



**BRANT HALDIMAND NORFOLK
Catholic District School Board**

Minutes

Catholic Education Center
322 Fairview Drive
Brantford, ON N3T 5M8

**Budget Committee
Wednesday, January 6, 2010 – 2:00 p.m.
Norfolk Room, Catholic Education Centre**

Present: Dennis Blake (Chair), Cliff Casey, Dan Dignard, Wally Easton, Joe McPherson, June Szeman

1. Opening Prayer

Dennis Blake opened the meeting with prayer.

2. Approval of the Agenda

Moved by: Joe McPherson

Seconded by: Dan Dignard

THAT the Budget Committee approve the Agenda of January 6, 2010.

3. Approval of the Minutes

Moved by: Dan Dignard

Seconded by: Joe McPherson

THAT the Accommodations Committee approve the Minutes of June 9, 2009.

4. Declaration of Conflict of Interest: Nil.

5. Information Items:

a) Revised Budget

Wally Easton reviewed the revised budget. There are several major changes, primarily, due to the decline in enrolment from that in the original budget. Actual enrolment at October 2009 was less than originally expected by approximately 70 elementary pupils and 40 secondary pupils. This resulted in a reduction of approximately \$1.0 million in General Operating grants. There are some additional grants to fund specific initiatives such as the High Skills Major, Schools in the Middle and Math/Literacy.

The Teacher Salary budget has been reduced by 5.5 teachers to reflect the lesser enrolment and other Supplies and Services budgets have been reduced where possible. There has been an increase of 3.5 Educational Assistants to provide service to identified students. The upgrade in some computers at the secondary level has been deferred to next year. The reduction in grants was also partially offset by the surplus carried forward from 2008-09 in the amount of \$412,000.

Moved by: Dan Dignard

Seconded by: Joe McPherson

THAT the Accommodations Committee recommend the Committee of the Whole refer the 2009-10 Revised Budget Estimates, in the amount of 110,946,161 to the Brant Haldimand Norfolk Catholic District School Board for approval.



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b) Audit Committee

Wally Easton reviewed the Ministry requirements on Internal Audit and Audit Committees. The Committee reviewed the report and made some suggestions regarding the guidelines, but felt the report was more appropriately dealt with by the Committee of the Whole. Therefore, the report will be forwarded directly to the Committee of the Whole.

6. Trustee Enquiries: Nil.

7. Business of the In-Camera Session

Moved by: June Szeman

Seconded by: Joe McPherson

THAT the Budget Committee move to an In-Camera Session.

6. Report on the In-Camera Session

Moved by: Dan Dignard

Seconded by: Joe McPherson

THAT the Budget Committee approve the business of the In-Camera Session.

7. Adjournment

The meeting was adjourned at 2:15 p.m.

Next meeting: The next meeting is scheduled on Tuesday, February 23, 2010 at 3:30 p.m.