



Brant Haldimand Norfolk
Catholic District School Board

Minutes

Catholic Education Centre
322 Fairview Drive
Brantford, ON N3T 5M8

Board Meeting
Tuesday, January 29, 2013 ♦ 7:30 pm
Boardroom

Trustees:

Present: June Szeman (Chair), Rick Petrella (Vice Chair), Dennis Blake, Dan Dignard, Bonnie McKinnon, Ryan Cattrysse (Student Trustee)

Absent: Cliff Casey

Senior Administration:

Chris N. Roehrig (Director of Education & Secretary), Tom Grice (Superintendent of Business & Treasurer), Bill Chopp, Jamie McKinnon and Leslie Telfer (Superintendents of Education)

1. Opening Business

1.1 Opening Prayer

The meeting was opened with a prayer led by June Szeman.

1.2 Attendance – As noted above.

1.3 Approval of the Agenda

Moved by: Bonnie McKinnon

Seconded by: Rick Petrella

THAT the Brant Haldimand Norfolk Catholic District School Board approves the agenda of the January 29, 2013 meeting.

Carried

1.4 Declaration of Interest – Nil

2. Presentations - Nil

3. Delegations – Nil

4. Consent Agenda

4.1 THAT the Brant Haldimand Norfolk Catholic District School Board approves the minutes of the December 11, 2012 meeting.

4.2 THAT the Brant Haldimand Norfolk Catholic District School Board approves the minutes of the Special Meeting of the Board of December 21, 2012.



Moved by: Dennis Blake
Seconded by: Bonnie McKinnon

THAT the Brant Haldimand Norfolk Catholic District School Board receives all reports and approves all motions under the Consent Agenda.

Carried

5. Committee and Staff Reports

5.1 Unapproved Minutes and Recommendations from the Committee of the Whole Meeting of January 22, 2013

Vice Chair Petrella reviewed the business of the January 22, 2013 Committee of the Whole meeting and brought forward the following recommendations for approval:

THAT the Committee of the Whole refers the 2012-13 Revised Budget Estimates, in the amount of \$119,938,832 to the Brant Haldimand Norfolk Catholic District School Board for approval.

THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board approves the Strategic Plan 2012-2015.

Moved by: Rick Petrella
Seconded by: Dennis Blake

THAT the Brant Haldimand Norfolk Catholic District School receives the unapproved minutes of the Committee of the Whole meeting of January 22, 2013.

Carried

THAT the Brant Haldimand Norfolk Catholic District School approves the recommendations of the Committee of the Whole meeting of January 22, 2013.

Carried

5.2 Unapproved Policy Committee Meeting Minutes and Recommendations – January 21, 2013

Several new, revised and redundant policies were reviewed at the January 21, 2013 Policy Committee meeting. Trustee Blake, Chair of the Policy Committee, presented the following recommendations on behalf of the Policy Committee:

THAT the Policy Committee recommends that the Brant Haldimand Norfolk Catholic District School Board approves the Integrated Accessibility Plan 2012-2017 Policy 200.32.

THAT the Policy Committee recommends that the Brant Haldimand Norfolk Catholic District School Board approves the Integrated Accessibility Plan 2012-2017.

THAT the Policy Committee recommends that the Brant Haldimand Norfolk Catholic District School Board approves the Accessibility Standards Policy 200.33.



THAT the Policy Committee recommends that the Brant Haldimand Norfolk Catholic District School Board rescinds the Accessibility – Customer Service Standards Policy 200.32.

THAT the Policy Committee recommends that the Brant Haldimand Norfolk Catholic District School Board approves the Nutrition – Creating a Healthy Environment Policy 200.01.

THAT the Policy Committee recommends that the Brant Haldimand Norfolk Catholic District School Board approves the revised Policy Development Policy 100.03.

THAT the Policy Committee recommends that the Brant Haldimand Norfolk Catholic District School Board approves the Copyright-Protected Works Policy 400.03.

THAT the Policy Committee recommends that the Brant Haldimand Norfolk Catholic District School Board rescinds the School Beautification Projects Policy 400.14.

Moved by: Dennis Blake

Seconded by: Bonnie McKinnon

THAT the Policy Committee refers the unapproved minutes of the Policy Committee meeting of January 21, 2013 to the Brant Haldimand Norfolk Catholic District School Board for receipt.

Carried

THAT the Policy Committee refers the recommendations of the Policy Committee meeting of January 21, 2013 to the Brant Haldimand Norfolk Catholic District School Board for approval.

Carried

5.3 Junior Intermediate Mathematics Initiative

Superintendent Telfer provided trustees with an update on the targeted strategies being implemented in the areas of Junior mathematics and Grade 9 applied mathematics, specifically through the Collaborative Inquiry for Learning - Mathematics model, which is aimed at building teacher capacity and addressing student learning needs. She introduced two system Student Achievement Math Teacher Leaders, Michael Skrzypek and Eli Hunt, who provided a visual overview of the work they have been doing to support Grades 4 to 9 teachers in delivering the mathematics curriculum in a more innovative and effective way.

Moved by: Dan Dignard

Seconded by: Rick Petrella

THAT the Brant Haldimand Norfolk Catholic District School Board receives the Junior Intermediate Mathematics Initiatives report.

Carried

Trustee Dignard excused himself from the meeting at 7:55 p.m.



5.4 Financial Report – November 2012

Superintendent Grice reported that expenditures for the first quarter of the 2012-13 school year are on target and that there are no significant differences or variances as compared to the same period in the previous year.

Moved by: Rick Petrella

Seconded by: Bonnie McKinnon

THAT the Brant Haldimand Norfolk Catholic District School Board receives the Financial Report – November 2012.

Carried

5.5 Architect Selection – Notre Dame Caledonia and Our Lady of Providence Schools

Superintendent Grice advised that the successful bidder for designing the renovation at Notre Dame School in Caledonia and addition at Our Lady of Providence School in Brantford to accommodate the Early Learning Kindergarten Programs scheduled for September 2014 was MMMC Inc. Architects.

Moved by: Dennis Blake

Seconded by: Bonnie McKinnon

THAT the Brant Haldimand Norfolk Catholic District School Board approves MMMC Inc. Architects to design the renovation to Notre Dame Catholic Elementary School in Caledonia and the addition of an ELKP classroom at Our Lady of Providence Catholic Elementary School in Brantford, pending a fully-executed contract with the Board and MMMC Inc. Architects.

Carried

5.6 Additions – St. Mary's School, Hagersville and St. Gabriel School, Brantford

Superintendent Grice reported that eight pre-qualified general contractors had submitted tenders for the additions at St. Mary's School in Hagersville and St. Gabriel School in Brantford to accommodate the Early Learning Kindergarten Programs scheduled to start in September 2013. The lowest bid was submitted by Reid and Deleye Contractors Ltd., as determined at a public tender opening meeting held on January 8, 2013.

Moved by: Bonnie McKinnon

Seconded by: Rick Petrella

THAT the Brant Haldimand Norfolk Catholic District School Board approves the awarding of the contract for the Early Learning Kindergarten Program (ELKP) additions at St. Mary's School, Hagersville and St. Gabriel Catholic Elementary School, Brantford to Reid & Deleye Contractors Ltd. in the amount of \$1,258,344.25, which includes 13% HST.

Carried

6. Information and Correspondence

Chair Szeman advised that a Policy Committee meeting has been scheduled on February 26, 2013 following the Board meeting.

Director Roehrig commented that our Board's summer student leadership symposium 2012 is featured on the Ontario Catholic School Trustees' Association (OCSTA) website as part of OCSTA's *Faith in Our Future* Campaign.



Chair Szeman commented on the positive media coverage the Board is receiving, particularly the 21st Century Learning initiatives and kindergarten registration advertisements.

Moved by: Dennis Blake

Seconded by: Rick Petrella

THAT the Brant Haldimand Norfolk Catholic District School receives the information and correspondence items since the last meeting.

Carried

7. Notices of Motion - Nil

8. Trustee Inquiries - Nil

9. Business In-Camera

Moved by: Bonnie McKinnon

Seconded by: Dan Dignard

THAT the Brant Haldimand Norfolk Catholic District School Board moves to an in-camera session.

Carried

10. Report on the In-Camera Session

The following Resolution, moved by Trustee Petrella and seconded by Trustee Blake, was approved during the in-camera session:

Therefore be it resolved that:

- a) OCSTA investigates a new method for allocating votes at the Annual General Meetings to ensure equity amongst boards; and
- b) OCSTA investigates a new method for determining representation on the Board of Directors whereby consideration is given to the number of representatives on the Board, specifically the opportunity for every member board to have at least one representative on the Board of Directors; and
- c) the new format be in effect for the 2014 AGM.

Carried

Moved by: Bonnie McKinnon

Seconded by: Rick Petrella

THAT the Brant Haldimand Norfolk Catholic District School Board approves the business of the in-camera session.

Carried

11. Future Meetings

A listing of upcoming meetings and events was reviewed.

12. Closing Prayer

A closing prayer was recited in unison.



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13. Adjournment

Moved by: Dennis Blake

Seconded by: Bonnie McKinnon

THAT the Brant Haldimand Norfolk Catholic District School Board adjourns the meeting of
January 29, 2013.

Carried