



**BRANT HALDIMAND NORFOLK
Catholic District School Board**

Minutes
Tuesday, October 27, 2009
Board Meeting
Catholic Education Center
322 Fairview Drive
Brantford, ON N3T 5M8

PRESENT AT MEETING:

1. Call to Order

The meeting was called to order by Chair June Szeman.

1.1 Opening Prayer

The meeting was opened with a prayer. Memorial statements were read by Superintendent of Education Chris Roehrig, for Assumption College School students, Ciaran Milmine and Shawn McLaughlin.

1.2 Attendance

Trustees: Cliff Casey, Dan Dignard, Bonnie McKinnon, Joe McPherson and June Szeman
Absent: Dennis Blake
Student Trustee: Chris Radojewski
Administration: Cathy Horgan, Director of Education and Secretary, Wally Easton, Associate Director and Treasurer; Bill Chopp, Trish Kings, Chris Roehrig, Superintendents of Education and Claire Dodgson, Recording Secretary

2. Routine Matters

2.1 Approval of the Agenda

Resolved:

On the motion of Joe McPherson and Bonnie McKinnon, that the Brant Haldimand Norfolk Catholic District School Board approve the agenda of the October 27, 2009 meeting.

CARRIED

Chair June Szeman advised the board that she would be voting on all matters of the meeting.

2.2 Declaration of Interest: Nil

2.3 Approval of Minutes from the Board Meeting – June 23 and September 29, 2009

Resolved:

On the motion of Joe McPherson and Bonnie McKinnon, that the Brant Haldimand Norfolk Catholic District School Board approve the Minutes from the Board Meeting of June 23, 2009.

CARRIED



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Resolved:

On the motion of Bonnie McKinnon and Dan Dignard, that the Brant Haldimand Norfolk Catholic District School Board approve the Minutes from the Board Meeting of September 29, 2009.

CARRIED

2.4 Business Arising from the Minutes:

With respect to the minutes of June 23, 2009 board meeting, the following action took place to correct the procedures of that meeting:

Rescinded:

On the motion of Bonnie McKinnon and Joe McPherson, that the Brant Haldimand Norfolk Catholic District School Board rescind the motion approved in the June 23 minutes, that the Brant Haldimand Norfolk Catholic District School Board approve a walking distance of 1.0 kilometers for Junior/Senior Kindergarten students, 1.6 kilometers for students in Grade 1 to Grade 8 and 3.2 kilometers for secondary students.

CARRIED

Resolved:

On the motion of Bonnie McKinnon and Joe McPherson, that the Brant Haldimand Norfolk Catholic District School Board approve Student Transportation Walking Distances, from home to school, of 1.6 kilometers for all elementary students and 3.2 kilometers for secondary students, effective September 1, 2010.

CARRIED

3. Presentations/Delegations: Nil

4. Committee and Staff Reports

4.1 Financial Statements for 2008-09

Associate Director Wally Easton reviewed various aspects of the financial statements of the board. Mr. Easton introduced Cameron Johnston from Millard, Rouse, Rosebrugh, LLP Chartered Accountants, who reviewed the statements and specific explanations prepared under the Notes to Trustees. The board is sitting with a surplus of \$412,640.

Resolved:

On the motion of Joe McPherson and Bonnie McKinnon, that the Brant Haldimand Norfolk Catholic District School Board approve the Financial Statements for the year ended August 31, 2009.

CARRIED



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4.2 Unapproved Minutes and Recommendations from the Committee Of The Whole Meeting of October 20, 2009

Chair of the Committee of the Whole Joe McPherson reviewed the minutes of the Committee of the Whole meeting of October 20, 2009. At that meeting, the minutes were reviewed from SEAC, Faith Advisory Committee, Accommodation Committee and the Policy Committee. It was noted that due to a new Ministry mandate, the policy regarding progressive discipline for students would not be approved. This will go back to the Policy Committee to ensure the board complies with the new Ministry direction. Trustee Joe McPherson requested approval of the following recommendations:

THAT the Committee of the Whole recommend that the Brant Haldimand Norfolk Catholic District School Board receive the approved minutes from the Special Education Advisory Committee Meeting of September 9, 2009

THAT the Committee of the Whole recommend that the Brant Haldimand Norfolk Catholic District School Board receive the unapproved minutes from the Faith Advisory Meeting of September 24, 2009.

THAT the Committee of the Whole recommend that the Brant Haldimand Norfolk Catholic District School Board receive the unapproved minutes from the Accommodation Committee Meeting of October 13, 2009.

THAT the Accommodations Committee refer the Construction Projects report to the Brant Haldimand Norfolk Catholic District School Board for receipt.

THAT the Committee of the Whole refer the recommendations from the Accommodation Committee meeting of October 13, 2009 to the Brant Haldimand Norfolk Catholic District School Board for approval.

THAT the Committee of the Whole recommend that the Brant Haldimand Norfolk Catholic District School Board receive the unapproved minutes from the Policy Committee Meeting of October 14, 2009.

THAT the Policy Committee recommends that the Committee of the Whole receive the Plan of Policy Development for the 2009-10 school year.

THAT the Committee of the Whole refer the recommendations from the Policy Committee meeting of October 14, 2009 to the Brant Haldimand Norfolk Catholic District School Board for approval.



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THAT the Committee of the Whole recommend that the Brant Haldimand Norfolk Catholic District School Board advise the Grand Erie District School Board that the Brant Haldimand Norfolk Catholic District School Board has no interest in the follow properties:

- Former Bethel School, 68 Bethel Road, Paris, Ontario
- Former Queen's Ward School, 70 King Edward Street, Paris, Ontario
- Former Windham Central Public School, Windham Centre, Ontario

THAT the Committee of the Whole recommend that the Brant Haldimand Norfolk Catholic District School Board receive the Primary Class Size Report.

THAT the Committee of the Whole recommend that the Brant Haldimand Norfolk Catholic District School Board approve the continued membership with the Ontario Catholic School Trustees' Association and remit the annual fee of \$47,317. for the 2009-10 school year.

THAT the Committee of the Whole recommend that the Brant Haldimand Norfolk Catholic District School Board receive the Student Trustee Report for October 20, 2009.

Resolved:

On the motion of Joe McPherson and Cliff Casey, that the Brant Haldimand Norfolk Catholic District School Board receive the unapproved minutes from the Committee of the Whole Meeting of October 20, 2009.

On the motion of Joe McPherson and Cliff Casey, that the Brant Haldimand Norfolk Catholic District School Board approve the recommendations from the Committee of the Whole Meeting of October 20, 2009.

CARRIED

4.3 Policy: Performance Appraisal for the Director of Education

Chair of the Policy Committee Bonnie McKinnon reviewed the Policy: Performance Appraisal for the Director of Education. Trustees discussed wording changes to the document and it was agreed that "adequate" would be changed to "does not meet expectations" and the word, "scoring" would be removed.

Resolved:

On the motion of Joe McPherson and Bonnie McKinnon, that the Brant Haldimand Norfolk Catholic District School Board approve the Policy: Performance Appraisal for the Director of Education, as amended.

CARRIED



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5. Information and Correspondence

- 5.1** Chair June Szeman brought to the attention of the trustees, a letter from the Corporation of the City of Brantford re: Support the Community School Alliance for a review of the Province's Accommodation Review Committee process. Trustees advised that this letter does not require any action.
- 5.2** Chair June Szeman advised trustees about the work being done through the Provincial Review of Accessibility for Ontarians with Disabilities Act, 2005. The group has asked the Ministry to provide funds in order for school boards to adhere to the mandate.
- 5.3** Chair June Szeman distributed a draft letter regarding Bill 177. If trustees have anything to add, they should contact June Szeman by the deadline of October 29, 2009.
- 5.4** Chair June Szeman remarked on the successful When Faith Meets Pedagogy conference in Toronto. The Board was well represented with over 30 staff members attending. Trustee Szeman advised trustees that Superintendent of Education Trish Kings is now the Chair of the Catholic Curriculum Corporation and did a wonderful job addressing the conference.
- 5.5** Chair June Szeman read a letter from OCSTA thanking the board for hosting the Regional West Meeting on October 16, 2009.
- 5.6** Director of Education Cathy Horgan distributed information received that day regarding Early Learning and the implementation of all day kindergarten. This program will be phased in over five years. The Board will be able to identify seven classes for implementation in September 2010 and an additional four classes for September 2011. Criteria has been set and a meeting with stakeholders will be arranged. A letter from OCSTA was referred to, regarding their concerns. More information will be provided to the board in the future.

Resolved:

On the motion of Cliff Casey and Joe McPherson, that the Brant Haldimand Norfolk Catholic District School Board receive the information and correspondence items since the last meeting.

CARRIED

6. Notices of Motion: Nil

7. Trustee Inquiries: Nil



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8. Business In-Camera:

Resolved:

On the motion of Cliff Casey and Joe McPherson, that the Brant Haldimand Norfolk Catholic District School Board move to an In-Camera session.

CARRIED

9. Report on the In-camera Session:

Resolved:

On the motion of Bonnie McKinnon and Joe McPherson, that the Brant Haldimand Norfolk Catholic District School Board approve the business of the In-camera session.

10. Future Meetings

11. Moment of Silent Reflection

12. Adjournment

Resolved:

On the motion of Joe McPherson and Bonnie McKinnon, that the Brant Haldimand Norfolk Catholic District School Board adjourn the meeting of October 27, 2009.

CARRIED