



Committee of the Whole
Tuesday, June 21, 2011 7:00 pm
Boardroom

Trustees:

Present: Cliff Casey (Chair), June Szeman (Vice Chair), Dennis Blake, Dan Dignard, Bonnie McKinnon, Rick Petrella, Alyna Poremba (Student Trustee)

Absent:

Senior Administration:

Wally Easton (Associate Director, Corporate Services & Treasurer), Bill Chopp, Trish Kings and Chris Roehrig (Superintendents of Education), Tom Grice (Assistant Superintendent of Business)

1. Opening Business

1.1 Opening Prayer

The meeting was opened with a prayer led by Cliff Casey.

1.2 Attendance – As noted above.

1.3 Approval of the Agenda

Moved by: Dennis Blake

Seconded by: Dan Dignard

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board approves the Agenda of the June 21, 2011 meeting.

Carried

1.4 Declaration of Interest – Trustee Szeman declared a conflict of interest for Item 4.12, specifically the motion regarding the 2011-12 Salaries and Benefits Budget, due to a family member's employment with the Board.

2. Presentations and Delegations - Nil

3. Consent Agenda

3.1 THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board approves the minutes from the May 17, 2011 meeting.

3.2 THAT the Committee of the Whole refers the approved minutes from the Special Education Advisory Committee meeting of May 11, 2011 and the unapproved minutes from the meeting of June 8, 2011 to the Brant Haldimand Norfolk Catholic District School Board for receipt.



- 3.3 THAT the Committee of the Whole refers the unapproved minutes from the Catholicity Committee Meeting of May 25, 2011 to the Brant Haldimand Norfolk Catholic District School Board for receipt.
- 3.4 THAT the Committee of the Whole refers the unapproved minutes from the Audit Committee Meeting of June 13, 2011 to the Brant Haldimand Norfolk Catholic District School Board for receipt.
- 3.5 THAT the Committee of the Whole refers the unapproved minutes from the Regional Catholic School Council Meeting of June 14, 2011 to the Brant Haldimand Norfolk Catholic District School Board for receipt.

A trustee requested and received additional information/clarification on several items in the minutes under Items 3.2 and 3.3.

Moved by: Dan Dignard

Seconded by: Dennis Blake

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board approves all reports and motions under the Consent Agenda.

Carried

4. Committee and Staff Reports

4.1 Accommodation Review – St. Mary School, Brantford

Director Horgan reviewed key information supporting the recommendation to close St. Mary School. A trustee expressed concern that a decision is being requested before the enrolment review currently being conducted by Watson & Associates is received. The draft Watson report is expected in August, 2011. In response to an inquiry, Director Horgan confirmed that although the Ministry recommends that the length of time between decision and closure be twelve months, the time period can be shortened with good rationale. An amended motion was presented and a recorded vote was requested. Chair Casey declared his intention to vote on the amended motion.

Moved by: Rick Petrella

Seconded by: Dennis Blake

THAT the decision to close St. Mary School in Brantford be postponed until the September 20, 2011 Committee of the Whole meeting to allow Watson & Associates the opportunity to provide the Board-wide enrolment projections for Board review.

Trustee Blake	Yes
Trustee Casey	Yes
Trustee Dignard	Yes
Trustee McKinnon	No
Trustee Petrella	Yes
Trustee Szeman	Yes

Carried



4.2 Teaching and Learning in the 21st Century Project

Superintendent Kings introduced Don Backus, Principal and Alicia Demeyere, Grade 2 teacher at St. Joseph's school, both of whom participated in the 21st Century Learner pilot project, which was conducted in seven schools from January to June, 2011. Superintendent Kings shared the results of the pilot program with trustees. Mr. Backus thanked the Board for embarking on this initiative and commented that the in-depth collaboration between teachers, increased student engagement and the positive reaction from parents were some of his key observations.

Ms. Demeyere elaborated on how Netbooks are used in classroom instruction and showed video clips of students recording their work via webcam. Next steps would be the expansion of the pilot to all Grades 1-3 classrooms in 2011-12. An amended motion for the continuation of the pilot was presented.

Moved by: June Szeman

Seconded by: Rick Petrella

THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board receives the report on the Teaching and Learning in the 21st Century Project and approves the continuation of the pilot in 2011-12 pending budget approval.

Carried

4.3 Professional Development Conference – *Loving the Two Halves of Life* at the Centre for Action and Contemplation

Director Horgan shared the key learnings taken from the *Loving the Two Halves of Life* Conference in the area of adult faith formation. These insights, coupled with feedback from the spiritual professional needs assessments that were recently completed by teachers and principals, will help inform the professional development plan for adult faith formation for 2011-12. Joyce Young, Religion and Family Life Consultant, provided her insights on the Conference and circulated photos and artifacts from the event.

Moved by: Bonnie McKinnon

Seconded by: Rick Petrella

THAT the Committee of the Whole refers the Professional Development Conference – *Loving the Two Halves of Life* at the Center for Action and Contemplation report to the Brant Haldimand Norfolk Catholic District School Board for receipt.

Carried

4.4 Strategic Action Plan: Year-End Report

Director Horgan advised that Year 2 of the three-year Strategic Plan is coming to an end and highlighted progress made in achieving various strategic commitments in the areas of Catholicity, Student Achievement, Leadership and Communications during 2010-11. A video clip illustrating the implementation of these goals system-wide was shown. This video, the strategic plan status charts, and key questions soliciting feedback on the strategic plan will be given to all school Principals in August for staff input. This input will be used to help formulate the commitments for Year 3, which will be presented to the Board in October 2011 for approval.

Moved by: June Szeman

Seconded by: Dennis Blake

THAT the Brant Haldimand Norfolk Catholic District School Board receives the Strategic Action Plan: Year-End Report.

Carried



4.5 Ontario Secondary School Literacy Test

Superintendent Roehrig reported on the results of the Ontario Secondary School Literacy Test (OSSLT) conducted in March. Board-wide results exceed provincial results by 1% for first-time writers, and by 13% for students who have previously attempted the OSSLT.

Moved by: June Szeman

Seconded by: Rick Petrella

THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board receives the Ontario Secondary School Literacy Test report.

Carried

4.6 Protocol Between the Police, the Grand Erie District School Board and the Brant Haldimand Norfolk Catholic District School Board

Superintendent Kings reported that due to revised policy direction from the Ministry of Education and the Ministry of Community Safety and Correctional Services, the Protocol for investigating school-related occurrences had been revised based on specific requirements from the provincial model. She highlighted the major changes included in the revised Protocol and advised that staff will be trained in September, 2011.

Moved by: Bonnie McKinnon

Seconded by: Dan Dignard

THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board approves the Protocol between the Police, the Grand Erie District School Board and the Brant Haldimand Norfolk Catholic District School Board.

Carried

4.7 2011-12 Annual Accessibility Plan

Superintendent Chopp explained that the *Accessibility for Ontarians with Disabilities Act* requires publicly-funded organizations to work towards full accessibility by 2025, including the development of an annual Accessibility Plan demonstrating how the organization will meet the 2025 goal. Mr. Chopp presented the 2011-12 Plan developed by the Board's Accessibility Steering Committee and reviewed the recommendations that have been made by the Committee.

Moved by: Dan Dignard

Seconded by: Dennis Blake

THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board approves the 2011-12 Annual Accessibility Plan.

Carried

4.8 Financial Report – May 2011

Associate Director Easton reviewed the financial report for the third quarter of the 2010-11 school year. The budget is on track with approximately 75% of the budget spent year to date.

Moved by: Dan Dignard

Seconded by: Dennis Blake

THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board receives the Financial Report – May 2011 report.

Carried



4.9 Excursion – London, Paris and Netherlands

Superintendent Roehrig presented a request from St. John's College for approximately 30 Grades 10-12 students to participate in an excursion that will expose students to art and architecture from different historical periods in three European countries.

Moved by: Dennis Blake

Seconded by: Dan Dignard

THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board approves the request from St. John's College for an excursion to London, Paris and the Netherlands from Friday, March 9, 2012 to Sunday, March 18, 2012.

Carried

4.10 Excursion - Quebec City, Quebec

Superintendent Roehrig presented a request from Assumption College School for approximately 40 Grades 10-11 students to participate in an excursion to Quebec City in order to be immersed in French culture and language.

Moved by: Dan Dignard

Seconded by: Dennis Blake

THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board approves the request from Assumption College for an excursion to Quebec City, Quebec from Wednesday, February 8, 2012 to Sunday, February 12, 2012.

Carried

4.11 Educational Field Trip Summary Report

Superintendent Roehrig presented an overview of the educational overnight, extended overnight and excursions that have been approved since February 2011.

Moved by: Bonnie McKinnon

Seconded by: Dan Dignard

THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board receives the educational field trip summary report.

Carried

4.12 Unapproved Budget Committee Meeting Minutes & Recommendations – June 6, 2011

Trustee Petrella, Chair of the Budget Committee, presented the highlights of the 2011-12 Budget. He commented that the budget is balanced, with an overall increase of \$8.4 million over the 2010-11 revised budget. Trustee Petrella also advised that the Budget Committee had requested that spending in the area of information technology be deferred until an Information Technology Strategic Plan is approved by the Board. He then put forward the following recommendations for approval:

THAT the Budget Committee recommends that the Committee of the Whole refers the 2011-12 Salaries and Benefits Budget, in the amount of \$91,716,997, to the Brant Haldimand Norfolk Catholic District School Board for approval.



THAT the Budget Committee recommends that the Committee of the Whole refers the 2011-12 Operations Budget, in the amount of \$29,159,792, to the Brant Haldimand Norfolk Catholic District School Board for approval.

THAT the Budget Committee recommends that the Committee of the Whole refers the 2011-12 Capital Budget, in the amount of \$5,132,928, to the Brant Haldimand Norfolk Catholic District School Board for approval.

THAT the Budget Committee recommends that the Committee of the Whole refers to the Brant Haldimand Norfolk Catholic District School Board for approval that all new information technology infrastructure be deferred until such time that an Information Technology Strategic Plan is approved by the Board.

Moved by: Rick Petrella

Seconded by: Bonnie McKinnon

THAT the Committee of the Whole refers the unapproved minutes from the Budget Committee Meeting of June 6, 2011 to the Brant Haldimand Norfolk Catholic District School Board for receipt.

Carried

THAT the Committee of the Whole refers the recommendations from the Budget Committee Meeting of June 6, 2011 to the Brant Haldimand Norfolk Catholic District School Board for approval.

Carried

4.13 Policy Committee Meetings Minutes & Recommendations – June 7, 2011

Trustee Blake, Chair of the Policy Committee, reported that the Committee had reviewed four policies that had been revised to reflect revised Ministry requirements and directives. He presented the following recommendations for approval:

THAT the Policy Committee recommends that the Committee of the Whole refers the Community Use of Schools Policy 400.05 to the Brant Haldimand Norfolk Catholic District School Board for approval.

THAT the Policy Committee recommends that the Committee of the Whole refers the Trustee Expenses Policy 100.10 to the Brant Haldimand Norfolk Catholic District School Board for approval.

THAT the Policy Committee recommends that the Committee of the Whole refers the Employee Expenses Policy 700.04 to the Brant Haldimand Norfolk Catholic District School Board for approval.

THAT the Policy Committee recommends that the Committee of the Whole refers the Purchasing Policy 700.01 to the Brant Haldimand Norfolk Catholic District School Board for approval.



Moved by: Bonnie McKinnon
Seconded by: Dennis Blake

THAT the Committee of the Whole refers the unapproved minutes from the Policy Committee Meeting of June 7, 2011 to the Brant Haldimand Norfolk Catholic District School Board for receipt.

Carried

THAT the Committee of the Whole refers the recommendations from the Policy Committee Meeting of June 7, 2011 to the Brant Haldimand Norfolk Catholic District School Board for approval.

Carried

5. Information and Correspondence

Chair Casey advised that information regarding future OCSTA professional development training opportunities would be forwarded to trustees for their information.

Moved by: Bonnie McKinnon
Seconded by: Dennis Blake

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board receives the information and correspondence items since the last meeting.

Carried

6. Notices of Motion – Nil

7. Trustee Inquiries

A trustee inquired about the status of the hiring of a Junior Webmaster and was informed that the hiring process is well on its way. A trustee expressed concern regarding ongoing difficulties with the Board website. Associate Director Easton advised that a contractor has been hired to help maintain website stability until a Junior Webmaster is in place.

8. Business In-Camera

Moved by: Rick Petrella
Seconded by: June Szeman

THAT the Brant Haldimand Norfolk Catholic District School Board moves to an in-camera session.

Carried

9. Report on the In-Camera Session

Moved by: Rick Petrella
Seconded by: June Szeman

THAT the Brant Haldimand Norfolk Catholic District School Board approves the business from the in-camera session.

Carried



Brant Haldimand Norfolk
Catholic District School Board

Minutes

Catholic Education Centre
322 Fairview Drive
Brantford, ON N3T 5M8

10. Future Meetings

The list of upcoming meetings and events was reviewed by Trustees.

11. Closing Prayer

The closing prayer was recited in unison.

12. Adjournment

Moved by: Bonnie McKinnon

Seconded by: Dennis Blake

THAT the Brant Haldimand Norfolk Catholic District School Board adjourns the meeting of June 21, 2011.

Carried