



**Board Meeting  
Tuesday, May 25, 2010 7:00 pm  
Boardroom**

**Present:** **Trustees:**  
June Szeman (Chair), Joe McPherson (Vice Chair), Dennis Blake, Cliff Casey, Dan Dignard,  
Bonnie McKinnon, Chris Radojewski (Student Trustee)

**Senior Administration:**  
Cathy Horgan (Director of Education), Wally Easton (Associate Director, Corporate Services &  
Treasurer) Bill Chopp, Trish Kings, and Chris Roehrig (Superintendents of Education)

**Absent:**

**1. Call to Order**

**1.1 Opening Prayer**

The meeting was opened with prayer led by June Szeman, Chair of the Board. A special prayer was offered for our Canadian soldiers serving in Afghanistan and particularly for Brantford born Trooper Larry John Zuidema Rudd who was recently killed during a routine security operation.

**2. Routine Matters**

**2.1 Approval of the Agenda**

Moved by: Bonnie McKinnon

Seconded by: Dan Dignard

THAT the Brant Haldimand Norfolk Catholic District School Board approves the Agenda of the May 25, 2010 meeting.

**Carried**

**2.2 Declaration of Interest - Nil**

**2.3 Approval of Minutes from the Board Meeting of April 27, 2010**

Moved by: Bonnie McKinnon

Seconded by: Dan Dignard

THAT the Brant Haldimand Norfolk Catholic District School Board approves the Minutes from the April 27, 2010 meeting of the Board.

**Carried**

**2.4 Business Arising from Minutes - Nil**



**3. Presentations and Delegations –**

The Board congratulated members of the Mock Trial Team from Assumption College School on their recent provincial championship. Teacher coach Carissa Weiler commented on the intense preparation required by all members of the team for both the regional and provincial competitions and expressed pride in the students' dedication and professionalism. Board Chair June Szeman added her congratulations on a second consecutive provincial title and commended Assumption College on their ongoing commitment to this excellent program.

**4. Committee and Staff Reports**

**4.1 Unapproved Minutes and Recommendations from the Committee of the Whole meeting of May 18, 2010**

Joe McPherson, Chair of the Committee of the Whole, reviewed the unapproved minutes and recommendations to the Board from the May 18, 2010 meeting. Trustee Dennis Blake requested that the recommendation dealing with the Transportation of Students policy be voted on separately. Approval was requested for the following recommendations:

THAT the Budget Committee recommends that the Committee of the Whole refers the 2010-11 Goals report to the Brant Haldimand Norfolk Catholic District School Board for approval.

THAT the Policy Committee recommends that the Committee of the Whole refers the Environmental Education and Practices Policy to the Brant Haldimand Norfolk Catholic District School Board for approval.

THAT the Policy Committee recommends that the Committee of the Whole refers the revised Purchasing Policy to the Brant Haldimand Norfolk Catholic District School Board for approval.

THAT the Policy Committee recommends that the Committee of the Whole refers the revised Pre-Employment Screening Policy to the Brant Haldimand Norfolk Catholic District School Board for approval

THAT the Policy Committee recommends that the Committee of the Whole refers the revised Board By-Laws to the Brant Haldimand Norfolk Catholic District School Board for approval.

THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board approves the contract with Grand & Toy Limited for office supplies for the period of May 1, 2010 and ending January 21, 2013.

THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board approves the Fine Copy Paper Agreement with Xerox Canada Limited for the period July 1, 2010 and ending October 18, 2012.



THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board approves a daily fee of \$30, plus applicable taxes, for the Extended Day program, subject to regulations of the Ministry of Education.

THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board approves the incorporation of the Student Transportation Services of Brant Haldimand Norfolk consortia.

THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board approves the formation of a Campaign Expense Compliance Audit Committee (CECAC), with the same membership as the Grand Erie District School Board and the City of Brantford, as required by Section 81 of the Municipal Elections Act.

THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board approves the amended 2010-11 School Year Calendar for Elementary schools, as presented.

Moved by: Bonnie McKinnon

Seconded by: Dan Dignard

THAT the Brant Haldimand Norfolk Catholic District School Board receives the unapproved minutes from the Committee of the Whole Meeting of May 18, 2010.

THAT the Brant Haldimand Norfolk Catholic District School Board approves the recommendations from the Committee of the Whole Meeting of May 18, 2010.

**Carried**

Moved by: Bonnie McKinnon

Seconded by: Dan Dignard

THAT the Policy Committee recommends that the Committee of the Whole refers the Transportation of Students Policy to the Brant Haldimand Norfolk Catholic District School Board for approval.

**Carried**

#### **4.2 Strategic Action Plan Update: Communications**

Associate Director Wally Easton reviewed the current status on the various strategies of the Strategic Action Plan in the area of Communications. Significant progress has been made in increasing the functionality of the Board website, standardizing and increasing the use of individual school websites, and establishing a webmaster email account. Efforts to increase and improve the board's public profile through focused media contact, as well as the use of contemporary communication strategies have proven positive. The long-term intranet/communication portal project is starting to progress.



Moved by: Dan Dignard  
Seconded by: Bonnie McKinnon  
THAT the Brant Haldimand Norfolk Catholic District School Board receives the Strategic Action Plan Update: Communications report.  
**Carried**

**5. Information and Correspondence: Nil**

**6. Notices of Motion: Nil**

**7. Trustee Inquiries:**

Trustee Dennis Blake inquired if his concern regarding the designation of hazardous transportation routes such as Main Street in Port Dover was addressed at the recent Transportation Committee meeting. Associate Director Wally Easton confirmed that these types of requests would be investigated and reviewed on a case-by-case basis and that the Transportation Committee had referred his concern to staff for investigation.

**8. Business In-Camera**

Moved by: Dan Dignard  
Seconded by: Bonnie McKinnon

THAT the Brant Haldimand Norfolk Catholic District School Board moves to an in-camera session of the board.

**Carried**

**9. Report on the In-Camera Session**

Moved by: Cliff Casey  
Seconded by: Joe McPherson

THAT the Brant Haldimand Norfolk Catholic District School Board approves the business of the in-camera session.

**Carried**

**10. Future Meetings and Events**

Chair June Szeman invited trustees to review the list of upcoming meetings and events. She informed trustees that the Policy Committee meeting previously scheduled for June 8 has been moved to Wednesday, June 9 at 3:00 p.m.

**11. Moment of Silent Reflection**



**Brant Haldimand Norfolk  
Catholic District School Board**

**Minutes**

Catholic Education Centre  
322 Fairview Drive  
Brantford, ON N3T 5M8

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**12. Adjournment**

Moved by: Dennis Blake

Seconded by: Cliff Casey

THAT the Brant Haldimand Norfolk Catholic District School Board adjourns the meeting of  
May 25, 2010.

**Carried**

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Next Meeting: Tuesday, June 22, 2010 - Boardroom