



**Committee of the Whole**  
**Tuesday, October 15, 2013 ♦ 7:00 pm**  
**Boardroom**

**Trustees:**

**Present:** June Szeman (Chair), Rick Petrella (Vice Chair), Dennis Blake, Cliff Casey, Dan Dignard, Bonnie McKinnon, Georgia Athanasiou (Student Trustee)

**Absent:**

**Senior Administration:**

Chris N. Roehrig (Director of Education & Secretary), Tom Grice (Superintendent of Business & Treasurer), Bill Chopp, Jamie McKinnon and Leslie Telfer (Superintendents of Education)

---

**1. Opening Business**

**1.1 Opening Prayer**

The meeting was opened with prayer led by Student Trustee Athanasiou.

**1.2 Attendance – As noted above.**

**1.3 Approval of the Agenda**

Moved by: Rick Petrella  
Seconded by: Bonnie McKinnon

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board approves the agenda of the October 15, 2013 meeting.

**Carried**

**1.4 Declaration of Interest – Nil**

**2. Presentations - Nil**

**3. Delegations – Nil**

**4. Consent Agenda**

**4.1** THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board approves the minutes of the September 17, 2013 meeting.

**4.2** THAT the Committee of the Whole refers the unapproved minutes of the Special Education Advisory Committee Meeting of September 11, 2013 to the Brant Haldimand Norfolk Catholic District School Board for receipt.



4.3 THAT the Committee of the Whole refers the unapproved minutes of the Catholic Education Advisory Committee Meeting of October 9, 2013 to the Brant Haldimand Norfolk Catholic District School Board for receipt.

Moved by: Dan Dignard

Seconded by: Cliff Casey

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board receives all reports and approves all motions under the Consent Agenda.

**Carried**

## 5. Committee and Staff Reports

### 5.1 Unapproved Minutes and Recommendations from the Policy Committee Meeting – October 9, 2013

Dennis Blake, Chair of the Policy Committee, reviewed the business of the October 9, 2013 Policy Committee meeting and brought forward the following recommendations for consideration:

THAT the Policy Committee recommends that the Committee of the Whole refers the Electronic Communications and Social Media Use policy to the Brant Haldimand Norfolk Catholic District School Board for approval.

THAT the Policy Committee recommends that the Committee of the Whole refers the Hiring – Academic Staff policy to the Brant Haldimand Norfolk Catholic District School Board for approval.

THAT the Policy Committee recommends that the Committee of the Whole refers the revised Board By-Laws to the Brant Haldimand Norfolk Catholic District School Board for approval.

THAT the Policy Committee recommends that the Committee of the Whole refers the Board Governance Policy to the Brant Haldimand Norfolk Catholic District School Board for approval.

THAT the Policy Committee recommends that the Committee of the Whole refers the rescinding of Advocacy Policy 700.09 to the Brant Haldimand Norfolk Catholic District School Board for approval.

Moved by: Rick Petrella

Seconded by: Dennis Blake

THAT the Committee of the Whole refers the unapproved minutes of the Policy Committee Meeting of October 9, 2013 to the Brant Haldimand Norfolk Catholic District School Board for receipt.

**Carried**

THAT the Committee of the Whole refers the recommendations of the Policy Committee Meeting of October 9, 2013 to the Brant Haldimand Norfolk Catholic District School Board for approval.

**Carried**



**5.2 Strategic Action Plan Update – Catholicity**

Director Roehrig provided an update on the progress being made with the various initiatives outlined in the Catholicity pillar of the Board's Strategic Plan, including the *Praxis of Faith* adult faith formation series, planned Student Leadership Symposiums and Caminos, school Faith Fairs, digitized resources for Religion & Family Life teachers, and school-parish relations.

Moved by: Bonnie McKinnon

Seconded by: Rick Petrella

THAT the Committee of the Whole refers the Strategic Plan 2012-2015 Catholicity Update report to the Brant Haldimand Norfolk Catholic District School Board for receipt.

**Carried**

**5.3 Diagnostic Assessment in Support of Student Learning (P/PM 155)**

Superintendent Telfer provided an update on the impact of P/PM 155 (Diagnostic Assessment in Support of Student Learning – January 2013) on the collection and central warehousing of student assessment data, and the challenges this has created in staff's ability to monitor student achievement and support the goals of individual School and Board Improvement Plans. She outlined the various assessment tools that can be used in the classroom and the assessment expectations that have been communicated to teachers and principals. Following discussions, trustees agreed that the Board will send a letter to Minister Sandals expressing the Board's concerns with respect to P/PM 155.

Moved by: Dennis Blake

Seconded by: Rick Petrella

THAT the Committee of the Whole refers the Diagnostic Assessment in Support of Student Learning (P/PM 155) report to the Brant Haldimand Norfolk Catholic District School Board for receipt.

**Carried**

**5.4 Primary and Junior/Intermediate Class Size**

Superintendent McKinnon provided details of the Board's compliance with Ministry regulations legislating Primary and Junior/Intermediate Class Sizes.

Moved by: Dan Dignard

Seconded by: Rick Petrella

THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board receives the Primary and Junior/Intermediate Class Size report.

**Carried**

**5.5 Financial Literacy in the Ontario Curriculum**

Superintendent Telfer reviewed the Ministry's work since 2011 with respect to embedding financial literacy skills in all subjects and disciplines across the curriculum. Locally, she advised that a committee of system support staff has recently developed and released an online survey to all Grades 4-12 teachers to help identify and collect data with respect to current classroom practice and to solicit feedback as to what supports would best assist teachers in enhancing instructional practice in this area. Results of the survey and next steps will be reported at a later date.



Moved by: Dan Dignard

Seconded by: Bonnie McKinnon

THAT the Committee of the Whole refers the Financial Literacy in the Ontario Curriculum report to the Brant Haldimand Norfolk Catholic District School Board for receipt.

**Carried**

**5.6 Ontario Catholic School Trustees' Association (OCSTA) Annual Membership Fee**

Chair Szeman presented information regarding the annual renewal of the Board's membership with OCSTA, including the 2013-14 fee structure and additional levy for promoting and protecting Catholic education.

Moved by: Cliff Casey

Seconded by: Bonnie McKinnon

THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board approves continued membership with the Ontario Catholic School Trustees' Association and remits the annual fee of \$46,144 for the 2013-14 school year.

**Carried**

**5.7 Excursion – New York City, NY**

Superintendent Chopp presented a request from Holy Trinity Catholic Secondary School for approximately 40-50 art students to travel to New York City to view significant works of art at five different museums and galleries, participate in a hands-on workshop, and view art in motion at off- and on-Broadway plays.

Moved by: Dan Dignard

Seconded by: Cliff Casey

THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board approves the request from Holy Trinity Catholic High School for an excursion to New York City from Thursday, May 15 to Monday, May 19, 2014.

**Carried**

**6. Information and Correspondence**

Superintendent Grice advised that the Board will be launching an Early Retirement Incentive Plan (ERIP) on November 30, 2013. The ERIP, which was approved by the Ministry of Education in the supplemental OECTA Memorandum of Understanding, will be in the form of a \$5,000 payment to any teacher who retires between the end of November 2013 and the last day of the first semester (January 31, 2014).

Chair Szeman commented that she represented the Board at the 25<sup>th</sup> anniversary liturgy at Notre Dame Catholic Elementary School in Brantford, as well as the subsequent anniversary luncheon marking 25 years of collaboration between the Brant Haldimand Norfolk Catholic District School Board, the Grand Erie District School Board and the City of Brantford Parks & Recreation. She congratulated organizers on an excellent event, which featured numerous student performances and a turkey lunch for over 725 students.

Trustee Dignard advised that he has withdrawn the notice of motion that he gave at the September 24, 2013 Board meeting with respect to conducting an accommodation review in Norfolk County.



Moved by: Rick Petrella

Seconded by: Dan Dignard

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board receives the information and correspondence items since the last meeting.

**Carried**

**7. Notices of Motion – Nil**

**8. Trustee Inquiries**

Trustee Blake received clarification regarding the number of split classes that a permanent French as a Second Language (FSL) teacher can teach.

Trustee Casey requested that trustees be provided with an update regarding the Voluntary Unpaid Leave of Absence Program (VLAP) at the end of the first semester.

In response to Trustee Blake's inquiry regarding the Principal and Vice-Principal Pools, Director Roehrig explained the continuous intake process for recruiting potential candidates, the criteria for identifying possible candidates, and trustee membership on interview teams.

**9. Business In-Camera**

Moved by: Rick Petrella

Seconded by: Bonnie McKinnon

THAT the Brant Haldimand Norfolk Catholic District School Board moves to an in-camera session.

**Carried**

**10. Report on the In-Camera Session**

Moved by: Rick Petrella

Seconded by: Bonnie McKinnon

THAT the Brant Haldimand Norfolk Catholic District School Board approves the business of the in-camera session.

**Carried**

**11. Future Meetings**

Trustee attention was drawn to the 2013-14 list of meetings and events.

**12. Closing Prayer**

A closing prayer was recited in unison.

**13. Adjournment**

Moved by: Dan Dignard

Seconded by: Dennis Blake

THAT the Brant Haldimand Norfolk Catholic District School Board adjourns the meeting of October 15, 2013.

**Carried**