



**Policy Committee
Wednesday, June 9, 2010
Trustees' Meeting Room**

Present: Bonnie McKinnon (Chair), Dan Dignard, Cathy Horgan, June Szeman, Chris Radojewski (student trustee)

Absent:

1. Call to Order

1.1 Opening Prayer

The meeting opened with a prayer led by Bonnie McKinnon.

2. Routine Matters

2.1 Approval of the Agenda

Moved by: Dan Dignard

Seconded by: June Szeman

THAT the Policy Committee approves the agenda for the June 9, 2010 meeting.

Carried

2.2 Declaration of Interest: Nil

2.3 Approval of Minutes from the Policy Committee Meeting of May 11, 2010

Moved by: June Szeman

Seconded by: Dan Dignard

THAT the Policy Committee approves the minutes from the May 11, 2010 meeting.

Carried

2.4 Business Arising from Minutes: Nil

3. Presentations and Delegations: Nil

4. Committee and Staff Reports

4.1 Criminal Background Checks Policy 300.15 (Amended)

Associate Director Wally Easton explained that the policy has been amended to provide specific guidelines for collecting criminal background checks for volunteers, parish priests and trustees. Discussion followed and minor revisions were suggested.



Moved by: Dan Dignard
Seconded by: June Szeman

THAT the Policy Committee recommends that the Committee of the Whole refers the amended Criminal Background Checks policy to the Brant Haldimand Norfolk Catholic District School Board for approval.

Carried

4.2 Volunteers Policy 300.12 (Amended)

Associate Director Wally Easton explained the need to amend this policy to incorporate the requirement for the collection of criminal background checks on volunteers, as reflected in the amended Criminal Background Checks Policy 300.15.

Moved by: June Szeman
Seconded by: Dan Dignard

THAT the Policy Committee recommends that the Committee of the Whole refers the amended Volunteers policy to the Brant Haldimand Norfolk Catholic District School Board for approval.

Carried

4.3 Performance Appraisal for Non-Teaching Staff Policy 300.6 (Amended)

Associate Director Wally Easton noted that a minor change has been made to the Non-Teaching Staff Performance Appraisal Form, now requiring a simple Yes/No response to questions regarding Health and Safety.

Moved by: Dan Dignard
Seconded by: June Szeman

THAT the Policy Committee recommends that the Committee of the Whole refers the amended Performance Appraisal for Non-Teaching Staff policy to the Brant Haldimand Norfolk Catholic District School Board for approval.

Carried

4.4 Workplace Violence Prevention Policy (Interim)

Associate Director Wally Easton explained that Bill 168, under the Ontario Occupational Health and Safety Act, requires employers to develop policies regarding workplace violence and harassment. The Bill comes into effect June 15, 2010. The Workplace Violence Prevention policy, which has taken significant time to develop, is being introduced as an interim policy as it will not be fully vetted until the fall of 2010. Discussion followed and minor revisions were suggested.



Moved by: June Szeman
Seconded by: Dan Dignard

THAT the Policy Committee recommends that the Committee of the Whole refers the interim Workplace Violence Prevention policy to the Brant Haldimand Norfolk Catholic District School Board for approval.

Carried

4.5 Revised Workplace Harassment Policy 300.1 (Interim)

Associate Director Wally Easton explained that Bill 168, under the Ontario Occupational Health and Safety Act, requires employers to develop policies regarding workplace violence and harassment. The Bill, which comes into effect June 15, 2010, changes the definition of harassment, requiring the existing policy to be amended to reflect the revised definition. As the policies affected by Bill 168 have not yet been fully vetted, the revised Workplace Harassment Policy is being presented as “interim” until the policies can be fully vetted in the fall of 2010.

Moved by: Dan Dignard
Seconded by: June Szeman

THAT the Policy Committee recommends that the Committee of the Whole refers the interim Workplace Harassment policy to the Brant Haldimand Norfolk Catholic District School Board for approval.

Carried

4.6 Revised Safe Schools Policy 200.26, Student Discipline Policy 200.27, and Bullying Prevention & Intervention Policy 200.28 (Interim)

As a result of changes to the Education Act on the Keeping Our Kids Safe at School Act, as well as revisions to the Bullying Prevention and Intervention, as well as Progressive Discipline Policy and Program Memorandums 144 and 145, respectively, Superintendent of Education Trish Kings reviewed the highlights of the impact to the Board’s existing Safe Schools, Student Discipline, and Bullying Prevention & Intervention Policies. These amended policies are proposed as “interim” pending further consultation with various stakeholders, which will take place in the fall of 2010. Discussion followed and minor changes were suggested.

Moved by: June Szeman
Seconded by: Dan Dignard

THAT the Policy Committee recommends that the Committee of the Whole refers the interim Safe Schools Policy, Student Discipline Policy, and Bullying Prevention and Intervention Policy to the Brant Haldimand Norfolk Catholic District School Board for approval.

Carried



**Brant Haldimand Norfolk
Catholic District School Board**

Minutes

Catholic Education Centre
322 Fairview Drive
Brantford, ON N3T 5M8

5. Moment of Silent Reflection

6. Adjournment

Moved by: Dan Dignard
Seconded by: June Szeman

THAT the Policy Committee adjourns the meeting of June 9, 2010.

Carried

Next Meeting: TBD