



**BRANT HALDIMAND NORFOLK
Catholic District School Board**

Minutes
Tuesday, September 29, 2009
Board Meeting
Catholic Education Center
322 Fairview Drive
Brantford, ON N3T 5M8

PRESENT AT MEETING:

1. CALL TO ORDER

The meeting was called to order by Chair June Szeman.

1.1 OPENING PRAYER:

The meeting was opened with a prayer.

Chair June Szeman thanked Superintendent of Education Trish Kings for the work in preparing the New Employee Mass and Storefront Workshops. The event was very successful.

1.2 ATTENDANCE

Trustees: Dennis Blake, Cliff Casey, Dan Dignard, Bonnie McKinnon,
Joe McPherson and June Szeman
Student Trustee: Chris Radojewski
Administration: Cathy Horgan, Director of Education and Secretary, Wally Easton,
Associate Director and Treasurer; Bill Chopp, Trish Kings, Chris
Roehrig, Superintendents of Education and Claire Dodgson,
Recording Secretary

2. ROUTINE MATTERS

2.1 APPROVAL OF THE AGENDA

Resolved:

On the motion of Bonnie McKinnon and Dan Dignard, that the Brant Haldimand Norfolk Catholic District School Board approve the agenda of the September 29, 2009 meeting.

CARRIED

2.2 DECLARATION OF INTEREST: Nil



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**2.3 APPROVAL OF MINUTES FROM THE BOARD MEETING – JUNE 23 AND
JULY 6, 2009**

There was some discussion regarding the June 23, 2009 and clarification is being sought. They will be brought back to the Board for approval in October.

Resolved:

On the motion of Bonnie McKinnon and Dan Dignard, that the Brant Haldimand Norfolk Catholic District School Board approve the Minutes from the Board Meeting of July 6, 2009.

CARRIED

2.4 BUSINESS ARISING FROM THE MINUTES: Nil

3. PRESENTATIONS/DELEGATIONS: Nil

4. COMMITTEE AND STAFF REPORTS

**4.1 UNAPPROVED MINUTES AND RECOMMENDATIONS FROM THE
COMMITTEE OF THE WHOLE MEETING OF SEPTEMBER 22, 2009**

Chair of the Committee of the Whole Joe McPherson reviewed the minutes of the Committee of the Whole meeting of September 22, 2009. At that meeting, the start-up enrolment and school organizations were reviewed. This information is currently being looked at to ensure that the board is in compliance with the primary class size requirement. Updated information will be provided to the board at a future date. Trustee Joe McPherson requested approval of the following recommendations:

THAT that the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board receive the start-up enrolment and school organization report.

THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board approve the following Board and Committee of the Whole Meeting Schedule 2009-10 as follows:

A Board meeting be held on Tuesday, December 8, 2009 with no Committee of the Whole meeting scheduled in December 2009.



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A Committee of the Whole be held on Tuesday, March 23, 2010 and the Board meeting be held on Tuesday, March 30, 2010.

THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board receive the report on the EQAO Primary, Junior and Grade 9 results for 2008-09.

Resolved:

On the motion of Bonnie McKinnon and Dan Dignard, that the Brant Haldimand Norfolk Catholic District School Board receive the unapproved minutes from the Committee of the Whole Meeting of September 22, 2009.

On the motion of Bonnie McKinnon and Dan Dignard, that the Brant Haldimand Norfolk Catholic District School Board approve the recommendations from the Committee of the Whole Meeting of September 22, 2009.

CARRIED

4.2 SPECIAL EDUCATION ADVISORY COMMITTEE MINUTES – JUNE 10, 2009

Trustee Dennis Blake, representative on the SEAC, reviewed the June 10, 2009 minutes of the Special Education Advisory Committee meeting. In his review, trustee Dennis Blake recognized the dedication of George Follis and Lynda Field-Newhouse who were leaving SEAC. He thanked them for their time, energy and commitment to children with special needs.

Trustee Dennis Blake reviewed the elementary supplementary gifted program and the work being done by Carmen McDermid and the SERTS. Mariette Lauriault spoke of the program at the secondary level.

Trustee Dennis Blake encouraged fellow trustees to attend future SEAC meetings.

Resolved:

On the motion of Cliff Casey and Dan Dignard, that the Brant Haldimand Norfolk Catholic District School Board receive the Special Education Advisory Committee minutes from the June 10, 2009 meeting.

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4.3 FATHER FOGARTY AWARDS

Director of Education Cathy Horgan reviewed the background of the Father Fogarty Awards and recognized the following students who are the 2009 recipients:

Laura Grafton	Assumption College School
Chung-me Jang	Holy Trinity Catholic High School
Jessica Baluk	St. John's College

Trustees, parents and staff are invited to attend this event to celebrate these students. Any trustees wishing to attend should notify Claire Dodgson. A congratulatory letter will be prepared by the Chair of the Board to send to the recipients.

Resolved:

On the motion of Bonnie McKinnon and Cliff Casey, that the Brant Haldimand Norfolk Catholic District School Board receive the information regarding the recipients of the 2008-09 Father Fogarty Award

CARRIED

4.4 ARCHITECT SELECTION

Associate Director, Wally Easton reviewed the process of selecting an architect for the additions to St. Peter and St. Bernard of Clairvaux schools. Proposals were short-listed to three and a Selection Committee interviewed the architects.

Resolved:

On the motion of Joe McPherson and Cliff Casey, that the Brant Haldimand Norfolk Catholic District School Board recommend approval of The Ventin Group Ltd., Architects to design the additions to St. Peter and St. Bernard of Clairvaux schools.

CARRIED

5. INFORMATION AND CORRESPONDENCE

5.1 STRATEGIC PLANNING

Director of Education Cathy Horgan distributed a brochure which has been reviewed with principals, a focus group and now she will be visiting schools to obtain input. Also reviewed were the Strategic Action Plan templates for the four strategic commitments: Catholicity, Student Achievement, Leadership and Communications. Once completed, these action plans will be reviewed by a committee and will be brought to the board for approval.



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Chair June Szeman stated that the Faith Advisory Committee has seen the template and along with the Catholicity Committee, will complete it. In her comments, June Szeman advised that both these committees are moving ahead and progressing well. There has been a lot of interaction with our local clergy who are committee to assist in the Catholicity goals of the board.

Resolved:

On the motion of Dan Dignard and Bonnie McKinnon, that the Brant Haldimand Norfolk Catholic District School Board receive the information and correspondence items since the last meeting.

CARRIED

6. NOTICES OF MOTION: Nil

7. TRUSTEE INQUIRIES:

Trustee Cliff Casey asked if trustees could receive a copy of the Roberts Rules of Order. Chair of the Board June Szeman advised that she and the Director of Education have been reviewing a particular edition and will provide a copy to trustees. Trustee Dennis Blake asked if an in-service will be booked to review Roberts Rules of Order. Director of Education Cathy Horgan advised that she is still investigating a speaker.

Trustees received a booklet of information and contacts. They expressed their appreciation for this up-to-date data.

Trustee Cliff Casey asked about the distribution of policies in a binder. Director of Education Cathy Horgan advised that all policies are on the website and up-to-date. Some trustees prefer a hardcopy and advised they would keep it current.

8. BUSINESS IN-CAMERA:

Resolved:

On the motion of Dan Dignard and Bonnie McKinnon, that the Brant Haldimand Norfolk Catholic District School Board move to an In-Camera session.

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9. REPORT ON THE IN-CAMERA SESSION:

Resolved:

On the motion of Bonnie McKinnon and Dennis Blake, that the Brant Haldimand Norfolk Catholic District School Board approve the business of the In-camera session.

10. FUTURE MEETINGS

Trustees were notified that an Accommodation Committee meeting has been scheduled for October 13 at 7:00 pm.

11. MOMENT OF SILENT REFLECTION

12. ADJOURNMENT

Resolved:

On the motion of Bonnie McKinnon and Dennis Blake, that the Brant Haldimand Norfolk Catholic District School Board adjourn the meeting of September 29, 2009.

CARRIED