



Committee of the Whole
Tuesday, June 19, 2012 7:30 pm
Boardroom

Trustees:

Present: June Szeman (Vice Chair), Dennis Blake, Dan Dignard, Bonnie McKinnon, Rick Petrella, Maxine Smitiuch (Student Trustee)

Absent: Cliff Casey (Chair)

Senior Administration:

Cathy Horgan (Director of Education), Tom Grice (Superintendent of Business & Treasurer), Bill Chopp, Trish Kings and Chris Roehrig (Superintendents of Education)

1. Opening Business

1.1 Opening Prayer

The meeting was opened with a prayer led by June Szeman. Vice Chair Szeman declared her intention to vote on all agenda items.

1.2 Attendance – As noted above.

1.3 Approval of the Agenda

Moved by: Rick Petrella

Seconded by: Bonnie McKinnon

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board approves the Agenda of the June 19, 2012 meeting.

Carried

1.4 Declaration of Interest – Nil

2. Presentations

Vice Chair Szeman welcomed the Provincial Mock Trial Champions students from Assumption College School: Rachel Adams, Hillary Miller and Rebecca Orsini, as well as staff advisor, Carissa Engell. Team members Arnisa Morina, Katherine Radojewski and Dylan Sousa, and staff advisor Jennifer Tunnicliffe were unable to attend. Mrs. Szeman congratulated the team on their fourth consecutive win of the Ontario Bar Association Mock Trial competitions and acknowledged the support of Crown attorney George Orsini and defense lawyer Dennis Tousevard. She congratulated Dylan Sousa on being recognized by the judges as the top oralist for this year's competition.

Vice Chair Szeman drew trustee attention to several quilts on display that were initiated at the Board Art Exhibits and will be donated to area charities.

3. Delegations - Nil



4. Consent Agenda

- 4.1 THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board approves the minutes of the May 15, 2012 meeting.
- 4.2 THAT the Committee of the Whole refers the unapproved minutes of the Special Education Advisory Committee Meetings of May 16, 2012 and June 13, 2012 to the Brant Haldimand Norfolk Catholic District School Board for receipt.
- 4.3 THAT the Committee of the Whole refers the unapproved minutes of the Budget Committee Meeting of May 22, 2012 to the Brant Haldimand Norfolk Catholic District School Board for receipt.
- 4.4 THAT the Committee of the Whole refers the unapproved minutes of the Student Transportation Services Brant Haldimand Norfolk Board of Directors' Meeting of May 22, 2012 to the Brant Haldimand Norfolk Catholic District School Board for receipt.
- 4.5 THAT the Committee of the Whole refers the unapproved minutes of the Catholicity Committee Meeting of May 23, 2012 to the Brant Haldimand Norfolk Catholic District School Board for receipt.
- 4.6 THAT the Committee of the Whole refers the unapproved minutes of the Regional Catholic Parent Involvement Committee Meeting of May 28, 2012 to the Brant Haldimand Norfolk Catholic District School Board for receipt.
- 4.7 THAT the Committee of the Whole refers the unapproved minutes of the Faith Advisory Committee Meeting of May 29, 2012 to the Brant Haldimand Norfolk Catholic District School Board for receipt.

Moved by: Bonnie McKinnon

Seconded by: Rick Petrella

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board receives all reports and approves all motions under the Consent Agenda.

Carried

5. Committee and Staff Reports

5.1 Unapproved Budget Committee Meeting Minutes and Recommendations – June 4, 2012

Trustee Petrella, Chair of the Budget Committee, presented a balanced budget for the 2012-13 school year comprised of an operating budget of approximately \$119,255 million and a capital budget of approximately \$9,403 million. He reported that, overall, projected total revenue will decrease by \$2.3 million compared to 2011-12, primarily due to decreasing enrolment and reduced Ministry grants. This has presented significant challenges in reducing expenditures to achieve a balanced budget.



In the interest of supporting students in their learning, Trustee Blake expressed concerns regarding the reduction of staff positions. Trustee Blake requested a recorded vote. Trustee Petrella confirmed that difficult decisions have to be made in an era of restrictions, but added that it is not good timing to introduce two new positions at the central level when cuts are being made across the Board. Vice Chair Szeman expressed her thanks to Committee members for their time and effort during this challenging process.

The Committee's recommendations were presented, as follows:

THAT the Budget Committee recommends that the Committee of the Whole refers the 2012-13 Salaries and Benefits Budget, in the amount of \$91,028,290, to the Brant Haldimand Norfolk Catholic District School Board for approval.

THAT the Budget Committee recommends that the Committee of the Whole refers the 2012-13 Operations Budget, in the amount of \$28,225,297, to the Brant Haldimand Norfolk Catholic District School Board for approval.

THAT the Budget Committee recommends that the Committee of the Whole refers the 2012-13 Capital Budget, in the amount of \$9,403,440, to the Brant Haldimand Norfolk Catholic District School Board for approval.

Moved by: Dan Dignard

Seconded by: Bonnie McKinnon

THAT the Committee of the Whole refers the unapproved minutes of the Budget Committee Meeting of June 4, 2012 to the Brant Haldimand Norfolk Catholic District School Board for receipt.

Carried

THAT the Committee of the Whole refers the recommendations from the Budget Committee Meeting of June 4, 2012 to the Brant Haldimand Norfolk Catholic District School Board for approval.

Trustee Blake	No
Trustee Dignard	Yes
Trustee McKinnon	Yes
Trustee Petrella	No
Trustee Szeman	Yes

Carried

5.2 Agriculture Specialist High Skills Major (SHSM)

Superintendent Roehrig informed trustees that the Board will offer several new Specialist High Skills Major programs in 2012-13, including an innovative Agriculture program at Holy Trinity in Simcoe, whereby graduates will earn a special designation on their diploma. The rural community across Norfolk County lends itself well to this type of innovative programming and will be supported through strong partnerships with area farms and agriculture-related businesses.



Moved by: Dennis Blake
Seconded by: Dan Dignard

THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board receives the Agriculture Specialist High Skills Major Report.

Carried

5.3 Faith Animator

Director Horgan explained that the proposed Faith Animator position is a pastoral, chaplaincy-type position at a central level that would support the many initiatives linked with the Catholicity strategic commitments. The Faith Animator would liaise with parishes and dioceses, and focus on retreats and the pastoral needs of the system. In comparison, the Religion & Family Life Consultant would primarily support the curriculum and provide professional development for staff teaching Religion and Family Life. The Faith Animator position will be funded from the current complement of consultants and will result in a cost savings of \$25,000. Trustee Petrella expressed concerns about creating a new staff position during times of budgetary restraints and proposed the following motion and requested a recorded vote:

Moved by: Rick Petrella
Seconded by: Dennis Blake

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board tables discussion regarding the Faith Animator position until September, 2012.

Trustee Blake – Yes
Trustee Dignard – No
Trustee McKinnon – No
Trustee Petrella – Yes
Trustee Szeman - No

Defeated

It was stated that improvements in the area of Catholicity should be measured. Director Horgan advised that staff could report back to the Board in one year. Trustee Dignard commented that we need to be clear in what we are looking for with this type of position and focused objectives should be developed from the onset. Trustee Petrella requested a recorded vote.

Moved by: Bonnie McKinnon
Seconded by: Dan Dignard

THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board approves the position of Faith Animator, effective September 1, 2012 for a three-year term.

Trustee Blake – No
Trustee Dignard – Yes
Trustee McKinnon – Yes
Trustee Petrella – No
Trustee Szeman - Yes

Carried



5.4 Financial Report - May 2012

Superintendent Grice reported that 76.3% of the total budget has been spent year to date and that we are on target to be within spending limits by year end.

Moved by: Bonnie McKinnon

Seconded by: Rick Petrella

THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board receives the Financial Report – May 2012.

Carried

5.5 OSSLT Results

Superintendent Roehrig explained that provincially there has been a decline in the Ontario Secondary School Literacy Test (OSSLT) results year over year for the past four years. Although Board results are also down slightly this year, results are above provincial levels and compare very well with other boards. Superintendent Roehrig noted that many factors affect assessments like the OSSLT, even between schools within the Board. Focused efforts in addressing literacy needs will continue.

Moved by: Dennis Blake

Seconded by: Dan Dignard

THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board receives the OSSLT report.

Carried

5.6 Strategic Action Plan: Year End Report / Multi-Year Plan: Moving Forward

Director Horgan drew trustee attention to the monitoring reports in all four areas of the Strategic Action Plan – Catholicity, Student Achievement, Leadership and Communication – that were provided in the agenda package. These reports outline the year-end status for the various strategic commitments in all areas and represent the end of the current three-year Strategic Plan.

Director Horgan also explained that the process for developing the 2012-2015 Multi-Year Action Plan began in January. A widely distributed survey has validated our Board's current mission, motto, strategic commitments and core values. Feedback from two recent public participation sessions will be used by staff to help develop the operational plan in September 2012. A report will be brought back to the Board in the fall.

Moved by: Dan Dignard

Seconded by: Dennis Blake

THAT the Committee of the Whole refers the Strategic Action Plan: Year-End Report to the Brant Haldimand Norfolk Catholic District School Board for receipt.

Carried

THAT the Committee of the Whole refers the mission, motto, strategic commitments and core values to the Brant Haldimand Norfolk Catholic District School Board for the 2012-2015 Multi-Year Plan for approval.

Carried



5.7 Excursion – Lansing, MI

Superintendent Roehrig presented a request from Assumption College School for approximately 40 Grades 11-12 students to travel to Lansing Michigan in October 2012 to participate in a team-building activity and exhibition football game against Lansing Catholic School.

Moved by: Bonnie McKinnon

Seconded by: Rick Petrella

THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board approves the request from Assumption College School for an excursion to Lansing, MI from Friday, October 12, 2012 to Saturday, October 13, 2012.

Carried

5.8 Education Field Trip Summary Report

Superintendent Roehrig presented a summary of educational field trips, including overnight and extended overnight stays, that have been approved since the end of February 2012.

Moved by: Dan Dignard

Seconded by: Dennis Blake

THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board receives the educational field trip summary report for the period of February 29, 2012 – June 30, 2012.

Carried

6. Information and Correspondence - Nil

7. Notices of Motion

Trustee Blake presented the Notice of Motion he made at the May 15, 2012 Committee of the Whole meeting, as follows

THAT trustees are rotated for secondary school graduation ceremonies so that each trustee from the area which they represent has the opportunity to bring greetings and congratulations on behalf of the Board at least once every three years.

Moved by: Dennis Blake

Seconded by: Rick Petrella

Carried

Notice of the following motion was given:

THAT a Board protocol and policy be created by Administration by the October 2012 Committee of the Whole meeting for the proper introduction and acknowledgment of all trustees present at all school and/or public events that they attend.

Moved by: Rick Petrella



8. Trustee Inquiries

Trustee Blake inquired as to the status of the new website. Manager of Communications, Tracey Austin, explained that the last data is currently being entered and that a link will be sent to trustees in the near future.

9. Business In-Camera

Moved by: Dennis Blake

Seconded by: Dan Dignard

THAT the Brant Haldimand Norfolk Catholic District School Board moves to an in-camera session.

Carried

10. Report on the In-Camera Session

Moved by: Dan Dignard

Seconded by: Bonnie McKinnon

THAT the Brant Haldimand Norfolk Catholic District School Board approves the business of the in-camera session.

Carried

11. Future Meetings

Year-end meetings and events were reviewed.

12. Closing Prayer

A closing prayer was recited in unison.

13. Adjournment

Moved by: Dennis Blake

Seconded by: Dan Dignard

THAT the Brant Haldimand Norfolk Catholic District School Board adjourns the meeting of June 19, 2012.

Carried