



**Board Meeting**  
**Tuesday, September 24, 2013 ♦ 7:00 pm**  
**Boardroom**

**Trustees:**

**Present:** June Szeman (Chair), Rick Petrella (Vice Chair), Dennis Blake, Cliff Casey, Dan Dignard, Bonnie McKinnon, Georgia Athanasiou (Student Trustee)

**Absent:**

**Senior Administration:**

Chris N. Roehrig (Director of Education & Secretary), Tom Grice (Superintendent of Business & Treasurer), Bill Chopp, Jamie McKinnon and Leslie Telfer (Superintendents of Education)

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**1. Opening Business**

**1.1 Opening Prayer**

The meeting was opened with a prayer led by Trustee Casey. A Memorial Statement for Nolan Young, a student of St. Stephen's School, Cayuga, was read by Superintendent Bill Chopp.

**1.2 Attendance – As noted above.**

**1.3 Approval of the Agenda**

Moved by: Rick Petrella

Seconded by: Bonnie McKinnon

THAT the Brant Haldimand Norfolk Catholic District School Board approves the agenda of the September 24, 2013 meeting.

**Carried**

**1.4 Declaration of Interest – Nil**

**2. Presentations – Nil**

**3. Delegations – Nil**

**4. Consent Agenda**

**4.1** THAT the Brant Haldimand Norfolk Catholic District School Board approves the minutes of the June 25, 2013 meeting.

**4.2** THAT the Brant Haldimand Norfolk Catholic District School Board approves the minutes of the Special Meeting of the Board of July 23, 2013.

**4.3** THAT the Brant Haldimand Norfolk Catholic District School Board approves the minutes of the Special Meeting of the Board of August 19, 2013.



- 4.4 THAT the Brant Haldimand Norfolk Catholic District School Board approves the minutes of the Special Meeting of the Board of August 28, 2013.

Moved by: Bonnie McKinnon

Seconded by: Dan Dignard

THAT the Brant Haldimand Norfolk Catholic District School Board receives all reports and approves all motions under the Consent Agenda.

**Carried**

## 5. Committee and Staff Reports

### 5.1 St. Anthony Daniel School Closure – Brant County Schools Accommodations Review

Director Roehrig commented that his report reiterated information that the Board had previously reviewed and confirmed that staff adhered to all timelines and Ministry guidelines with respect to the Brant County Schools Accommodations Review (ARC). He advised that four possible accommodation options were identified during the ARC, all of which included the closing of St. Anthony Daniel School; the options varied as to the destination of the students. He advised that should the Board proceed with the closure of St. Anthony Daniel School, a Transition Committee will be formed to ensure a smooth move of students from St. Anthony Daniel to Blessed Sacrament School. He commended members of the ARC and staff for their countless hours of work and analysis, and their due diligence to the process.

Chair Szeman declared her intention to vote on this matter and read the motions, as follows:

THAT the Brant Haldimand Norfolk Catholic District School Board approves the closure of St. Anthony Daniel School on June 30, 2014.

THAT the Brant Haldimand Norfolk Catholic District School Board approves the transfer of all St. Anthony Daniel students to Blessed Sacrament School beginning September 1, 2014.

Moved by: Bonnie McKinnon

Seconded by: Dan Dignard

Discussion ensued. Trustees raised concerns regarding projected cost savings, which was not outlined in the report, discrepancy in projected enrolment between the data available at the time of the ARC versus current enrolment projections provided in the Education Development Charges study, and the justification that was used to arrive at the decision to close St. Anthony Daniel School specifically. Trustee Dignard, trustee representative on the ARC, provided insight into the historical and background information regarding the school and the area, and commented that in his opinion, the ARC's detailed investigation and final recommendation to close St. Anthony Daniel School was a good decision, not only because it is a fiscally responsible decision, but because it takes into account the best interests of the students by ensuring viable and quality programming. The following motion was proposed:

THAT the Brant Haldimand Norfolk Catholic District School Board defer the decision on the closure of St. Anthony Daniel School and the transfer of students to Blessed Sacrament School until the October 22, 2013 Board meeting, pending the receipt of revised enrolment figures and a cost savings analysis.

Moved by: Cliff Casey

Seconded by: Bonnie McKinnon

**Carried**



## **5.2 Unapproved Minutes and Recommendations from the Committee of the Whole Meeting of September 17, 2013**

Vice Chair Petrella reviewed the business of the September 17, 2013 Committee of the Whole meeting and presented the following recommendation for approval:

THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board approves the request from Holy Trinity Catholic High School for an excursion to Italy from Friday, March 7 to Sunday, March 16, 2014.

Moved by: Rick Petrella

Seconded by: Cliff Casey

THAT the Brant Haldimand Norfolk Catholic District School receives the unapproved minutes of the Committee of the Whole meeting of September 17, 2013.

**Carried**

THAT the Brant Haldimand Norfolk Catholic District School approves the recommendation of the Committee of the Whole meeting of September 17, 2013.

**Carried**

## **5.3 Automated Meeting Management System**

In response to a request from trustees to explore the concept of an automated meeting management system, Director Roehrig provided results of his preliminary research into the functionality, training and infrastructure requirements of moving towards an automated meeting management system. As the Board is currently undergoing extensive information and computer system changes in many areas, staff recommends deferring this request for a year. In response to Director Roehrig's offer to arrange a demonstration of the software, Vice Chair Petrella requested that a demo to be arranged before Christmas, and that an estimated cost for implementing an automated meeting management system be provided at that time.

Moved by: Dennis Blake

Seconded by: Rick Petrella

THAT the Brant Haldimand Norfolk Catholic District School Board receives the Automated Meeting Management System report.

**Carried**

## **5.4 Student Trustee Report**

Student Trustee Athanasiou provided an overview of a student leadership retreat held at the Michaelite Retreat Centre in London during the first week of school. The retreat brought together members of student councils from all three secondary schools where they participated in activities and presentations on communication and inclusiveness, becoming better Catholic leaders, and developing a stronger faith-based Students' Council within each respective school. She also shared information on the 2013-14 school year kick-off activities held at each secondary school. In response to Trustee Casey's inquiry regarding student opinion of the Ministry emphasis on nutritional foods provisions in school cafeterias, Student Trustee Athanasiou agreed to bring back some student feedback at the next Board meeting.

Moved by: Bonnie McKinnon

Seconded by: Rick Petrella

THAT the Brant Haldimand Norfolk Catholic District School Board receives the Student Trustee report.

**Carried**



## **6. Statutory Public Meeting – Education Development Charges (EDC)**

### **6.1 EDC Policy Review Public Meeting**

If her introductory remarks, Chair Szeman advised that the Board's current Education Development Charges (EDC) By-Law will expire on November 2, 2013. Part of the process for passing a new by-law requires that two public meetings be held: the first to review the current EDC policies of the Board, and the second to outline the proposed by-law that the Board anticipates passing next month. Both public meetings are being conducted during the September 24, 2013 Board meeting.

Chair Szeman introduced the Board's EDC consultant, Jack Ammendolia of Watson & Associates Economists Ltd., who welcomed stakeholders and provided an overview of the Board's current EDC By-Law. At the invitation of Chair Szeman, no persons present came forward to provide their views on the policy review.

Moved by: Dennis Blake

Seconded by: Rick Petrella

THAT the Brant Haldimand Norfolk Catholic District School Board:

- (i) receives as information the presentation from the Board's consultant; and
- (ii) adjourns the public review meeting.

**Carried**

### **6.2 EDC Successor By-Law Public Meeting**

Chair Szeman welcomed back Mr. Ammendolia who provided background information and an overview of the process and methodology leading to the proposed charges.

Chair Szeman then introduced the Board's legal counsel, Steven O'Melia of Miller Thomson LLP, who provided a brief summary of the proposed by-law and commented that the wording of the new by-law is substantially similar to the current by-law.

Chair Szeman left at this point in the meeting and Vice-Chair Petrella assumed the Chair for the remainder of the meeting.

Vice-Chair Petrella invited any persons present to provide their views on the background study, proposed charges or by-law. Wilf Hogeveen, 1<sup>st</sup> Vice President of the Brantford Home Builders' Association, and Don Wright, Past President, provided comments and posed several questions regarding the information that had been provided. They advised that their primary concern is to ensure that new housing units remain as affordable as possible. Discussion ensued and Mr. Ammendolia responded to requests for clarification in the areas of projected growth numbers, the consideration of mitigating factors to reduce proposed increased charges, the projected growth in the Eagle Place area, possible alternative accommodations arrangements, and reasons for the Board's current deficit position. Mr. Ammendolia added that he would readily share details of the background studies, upon request through the Board.

Moved by:

Seconded by:

THAT the Brant Haldimand Norfolk Catholic District School Board:

- i) receives as information the presentation from the Board's consultant, legal counsel and members of the public; and
- ii) adjourns the successor by-law meeting.

**Carried**



**7. Information and Correspondence - Nil**

**8. Notices of Motion**

The following Notices of Motion were presented, for consideration at the October 22, 2013 Board Meeting:

8.1 THAT the Brant Haldimand Norfolk Catholic District School Board approves a formal accommodation review for Our Lady of LaSalette School, LaSalette; St. Bernard of Clairvaux School, Waterford; St. Frances Cabrini School, Delhi; and St. Joseph's School, Simcoe, to begin in January 2014.

Moved by: Dan Dignard

8.2 THAT up-to-date financial implications such as staffing and class sizes for the entire system be provided to the Brant Haldimand Norfolk Catholic District School Board prior to embarking on an Accommodation Review.

Moved by: Dan Dignard

8.3 THAT the Brant, Haldimand, Norfolk Catholic District School Board commits to developing only balanced budgets within the framework of the Education Act and Board Policy.

Moved by: Dan Dignard

**9. Trustee Inquiries**

Trustees did not have any questions of clarification regarding the start-up enrolment and school organization information as distributed at the Committee of the Whole meeting.

Trustee Casey requested an update on his request to investigate the extent of financial literacy teaching in our schools. Superintendent Telfer advised that a sub-committee was being struck and is targeting to have a report on the Committee's findings at the October Board meeting.

**9. Business In-Camera**

Moved by: Dennis Blake

Seconded by: Dan Dignard

THAT the Brant Haldimand Norfolk Catholic District School Board moves to an in-camera session.

**Carried**

Trustee Dignard left the meeting at this point and did not return for the remainder of the meeting.

**10. Report on the In-Camera Session**

Trustee Casey declared a conflict of interest in Item #2 of the in-camera session. He did not take part in the consideration or discussion of, or vote on any question with relation to this item.

Moved by: Dennis Blake

Seconded by: Bonnie McKinnon

THAT the Brant Haldimand Norfolk Catholic District School Board approves the business of the in-camera session.

**Carried**



**Brant Haldimand Norfolk**  
Catholic District School Board

**Minutes**

Catholic Education Centre  
322 Fairview Drive  
Brantford, ON N3T 5M8

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**11. Future Meetings**

A listing of upcoming meetings and events was reviewed.

**12. Closing Prayer**

A closing prayer was recited in unison.

**13. Adjournment**

Moved by: Bonnie McKinnon

Seconded by: Dennis Blake

THAT the Brant Haldimand Norfolk Catholic District School Board adjourns the meeting of September 24, 2013.

**Carried**