



**Board Meeting**  
**Tuesday, June 26, 2012 7:30 pm**  
**Boardroom**

**Trustees:**

**Present:** Cliff Casey (Chair), June Szeman (Vice Chair), Dennis Blake, Dan Dignard, Bonnie McKinnon, Rick Petrella, Maxine Smitiuch (Student Trustee)

**Absent:**

**Senior Administration:**

Cathy Horgan (Director of Education & Secretary), Tom Grice (Superintendent of Business & Treasurer), Bill Chopp, Trish Kings and Chris Roehrig (Superintendents of Education)

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**1. Opening Business**

**1.1 Opening Prayer**

The meeting was opened with a prayer led by Cliff Casey.

**1.2 Attendance – As noted above.**

**1.3 Approval of the Agenda**

Chair Casey advised that the monthly report from the Student Trustee would be added as Item 5.4.

Moved by: Dennis Blake

Seconded by: Dan Dignard

THAT the Brant Haldimand Norfolk Catholic District School Board approves the agenda of the June 26, 2012 meeting, as amended.

**Carried**

**1.4 Declaration of Interest – Nil**

**2. Presentations**

Superintendent Chopp introduced the honoured recipients of special awards presented by the Council for Exceptional Children (Haldimand, Norfolk, Brant Chapter 824) at their 25<sup>th</sup> annual Spring Awards Gala and Chair Casey presented those present with certificates of accomplishment. This year's recipients of Student Achievement Awards were Philip DaSilva (Holy Trinity), Jun Yu (St. John's College) and Bailey Gamble (St. Theresa). Tyler Backus (Holy Trinity), Katherine Consoli (Notre Dame Caledonia) and Melanie Hoo (Holy Cross) received Teacher of the Year Awards. Educational Assistants Samantha Hamm (Our Lady of Fatima) and Clare Kane (St. Theresa) were awarded Paraprofessional Awards, while Child & Youth Worker Cindy Miller received a Professional Support Services Award.



Chair Casey extended the Board's congratulations and appreciation to John Burroughs, Principal at Assumption College School on the occasion of his retirement from the Board. Mr. Burroughs has served the system as teacher, Vice Principal and Principal in both the elementary and secondary panels since 1975.

Chair Cliff Casey extended the Board's congratulations to Slawomir Dobrowolski, Head of Technology at St. John's College, recipient of the Skills Ontario *Dick Hopkins* Award. Mr. Dobrowolski was recognized with this provincial award for being an outstanding teacher in technology who exemplifies the energy and enthusiasm for education modeled by Dick Hopkins.

Chair Casey offered words of congratulations and appreciation to Director Horgan on the occasion of her last Board meeting prior to retiring on August 31, 2012. He commended her on her strategic vision, focus on student achievement and strengthening of home-parish-school relationships, and expressed the Board's gratitude for her years of service and contributions to the success of our Catholic education system.

Vice-Chair Szeman expressed the Board's congratulations and sincerest thanks to Superintendent Kings for her years of tireless service to the system. Mrs. Kings is retiring on June 30, 2012.

**3. Delegations – Nil**

**4. Consent Agenda**

**4.1** THAT the Brant Haldimand Norfolk Catholic District School Board approves the minutes of the May 22, 2012 meeting.

**4.2** THAT the Brant Haldimand Norfolk Catholic District School Board approves the minutes of the Special Meeting of the Board of May 22, 2012.

Moved by: Dan Dignard

Seconded by: Dennis Blake

THAT the Brant Haldimand Norfolk Catholic District School Board receives all reports and approves all motions under the Consent Agenda.

**Carried**

**5. Committee and Staff Reports**

**5.1 Unapproved Minutes and Recommendations from the Committee of the Whole Meeting of June 19, 2012**

Vice Chair Szeman advised that the 2012-13 Budget recommendations would be dealt with separately. She reviewed the business of the June 19, 2012 Committee of the Whole meeting, and presented the following recommendations for Board approval:

THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board approves the position of Faith Animator, effective September 1, 2012 for a three-year term.



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THAT the Committee of the Whole refers the mission, motto, strategic commitments and core values to the Brant Haldimand Norfolk Catholic District School Board for the 2012-2015 Multi-Year Plan for approval.

THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board approves the request from Assumption College School for an excursion to Lansing, MI from Friday, October 12, 2012 to Saturday, October 13, 2012.

THAT the Committee of the Whole refers to the Brant Haldimand Norfolk Catholic District School Board for approval that trustees are rotated for secondary school graduation ceremonies so that each trustee from the area which they represent has the opportunity to bring greetings and congratulations on behalf of the Board at least once every three years.

Moved by: Rick Petrella

Seconded by: June Szeman

THAT the Brant Haldimand Norfolk Catholic District School receives the unapproved minutes of the Committee of the Whole meeting of June 19, 2012.

**Carried**

THAT the Brant Haldimand Norfolk Catholic District School approves the recommendations of the Committee of the Whole meeting of June 19, 2012.

**Carried**

Vice Chair Szeman deferred to Trustee Petrella, Chair of the Budget Committee. Trustee Petrella commented that despite the challenges resulting from decreasing enrolment and reduced funding from the Ministry, the Budget Committee is presenting a balanced budget for 2012-13. Remaining focused on student achievement, the Board is prepared to move forward with the austerity measures that are necessary in this time of restraint. Trustee Blake reiterated his concerns about cuts in teaching and support staff, particularly in the area of Special Education. The following recommendations were presented for approval:

THAT the Committee of the Whole refers the 2012-13 Salaries and Benefits Budget, in the amount of \$91,028,290, to the Brant Haldimand Norfolk Catholic District School Board for approval.

THAT the Committee of the Whole refers the 2012-13 Operations Budget, in the amount of \$28,225,297, to the Brant Haldimand Norfolk Catholic District School Board for approval.

THAT the Committee of the Whole refers the 2012-13 Capital Budget, in the amount of \$9,403,440, to the Brant Haldimand Norfolk Catholic District School Board for approval.



Moved by: Bonnie McKinnon

Seconded by: Dan Dignard

THAT the Brant Haldimand Norfolk Catholic District School approves the 2012-13 budget recommendations of the Committee of the Whole meeting of June 19, 2012.

**Carried**

## **5.2 Special Education Services Department Annual Report 2012**

Superintendent Chopp reported that Boards are required by the Ministry to prepare and make available to the community at large an annual report regarding the provision of special education programs and services. Mr. Chopp reviewed the highlights of the 2012 Annual Report including the spiritual programming being provided to exceptional students which has received provincial recognition, increased membership on the Special Education Advisory Committee, the implementation of the HELP program in Fall 2012, focused professional development and realignment of staff to ensure that services continue to meet the needs of all students.

Moved by: Rick Petrella

Seconded by: June Szeman

THAT the Brant Haldimand Norfolk Catholic District School Board approves the Special Education Services Department Annual Report 2012.

**Carried**

## **5.3 Eco Schools**

Superintendent Kings reported that eight schools recently became certified as an Ontario EcoSchool as part of their school community Environmental Action Plan. To earn certification, schools are awarded points in six key areas: Teamwork & Leadership, Energy Conservation, Waste Minimization, School Ground Greening, Curriculum, and Environmental Stewardship. St. Stephen's School was awarded Gold level certification. Christ the King, Sacred Heart Langton, St. John's College, St. Mary's Hagersville and St. Michael's Dunnville all earned Silver level certification, while Assumption College School and Holy Cross earned Bronze level certifications.

Moved by: Bonnie McKinnon

Seconded by: Dan Dignard

THAT the Brant Haldimand Norfolk Catholic District School Board receives the Eco Schools report.

**Carried**

## **5.4 Student Trustee Report**

Student Trustee Smitiuch reported on the accomplishments of the Student Senate during the 2011-12 school year, as well as the various year-end events at all secondary schools. She expressed her sincerest appreciation for the opportunity to serve as Student Trustee and for the positive learning experiences of the past year. Chair Casey presented Ms. Smitiuch with a letter of commendation.

Moved by: Rick Petrella

Seconded by: June Szeman

THAT the Brant Haldimand Norfolk Catholic District School receives the Student Trustee report.

**Carried**



**6. Information and Correspondence**

Superintendent Grice distributed copies of the preliminary school organization data for the 2012-13 school year.

Moved by: Dan Dignard

Seconded by: Dennis Blake

THAT the Brant Haldimand Norfolk Catholic District School receives the information and correspondence items since the last meeting.

**Carried**

**7. Notices of Motion - Nil**

**8. Trustee Inquiries**

In response to Trustee Blake's inquiry regarding the status of the new Board website, Communications Manager Austin advised that the site is currently being tested and feedback is being provided by a wide variety of end users. A link to the website will be provided to trustees shortly. Information will continue to be added and updated over the next few weeks with an anticipated launch of mid-late August 2012.

**9. Business In-Camera**

Moved by: Dennis Blake

Seconded by: Dan Dignard

THAT the Brant Haldimand Norfolk Catholic District School Board moves to an in-camera session.

**Carried**

**10. Report on the In-Camera Session**

Moved by: Rick Petrella

Seconded by: June Szeman

THAT the Brant Haldimand Norfolk Catholic District School Board approves the business of the in-camera session.

**Carried**

Moved by: June Szeman

Seconded by: Rick Petrella

THAT the Brant Haldimand Norfolk Catholic District School Board appoints James McKinnon and Leslie Telfer as Superintendents of Education effective August 20, 2012 and September 1, 2012, respectively.

**Carried**

**11. Future Meetings**

The list of year-end meetings and events was reviewed.

**12. Closing Prayer**

A closing prayer was recited in unison.



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**13. Adjournment**

Prior to adjourning, Director Horgan offered words of appreciation for the privilege of serving the Catholic learning community of the Brant Haldimand Norfolk for the past nine years. She offered special thanks and praise to individual senior administrators and her support staff. She expressed sincere appreciation to trustees for their support of her over the years and for their ongoing focus, dedication and work on strategic planning, faith development, student achievement and governance. Chair Casey once again thanked Director Horgan and commented that it had been a pleasure and an honour to work with her.

Moved by: June Szeman

Seconded by: Rick Petrella

THAT the Brant Haldimand Norfolk Catholic District School Board adjourns the meeting of June 26, 2012.

**Carried**