



Board Meeting
Tuesday, June 24, 2014 ♦ 7:00 pm
Boardroom

Trustees:

Present: June Szeman (Chair), Rick Petrella (Vice Chair), Dennis Blake, Cliff Casey, Dan Dignard, Bonnie McKinnon, Georgia Athanasiou (Student Trustee)

Absent:

Senior Administration:

Chris N. Roehrig (Director of Education & Secretary), Tom Grice (Superintendent of Business & Treasurer), Jamie McKinnon and Leslie Telfer (Superintendents of Education)

1. Opening Business

1.1 Opening Prayer

The meeting was opened with prayer led by Trustee Blake. Chair Szeman introduced and welcomed Michelle Shypula, who will begin her position as Superintendent of Education with the Board on August 18, 2014.

1.2 Attendance – As noted above.

1.3 Approval of the Agenda

Moved by: Bonnie McKinnon

Seconded by: Rick Petrella

THAT the Brant Haldimand Norfolk Catholic District School Board approves the agenda of the June 24, 2014 meeting, as amended.

Carried

1.4 Declaration of Interest – Chair Szeman and Trustees Casey and Dignard declared conflicts of interest with respect to the Salaries and Benefits motion in the 2014-15 Budget (Item 5.1a) due to the nature of the employment of their children with the Board.

2. Presentations

Chair Szeman extended the Board's congratulations to the Assumption College School Boys Lacrosse Team for winning the Ontario Federation of School Athletic Associations (OFSAA) Quad A Provincial Championship title. Coaches Rick Baldin and Luke Smith accepted certificates of achievement on behalf of the team and shared the team's success story with the Board.

Chair Szeman extended the Board's congratulations and appreciation to Mary Muir, Principal at St. Anthony Daniel School, on the occasion of her retirement from the Board as of June 30, 2014. In her 27 years with the Board, Mrs. Muir has served the system as an elementary classroom teacher, Special Education Resource Teacher, Vice Principal and Principal.



Chair Szeman offered the Board's sincerest best wishes to Louis Yacobucci, Principal at Notre Dame Catholic Elementary School in Caledonia, on the occasion of his retirement from the Board as of June 30, 2014. Over the course of his 34 year career with the Board, Mr. Yacobucci has served the system as an elementary teacher, a Computer Consultant, and a Principal.

Although unable to attend the meeting, Chair Szeman congratulated Don Backus, who is retiring as Principal at St. Joseph's School in Simcoe as of June 30, 2014. Mr. Backus joined the Board in 2002 and served as a secondary school Vice Principal (acting) and as an elementary school principal. His efforts in developing the leadership capacity of principals and teachers was commended.

Chair Szeman expressed the Board's sincerest appreciation to Bill Chopp who retired as Superintendent of Education on May 31, 2014. Mr. Chopp's career spans 43 years during which time he was an elementary teacher, school and central office Principal, and Superintendent for the last 16 years. Mr. Chopp's legacy in the area of Special Education, as well as his tireless work with community and charitable agencies, will benefit many for years to come.

3. Delegations – Nil

4. Consent Agenda

4.1 THAT the Brant Haldimand Norfolk Catholic District School Board approves the minutes of the May 27, 2014 Board meeting.

Moved by: Rick Petrella

Seconded by: Dennis Blake

THAT the Brant Haldimand Norfolk Catholic District School Board receives all reports and approves all motions under the Consent Agenda.

Carried

5. Committee and Staff Reports

5.1 Unapproved Minutes and Recommendations from the Committee of the Whole meeting – June 17, 2014

Chair Szeman presented the recommendations from the June 17, 2014 Committee of the Whole meeting. Vice Chair Petrella requested that the three motions dealing with the 2014-15 Budget be removed and dealt with as a separate item.

THAT the Committee of the Whole refers the rescinding of the Opening and Closing Exercises Policy 200.11 to the Brant Haldimand Norfolk Catholic District School Board for approval.

THAT the Committee of the Whole refers the Head Lice/Pediculosis Policy 200.20 to the Brant Haldimand Norfolk Catholic District School Board for approval.

THAT the Committee of the Whole refers the Home Schooling Policy 200.16 to the Brant Haldimand Norfolk Catholic District School Board for approval.

THAT the Committee of the Whole refers the French Immersion Policy to the Brant Haldimand Norfolk Catholic District School Board for approval.



THAT the Committee of the Whole refers the Community Use of Schools Policy to the Brant Haldimand Norfolk Catholic District School Board for approval.

THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board approves the Special Education Services Department Annual Report 2013-14.

THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board approves:

A RESOLUTION AUTHORIZING THE BORROWING OF MONEY TO MEET CURRENT EXPENDITURES OF THE BRANT HALDIMAND NORFOLK CATHOLIC DISTRICT SCHOOL BOARD (THE "Board")

A. In accordance with Subsection 243(1) of the Education Act (R.S.O. 1990) (the "Act"), the Board considers it necessary to borrow the amount of up to Seven Million, Three Hundred Thousand Dollars (\$7,300,000) to meet, until current revenue is received, the current expenditures of the Board for the period commencing on January 1, 2010 and ending on August 31, 2015 (the "Period").

B. Pursuant to Subsection 243(3) of the Act, the total amount borrowed pursuant to this Resolution together with the total of any similar borrowings and any accrued interest on those borrowings is not to exceed the unreceived balance of the estimated revenues of the Board for the Period.

C. The total amount previously borrowed by the Board pursuant to Section 243 that has not been repaid is \$0.

D. The amount borrowed for current expenditures is within the Board's Debt and Financial Obligation Limit as established by the Ministry of Education and Training from time to time.

RESOLVED THAT:

1. The Chair or Vice Chair and the Treasurer are authorized on behalf of the Board to borrow from time to time by way of promissory note, or overdraft, or bankers' acceptance from Canadian Imperial Bank of Commerce ("CIBC") authorized for borrowing purposes in accordance with Section 243 of the Act] a sum or sums not exceeding in the aggregate Seven Million, Three Hundred Thousand Dollars (\$7,300,000) to meet, until current revenue is collected, the current expenditures of the Board for the Period (including the amounts required for the purposes mentioned in Subsection 243(1) and 243(2) of the Act), and to give to CIBC promissory notes or bankers' acceptances, as the case may be, sealed with the corporate seal of the Board and signed by any two of the Chair or Vice Chair and the Treasurer for the sums borrowed plus interest at a rate to be agreed upon from time to time with CIBC;
2. The interest charged on all sums borrowed pursuant to this Resolution plus any related charges, is not to exceed the interest that would be payable at the prime lending rate of the chartered banks listed in Schedule 1 of the Bank Act (Canada) on the date of borrowing;



**Brant Haldimand Norfolk
Catholic District School Board**

Minutes

Catholic Education Centre
322 Fairview Drive
Brantford, ON N3T 5M8

3. The Treasurer is authorized and directed to apply in payment of all sums borrowed plus interest, all of the moneys collected or received in respect of the current revenues of the Board;
4. The Treasurer is authorized and directed to deliver to CIBC from time to time upon request a statement showing (a) the total amount of unpaid previous borrowings of the Board for current expenditures together with debt charges, if any, and (b) the uncollected balance of the estimated revenues for the current year or, where the estimates have not been adopted, the estimated revenues of the previous year less any current revenue already collected.

THAT the Committee of the Whole recommends Brant Haldimand Norfolk Catholic District School Board approves:

A BY-LAW authorizing the Brant Haldimand Norfolk Catholic District School Board (the "Board") to borrow money pursuant to the provisions of section 247 of the Education Act (the "Act") for the raising of funds to finance certain permanent improvements as more particularly described in this By-Law.

WHEREAS:

- A. The Board has authorized the permanent improvements as detailed in Schedule "A" attached to this By-Law;
- B. The Board wishes to apply to the Canadian Imperial Bank of Commerce ("CIBC") for a capital loan for the purpose of financing the permanent improvements;
- C. The total cost of the projects is within the Board's Debt and Financial Obligation Limit as established by the Ministry of Education and Training.

THEREFORE, BE IT RESOLVED as follows:

1. The Secretary and the Treasurer of the Board are authorized for and on behalf of the Board to borrow \$930,000 for permanent improvements in accordance with the Act, plus interest at a rate to be agreed upon from time to time with CIBC.
2. The Secretary and the Treasurer of the Board are authorized for and on behalf of the Board to execute and deliver all such other documents and to do such other acts and things as may be necessary to give full effect to this By-Law.

Moved by: Rick Petrella

Seconded by: Dennis Blake

THAT the Brant Haldimand Norfolk Catholic District School Board receives the unapproved minutes of the Committee of the Whole Meeting of June 17, 2014.

Carried

THAT the Brant Haldimand Norfolk Catholic District School Board approves the recommendations of the Committee of the Whole Meeting of June 17, 2014.

Carried



Vice Chair Petrella, Chair of the Budget Committee, reviewed the highlights of the 2014-15 Budget. He thanked members of the Budget Committee, Senior Administration and Finance Department staff for their work in bringing forward a balanced budget, despite the ongoing challenges of declining enrolment and reduced Ministry funding. Chair Szeman presented the following motions with respect to the 2014-15 Budget:

Moved by: Rick Petrella
Seconded by: Cliff Casey

THAT the Committee of the Whole refers the 2014-15 Operations Budget, in the amount of \$26,699,990, to the Brant Haldimand Norfolk Catholic District School Board for approval.
Carried

THAT the Committee of the Whole refers the 2014-15 Capital Budget, in the amount of \$2,239,182, to the Brant Haldimand Norfolk Catholic District School Board for approval.
Carried

Due to the declarations of interest noted in Section 1.4, Vice Chair Petrella assumed the Chair and brought forward the following motion for approval. Chair Szeman and Trustees Casey and Dignard did not participate in any discussion regarding this motion and did not vote.

Moved by: Bonnie McKinnon
Seconded by: Dennis Blake

THAT the Committee of the Whole refers the 2014-15 Salaries and Benefits Budget, in the amount of \$92,018,170, to the Brant Haldimand Norfolk Catholic District School Board for approval.
Carried

5.2 2012-2015 Strategic Action Plan Year-End Update

Director Roehrig recapped this year's work with respect to the four pillars of the Strategic Action Plan: Catholicity, Student Achievement, Leadership, and Communications. In his remarks, he highlighted some of the Board's distinctive initiatives, many of which have drawn interest from the Ministry and from other Boards. In their responses, trustees were impressed with the well-executed and succinct Plan and suggested that this good news story be shared across the system and with interested stakeholders. Chair Szeman offered the Board's congratulations to the Director and to Senior Staff for their leadership and ongoing focus in all areas of the 2012-2015 Strategic Plan.

Moved by: Rick Petrella
Seconded by: Cliff Casey

THAT the Brant Haldimand Norfolk Catholic District School Board receives the Strategic Plan 2012-2015 Status Report.
Carried



5.3 Excursion - Spain

Superintendent McKinnon advised that Assumption College School and Holy Trinity Catholic High School are requesting approval of an excursion to Spain during March Break 2015. Approximately 20-25 students will attend the Leadership and Innovation Summit in Barcelona, which will focus on science, technology, engineering and mathematics. They will also gain an appreciation of the rich culture in Madrid, Valencia and Barcelona.

Moved by: Dennis Blake

Seconded by: Dan Dignard

THAT the Brant Haldimand Norfolk Catholic District School Board approves the request from Assumption College School and Holy Trinity Catholic High School for an excursion to Spain from Saturday, March 14 to Sunday, March 22, 2015.

Carried

5.4 Excursion – Austintown, Ohio

Superintendent McKinnon put forward a request from Assumption College School for approximately 43 members of the Lions Football team to play an exhibition game against Austintown Finch High School in Ohio, as well as attend a college football game.

Moved by: Cliff Casey

Seconded by: Bonnie McKinnon

THAT the Brant Haldimand Norfolk Catholic District School Board approves the request from Assumption College School for an excursion to Austintown, Ohio from Friday September 5 to Saturday, September 6, 2014.

Carried

5.5 Student Trustee Report

Student Trustee Athanasiou introduced Kim Gubbels of Holy Trinity Catholic High School as the 2014-15 Student Trustee. She also reported on year-end activities at all three secondary schools, which included wrapping up fundraising events in support of the St. Vincent de Paul Society and Relay for Life. Ms. Athanasiou extended her sincerest appreciation to the Board for the opportunity to serve as the 2013-14 Student Trustee. She noted that she is inspired by the passion that trustees and administration have for students and for teachers and thanked them for their tireless work in support of Catholic education.

On behalf of the Board and Senior Administration, Chair Szeman thanked Student Trustee Athanasiou for her involvement with and commitment to the Board throughout the school year and presented her with a letter of commendation.

Moved by: Dan Dignard

Seconded by: Bonnie McKinnon

THAT the Brant Haldimand Norfolk Catholic District School Board receives the Student Trustee report.

Carried

6. Information and Correspondence - Nil



7. Notices of Motion

THAT the Board refers consideration of including Business Arising in its public and in-camera Committee of the Whole and Board agendas to a future Policy Committee meeting as this will require a change to the Board By-Laws, Section 7.1, Order of Business.

Moved by: June Szeman
Seconded by: Dan Dignard

As this is a relatively minor By-Law revision, an outline of how the Order of Business could be revised was distributed. Vice Chair Petrella received confirmation that a 2/3rd vote is required to amend the Board By-Laws. Chair Szeman declared her intention to vote on this matter. The following motion was put forward for approval:

THAT the Brant Haldimand Norfolk Catholic District School Board amends the Board By-Laws, Section 7.1, Order of Business, by adding Item 1.5, *Approval of Minutes from Previous Meeting(s)* and Item 1.6, *Business Arising*.

Carried

8. Trustee Inquiries - Nil

9. Business In-Camera

Moved by: Rick Petrella
Seconded by: Bonnie McKinnon

THAT the Brant Haldimand Norfolk Catholic District School Board moves to an in-camera session.
Carried

10. Report on the In-Camera Session

Moved by: Dennis Blake
Seconded by: Dan Dignard

THAT the Brant Haldimand Norfolk Catholic District School Board approves the business of the in-camera session.

Carried

11. Future Meetings

Trustees were reminded of the upcoming graduation ceremonies at the three secondary schools.

12. Closing Prayer

A closing prayer was recited in unison.

13. Adjournment

Moved by: Rick Petrella
Seconded by: Dan Dignard

THAT the Brant Haldimand Norfolk Catholic District School Board adjourns the meeting of June 24, 2014.

Carried