



**Board Meeting
Tuesday, March 30 7:00 pm
Boardroom**

Present: **Trustees:**
June Szeman (Chair), Joe McPherson (Vice Chair), Dennis Blake, Cliff Casey, Dan Dignard,
Bonnie McKinnon, Chris Radojewski (Student Trustee)

Senior Administration:
Wally Easton (Associate Director, Corporate Services & Treasurer) Bill Chopp, Trish Kings,
and Chris Roehrig (Superintendents of Education)

Absent: Cathy Horgan (Director of Education)

1. Call to Order

1.1 Opening Prayer

The meeting was opened with a prayer led by June Szeman, Chair of the Board. Memorial statements were read for Isobel Plant, retired teacher and trustee; Carol Ann Copeland, teacher at Assumption College School; and Patricia Richard, lunch hour monitor and volunteer at St. Mary School, Brantford.

2. Routine Matters

2.1 Approval of the Agenda

Moved by: Dennis Blake
Seconded by: Cliff Casey

THAT the Brant Haldimand Norfolk Catholic District School Board approves the Agenda of the March 30, 2010 meeting.

Carried

2.2 Declaration of Interest: Nil

2.3 Approval of Minutes from the Board Meeting of February 23, 2010

Moved by: Cliff Casey
Seconded by: Dennis Blake

THAT the Brant Haldimand Norfolk Catholic District School Board approves the Minutes from the February 23, 2010 meeting of the Board.

Carried



2.4 Approval of Minutes from the Special Meeting of the Board of March 23, 2010

Moved by: Dan Dignard
Seconded by: Bonnie McKinnon

THAT the Brant Haldimand Norfolk Catholic District School Board approves the Minutes from the March 23, 2010 Special Meeting of the Board.

Carried

2.5 Business Arising from Minutes: Nil

3. Presentations and Delegations:

- 3.1** Chair June Szeman welcomed St. Gabriel student Alexis Hemphill and her family to the meeting. Alexis presented her speech on nursery rhymes, which placed first in the junior public speaking contest in the Assumption College Family of Schools public speaking competition.
- 3.2** Mitchell Poirier and his family were welcomed to the meeting and Mitchell presented his speech on the Super Bowl, which placed first in the intermediate public speaking contest in the Assumption College Family of Schools competition. Mitchell also accepted the Board's congratulations on behalf of the Notre Dame School Co-ed Hockey team who were the "B" division champions in the Cathedral Gaels Daryl Mahler Memorial "3 on 3" Hockey Challenge on Tuesday March 23, 2010 in Hamilton.

4. Committee and Staff Reports:

4.1 Unapproved Minutes and Recommendations from the Committee of the Whole meeting of March 23, 2010

Joe McPherson, Chair of the Committee of the Whole, reviewed the unapproved minutes and recommendations to the Board from the March 23, 2010 meeting. Approval was requested for the following recommendations:

THAT the Committee of the Whole refers the 2010-11 School Year Calendar Report to Senior Administration for review and defers approval of the 2010-11 School Year Calendars for Elementary and Secondary Schools until the March 30, 2010 Board Meeting.

THAT the Committee of the Whole recommends the Brant Haldimand Norfolk Catholic District School Board approves the following:

1. THAT, for purposes of the 2010 election, the number of trustees is determined to be six.
2. THAT, for purposes of the 2010 election, the Brant Haldimand Norfolk Catholic District School Board has not designated any low population areas within its jurisdiction.



3. THAT, for the purposes of the 2010 election, the Brant Haldimand Norfolk Catholic District School Board has determined the distribution of trustees to be two trustees for the City of Brantford, two trustees for the County of Norfolk, one trustee for the County of Brant and one trustee for the County of Haldimand.

Moved by: Bonnie McKinnon

Seconded by: Dan Dignard

THAT the Brant Haldimand Norfolk Catholic District School Board receives the unapproved minutes from the Committee of the Whole Meeting of March 23, 2010.

Carried

Moved by: Bonnie McKinnon

Seconded by: Dan Dignard

THAT the Brant Haldimand Norfolk Catholic District School Board approves the recommendations from the Committee of the Whole Meeting of March 23, 2010.

Carried

4.2 2010-11 School Year Calendar

Bill Chopp, Superintendent of Education, reviewed the revised 2010-11 School Year Calendar report. St. Cecilia's School will observe a Professional Activity Day on Friday, May 13, 2011 in lieu of the system April 8, 2011 Professional Activity Day to accommodate the challenges that Friday the 13th activities in Port Dover present. Trustees requested representation on future School Year Calendar Committees.

Moved by: Joe McPherson

Seconded by: Bonnie McKinnon

THAT Brant Haldimand Norfolk Catholic District School Board approves the 2010-11 School Year Calendars for Elementary and Secondary Schools as presented.

Carried

4.3 Long-Term Debenture Financing

Wally Easton, Associate Director, reviewed the Ministry of Education's direction for long-term financing, namely the use of the Ontario Financing Authority (OFA). The OFA will issue a debenture on behalf of the Board in the amount of \$9,384,397 at an interest rate of 5.232% per annum over a 25-year term to finance the Ministry's Prohibitive to Repair program (for Jean Vanier), additional primary classes at Sacred Heart (Paris) and Jean Vanier, as well as retrofit projects under the Good Places to Learn initiative. Semi-annual payments made by the Board will be funded through an annual grant in the amount of the loan payments.



Moved by: Dennis Blake

Seconded by: Cliff

THAT the Brant Haldimand Norfolk Catholic District School Board approves By-Law Number 2010-A1 as follows:

A by-law to authorize a loan from the Ontario Financing Authority in the principal amount of \$9,384,397 pursuant to a loan agreement under section 7 of Ontario Regulation 41/10.

WHEREAS subsection 247 (1) of the *Education Act* R.S.O. 1990, c. E.2, as amended (the "*Education Act*") and the regulations made thereunder, provides that, subject to any other provision of the *Education Act* and, specifically, the regulations made under subsections 242 (1) and 247 (3) of the *Education Act*, a district school board may by by-law borrow money or incur debt for permanent improvements and may issue or execute any instrument prescribed under clause 247 (3) (f) of the *Education Act* in respect of the money borrowed or the debt incurred;

AND WHEREAS section 7 of Ontario Regulation 41/10 (the "Regulation"), provides that (1) a board may by by-law borrow money for permanent improvements by way of a loan from the Ontario Financing Authority with an initial maturity of more than one year and that (2) a board that obtains a loan mentioned in subsection 7 (1) shall ensure that the proceeds of it are used for permanent improvements;

AND WHEREAS the Brant Haldimand Norfolk Catholic District School Board, which under the *Education Act* constitutes a district school board (the "Board"), has undertaken urgent and high priority renewal projects at schools of the Board listed in any one or more of: (i) Appendix B of the document entitled "Good Places to Learn: Stage 1 Funding Allocation"; (ii) Appendix C of the document entitled "Good Places to Learn: Stage 2 Funding Allocation"; (iii) Appendix B of the document entitled "Good Places to Learn: Stage 3 Funding Allocation"; and (iv) Appendix B of the document entitled "Good Places to Learn: Stage 4 Funding Allocation", some of which projects are described in Schedule "A" attached to the Loan Agreement, as hereinafter defined (individually a "GPL Eligible Project", collectively the "GPL Eligible Projects") and pursuant to Ontario Regulation 155/09, each GPL Eligible Project constitutes a "permanent improvement" as defined in subsection 1(1) of the *Education Act*. In the event that the Board will borrow the principal amount specified in paragraph 2.1 under the said Loan Agreement in respect of a single GPL Eligible Project, the term "GPL Eligible Projects" means that GPL Eligible Project;

AND WHEREAS the Board has undertaken capital projects required for primary class size reduction for the purpose of addressing the reduction in primary class size to 20 or fewer students, some of which projects are described in Schedule "A-1" attached to the Loan Agreement, as hereinafter defined (individually a "PCS Eligible Project", collectively the "PCS Eligible Projects") and each PCS Eligible Project constitutes a "permanent improvement" as defined in subsection 1(1) of the *Education Act*. In the event that the Board will borrow the principal amount specified in paragraph 2.1 under the said Loan



Agreement in respect of a single PCS Eligible Project, the term “PCS Eligible Projects” means that PCS Eligible Project;

AND WHEREAS the Board has undertaken capital projects to retrofit and/or replace schools of the Board for which the cost of repair is prohibitive (which capital projects include the “deep retrofit” of the schools that are prohibitive to repair), named in Columns 3 and 4 opposite the name of the Board in Tables 23 & 24 of Ontario Regulation 155/09, some of which projects are described in Schedule “A-2” attached to the Loan Agreement, as hereinafter defined (individually a “PTR Eligible Project”, collectively the “PTR Eligible Projects”) and each PTR Eligible Project constitutes a “permanent improvement” as defined in subsection 1(1) of the *Education Act*. In the event that the Board will borrow the principal amount specified in paragraph 2.1 under the said Loan Agreement in respect of a single PTR Eligible Project, the term “PTR Eligible Projects” means that PTR Eligible Project;

AND WHEREAS the GPL Eligible Projects, the PCS Eligible Projects and the PTR Eligible Projects are collectively referred to as the “Eligible Projects”. In the event that the Board will borrow the principal amount specified in paragraph 2.1 under the said Loan Agreement in respect of a single Eligible Project, the term “Eligible Projects” means that Eligible Project;

AND WHEREAS the Board has in part financed the Eligible Projects by way of temporary borrowing from a financial institution or from a reserve account of the Board and the Board intends to borrow money from the Ontario Financing Authority for the purpose of financing the Eligible Projects on a long-term basis, and in this connection the Board intends to borrow by way of a loan with an initial maturity of more than one year from the Ontario Financing Authority the principal amount of \$9,384,397 (the “Loan”) pursuant to a loan agreement in the form attached hereto as Schedule “A” (the “Loan Agreement”) which Loan constitutes an instrument prescribed under clause 247 (3) (f) of the *Education Act* and which sets out the terms and conditions on which the Ontario Financing Authority will make the Loan available to the Board;

NOW THEREFORE THE BRANT HALDIMAND NORFOLK CATHOLIC DISTRICT SCHOOL BOARD ENACTS AS FOLLOWS:

1. The Board hereby authorizes the Loan on the basis that it constitutes a loan under section 7 of the Regulation and authorizes the entering into of the Loan Agreement that is prescribed for the purposes of clause 247(3)(f) of the *Education Act*.
2. The Board is hereby authorized to enter into the Loan Agreement pursuant to which the Loan will be made available to the Board and the Chair of the Board and the Treasurer of the Board are hereby authorized to execute for and on behalf of the Board the Loan Agreement which provides for instalments of combined (blended) principal and interest as hereinafter set forth, substantially in the form of Schedule “A”, with such changes thereto as may be suggested by



the Ontario Financing Authority and as such authorized officials of the Board shall approve.

3. The Director of Education of the Board, the Treasurer of the Board and any other financial officer of the Board are hereby each individually authorized generally to do all things and execute all other documents, instruments and agreements in the name of the Board in order to give effect to the Loan Agreement.
4. The Loan shall be paid in instalments of combined (blended) principal and interest over a 25 year amortization period on the specified dates set out in Schedule "B" to the Loan Agreement with the first interest only payment on May 15, 2010 and thereafter instalments of combined (blended) principal and interest to November 15, 2034 in each of the years during the currency of the Loan as set forth in such schedule with the final payment on April 13, 2035. The Loan shall bear interest at the rate of 5.232 % on the outstanding principal amount owing thereunder from time to time from the date thereof, which interest shall be payable in arrears as part of the instalments of combined (blended) principal and interest payable on such days in each year of the currency of the Loan as are set out in Schedule "B" to the Loan Agreement.
5. In accordance with the provisions of the *Education Act* and the regulations made thereunder, during the currency of the Loan, the Board shall provide in its estimates for each fiscal year for setting aside out of its general revenue in the fiscal year the amount necessary to pay the principal and interest coming due on the Loan in the fiscal year and, on or before each due date in each such year, the Board shall pay out of its general revenue the principal and interest coming due on the Loan in the year. Such sums of principal and interest payable on the Loan shall be provided for in accordance with subsection 247(5) of the *Education Act*. Subject to the foregoing, on or before each due date in each year during the currency of the Loan, the Board shall pay out of its general revenue the amount necessary to pay the specific sums of principal and interest payable on the Loan shown for the respective year as set forth in Schedule "B" to the Loan Agreement; but such amount shall be paid out of the Board's general revenue only to the extent required after taking into account funds available from other sources.
6. Any amounts payable by the Board in respect of the Loan including interest on overdue principal and interest in respect of the Loan together with fees and other amounts payable by the Board under the Loan Agreement, if applicable, shall be paid out of the Board's general revenue or any other available funds.
7. The proceeds of the Loan shall be used to finance the Eligible Expenditures, as defined in the Loan Agreement, in respect of the Eligible Projects on a long-term basis and for no other purpose except as permitted by the *Education Act* and the regulations made thereunder.

Carried



4.4 Strategic Plan Update: Student Achievement

Trish Kings, Bill Chopp and Chris Roehrig, Superintendents of Education, provided a status update on each of the strategies identified in the curriculum areas of Catholic faith development, primary and junior literacy, Grades 7-9 Mathematics, Grades 9 and 10 Locally Developed and Applied English, Pathways, and Safe learning environment, as set out in the Strategic Action Plan for Student Achievement. A wide variety of strategies, initiatives and intervention programs are being used to help meet the Ministry's target of 75% of students achieving at a level 3 or 4 in the Grade 6 EQAO assessment.

Moved by: Dennis Blake
Seconded by: Cliff Casey

THAT the Brant Haldimand Norfolk Catholic District School Board receives the Strategic Plan Update: Student Achievement report.

Carried

4.5 Public Sector Salary Disclosure Act, 1996

Wally Easton, Associate Director, presented a list of employees whose earnings for 2009, for income tax purposes, exceeded \$100,000. The Board is required to provide this information to the Ontario Ministry of Finance and to make this information available to the public on April 1 annually under the Public Sector Salary Disclosure Act, 1996.

Moved by: Dan Dignard
Seconded by: Bonnie McKinnon

THAT the Brant Haldimand Norfolk Catholic District School Board receives the Public Sector Salary Disclosure Act, 1996 report.

Carried

4.6 Contract to Supply School Uniforms

Wally Easton, Associate Director, reported on the Board's Request for Proposals for the supply of secondary school student uniforms on behalf of Assumption College School and St. John's College, whose contracts have expired. Holy Trinity currently has a contract with R.J. McCarthy until June 30, 2014. Following presentations by three of the four compliant bids that had been short-listed, current incumbent R.J. McCarthy was selected as the best supplier, both in terms of meeting the evaluation criteria that was initially set out, as well as for the savings of approximately \$65,000 that will benefit all three secondary school communities.

Moved by: Bonnie McKinnon
Seconded by: Dan Dignard

THAT the Brant Haldimand Norfolk Catholic District School Board awards the contract to supply school uniforms for St. John's College and Assumption College School to R.J. McCarthy LP, for the period July 1, 2010 to June 30, 2014.

Carried

4.7 Mission Trip to New Orleans

Chris Roehrig, Superintendent of Education, provided an update on the annual Mission Trip undertaken by 19 of our secondary school students and 7 adults from January 22-30, 2010.



This year's trip to New Orleans was a follow-up to Fr. Tony Ricard's presentation at the System Faith Day in September, 2009 capturing this year's board theme and supporting the victims of Hurricane Katrina in Fr. Ricard's Our Lady Star of the Sea Catholic Parish. Superintendent Roehrig shared photos taken during the Mission Trip, which highlighted the excellent work ethic and personal involvement of all participants while working under challenging conditions.

Moved by: Bonnie McKinnon
Seconded by: Joe McPherson

THAT the Brant Haldimand Norfolk Catholic District School Board receives the Mission Trip to New Orleans report.

Carried

5. Information and Correspondence:

June Szeman, Chair of the Board, brought trustee's attention to a copy of the flyer for the system's elementary Professional Development day, *Preparing Today's Catholic Learner for Tomorrow's World: The 21st Century Learner*, being held at Assumption College on April 16, 2010, as well as to a copy of a *revised* resolution being presented at the OCSTA AGM. Vice Chair Joe McPherson read a card of thanks from June Szeman for the concern and kindness extended following the loss of her sister. Chris Radojewski, Student Trustee, commented favourably on the significant increase in participation by secondary students at this year's Skills Canada competition, as well as announced that Assumption College's Mock Trial team won the Regional Competition and are advancing to the National Competition.

Moved by: Cliff Casey
Seconded by: Dennis Blake

THAT the Brant Haldimand Norfolk Catholic District School Board receives the information and correspondence items since the last meeting.

Carried

6. Notices of Motion: Nil

7. Trustee Inquiries:

Trustee Dignard inquired if a list of educational acronyms was posted on the Board's website for parents to access. Mr. Easton will follow up on this request.

8. Business In-Camera

Moved by: Cliff Casey
Seconded by: Dennis Blake

THAT the Brant Haldimand Norfolk Catholic District School Board moves to an in-camera session of the board.

Carried

9. Report on the In-Camera Session



**Brant Haldimand Norfolk
Catholic District School Board**

Minutes

Catholic Education Centre
322 Fairview Drive
Brantford, ON N3T 5M8

Moved by: Bonnie McKinnon

Seconded by: Dan Dignard

THAT the Brant Haldimand Norfolk Catholic District School Board approves the business of the in-camera session.

Carried

10. Future Meetings and Events

Chair June Szeman invited trustees to review the list of upcoming meetings and events.

11. Moment of Silent Reflection

12. Adjournment

Moved by: Bonnie McKinnon

Seconded by: Joe McPherson

THAT the Brant Haldimand Norfolk Catholic District School Board adjourns the meeting of March 30, 2010.

Carried

Next Meeting: Tuesday, April 27, 2010 - Boardroom