



**Board Meeting**  
**Tuesday, September 23, 2014 ♦ 7:00 pm**  
**Boardroom**

**Trustees:**

**Present:** June Szeman (Chair), Rick Petrella (Vice Chair), Dennis Blake, Cliff Casey, Dan Dignard, Bonnie McKinnon, Kim Gubbels (Student Trustee)

**Absent:**

**Senior Administration:**

Chris N. Roehrig (Director of Education & Secretary), Tom Grice (Superintendent of Business & Treasurer), Jamie McKinnon, Michelle Shypula and Leslie Telfer (Superintendents of Education)

---

**1. Opening Business**

**1.1 Opening Prayer**

The meeting was opened with prayer led by Trustee McKinnon.

**1.2 Attendance – As noted above.**

**1.3 Approval of the Agenda**

Moved by: Dan Dignard  
Seconded by: Bonnie McKinnon

THAT the Brant Haldimand Norfolk Catholic District School Board approves the agenda of the September 23, 2014 meeting.

**Carried**

**1.4 Declaration of Interest – Nil**

**1.5 Approval of Board Meeting Minutes – June 24, 2014**

Moved by: Rick Petrella  
Seconded by: Dennis Blake

THAT the Brant Haldimand Norfolk Catholic District School Board approves the minutes of the June 24, 2014 Board meeting.

**Carried**

**1.6 Approval of Special Meeting of the Board Minutes – September 16, 2014**

Moved by: Cliff Casey  
Seconded by: Bonnie McKinnon

THAT the Brant Haldimand Norfolk Catholic District School Board approves the minutes of the Special Meeting of the Board of September 16, 2014.

**Carried**

**1.7 Business Arising – Nil**



2. **Presentations - Nil**

3. **Delegations - Nil**

4. **Consent Agenda - Nil**

5. **Committee and Staff Reports**

**5.1 Unapproved Minutes and Recommendations from the Committee of the Whole meeting – September 16, 2014**

Vice Chair Petrella reviewed the business of the September 16, 2014 Committee of the Whole meeting and presented the following recommendation:

THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board approves the appointment of Brian Cochrane, Shannon McMannis and Martin Titmus to the Compliance Audit Committee for the purposes of Section 81 of the Municipal Elections Act for the period December 1, 2014 to November 30, 2018.

Moved by: Rick Petrella

Seconded by: Dan Dignard

THAT the Brant Haldimand Norfolk Catholic District School Board receives the unapproved minutes of the Committee of the Whole Meeting of September 16, 2014.

**Carried**

THAT the Brant Haldimand Norfolk Catholic District School Board approves the recommendation of the Committee of the Whole Meeting of September 16, 2014.

**Carried**

**5.2 Honoraria for Board Members**

Superintendent Grice reported that Ontario Regulation 357/06 requires an outgoing board to establish an honoraria policy for the new term of trustees by October 15. He advised that a Ministry memo dated September 23, 2014 extends the freeze on trustee compensation until November 30, 2018. He reviewed the calculation, which is comprised of four components. Discussion ensued and the proposed motion was amended and presented as follows for approval:

Moved by: Dan Dignard

Seconded by: Bonnie McKinnon

THAT the Brant Haldimand Norfolk Catholic District School Board approves the following calculation for determining the annual trustee honoraria for the term of office December 1, 2014 to November 30, 2018, which reflects a decrease of 9.4% to comply with Ministry directive:

- i) 100% of the Base Amount or \$5,900 per year;
- ii) 100% of the Enrolment Amount or \$1.75 per student;
- iii) 100% of the extra Enrolment Amount for the Chair and Vice-Chair; and
- iv) 0% of the Attendance Amount.

**Carried**



**5.3 Student Trustee Report**

Student Trustee Gubbels reported on the formation and inaugural meeting of the 2014-15 Student Senate, as well as the Student Leadership Retreat held earlier this month. School news highlighted year start-up activities at all secondary schools including Colour Nights and various orientation events for Grade 9 students, homecoming dances and football games.

Moved by: Rick Petrella

Seconded by: Dennis Blake

THAT the Brant Haldimand Norfolk Catholic District School Board receives the Student Trustee report.

**Carried**

**6. Information and Correspondence**

Director Roehrig reviewed the content of a draft memo that he will be sending to all staff in order to provide guidelines with respect to municipal elections campaigns. This relatively brief, at-a-glance directive is in keeping with the practice of a majority of boards, outlining what is deemed appropriate and inappropriate during municipal elections.

Director Roehrig informed trustees of the upcoming Faith Day being held at Assumption College School on October 10, 2014.

Moved by: Bonnie McKinnon

Seconded by: Dan Dignard

THAT the Brant Haldimand Norfolk Catholic District School Board receives the information and correspondence items since the last meeting.

**Carried**

**7. Notices of Motion - Nil**

**8. Trustee Inquiries**

Trustee Blake raised concerns regarding unusually low results in the Grade 6 Mathematics EQAO assessment from last May, particularly in a couple of schools, and inquired as to the plan to improve achievement in the future. Director Roehrig explained that individual student results have just been released and that school and support staff are currently analyzing the results in order to identify needs and trends, and to develop an action plan. A follow-up report will be presented at the October Committee of the Whole meeting, which will include school-by-school results.

Trustee Casey had several inquiries regarding the Application for Direction of School Support Form, which were addressed by Tracey Austin, Manager of Communications and Community Relations.

Trustee Dignard commented that this has been the smoothest start to a new school year in his over 35-year career as a trustee.

**9. Business In-Camera**

Moved by: Dennis Blake

Seconded by: Bonnie McKinnon

THAT the Brant Haldimand Norfolk Catholic District School Board moves to an in-camera session.

**Carried**



**Brant Haldimand Norfolk**  
Catholic District School Board

**Minutes**

Catholic Education Centre  
322 Fairview Drive  
Brantford, ON N3T 5M8

---

**10. Report on the In-Camera Session**

Moved by: Dan Dignard  
Seconded by: Cliff Casey

THAT the Brant Haldimand Norfolk Catholic District School Board approves the business of the in-camera session.

**Carried**

**11. Future Meetings**

Trustee attention was drawn to the list of future meetings and events for trustees.

**12. Closing Prayer**

A closing prayer was recited in unison.

**13. Adjournment**

Moved by: Rick Petrella  
Seconded by: Dan Dignard

THAT the Brant Haldimand Norfolk Catholic District School Board adjourns the meeting of September 23, 2014.

**Carried**

---

**Next Meeting:** Tuesday, October 28, 2014, 7:00 p.m., Boardroom