. Gabriel Catholic Elementary School, Brant
St. Leo School, Brant
St. Mary's School, Haldimand
St. Michael's School, Norfolk

Year 5

Blessed Sacrament School, Brant
Notre Dame Catholic Elementary School, Haldimand
Our Lady of LaSalette School, Norfolk
Our Lady of Providence Catholic Elementary School, Brant
St. Anthony Daniel School, Brant
St. Bernard School, Brant
St. Bernard of Clairvaux School, Norfolk
St. Mary School, Brant
St. Patrick School, Brant

Carried

4.5 School Board Insurance

Associate Director Easton advised that the Board's current five-year subscription with the Ontario School Boards' Insurance Exchange (OSBIE) will end on December 31, 2011. This school-board owned, non-profit insurance program insures member school boards against losses at a competitive insurance rate and provides regular support and assistance to member boards in promoting safe school practices.

Moved by: Dan Dignard

Seconded by: June Szeman

THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board approves the utilization of non-competitive procurement to allow the continuation of services provided by OSBIE for another five-year term, beginning January 1, 2012.

Carried



4.6 Coalition for Children and Youth Mental Health

Director Horgan reviewed a request from the Ontario Catholic School Trustees Association (OCSTA) for boards to support the work of the Coalition for Children and Youth Mental Health, which is essentially a lobby/focus group. This Coalition is working to unite the voices of many sectors in support of equitable and timely access to the full continuum of mental health services and supports for children and youth in Ontario. Trustees requested that in forwarding the Board's support, that a request be made of the Executive Director of OCSTA to be vigilant in monitoring future membership to this Coalition so that Catholic values are not compromised.

Moved by: Rick Petrella

Seconded by: June Szeman

THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board supports in principle the Coalition's Statement of Intent and to formally join the Coalition for Children & Youth Mental Health.

Carried

4.7 Strategic Plan Update: Leadership

Superintendent of Education Roehrig provided trustees with an update on the more recent developments in the Leadership Strategic Commitment of the Board's Strategic Plan, primarily the Teacher Leadership Seminar Series (phase 2) and the new Principal Leadership in Human Resources Certificate Program being launched in September, 2011. These initiatives are building capacity for our current leaders, as well as laying the groundwork for the professional growth of future leaders. Director Horgan expressed her appreciation for the expertise, energy and creativity of Superintendent Roehrig and Joe DiFrancesco, Principal of St. Pius School, in developing and delivering these leadership training initiatives.

Moved by: June Szeman

Seconded by: Rick Petrella

THAT the Committee of the Whole refers the monitoring report on the Strategic Commitment: Leadership to the Brant Haldimand Norfolk Catholic District School Board for receipt.

Carried

4.8 Policy Committee Meetings Minutes & Recommendations – April 20, 2011 and May 5, 2011

Trustee Blake, Chair of the Policy Committee, reported on the Committee's April 20, 2011 and May 5, 2011 meetings. Trustee Blake commented that the group had reviewed and made changes to the policies discussed at these meetings. He presented the following recommendations for approval and requested that the Pupil Accommodation Review Policy 400.16 be voted on separately.

THAT the Policy Committee recommends that the Committee of the Whole refers the Hiring – Academic Staff 300.10 to the Brant Haldimand Norfolk Catholic District School Board for approval.

THAT the Policy Committee recommends that the Committee of the Whole refers the Hiring – Support Staff 300.11 to the Brant Haldimand Norfolk Catholic District School Board for approval.



THAT the Policy Committee recommends that the Committee of the Whole refers the Nutrition – Creating a Healthy Environment (Interim) Policy 200.01 to the Brant Haldimand Norfolk Catholic District School Board for approval.

Moved by: Dan Dignard
Seconded by: Bonnie McKinnon

THAT the Committee of the Whole refers the approved minutes from the April 20, 2011 Policy Committee Meeting and the unapproved minutes from the May 5, 2011 Policy Committee Meeting to the Brant Haldimand Norfolk Catholic District School Board for receipt.

Carried

THAT the Committee of the Whole refers the recommendations from the Policy Committee Meetings of April 20, 2011 and of May 5, 2011 to the Brant Haldimand Norfolk Catholic District School Board for approval.

Carried

Trustee Blake reiterated his concerns regarding Accommodation Reviews on individual schools and suggested that neighbouring schools that could be impacted by the Review be included on the Accommodation Review Committee. The recommendation was not supported.

Moved by: Dan Dignard
Seconded by: Bonnie McKinnon

THAT the Policy Committee recommends that the Committee of the Whole refers the Pupil Accommodation Review Policy 400.16 to the Brant Haldimand Norfolk Catholic District School Board for approval.

Carried

4.9 Unapproved Accommodations Committee Meeting Minutes & Recommendations – May 4, 2011

Trustee Dignard, Chair of the Accommodations Committee, reported on the Committee's meeting of May 4, 2011 which included a report on options for St. Mary and Holy Cross schools, the long-term accommodation plan, and a request from trustees to be involved in the architect selection process from the beginning. Trustee Dignard put forward the following recommendations for approval:

THAT the Accommodations Committee recommends that the Committee of the Whole refers to the Brant Haldimand Norfolk Catholic District School Board a recommendation to contract Watson and Associates Inc. to prepare enrolment projections for all schools in the Board's jurisdiction.

That the Accommodations Committee recommends that the Committee of the Whole refers to the Brant Haldimand Norfolk Catholic District School Board that the architect selection for the St. Peter and St. Joseph's Schools Early Learning Kindergarten Program additions be completed by staff and a recommendation for the architect be submitted to Board for approval.



Moved by: Bonnie McKinnon
Seconded by: Rick Petrella

THAT the Committee of the Whole refers the unapproved minutes from the Accommodations Committee Meeting of May 4, 2011 to the Brant Haldimand Norfolk Catholic District School Board for receipt.

Carried

THAT the Committee of the Whole refers the recommendations from the Accommodations Committee Meeting of May 4, 2011 to the Brant Haldimand Norfolk Catholic District School Board for approval.

Carried

4.10 Principal of Continuing Education

Superintendent Roehrig presented staff's recommendation that a Principal of Continuing Education position be created for a one-year term. This individual would be responsible for organizing, managing and overseeing summer school for 2011, as well as starting to develop a year-round after-school continuing education program in support of student success programs, with a vision for future growth of the after-school program offering. Trustees requested that the motion be amended to include "for a one-year term and on a revenue-neutral basis."

Moved by: Rick Petrella
Seconded by: June Szeman

THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board approves the position of Principal of Continuing Education pending the successful search for a suitable candidate for a one-year term and on a revenue-neutral basis.

Carried

4.11 Architect Selection – St. Joseph's and St. Peter Schools

Assistant Superintendent Grice reported on the six-week process that was followed to select the architect that will be designing the additions to St. Joseph's and St. Peter schools to accommodate the Early Learning Kindergarten Program starting in September, 2012. Based on a specific pre-determined scoring matrix used in all four stages of the process, the Evaluation Committee recommends the selection of Baird Sampson Neuert Architects.

Moved by: June Szeman
Seconded by: Rick Petrella

THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board approves Baird Sampson Neuert Architects to design the additions to St. Joseph's and St. Peter Schools.

Carried



5. Information and Correspondence

Chair Casey provided trustees with a copy of an article titled *Catholic Schools and their Contribution to Public Life*, by Monsignor Dennis Murphy, for their information. Director Horgan circulated a thank you card from Bishop Crosby, as well as a thank you from the Canadian Food for Children organization for our schools' significant Lenten donations of sugar, salt, soap and pasta.

Moved by: June Szeman

Seconded by: Dan Dignard

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board receives the information and correspondence items since the last meeting.

Carried

6. Notices of Motion – Nil

7. Trustee Inquiries – Nil

8. Business In-Camera

Moved by: Dan Dignard

Seconded by: Bonnie McKinnon

THAT the Brant Haldimand Norfolk Catholic District School Board moves to an in-camera session.

Carried

9. Report on the In-Camera Session

Moved by: Rick Petrella

Seconded by: June Szeman

THAT the Brant Haldimand Norfolk Catholic District School Board approves the business from the in-camera session.

Carried

10. Future Meetings

The list of upcoming meetings and events was reviewed by Trustees.

11. Closing Prayer

The closing prayer was recited in unison.

12. Adjournment

Moved by: June Szeman

Seconded by: Rick Petrella

THAT the Brant Haldimand Norfolk Catholic District School Board adjourns the meeting of May 17, 2011.

Carried