



**Brant Haldimand Norfolk
Catholic District School Board**

Minutes

Catholic Education Centre
322 Fairview Drive
Brantford, ON N3T 5M8

**Committee of the Whole
February 21, 2012 7:00 pm
Boardroom**

Present: Trustees:

Cliff Casey (Chair), June Szeman (Vice Chair), Dennis Blake, Dan Dignard, Bonnie McKinnon, Rick Petrella, Maxine Smitiuch (Student Trustee)

Absent:

Senior Administration:

Cathy Horgan (Director of Education & Secretary), Tom Grice (Superintendent of Business & Treasurer), Bill Chopp and Trish Kings (Superintendents of Education)

1. Opening Business

1.1 Opening Prayer

The meeting was opened with a prayer led by Cliff Casey.

1.2 Attendance – As noted above.

1.3 Approval of the Agenda

Moved by: Rick Petrella
Seconded by: June Szeman

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board approves the Agenda of the February 21, 2012 meeting.
Carried

1.4 Declaration of Interest - Nil

2. Presentations - Nil

3. Delegations - Nil

4. Consent Agenda

4.1 THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board approves the Minutes from the January 17, 2012 meeting.

4.2 THAT the Committee of the Whole refers the unapproved minutes from the Special Education Advisory Committee Meeting of January 11, 2012 to the Brant Haldimand Norfolk Catholic District School Board for receipt.



Moved by: Bonnie McKinnon
Seconded by: Rick Petrella

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board receives all reports and approves all motions under the Consent Agenda.

Carried

5. Committee and Staff Reports

5.1 Financial Report – November 2011

Superintendent of Business Grice reviewed the quarterly financial report. In his remarks he clarified various expenditures to date and gave the rationale as to why some items may be higher at this time of year and will level out towards the end of the year.

Moved by: Bonnie McKinnon

Seconded by: June Szeman

THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board receives the Financial Report – November 2011.

Carried

5.2 Joint Use Agreement St. Basil and Walter Gretzky Schools

Superintendent of Business Grice reviewed the Joint Use Agreement for the construction and operational costs and responsibilities for the St. Basil/Walter Gretzky facility.

Moved by: Bonnie McKinnon

Seconded by: Rick Petrella

THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board approves the Joint Use Agreement for St. Basil Catholic Elementary School and Walter Gretzky School.

Carried

5.3 2012-13 School Year Calendar

Superintendent of Education Chopp reviewed the proposed School Year Calendar for 2012-13. Mr. Chopp detailed the professional development dates and compared our dates to the Grand Erie District School Board dates.

Moved by: Rick Petrella

Seconded by: June Szeman

THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board approves the proposed 2012-13 School Year Calendars for elementary schools and secondary schools, as presented.

Carried



5.4 Integration Committee Report St. Mary and Holy Cross Schools

Trustee Dan Dignard, Chair of the Integration Committee for St. Mary and Holy Cross schools, provided trustees with an update of Committee meetings to date. In his comments, he stated that transportation was the biggest concern for parents and that their concerns have been answered by the Transportation Department. It was also announced that Neil Chopp will remain the principal at Holy Cross School.

Moved by: Bonnie McKinnon

Seconded by: June Szeman

THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board receives the Integration Committee report regarding St. Mary and Holy Cross schools.

Carried

5.5 Integration Committee Report St. Bernard and St. Pius Schools

Trustee Cliff Casey and Chair of the Integration Committee for St. Bernard and St. Pius schools provided trustees with an overview of the Committee meetings to date. The meetings have been positive. A question arose with regards to the name of the replacement school. Director Horgan replied that policy (400.17) will be followed. A committee will be struck by the Superintendent of Education.

Moved by: Bonnie McKinnon

Seconded by: Rick Petrella

THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board receives the Integration Committee report regarding St. Bernard and St. Pius schools.

Carried

5.6 Surplus Accommodation – Grand Erie District School Board

Grand Erie District School Board advised the Board that the former Victoria Public School on Richmond Street in Brantford was available. The Board determined that it does not have any use for this facility.

Moved by: June Szeman

Seconded by: Rick Petrella

THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board advises the Grand Erie District School Board that the Brant Haldimand Norfolk Catholic District School Board has no interest in the following property:

- Former Victoria Public School, 40 Richmond Street, Brantford, Ontario.

Carried

5.7 Information and Communication Technology Operation Plan

Superintendent of Business Grice presented a comprehensive plan to address technology as it relates to the Board's Strategic Plan, School Improvement Plans and the IBM review that was conducted a few years ago. The supporting document for this action plan addresses wireless communications, new technologies and how a classroom should look in the 21st century. The plan provided strategies and outcomes in the following areas:



- Wireless Learning Environment
- Board Portal
- Upgrading Learning Spaces
- eLearning
- Managing Students and Board Administrative Data
- Technology to Support Innovation and Special Projects
- Evidence-Informed Decision Making
- Promoting Safe, Effective, and Appropriate Use through Governance and Policy
- Building System Capacity
- Enterprise Applications and Corporate Communications
- Disaster Recovery Strategy
- Infrastructure Reliability
- Improving Technical Support Mechanisms and Teaming

Moved by: June Szeman

Seconded by: Rick Petrella

THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board receives the Information and Communication Technology Operation Plan.

Carried

5.8 Kindergarten Registration Campaign 2012

Superintendent of Education Kings reviewed the activities undertaken during the 2012 Kindergarten Registration Campaign. Manager of Communications and Community Relations Tracey Austin provided a presentation of the various advertising, materials, and surveys put together and used throughout the campaign. The information retrieved from the survey will be used to assess this year's campaign. Trustees suggested that a checklist be added to the package and that one of the questions on the survey should include whether or not we were found on the web. A better estimate of JK/K registrations will be known in March and trustees will be advised at that time.

Moved by: June Szeman

Seconded by: Rick Petrella

THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board receives the information on the Kindergarten Registration Campaign 2012.

Carried



5.9 Wood Street School

Superintendent of Business Grice reviewed the site and floor plans for the replacement school on Wood Street. In his presentation, Mr. Grice advised that in meetings with parents, some suggestions for change were made and incorporated into the plans by the architect. Trustees requested a status on completion dates as they are achieved. Trustees discussed the amount of room for the playground as well as room for portables should they be required in the future.

Moved by: Bonnie McKinnon

Seconded by: Rick Petrella

THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board receives the Wood Street School report.

Carried

5.10 Excursion – Mission Trip to Grassy Narrows, First Nation

Director of Education Cathy Horgan reviewed the request from the three secondary schools for a mission trip to Grassy Narrows in northern Ontario. Trustees requested that MPPs be made aware of this excursion.

Moved by: Rick Petrella

Seconded by: June Szeman

THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board approves the request from Assumption College School, Holy Trinity Catholic High School and St. John's College for an excursion, "Mission Trip" to Grassy Narrows from Saturday, June 16, 2012 to Sunday, June 24, 2012.

Carried

5.11 Excursion – Columbus, OH

Director of Education Cathy Horgan reviewed the request from Assumption College School for the Girls' Rugby team to participate in a tournament in Columbus, Ohio.

Moved by: Rick Petrella

Seconded by: June Szeman

THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board approves the request from Assumption College School for an excursion to Columbus, OH from Friday, April 27, 2012 to Sunday, April 29, 2012.

Carried

5.12 Educational Field Trip Summary Report

Superintendent of Education Bill Chopp reviewed the bi-annual summary report for educational field trips in both the elementary and secondary panels.

Moved by: June Szeman

Seconded by: Rick Petrella

THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board receives the educational field trip summary report.

Carried



6. Information and Correspondence

6.1 OCSTA Update

OCSTA has circulated the Drummond Commission report and a summary of educational recommendations prepared by People for Education. Trustees were asked to review the material. Director Horgan advised trustees that the impact to school boards will not be known until the provincial government passes the budget in March. Director Horgan commented that she is hopeful that it will not impact the excellent progress being made in student achievement.

Information from OECTA has been circulating with regards to Wi-fi in the schools. A letter was distributed from the local Health Unit. Premier McGuinty has stated that schools are well within the safe guidelines as outlined by health professionals.

OCSTA has produced a document, *Respecting Differences*. This is a collaborative report with the Assembly of Catholic Bishops of Ontario (ACBO). Trustees are encouraged to read the document.

6.2 Director of Education Cathy Horgan distributed a portion of the Catholic Register showing the Board's announcement of congratulations on the installation of Archbishop Thomas Collins as Cardinal.

Director of Education Cathy Horgan provided an update on the progress of the new Strategic Plan. She distributed a document outlining timelines, a checklist and key questions to determine where we are and the four stages of the plan. A committee has been struck to deal with the materials, to assess the Board's status, and to determine if our commitments are still viable.

Moved by: Bonnie McKinnon

Seconded by: Rick Petrella

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board receives the information and correspondence items since the last meeting.

Carried

7. Notices of Motion - Nil

8. Trustee Inquires

Trustee June Szeman visited St. Basil School and requested information regarding the use of the entire gymnasium and library. Superintendent of Business Grice responded that the stage is currently waiting on tile to be delivered and installed. The equipment taking up space in that area will be moved/installed in the near future. Mr. Grice will get further information from the principal regarding the plans for the completion of the library (by the technicians).

Trustee June Szeman enquired about the mileage rate and asked that it be reviewed.

Trustee Rick Petrella asked if it is still the practice to have a plaque placed on new additions and buildings. Senior administration will look into this and advise trustees.



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Trustee Dan Dignard spoke about an article that appeared in the newspapers whereby it pitted Catholic Boards against Public Boards and the cost savings of amalgamating boards. Chair of the Board Cliff Casey stated that the Mayor of Norfolk has raised the same issue and that he has a meeting to discuss this. Tracey Austin will provide the Chair with the breakdown of lack of savings if boards were in fact to amalgamate as one, as researched through FACE.

9. Business In-camera

Moved by: June Szeman
Seconded by: Rick Petrella

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board moves to an in-camera Session.

Carried

10. Report on the In-camera session

Moved by: Rick Petrella
Seconded by: June Szeman

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board approves the business from the in-camera session.

Carried

11. Future Meetings and Events

The list of future meetings and events was reviewed by trustees.

12. Closing Prayer

The closing prayer was recited in unison.

13. Adjournment

Moved by: Bonnie McKinnon
Seconded by: Rick Petrella

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board adjourns the meeting of February 21, 2012.

Carried

Next Meeting: March 20, 2012 7:00 pm