



**Board Meeting
Tuesday, June 22, 2010 7:00 pm
Boardroom**

Present: **Trustees:**
June Szeman (Chair), Joe McPherson (Vice Chair), Dennis Blake, Cliff Casey, Dan Dignard,
Bonnie McKinnon, Chris Radojewski (Student Trustee)

Senior Administration:
Cathy Horgan (Director of Education), Wally Easton (Associate Director, Corporate Services &
Treasurer) Bill Chopp, and Chris Roehrig (Superintendents of Education)

Absent:

1. Call to Order

1.1 Opening Prayer

The meeting was opened with prayer led by June Szeman, Chair of the Board. A Memorial Statement for Assumption College student Rebekah Verschoor was read by Superintendent of Education, Chris Roehrig. Associate Director Wally Easton read a Memorial Statement for Chuck Hellewell, Caretaker at Holy Trinity.

2. Routine Matters

2.1 Approval of the Agenda

Moved by: Dan Dignard
Seconded by: Bonnie McKinnon

THAT the Brant Haldimand Norfolk Catholic District School Board approves the Agenda of the June 22, 2010 meeting.

Carried

2.2 Declaration of Interest - Nil

2.3 Approval of Minutes from the Board Meeting of May 25, 2010

Moved by: Joe McPherson
Seconded by: Dan Dignard

THAT the Brant Haldimand Norfolk Catholic District School Board approves the Minutes from the May 25, 2010 meeting of the Board.

Carried

2.4 Business Arising from Minutes - Nil



3. Presentations and Delegations –

- 3.1** The Board congratulated Gillian Parsons, Grade 1 Teacher at St. Gabriel School, who received the Ministry of Education's *Premier's Awards for Teaching Excellence* last month. Chair Szeman provided an overview of Mrs. Parsons' 21-year teaching career and commended her on her passion for providing quality Catholic education, and for her unique and continual contributions to her students and local community.
- 3.2** The Board congratulated Terre Slaght, Principal of Program: Special Education, who recently received the Ontario Council of Administrators in Special Education (OCASE)'s *Outstanding Administrator of Special Education* award. This award recognizes Mrs. Slaght's significant professional contributions in the administration of programs for exceptional students. Chair Szeman commented on Mrs. Slaght's contributions to Special Education over the years and the respect that she has earned from colleagues across the province.
- 3.3** The Board congratulated recipients of special awards recently presented by the Council of Exceptional Children. Matthew Carlson, a grade 8 student at Notre Dame School in Brantford was congratulated for his Student Achievement Award. Tara D'Agostino, Special Education Resource Teacher (SERT) at Notre Dame School, Brantford, was commended on her Teacher of the Year Award. Chair Szeman also acknowledged the award winners who were unable to be present, as follows:
Nita Apostoli-Surette, Guidance Teacher, Holy Trinity – Teacher of the Year Award
Jennifer Kings-Nagy, EA, Assumption College School – Paraprofessional Award
Irene Pinelli, Educational Assistant, St. Mary's School, Hagersville – Paraprofessional Award
Nancy Commisso, Speech Pathologist – Professional Support Services Award
- 3.4** The Board recognized and congratulated Maureen Wills, Principal of Program: Elementary, who is retiring from the Board effective June 30, 2010 after 41 years of service to the system as a teacher, school Principal and system Principal of Program. Chair Szeman commented on Mrs. Wills' enthusiasm, dedication and service over her tenure with the Board.
- 3.5** Chair Szeman took the opportunity to thank student trustee Chris Radojewski for his dedication and service to the board over the past two years. His term as student trustee ends on August 31, 2010. She read a letter that outlined Mr. Radojewski's role with the board, his work as a member of the student senate, and his contributions as a student at Assumption College School.

4. Committee and Staff Reports

4.1 Unapproved Minutes and Recommendations from the Committee of the Whole meeting of June 15, 2010

Joe McPherson, Chair of the Committee of the Whole, reviewed the unapproved minutes and recommendations to the Board from the June 15, 2010 meeting of the Committee of the Whole. Approval was requested for the following recommendations:



THAT the Budget Committee recommends the Committee of the Whole refers the 2010-11 Salaries and Benefits Budget, in the amount of \$89,385,453, to the Brant Haldimand Norfolk Catholic District School Board for approval.

THAT the Budget Committee recommends the Committee of the Whole refers the 2010-11 Operations Budget, in the amount of \$23,662,189, to the Brant Haldimand Norfolk Catholic District School Board for approval.

THAT the Policy Committee recommends that the Committee of the Whole refers the amended Criminal Background Checks policy to the Brant Haldimand Norfolk Catholic District School Board for approval.

THAT the Policy Committee recommends that the Committee of the Whole refers the amended Volunteers policy to the Brant Haldimand Norfolk Catholic District School Board for approval.

THAT the Policy Committee recommends that the Committee of the Whole refers the amended Performance Appraisal for Non-Teaching Staff policy to the Brant Haldimand Norfolk Catholic District School Board for approval.

THAT the Policy Committee recommends that the Committee of the Whole refers the interim Workplace Violence Prevention policy to the Brant Haldimand Norfolk Catholic District School Board for approval.

THAT the Policy Committee recommends that the Committee of the Whole refers the interim Workplace Harassment policy to the Brant Haldimand Norfolk Catholic District School Board for approval.

THAT the Policy Committee recommends that the Committee of the Whole refers the interim Safe Schools Policy, Student Discipline Policy, and Bullying Prevention and Intervention Policy to the Brant Haldimand Norfolk Catholic District School Board for approval.

Moved by: Joe McPherson

Seconded by: Dan Dignard

THAT the Brant Haldimand Norfolk Catholic District School Board receives the unapproved minutes from the Committee of the Whole Meeting of June 15, 2010.

Carried

Moved by: Joe McPherson

Seconded by: Dan Dignard

THAT the Brant Haldimand Norfolk Catholic District School Board approves the recommendations from the Committee of the Whole Meeting of June 15, 2010.

Carried



4.2 Excursion – Italy

Superintendent of Education Chris Roehrig reviewed a request from St. John's College regarding an excursion to Italy next March Break to provide approximately 45 students with the opportunity to study unique art works and architecture.

Moved by: Bonnie McKinnon

Seconded by: Joe McPherson

THAT the Brant Haldimand Norfolk Catholic District School Board approves the request from St. John's College for an excursion to Italy from Friday, March 11, 2011 (evening) to Sunday, March 20, 2011.

Carried

4.3 Excursion – New York City

Superintendent of Education Chris Roehrig reviewed a request from St. John's College regarding an excursion to New York City next March Break to provide Grade 11-12 Drama students with the opportunity to explore the historical development of theatre forms and examine the impact of the Arts on the cultural development of New York City.

Moved by: Joe McPherson

Seconded by: Bonnie McKinnon

THAT the Brant Haldimand Norfolk Catholic District School Board approves the request from St. John's College for an excursion to New York City from Saturday, March 12, 2011 to Wednesday, March 16, 2011.

Carried

4.4 Mechanical and Electrical Upgrades

Associate Director Wally Easton reviewed the bids received in response to a tender to upgrade the mechanical and electrical systems at St. John's College. Mr. Easton explained that the renovation project is being carried out in two phases: the current tender representing phase one, and the second phase, which will include additional mechanical and electrical work as well as the school addition. Although a majority of the work will be completed during the summer of 2011, the target completion date remains September 1, 2011.

Moved by: Dan Dignard

Seconded by: Bonnie McKinnon

THAT the Brant Haldimand Norfolk Catholic District School Board approves the awarding of the mechanical and electrical upgrades contract at St. John's College to STM Construction, in the amount of \$931,657, plus HST.

Carried

4.5 Strategic Action Plan: Year-End Report

Director of Education Cathy Horgan provided the year-end status on each of the Strategic Action Plan commitments in the areas of student achievement, Catholicity, leadership and communication. She shared some of the feedback received from the Strategic Plan presentations she made to staff of every school and other work sites/groups over the course of



the year. Director Horgan also provided handouts that outlined the connection between the Board Strategic Plan, the Board Improvement Plan, and School Improvement Plans. She recommended that some changes be made to the Board's Core Values resulting from the feedback received from her Strategic Plan presentations.

Moved by: Dennis Blake

Seconded by: Joe McPherson

THAT the Brant Haldimand Norfolk Catholic District School Board receives the Year-End Report on the Strategic Action Plan.

Carried

Moved by: Dennis Blake

Seconded by: Joe McPherson

THAT the Brant Haldimand Norfolk Catholic District School Board approves the amended Strategic Plan.

Carried

Student Trustee Radojewski indicated his support of the motions.

5. Information and Correspondence:

Chair Szeman made available to trustees a copy of the 2010 OECTA Young Authors' publication for review. Entries from two of our students were recognized in this provincial publication: Celine Smith from Sacred Heart (Langton) and Rebecca Lacroix-Coddington from Holy Trinity.

Chair Szeman commented on the cost for the OCSTA Fall Regional Meeting scheduled for September 15, 2010 in Windsor. She will contact organizers and inquire about the registration fee, as well as the location of other regional meetings in the event that they are being held closer than Windsor.

Chair Szeman expressed appreciation to staff for all their work and dedication in supporting the board and school system.

Trustee Blake commented that he had received two calls from Port Dover residents expressing concern regarding sidewalks at St. Cecilia's school, as well as the short length of the green traffic light at Hwy 6. It was confirmed that trustees should direct inquiries of this nature to Associate Director Easton for investigation/resolution. A suggestion was also made that the Board consider writing a letter to the County of Norfolk expressing concerns for student safety resulting from the lack of sidewalks in certain school areas such as Holy Trinity in Simcoe.

Student Trustee Chris Radojewski expressed his thanks to the Board, as well as to Superintendent Roehrig, for their support and mentoring over his two-year term as student trustee. He was particularly impressed with the board's environmental initiatives, their outreach efforts as reflected in events like the annual mission trip, as well as their openness in seeking student input on board policies by vetting new and revised policies through the student senate.

Moved by: Joe McPherson

Seconded by: Dan Dignard

THAT the Brant Haldimand Norfolk Catholic District School Board receives the information and correspondence items since the last meeting.



6. Notices of Motion: Nil

7. Trustee Inquiries: Nil

8. Business In-Camera

Moved by: Bonnie McKinnon

Seconded by: Joe McPherson

THAT the Brant Haldimand Norfolk Catholic District School Board moves to an in-camera session of the board.

Carried

9. Report on the In-Camera Session

Moved by: Bonnie McKinnon

Seconded by: Joe McPherson

THAT the Brant Haldimand Norfolk Catholic District School Board approves the business of the in-camera session.

Carried

10. Future Meetings and Events

Chair June Szeman reviewed the list of upcoming meetings and events and reminded trustees of the system-wide Faith Day at the Sanderson Centre on Thursday, September 2, 2010.

11. Moment of Silent Reflection

12. Adjournment

Moved by: Bonnie McKinnon

Seconded by: Joe McPherson

THAT the Brant Haldimand Norfolk Catholic District School Board adjourns the meeting of June 22, 2010.

Carried

Next Meeting: Tuesday, September 28, 2010 - Boardroom