



**BRANT HALDIMAND NORFOLK
Catholic District School Board**

Minutes

Catholic Education Centre
322 Fairview Drive
Brantford, ON N3T 5M8

**Budget Committee
Tuesday, March 6, 2012 – 7:30 p.m.
Haldimand Room, Catholic Education Centre**

Present: Rick Petrella (Chair), Dennis Blake, Cliff Casey, Dan Dignard, Tom Grice, Cathy Horgan, Bonnie McKinnon, Pat Petrella, June Szeman

1. Opening Prayer

Rick Petrella opened the meeting with prayer.

2. Approval of the Agenda

Moved by: Cliff Casey

Seconded by: Dan Dignard

THAT the Budget Committee approves the Agenda of March 6, 2012.

Carried

3. Approval of the Minutes

Moved by: Dan Dignard

Seconded by: Dennis Blake

THAT the Budget Committee approves the Minutes of June 6, 2011.

Carried

4. Declaration of Conflict of Interest: Nil.

5. Business Arising from the Minutes: Nil.

6. Staff Reports and Information Items:

6.1 Financial Goals for the 2012-13 Budget

Cathy Horgan articulated that the entire budget process was premised on the four general financial goals (*givens*) as described in the report. The financial goals (*givens*) include:

- Continue a fiscally-sound approach to developing a balanced budget.
- Enhance financial stability.
- Continue to promote fiscal responsibility among departments.
- Ensure legislative compliance.

She also spoke individually to each of the goals within the Board's four strategic commitments. Mrs. Horgan emphasized that the affordability of these goals would be determined as the budget is developed. Trustees expressed their ongoing interest in fiscal responsibility with balanced revenues and expenditures and where goals could be supported through plans and enhancements for students and the system.

Moved by: Dan Dignard

Seconded by: Dennis Blake

THAT the Budget Committee recommends that the Committee of the Whole refers the Financial Goals for the 2012-13 Budget report to the Brant Haldimand Norfolk Catholic District School Board for approval.

Carried



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6.2 Budget Planning

Tom Grice reviewed the budget planning process, specifically detailing the Budget Procedures Manual for 2012-13. As set-out in the Manual, the process for 2012-13 is very similar to the current year with changes made specifically to personnel responsible for certain areas of the budget and calendar dates for the budget process shifting slightly.

Moved by: Dennis Blake

Seconded by: Dan Dignard

THAT the Budget Committee recommends that the Committee of the Whole refers the Budget Planning report to the Brant Haldimand Norfolk Catholic District School Board for approval of the budget procedures as outlined in the Budget Procedures Manual.

Carried

7. **Trustee Inquiries:** Nil.

8. Business of the In-Camera Session

Moved by: Cliff Casey

Seconded by: Dennis Blake

THAT the Budget Committee moves to an In-Camera Session.

Carried

9. Report on the In-Camera Session

Moved by: Dennis Blake

Seconded by: Cliff Casey

THAT the Budget Committee approves the business of the In-Camera Session.

Carried

10. Adjournment

The meeting was adjourned at 8:40 p.m.

Next Meeting: TBD