



**Brant Haldimand Norfolk**  
Catholic District School Board

**Minutes**

Catholic Education Centre  
322 Fairview Drive  
Brantford, ON N3T 5M8

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**Policy Committee**  
**Wednesday, October 13, 2010 2:00 p.m.**  
**Trustees' Meeting Room**

**Present:** Bonnie McKinnon (Chair), Dan Dignard, Cathy Horgan, June Szeman

**Absent:**

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**1. Call to Order**

**1.1 Opening Prayer**

The meeting opened with a prayer led by Bonnie McKinnon.

**2. Routine Matters**

**2.1 Approval of the Agenda**

Moved by: Dan Dignard

Seconded by: June Szeman

THAT the Policy Committee approves the agenda for the October 13, 2010 meeting.

**Carried**

**2.2 Declaration of Interest: Nil**

**2.3 Approval of Minutes from the Policy Committee Meeting of June 9, 2010**

Moved by: June Szeman

Seconded by: Dan Dignard

THAT the Policy Committee approves the minutes from the June 9, 2010 meeting.

**Carried**

**2.4 Business Arising from Minutes: Nil**

**3. Presentations and Delegations: Nil**

**4. Committee and Staff Reports**

**4.1 Review of Board Policies**

Director Cathy Horgan led the review of all existing policies. The committee evaluated every policy to determine if:

- 1) the policy is still applicable and current;
- 2) the policy is applicable, but requires revisions or updating; or
- 3) the policy is outdated and needs to be rescinded.



It was determined that several policies should be rescinded. A summary is listed below:

Policy Name / No.	
Transportation of Students During Inclement Weather (200.02)	The STSBHN has developed specific policies and procedures which govern the details of transporting students within the Consortia. These procedures include Inclement Weather Bus Transportation (024). This policy is now redundant.
Entering School – An Inclusive Approach (200.15)	This policy is outdated. It is now covered in legislation.
Transportation of Students – Expectations and Responsibilities (400.10)	The STSBHN has developed specific policies and procedures which govern the details of transporting students within the Consortia. These procedures include Responsibilities of the Student ( Procedure 004), Responsibilities of Parents and Guardians (Procedure 005), Responsibilities of the School Principal (Procedure 006), Responsibilities of the School Bus Operators and bus Drivers (Procedure 007), and Responsibilities of the STSBHN (Procedure 008). This policy is now redundant.
Transportation of Students – Accident/Incident Reporting (400.13)	The STSBHN has developed specific policies and procedures which govern the details of transporting students within the Consortia. These procedures include accident/incident reporting (Procedure 023). This policy is now redundant.

A schedule for regular review/revision is being developed. All current and future policies will be assigned an automatic review timeline.

Moved by: Dan Dignard  
Seconded by: June Szeman

THAT the Policy Committee recommends that the Committee of the Whole refers the rescinding of the following policies to the Brant Haldimand Norfolk Catholic District School Board for approval:

- 200.02 – Transportation of Students – Inclement Weather
- 200.15 – Entering School – An Inclusive Approach
- 400.10 – Transportation of Students – Expectations and Responsibilities
- 400.13 – Transportation of Students – Accident/Incident Reporting

**Carried**

**5. Moment of Silent Reflection**

**6. Adjournment**

Moved by: Dan Dignard  
Seconded by: June Szeman

THAT the Policy Committee adjourns the meeting of October 13, 2010.

**Carried**