



Brant Haldimand Norfolk
Catholic District School Board

Minutes

Catholic Education Centre
322 Fairview Drive
Brantford, ON N3T 5M8

Committee of the Whole
Tuesday, November 20, 2012 7:30 pm
Boardroom

Trustees:

Present: Cliff Casey (Chair), June Szeman (Vice Chair), Dennis Blake, Dan Dignard, Bonnie McKinnon, Rick Petrella, Ryan Cattrysse (Student Trustee)

Absent:

Senior Administration:

Chris N. Roehrig (Director of Education & Secretary), Tom Grice (Superintendent of Business & Treasurer), Bill Chopp, Jamie McKinnon and Leslie Telfer (Superintendents of Education)

1. Opening Business

1.1 Opening Prayer

The meeting was opened with prayer led by Cliff Casey.

1.2 Attendance – As noted above.

1.3 Approval of the Agenda

Chair Casey advised that Item 5.5 was being removed from the agenda and reports renumbered accordingly.

Moved by: Dan Dignard

Seconded by: Dennis Blake

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board approves the agenda of the November 20, 2012 meeting, as amended.

Carried

1.4 Declaration of Interest – Nil

2. Presentations - Nil

3. Delegations - Nil

4. Consent Agenda

4.1 THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board approves the minutes of the October 16, 2012 meeting.

4.2 THAT the Committee of the Whole refers the unapproved minutes of the Special Education Advisory Committee Meeting of October 10, 2012 to the Brant Haldimand Norfolk Catholic District School Board for receipt.



- 4.3 THAT the Committee of the Whole refers the unapproved minutes of the Faith Advisory Committee Meeting of October 17, 2012 to the Brant Haldimand Norfolk Catholic District School Board for receipt.
- 4.4 THAT the Committee of the Whole refers the unapproved minutes of the Regional Catholic Parent Involvement Committee Meeting of October 22, 2012 to the Brant Haldimand Norfolk Catholic District School Board for receipt.
- 4.5 THAT the Committee of the Whole refers the unapproved minutes of the Student Transportation Services Brant Haldimand Norfolk Directors' Meeting of October 23, 2012 to the Brant Haldimand Norfolk Catholic District School Board for receipt.

Trustee Blake received clarification on several questions related to the minutes referenced above.

Moved by: Bonnie McKinnon

Seconded by: Rick Petrella

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board receives all reports and approves all motions under the Consent Agenda.

Carried

5. Committee and Staff Reports

5.1 Board Enrolment

Superintendent Grice reported that the annual October 31 enrolment report to the Ministry of Education indicates 7.5 students less than projected at the elementary level, and 19.71 students higher than projected at the secondary level.

Moved by: June Szeman

Seconded by: Rick Petrella

THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board receives the Board Enrolment report.

Carried

5.2 Strategic Plan Themes and Foci

Director Roehrig reviewed the proposed goals/broad themes within each of the four pillars of the multi-year plan that will provide the focus for the next step - operationalizing the plan. In response to a trustee inquiry, Director Roehrig confirmed that success will be measured and reported in regular reports to the Board starting next year. Chair Casey commended Director Roehrig on presenting an excellent plan and for incorporating areas of focus that address concerns that have been raised by trustees in the past.

Moved by: Rick Petrella

Seconded by: Bonnie McKinnon

THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board approves the Strategic Plan Themes and Foci.

Carried



5.3 Catholic Education Advisory Committee

Director Roehrig presented a proposal to disband the current Catholicity and Faith Advisory Committees and to create a new ad-hoc Catholic Education Advisory Committee. The Committee's mandate will be to focus on the Catholicity components of the Strategic Plan, as well as support the work of the F.A.C.E. project. The Terms of Reference were reviewed and a suggestion made to use the same length of term of office as the current Committees.

Moved by: Dennis Blake

Seconded by: Dan Dignard

THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board disbands the Catholicity and Faith Advisory Committees and replaces them with a newly formed ad-hoc Catholic Education Advisory Committee effective December 5, 2012.

Carried

5.4 Supporting Student Learning: Assistive Technology

Superintendent McKinnon introduced the Ministry's eLearning strategy which provides students with digital learning opportunities. He welcomed Dave Szuty, Student Achievement Consultant: eLearning, who demonstrated supports available in the areas of blended learning, eLearning, homework help, and digital resources. Many questions of interest were responded to. As a result of Mr. Szuty's new role as the Board's eLearning contact, Superintendent McKinnon requested support of a proposal to relieve Mr. Szuty of his additional responsibilities as the Board's Special Equipment Amount (SEA) coordinator and to hire a temporary Special Education Resource Teacher to continue the purchasing, installation and training of students and teachers on SEA equipment. Funding is available within the Board's SEA allocation.

Moved by: Dennis Blake

Seconded by: Dan Dignard

THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board approves the hiring of a temporary Special Education Resource Teacher (1.0 FTE) from December 2012 to June 2013 to oversee the ordering of SEA equipment and related training of staff and students.

Carried

5.5 Board Improvement Plan for Student Achievement 2012-2015

Superintendent Telfer explained that the new three-year Board Improvement Plan for Student Achievement is aligned with the Board's Strategic Action Plan and the School Effectiveness Framework. She highlighted the overall goal for each of the four pillars (Catholic Faith, Community and Culture; Literacy; Numeracy; and Pathways), as well as the areas of focus within each pillar, which are all aimed at enhancing teacher practice and student engagement in order to improve student achievement.

Moved by: Rick Petrella

Seconded by: Bonnie McKinnon

THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board receives the Board Improvement Plan for Student Achievement 2012 - 2015 report.

Carried



5.6 Interim Policy: Copyright-Protected Works

Director Roehrig reported that due to a recent educational amendment in the Canadian copyright legislation and a Supreme Court ruling in July 2012 regarding the “fair dealing” section of the Copyright Act which now permit teachers to make copies of short excerpts from a copyright-protected work for distribution to students, Boards who implement the *Fair Dealing Guidelines* in their policies and communicate such to all schools prior to December 31, 2012 will qualify for reduced copyright royalties payable to Access Copyright. Director Roehrig presented a proposed interim Copyright-Protected Works policy and administrative procedure for consideration.

Moved by: June Szeman

Seconded by: Rick Petrella

THAT the Committee of the Whole refers the Copyright-Protected Works (Interim) Policy to the Brant Haldimand Norfolk Catholic District School Board for approval.

Carried

5.7 Insurance Renewal

Superintendent Grice reviewed the 2013 insurance renewal premium costs related to property and liability insurance covered by the Ontario School Boards’ Insurance Exchange (OSBIE). The amount payable is approximately 5 per cent less than in 2012.

Moved by: Rick Petrella

Seconded by: Bonnie McKinnon

THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board approves the 2013 insurance renewal premium, payable to the Ontario School Boards’ Insurance Exchange, in the amount of \$199,559, plus PST.

Carried

5.8 Excursion – New York City, NY (St. John’s College)

Superintendent Chopp presented a request from St. John’s College for approximately 35 Grades 11-12 art history students to participate in an excursion to New York City next May. They will visit various museums as well as sites of cultural diversity and architectural interest.

Moved by: June Szeman

Seconded by: Bonnie McKinnon

THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board approves the request from St. John’s College for an excursion to New York City, New York from Thursday, May 16 to Monday, May 20, 2013.

Carried

5.9 Excursion – New York City, NY (Holy Trinity)

Superintendent Chopp reviewed a request from Holy Trinity Catholic High School for approximately 45 art students to travel to New York City next May. They will enhance their classroom studies by visiting different museums and galleries, and will view both off-Broadway and on-Broadway plays.



Moved by: Dennis Blake
Seconded by: Dan Dignard

THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board approves the request from Holy Trinity Catholic High School for an excursion to New York City, New York from Thursday, May 16 to Monday, May 20, 2013.

Carried

6. Information and Correspondence

Chair Casey advised that due to a change in schedule, OCSTA's Executive Director is no longer able to be part of a previously scheduled meeting between OCSTA board members and trustees. Trustees requested that the meeting be rescheduled.

Superintendent Grice reported that the sale of the former St. Jean de Brebeuf school has been finalized.

Trustee McKinnon reported that St. Patrick's, Caledonia will host a celebration on December 5, 2012, honouring all the volunteers who have helped make 1,000 blankets over the past several years, which are distributed to local agencies.

Trustee McKinnon extended the Board's congratulations to Vice Chair Szeman who has been elected 2nd Vice President of Retired Teachers of Ontario.

Moved by: Dan Dignard
Seconded by: Bonnie McKinnon

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board receives the information and correspondence items since the last meeting.

Carried

7. Notices of Motion - Nil

8. Trustee Inquiries

Trustee Blake inquired as to what action can be taken regarding Norfolk County Council's decision to cut school crossing guard positions at busy intersections in Simcoe and Port Dover. Discussion ensued. Staff will gather additional information before a decision regarding the next step to be taken is made.

Trustee Dignard requested earlier notification should the Newcomer Information Fair which was held earlier this month in Brantford becomes an annual event.

9. Business In-Camera

Moved by: Rick Petrella
Seconded by: Bonnie McKinnon

THAT the Brant Haldimand Norfolk Catholic District School Board moves to an in-camera session.

Carried



10. Report on the In-Camera Session

Moved by: Rick Petrella

Seconded by: Dan Dignard

THAT the Brant Haldimand Norfolk Catholic District School Board approves the business of the in-camera session.

Carried

11. Future Meetings

The list of future meetings and events for trustees was reviewed. Trustee McKinnon noted that trustees are invited to attend a joint BHNCDSB/GEDSB SEAC meeting scheduled for December 5, 2012 at the Grand Erie District School Board.

12. Closing Prayer

A closing prayer was recited in unison.

13. Adjournment

Moved by: Bonnie McKinnon

Seconded by: Rick Petrella

THAT the Brant Haldimand Norfolk Catholic District School Board adjourns the meeting of November 20, 2012.

Carried