



**BRANT HALDIMAND NORFOLK
Catholic District School Board**

Minutes

Catholic Education Centre
322 Fairview Drive
Brantford, ON N3T 5M8

**Budget Committee
Friday, April 1, 2011 – 9:30 a.m.
Haldimand Room, Catholic Education Centre**

Present: Dennis Blake, Cliff Casey, Dan Dignard, Wally Easton, Tom Grice, Cathy Horgan, Pat Petrella, Rick Petrella (Chair)

1. Opening Prayer

Rick Petrella opened the meeting with prayer.

2. Approval of the Agenda

Moved by: Dan Dignard

Seconded by: Dennis Blake

THAT the Budget Committee approves the Agenda of April 1, 2011.

Carried

3. Approval of the Minutes

Moved by: Dennis Blake

Seconded by: Dan Dignard

THAT the Budget Committee approves the Minutes of June 8, 2010.

Carried

4. Declaration of Conflict of Interest: Nil.

5. Business Arising from the Minutes: Nil.

6. Staff Reports and Information Items:

6.1 Presentation: Impact of Declining Enrolment

Director of Education, Cathy Horgan, presented a historical overview regarding enrolment studies completed in the past and the projected enrolment trend for the next five years. The shortfall expected due to declining enrolment over the next five years is approximately \$1 million.

Moved by: Dan Dignard

Seconded by: Cliff Casey

THAT the Budget Committee recommends that the Committee of the Whole refers the Impact of Declining Enrolment presentation to the Brant Haldimand Norfolk Catholic District School Board for receipt.

Carried



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6.2 Goals for 2011-12 Budget

Cathy Horgan presented the goals for the 2011-12 Budget as recommended by administration. The goals align with the strategic commitments as approved by the Board.

Moved by: Dan Dignard

Seconded by: Cliff Casey

THAT the Budget Committee recommends that the Committee of the Whole refers the Goals for 2011-12 Budget report to the Brant Haldimand Norfolk Catholic District School Board for approval
Carried

Moved by: Cliff Casey

Seconded by: Dan Dignard

THAT the Budget Committee recommends that the Committee of the Whole approves that senior staff include the reduction of program and costs saving measures as a major consideration, which will drive the expenditure lines.

Carried

6.3 Budget Procedures Manual

Wally Easton reviewed the Budget Procedures Manual for 2011-12, which provides direction to staff regarding the process for completing the budget.

Moved by: Dennis Blake

Seconded by: Dan Dignard

THAT the Budget Committee recommends that the Committee of the Whole refers the Budget Procedures Manual to the Brant Haldimand Norfolk Catholic District School Board for receipt.

Carried

7. Trustee Inquiries:

7.1 Trustee Blake requested information concerning the Ministry of Education memorandum regarding school activity fees.

8. Business of the In-Camera Session

Moved by: Dan Dignard

Seconded by: Dennis Blake

THAT the Budget Committee moves to an In-Camera Session.

Carried

9. Report on the In-Camera Session

Moved by: Dennis Blake

Seconded by: Dan Dignard

THAT the Budget Committee approves the business of the In-Camera Session.

Carried

10. Adjournment

The meeting was adjourned at 11:30 a.m.

Next Meeting: Tuesday, April 26, 2011, 4:00 p.m., Norfolk Room