



**BRANT HALDIMAND NORFOLK
Catholic District School Board**

Minutes

Catholic Education Centre
322 Fairview Drive
Brantford, ON N3T 5M8

**Budget Committee
Tuesday, January 14, 2014 – 7:00 p.m.
Haldimand Room**

Present: Rick Petrella (Chair), Dennis Blake, Cliff Casey, Dan Dignard, Tom Grice, Bonnie McKinnon, Jamie McKinnon, Pat Petrella, Chris Roehrig, June Szeman, Leslie Telfer

1. Opening Prayer

Rick Petrella opened the meeting with prayer.

2. Approval of the Agenda

Moved by: Bonnie McKinnon

Seconded by: Dennis Blake

THAT the Budget Committee approves the Agenda of January 14, 2014.

Carried

3. Approval of the Minutes

Moved by: Bonnie McKinnon

Seconded by: June Szeman

THAT the Budget Committee approves the Minutes of May 29, 2013.

Carried

4. Declaration of Conflict of Interest: Nil.

5. Business Arising from the Minutes: Nil.

6. Staff Reports and Information Items:

6.1 Revised Budget Estimates – 2013-14

Superintendent Grice updated trustees on the most significant revisions made to the 2013-14 preliminary budget. These revisions reflect changes to revenue and expenses since the preliminary projections of June, 2013. Student enrolment increased by approximately 90 students, which resulted in additional funding that was offset by expenditures relating to enrolment. As a result of the OECTA Memorandum of Understanding (MOU), additional teachers, educational assistants, early childhood educators, secretaries and Human Resources Department staff are required.



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Moved by: Bonnie McKinnon

Seconded by: Dennis Blake

THAT the Budget Committee recommends that the Committee of the Whole refers the 2013-14 Revised Budget Estimates, in the amount of \$118,154,110 to the Brant Haldimand Norfolk Catholic District School Board for approval.

Carried

6.2 Budget Planning

Tom Grice reviewed the budget planning process, specifically detailing the Budget Procedures Manual for 2014-15. As set-out in the Manual, the process for 2014-15 is very similar to the current year with changes made specifically to personnel responsible for certain areas of the budget and calendar dates for the budget process shifting slightly.

Moved by: Dennis Blake

Seconded by: Bonnie McKinnon

THAT the Budget Committee recommends the Committee of the Whole refers the Budget Planning report to the Brant Haldimand Norfolk Catholic District School Board for approval of the budget procedures as outlined in the 2014-15 Budget Procedures Manual.

Carried

7. Trustee Inquiries: Nil.

8. Business of the In-Camera Committee

Moved by: Bonnie McKinnon

Seconded by: Dennis Blake

THAT the Budget Committee moves to an in-camera session.

Carried

9. Report on the In-Camera Session:

Moved by: Bonnie McKinnon

Seconded by: Dennis Blake

THAT the Budget Committee approves the business of the In-Camera Session.

Carried

10. Adjournment

Moved by: Dennis Blake

Seconded by: Bonnie McKinnon

THAT the Budget Committee adjourns the meeting of January 14, 2014.

Carried

Next Meeting: Wednesday, April 23, 2014 – 4:00 p.m.