



**BRANT HALDIMAND NORFOLK  
Catholic District School Board**

**Minutes**

Catholic Education Centre  
322 Fairview Drive  
Brantford, ON N3T 5M8

---

**Budget Committee  
Tuesday, April 20, 2010 – 3:00 p.m.  
Norfolk Room, Catholic Education Centre**

**Present:** Dennis Blake (Chair), Cliff Casey, Dan Dignard, Wally Easton, Bonnie McKinnon,  
Joe McPherson, Pat Petrella, June Szeman

---

**1. Opening Prayer**

Dennis Blake opened the meeting with prayer.

**2. Approval of the Agenda**

Moved by: Dan Dignard

Seconded by: June Szeman

THAT the Budget Committee approves the Agenda of April 20, 2010.

**3. Approval of the Minutes**

Moved by: June Szeman

Seconded by: Dan Dignard

THAT the Budget Committee approves the Minutes of February 23, 2010.

**4. Declaration of Conflict of Interest: Nil.**

**5. Business Arising from the Minutes: Nil.**

**6. Staff Reports and Information Items:**

**6.1 2010-11 Goals**

Cathy Horgan presented the following proposed goals to the Committee.

- Improve primary literacy scores.
- Strengthen the visibility and practice of our Catholic faith in our schools.
- Identify and nurture potential leaders at every level of our school system.
- Enhance communications, both as a resource and as a communication tool.

Moved by: Joe McPherson

Seconded by: Dan Dignard

THAT the Budget Committee recommends the Committee of the Whole refers the 2010-11 Goals report to the Brant Haldimand Norfolk Catholic District School Board for approval.

**Carried.**



**6.2 Overview of Grants for 2010-11**

Wally Easton reviewed the changes to grants for 2010-11. Major changes include revisions to Special Education grants and changes to the Learning Opportunities Grant. Grants for classroom computers have been reduced again this year.

Moved by: June Szeman

Seconded by: Joe McPherson

THAT the Budget Committee recommends the Committee of the Whole refers the Overview of Grants for 2010-11 report to the Brant Haldimand Norfolk Catholic District School Board for receipt.

**Carried.**

**6.3 Audit Committee and Internal Audit Update**

The Committee received an update on the internal audit and Audit Committee initiatives. The formation of local audit committees has been deferred until January 2011. The process to hire internal auditors for the local region has begun and it is expected staff will be in place by next fall.

Moved by: Joe McPherson

Seconded by: June Szeman

THAT the Budget Committee recommends the Committee of the Whole refers the Audit Committee and Internal Audit Update report to the Brant Haldimand Norfolk Catholic District School Board for receipt.

**Carried.**

**6.4 Budget Reporting Changes**

The final changes to Public Sector Accounting Board (PSAB) accounting will be made in 2010-11 in accordance with Ministry requirements. Pat Petrella and Wally Easton reviewed the major changes and explained the impact on budget and financial reporting.

Moved by: June Szeman

Seconded by: Joe McPherson

THAT the Budget Committee recommends the Committee of the Whole refers the Budget Reporting Changes report to the Brant Haldimand Norfolk Catholic District School Board for receipt.

**Carried.**

**6.5 Draft Expenditure Budget**

Wally Easton and Pat Petrella presented the draft expenditure budget for programs and services. The budget is not complete as boards have not received detailed grant calculations. A full draft budget will be presented at the Budget Committee meeting on May 18, 2010.

Moved by: June Szeman

Seconded by: Joe McPherson

THAT the Budget Committee recommends the Committee of the Whole refers the Draft Expenditure Budget report to the Brant Haldimand Norfolk Catholic District School Board for receipt.

**Carried.**



**BRANT HALDIMAND NORFOLK  
Catholic District School Board**

**Minutes**

Catholic Education Centre  
322 Fairview Drive  
Brantford, ON N3T 5M8

---

**7. Trustee Inquiries:** Nil.

**8. Business of the In-Camera Session**

Moved by: Joe McPherson

Seconded by: June Szeman

THAT the Budget Committee moves to an In-Camera Session.

**9. Report on the In-Camera Session**

Moved by: June Szeman

Seconded by: Joe McPherson

THAT the Budget Committee approves the business of the In-Camera Session.

**10. Adjournment**

The meeting was adjourned at 6:15 p.m.

---

**Next meeting:** The next meeting is scheduled on Tuesday, May 18, 2010 – 3:30 p.m.