



Committee of the Whole
Tuesday, October 18, 2011 7:00 pm
Boardroom

Trustees:

Present: Cliff Casey (Chair), June Szeman (Vice Chair), Dennis Blake, Dan Dignard, Bonnie McKinnon, Rick Petrella, Maxine Smitiuch (Student Trustee)

Absent:

Senior Administration:

Cathy Horgan (Director of Education & Secretary), Wally Easton (Associate Director, Corporate Services & Treasurer), Bill Chopp, Trish Kings and Chris Roehrig (Superintendents of Education), Tom Grice (Assistant Superintendent of Business)

1. Opening Business

1.1 Opening Prayer

The meeting was opened with a prayer led by Cliff Casey.

1.2 Attendance – As noted above.

1.3 Approval of the Agenda

Moved by: Dennis Blake

Seconded by: Bonnie McKinnon

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board approves the Agenda of the October 18, 2011 meeting.

Carried

1.4 Declaration of Interest – Nil

2. Presentations – Nil

3. Delegations - Nil

4. Consent Agenda

4.1 THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board approves the minutes from the September 20, 2011 meeting.

4.2 THAT the Committee of the Whole refers the unapproved minutes from the Special Education Advisory Committee meeting of September 14, 2011 to the Brant Haldimand Norfolk Catholic District School Board for receipt.



- 4.3** THAT the Committee of the Whole refers the unapproved minutes from the Faith Advisory Committee meeting of October 6, 2011 to the Brant Haldimand Norfolk Catholic District School Board for receipt.

Trustee Blake inquired about the status of the specialized transportation challenges noted in the SEAC Minutes (Item 4.2). Superintendent Chopp confirmed that all situations have been resolved. Trustee Szeman inquired as to the status of the letter from the CYO Basketball organization regarding increased facility usage fees. Associate Director Easton advised that staff is currently researching the actual cost of providing services to these types of organizations versus the fees being charged under the revised Community Use of Schools fee structure and will report back at the November meeting.

Moved by: Rick Petrella

Seconded by: June Szeman

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board receives all reports and approves all motions under the Consent Agenda.

Carried

5. Committee and Staff Reports

5.1 Unapproved Policy Committee Meeting Minutes and Recommendations – October 13, 2011

Trustee Blake, Chair of the Policy Committee, reviewed the highlights of the Committee's meeting held on October 13, 2011. The policies that were reviewed reflect changes resulting from recent Ministry of Education legislations. Trustee Blake also commented on some of the discussion items including the process for delegations to the Board and the number of allowable days away from school for school trips. He then presented the following recommendations for approval:

THAT the Policy Committee recommends that the Committee of the Whole refers the Fees for Learning Materials and Activities policy to the Brant Haldimand Norfolk Catholic District School Board for approval.

THAT the Policy Committee recommends that the Committee of the Whole refers the Student Trustee Policy 100.07 to the Brant Haldimand Norfolk Catholic District School Board for approval.

THAT the Policy Committee recommends that the Committee of the Whole refers the Catholic School Advisory Council Policy 200.31 to the Brant Haldimand Norfolk Catholic District School Board for approval.

THAT the Policy Committee recommends that the Committee of the Whole refers the Regional Catholic Parent Involvement Committee Policy 200.24 to the Brant Haldimand Norfolk Catholic District School Board for approval.



Moved by: June Szeman
Seconded by: Rick Petrella

THAT the Committee of the Whole refers the unapproved minutes from the Policy Committee Meeting of October 13, 2011 to the Brant Haldimand Norfolk Catholic District School Board for receipt.

Carried

THAT the Committee of the Whole refers the recommendations from the Policy Committee Meeting of October 13, 2011 to the Brant Haldimand Norfolk Catholic District School Board for approval.

Carried

5.2 OCSTA Annual Membership Fees

Chair Casey commented that the fee structure for annual membership with the Ontario Catholic School Trustees' Association has not changed since 2002-03, except for the addition of twenty-five cents per student to support the Association's efforts in supporting Catholic education. The formula may be reviewed in the future due to the decreasing enrolment trend provincially.

Moved by: Rick Petrella
Seconded by: June Szeman

THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board approves the continued membership with the Ontario Catholic School Trustees' Association and remits the annual fee of \$46,034 for the 2011-12 school year.

Carried

5.3 Primary Class Size

Assistant Superintendent Grice confirmed that, as of the September deadline, the Board was in compliance with the Primary Class Size requirement mandated by the Ministry of Education. 90% of primary classes are within the 20 pupil maximum, with 10% of classrooms between 20-23 pupils, as allowed by the Ministry.

Moved by: Bonnie McKinnon
Seconded by: Dennis Blake

THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board receives the Primary Class Size report.

Carried

5.4 Strategic Action Plan 2011-12

Director Horgan presented the action plan for the third and final year of the current multi-year Strategic Action Plan. Input from across the system was taken into consideration in the formation of the Year 3 goals and strategies for the four strategic commitments: Catholicity, Student Achievement, Leadership and Communications. Director Horgan commented that the quality of feedback received from staff, deaneries and administrative sites is a strong indication that the Strategic Plan is a living document and that the system is poised to move into a new multi-year plan next year. Successes, recurring themes and gaps in each of the four areas were highlighted. Senior Staff presented new strategies that will be contained in the third year action plan for each of the strategic commitments.



Moved by: Dennis Blake

Seconded by: Bonnie McKinnon

THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board approves the Strategic Action Plan 2011-12.

Carried

5.5 Board Brand

Director Horgan advised that the Board's Branding initiative, which began in June 2010, has evolved and that a clearer sense of the difference between a "brand" and a "logo" has been imparted. The initial goals of the Branding initiative, to portray the uniqueness of Catholic education and to be timeless in nature have not changed. Tracey Austin, Manager of Communications, gave a visual presentation in which she highlighted key features of the revised branded look. A Visual Identity Guidelines reference is being developed and will be communicated to the system in December to ensure consistency of visual communications to both our internal and external audiences.

Moved by: Dan Dignard

Seconded by: Rick Petrella

THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board receives the report on the Board Brand.

Carried

5.6 e-Learning Contact (eLC)

Superintendent Roehrig advised that the Ministry of Education is providing funding for one e-Learning Contact position per board for the 2011-12 school year to help reach students through digital learning. The Ministry's new digital learning strategy includes e-learning projects, the implementation of blended learning, an online Homework Help initiative, and the distribution of digital resources and tools. The target date for the hiring of a teacher for this position is December 1, 2011; the position will end on June 30, 2012. Trustee Blake requested that trustees be given a report on the eLC initiative at the end of the school year.

Moved by: Rick Petrella

Seconded by: June Szeman

THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board approves the position of e-Learning Contact from December 1, 2011 to June 30, 2012.

Carried

5.7 Excursion – Chicago, IL

Superintendent Roehrig advised that approximately 57 Grades 11-12 students from Assumption College have an opportunity to participate in a field trip next March Break that will look at how Arts have impacted on the cultural landscape of the city of Chicago.



Moved by: June Szeman

Seconded by: Rick Petrella

THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board approves the request from Assumption College School for an excursion to Chicago, IL from Saturday, March 10, 2012 to Tuesday, March 13, 2012.

Carried

6. Information and Correspondence

A card of thanks from the Rainbow Award recipient from Holy Trinity, a letter of appreciation for our Board's partnership with King's University College, as well as a petition signed by parents of Our Lady of LaSalette School requesting the re-installation of the Design and Technology program were circulated. Director Horgan advised trustees that staff would be meeting with the Our Lady of LaSalette Catholic School Advisory Council. Associate Director Easton also advised trustees that the former St. Jean de Brebeuf school building will need to be listed with a real estate agent.

Moved by: June Szeman

Seconded by: Rick Petrella

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board receives the information and correspondence items since the last meeting.

Carried

7. Notices of Motion - Nil

8. Trustee Inquiries

Trustee Szeman inquired when trustees would have the opportunity to review the entire Watson Report and evaluate pupil accommodation needs across the system. Chair Casey advised that the report would be reviewed at the next Accommodations Committee meeting.

Trustee Blake asked if there was an update on the Robotics program. In order to allow time for feedback on the implementation of the program since September, Director Horgan advised that a report would be provided at the December, 2011 Board meeting.

Trustee Petrella inquired about the status of the Information Technology Strategic Plan. Assistant Superintendent Grice advised that it should be ready to present to the Board before Christmas.

9. Business In-Camera

Moved by: June Szeman

Seconded by: Rick Petrella

THAT the Brant Haldimand Norfolk Catholic District School Board moves to an in-camera session.

Carried



10. Report on the In-Camera Session

Moved by: Rick Petrella

Seconded by: June Szeman

THAT the Brant Haldimand Norfolk Catholic District School Board approves the business from the in-camera session.

Carried

11. Future Meetings

The list of 2011-12 meetings and events was reviewed by Trustees.

12. Closing Prayer

13. Adjournment

Moved by: Rick Petrella

Seconded by: June Szeman

THAT the Brant Haldimand Norfolk Catholic District School Board adjourns the meeting of October 18, 2011.

Carried