



**Committee of the Whole**  
**Tuesday, March 19, 2013 ♦ 7:30 pm**  
**Boardroom**

**Trustees:**

**Present:** June Szeman (Chair), Rick Petrella (Vice Chair), Dennis Blake, Cliff Casey, Dan Dignard, Bonnie McKinnon, Ryan Cattryse (Student Trustee)

**Absent:**

**Senior Administration:**

Chris N. Roehrig (Director of Education & Secretary), Tom Grice (Superintendent of Business & Treasurer), Bill Chopp, Jamie McKinnon and Leslie Telfer (Superintendents of Education)

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**1. Opening Business**

**1.1 Opening Prayer**

The meeting was opened with prayer led by June Szeman.

**1.2 Attendance – As noted above.**

**1.3 Approval of the Agenda**

Moved by: Rick Petrella

Seconded by: Cliff Casey

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board approves the agenda of the March 19, 2013 meeting.

**Carried**

**1.4 Declaration of Interest – Nil**

**2. Presentations - Nil**

**3. Delegations - Nil**

**4. Consent Agenda**

**4.1** THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board approves the minutes of the February 19, 2013 meeting.

**4.2** THAT the Committee of the Whole refers the unapproved minutes of the Student Transportation Services Brant Haldimand Norfolk Board of Directors' Meeting of February 26, 2013 to the Brant Haldimand Norfolk Catholic District School Board for receipt.



Moved by: Bonnie McKinnon

Seconded by: Dennis Blake

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board receives all reports and approves all motions under the Consent Agenda.

**Carried**

## **5. Committee and Staff Reports**

### **5.1 Information and Communication Technology Operation Plan Update**

Superintendent Grice commented that the subject report provides an update on the progress of the information and communication technology operational plan that was presented to the Board one year ago. He introduced Norm Cicci, Manager of Information Technology and Brian Englefield, 21<sup>st</sup> Century Learning Consultant who, together with Dave Szuty, eLearning Consultant, have worked to move the Board ahead in all areas identified in the operational plan. Presenters Cicci and Englefield provided an overview of the many advancements, investments and streamlining of processes that have taken place over the past few months, with a look ahead to upcoming initiatives including the migration to Microsoft Office 365, the piloting of “bring your own devices” to school, and continuation of the three-year equipment renewal project. Trustee questions regarding standardized purchasing processes, innovative project applications, bandwidth upgrades, staff training, and integrity of the network were addressed.

Moved by: Rick Petrella

Seconded by: Cliff Casey

THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board receives the Information and Communication Technology Operation Plan Update report.

**Carried**

### **5.2 Strategic Plan Update: Leadership**

Superintendent McKinnon provided an update on the progress being made in the leadership pillar of the strategic plan, primarily in the areas of instructional and personal leadership development for school administrators and teacher leaders. Several initiatives are underway including ongoing professional development for administrators, the introduction of cognitive coaching training for mentors, aspiring school leadership and student achievement leadership professional development sessions, as well as ongoing work in developing and promoting the human resources and labour relations certificate program that will be offered next fall.

Moved by: Dan Dignard

Seconded by: Bonnie McKinnon

THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board receives the Strategic Plan Update - Leadership report.

**Carried**



**5.3 Strategic Plan Update: Student Achievement (Literacy)**

Superintendent Telfer reviewed the progress being made by the Student Achievement Team on the various targeted strategies that have been implemented to improve teacher effectiveness in the area of literacy, with a focus on building student skills and improving student achievement. Limitations resulting from P/PM 155 have caused some challenges in collecting and inputting assessment data in a timely fashion. The Board may send a letter to the Minister of Education in the fall of 2013 if this continues to be problematic.

Moved by: Dennis Blake

Seconded by: Cliff Casey

THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board receives the Strategic Plan Update – Student Achievement (Literacy) report.

**Carried**

**5.4 Excursion – France & Italy**

Superintendent Chopp presented a request from Assumption College School and St. John's College for approximately 45 Grades 10-12 students to travel to France and Italy during the 2014 March Break. Students will have an opportunity to practice their language skills and will gain an appreciation of the French and Italian cultures.

Moved by: Dan Dignard

Seconded by: Dennis Blake

THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board approves the request from Assumption College School and St. John's College for an excursion to France and Italy from Thursday, March 6 to Sunday, March 16, 2014.

**Carried**

**5.5 Excursion – Massillon, OH**

Superintendent Chopp reviewed a request from St. John's College for approximately 45 members of the Senior Football Eagles team to play an exhibition game against Massillon Tigers Washington High School, take part in a football retreat, and visit the NFL Football Hall of Fame.

Moved by: Bonnie McKinnon

Seconded by: Rick Petrella

THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board approves the request from St. John's College for an excursion to Massillon, Ohio from Friday, September 20 to Saturday, September 21, 2013.

**Carried**

**6. Information and Correspondence**

Chair Szeman distributed a copy of inspirational thoughts compiled by Sr. Clare Fitzgerald at a recent OCSEA Retreat.

Chair Szeman requested that trustees provide her with suggested key issues that they would like addressed at the upcoming OCSTA Regional Meeting on May 2, 2013.



Chair Szeman distributed the Summary of Recommendations from OCSTA's Annual Financial Brief to the Minister of Education. If trustees wish to comment, she will compile the feedback and submit it to OCSTA.

Chair Szeman checked trustee availability for the St. Bernard School Closing Ceremony to be held in June 2013.

Cliff Casey volunteered to be the Board's representative on the Friends of the Educational Archives Board of Directors.

Moved by: Dan Dignard

Seconded by: Cliff Casey

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board receives the information and correspondence items since the last meeting.

**Carried**

## **7. Notices of Motion**

Trustee Blake presented the Notice of Motion that he made at the February 19, 2013 Committee of the Whole meeting, as follows:

THAT all individual trustee expenses be posted on the public section of the Board website and updated quarterly.

Moved by: Dennis Blake

Seconded by: Rick Petrella

Discussion took place and trustees agreed to address this at the March 26, 2013 Policy Committee meeting. Trustee Blake withdrew his notice of motion.

## **8. Trustee Inquiries**

Trustee Blake advised that he had received an inquiry from a soccer organization regarding the inability of players to use cleats on school sports fields, as noted in the Board's Community Use of Schools Policy. This concern was referred to the March 26, 2013 Policy Committee meeting.

## **9. Business In-Camera**

Moved by: Dennis Blake

Seconded by: Bonnie McKinnon

THAT the Brant Haldimand Norfolk Catholic District School Board moves to an in-camera session.

**Carried**

## **10. Report on the In-Camera Session**

Trustee McKinnon left following the opening business of the In-Camera session and did not return for the remainder of the meeting.

Moved by: Rick Petrella

Seconded by: Dan Dignard

THAT the Brant Haldimand Norfolk Catholic District School Board approves the business of the in-camera session.

**Carried**



**Brant Haldimand Norfolk**  
Catholic District School Board

**Minutes**

Catholic Education Centre  
322 Fairview Drive  
Brantford, ON N3T 5M8

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**11. Future Meetings**

A list of future meetings and events for trustees was reviewed.

**12. Closing Prayer**

A closing prayer was recited in unison.

**13. Adjournment**

Moved by: Cliff Casey

Seconded by: Dan Dignard

THAT the Brant Haldimand Norfolk Catholic District School Board adjourns the meeting of March 19, 2013.

**Carried**